

## **KEEPSAKE MONOGRAMS v1.0** © 2012 Harold Lohner

A unique font that lets you create custom 1- or 3-letter monograms in distinctive script capitals with or without a choice of 8 decorative borders.

- 1. Install the font like any other. (Google: Install fonts in [my operating system].)
- 2. Relaunch the program you're working in. Now you're ready to make custom monograms.
- 3. Choose a border if desired and type it first, keystrokes in red.



- 4. For a 3-letter monogram, type a lowercase letter (a–z) for the left letter.
- 5. Type an uppercase letter (A–Z) for the center letter.
- 6. The right letter is a bit trickier. Use this chart to locate your letter on the standard keyboard. And then your 3-letter monogram is complete.

7. **For a 1-letter monogram**, replace the first letter with < for the decorative flourish, or simply hit the space bar for no decoration. After the center letter, type > for the flourish and your 1-letter monogram is complete.