

Minutes - WJFF Board of Trustees January 20, 2016

6:30 PM – Town of Callicoon Town Hall

The meeting was called to order by Pat Pomeroy at 6:34.

All trustees were present: T. Peterson, M. Springhetti, K. Hulit, J. Bachman, J. Nordstrom, J. Lomax, B. Demarest, T. Faronii-Butler, A. Larsen, L. Grosberg, K. Gref, K. Hilton, M. Maroni, P. Pomeroy.

1. Approval of Minutes - Minutes of the December meeting with correction. Motion: Bachman/Springhetti

2. Revisions to the agenda – none

3. General Manager Report – Attached

Adam discussed the need for a T1 line to improve transmission reliability. He estimates that this will cost about \$550/month. Microwave is not a possibility at this time because it requires line of sight.

Asked about whether WJFF would apply for the “Veterans Coming Home” grant, Adam said that Jason Dole had recommended we not go forward. The list of issues for reporting should be reviewed including by the CAB. Adam will circulate a complete set of issues and note those we currently report on. Tasa will communicate to the CAB the request to look over the list.

4. Treasurer’s Report – Attached

Ken indicated that he recommends putting the Capital Campaign on hold for now due to the proposed gift. He recommended that the Wayne Bank CD be earmarked for costs of due diligence on the property donation to the extent that funds are needed.

5. Call from Station Supporter – Barbara Martinsons, a long-time supporter of WJFF and a member of the CAB called into the meeting and described property which she proposes to donate to WJFF. The property includes the current Catskill Harvest Market building, a residence, and a barn as well as acreage in Liberty fronting on Route 52. Barbara said that she hopes that the board will accept the offer and that she asks for a decision to be made in 4-6 weeks. When asked about restrictions she might place on the gift, she responded that it would be for the station to use for its operations.

6. Committee Reports

a) Executive Committee - none

b) Personnel – Attached. The committee is updating employment letters to reflect changes in retirement plans and health insurance.

c) Audit – Attached.

The Board went in to Executive Session to discuss acquisition of professional services and matters affecting individual employees. Motion Demarest/Peterson. Unanimous

Motion to come out of Executive Session: Lomax/Bachman.

Motion: WJFF will engage Day-Seckler as our Auditor for fiscal 2015. (Demarest/Springhetti)

Unanimously approved.

d) Nominating and Governance – none

Midge Maroni questioned the status of the report on the 2015 Trustee Election that she created as 2014-2015 committee chair.

Motion: The report be referred to the current Nominating and Governance Committee with the addition of members of the 2014-2015 Nominating and Governance Committee (Grosberg, Larsen, Hedlund) to examine and to determine the future course of action.

(Nordstrom/Peterson)

In favor: : T. Peterson, M. Springhetti, K. Hult, J. Bachman, J. Nordstrom, J. Lomax, B. Demarest, T. Faronii-Butler, A. Larsen, L. Grosberg, K. Gref, K. Hilton, P. Pomeroy.

Opposed: M. Maroni.

e) Finance - none

f) DCOC – Attached

The Board of Trustees appoints Beverly Sterner to the DCOC for the 2015-2016 term

(Demarest/Lomax)

Approved unanimously.

g) Facilities - none

h) Tower - Tower report was not included in the meeting packet. It will be included next month.

i) Strategic Planning – The next session will be February 20th from 10-3

j) Capital Campaign - none

k) Monticello Studio – John discuss fundraising ideas. Board recommended Work Group efforts be put on hold pending a decision on the gift property.

l) Programming - none

m) Community Advisory Board (CAB) - none

7. New Business

a) NYSCA Grant Application

Motion: WJFF apply for relevant New York State Council on the Arts (NYSCA) grants in the upcoming 2016/2017 grant cycle. (Larsen/Maroni)

In favor: Larsen, Gref, Maroni, Lomax, Pomeroy, Faronii-Butler, Demarest Opposed: Peterson, Springhetti, Hulit, Bachman, Nordstrom, Grosberg Motion passed.

b) Next steps on Property gift

Pat discussed need to engage professionals for conducting due diligence on the proposed gift. She discussed a need for a lawyer, an engineer for environmental study and an appraiser.

Motion: Authorize Pat Pomeroy to investigate hiring professionals needed to provide opinions to WJFF. (Larsen/Maroni)

In favor: Peterson, Springhetti, Hulit, Bachman, Lomax, Demarest, Faronii- Butler, Larsen, Grosberg, Gref, M. Maroni, Pomeroy. Opposed: none. Note: Nordstrom and Hilton were not present at the time of the vote.

c) Motions on Engineering Studies & Hiring Engineer

i) Motion: WJFF General Manager investigate hiring a broadcast engineer to determine geographical areas for potential expansion of WJFF's broadcast signal; optimal methods to achieve expansion; study current Monticello translator; and give recommendations for future action. (Larsen/Maroni)

In favor: Peterson, M. Springhetti, K. Hulit, J. Bachman, J. Lomax, B. Demarest, T. Faronii- Butler, A. Larsen, L. Grosberg, K. Gref, M. Maroni, P. Pomeroy Note: J. Nordstrom and K. Hilton were not present at the time of the vote.

ii) Motion: WJFF will not employ an engineering consultant who either owns, or works as engineer of record for, broadcast facilities with 40dbu contours contacting or overlapping WJFF's 60dbu, either via primary, booster or translator signal. The purpose of this restriction is to prevent hiring anyone whose interests might conflict with those of WJFF, so as to hire those who are disinterested parties, providing impartial advice. (Larsen)

After presentation and initial discussion, the Chair requested that due to late hour, further discussion and vote be deferred to the next Board meeting. Larsen agreed to this request].

The meeting was adjourned at 10:10 (Nordstrom)