

Youth Minister - Full Job Description

St. John the Evangelist (Delphos), St. John the Baptist (Landeck) and St. Patrick (Spencerville) Parishes are now accepting applications for a full time dynamic and passionate Catholic Youth Minister.

The youth minister provides enthusiastic, efficient, and professional leadership and day-to-day supervision of the youth ministry efforts (primarily 8th-12th grades) of the parishes.

The mission: to make lifelong disciples of Jesus Christ, fully alive in their Catholic Faith.

- Salary, exempt, full time position of the parishes. Reports directly to the pastor.
- Salary range depending on experience. Ability to work weekends, nights, and holidays.
- Understanding that this newly formed position will take a few years to build and develop.

Professional Qualifications

- Must be an active Catholic with either a bachelor's degree in a related field and/or extensive youth ministry experience.
- Appropriate knowledge of Catholic Theology and faithfulness to her teachings.

Administrative

- Schedule a weekly meeting with the pastor to update him on youth ministry progress and seek counsel about direction and goals.
- Respond appropriately to all messages.
- Complete a yearly youth ministry budget and stay within approved expenditures.
- Work as a team player with the Director of Religious Education and other staff members at the parishes and the school.

Communication

- Effectively and consistently communicate youth ministry programs and events
 - Keep current bulletin articles and website content
 - Use popular social media platforms in accordance with Diocese of Toledo Safe Environment Youth Protection.
 - Collaborate with other ministries of the parishes in order to connect youth programs to adult and family ministries.
- Work as a team player with other staff members at the parishes and the schools.
 - Must align with the mission and vision of the parishes and schools.
 - Attend and contribute at all mandatory staff meetings.

Recruitment and Training of Core Team

- Develop a core team of adults that focus on leading small groups and mentoring the teens.
 - Schedule regular meetings of prayer and training.
 - Recruit additional core members as the program grows.
- Develop a group of teen leaders to help run retreats, give testimonies, and be an overall example to the other teens.
 - Schedule regular meetings of prayer and training.
 - Ensure a code of conduct for the teen leaders.
 - Make sure the teen leaders are getting mentored by an adult.

- Follow all safe environment rules for the Diocese of Toledo.

Program Development

- Coordinate a retreat for each grade level of St. John the Evangelist High School. Make sure each retreat has a small group component. Invite the retreat small groups to join regular youth programming after the retreat.
 - Partner with outside organizations such as Damascus or create the retreat in house.
- Plan and execute a summer trip that is open to all students of the parishes.
 - Schedule follow up gatherings after the summer trip has ended.
- Schedule weekly small group nights throughout the school year.
 - Suggested Format: Open gym/games with food, brief talk/testimony, small group, prayer time.

Relational Ministry

- Follow all safe environment rules for the Diocese of Toledo. Ensure that the core team is educated on rules as well.
 - Make sure all release forms and paperwork are completed when required.
- Prioritize building relationships with teenagers in a variety of settings. Spend time in the high school when in session.
 - Attend sporting events, art programs, and visit the teens at their places of employment. Take teens out for meals to get to know them better and walk with them on their faith journeys. Prepare for the next generation of high school students by investing in the 8th grade class. Participate in (not coordinate) the 8th grade Confirmation retreat. Spend time in 8th grade classrooms when in session.

About Parish/school/Organization

Delphos, Spencerville and Landeck are rural communities within 10 miles of each other, whose economy is primarily based on agriculture. Delphos St John the Evangelist is a parish with 1,861 registered households, along with sponsoring a Preschool and K-12 Catholic School. Landeck St John the Baptist is a parish with 222 registered households, and Spencerville St Patrick is a parish with 90 registered households. Both Delphos, St. John and Landeck, St. John are located in the Delphos City School District, and Spencerville, St. Patrick is located in the Spencerville Local School District.

Apply :

Applicants should provide the following:

Resume and Cover Letter

Two professional and two personal letters of recommendation

Job Application <https://www.delphosstjohns.org/Employment.aspx>

Application materials should be sent to youthministry@delphosstjohns.org no later than March 28th, 2024.