

Job Title: Intervention Specialist

Reports To: Principal

Position Type: Full-Time 7:30am-3:00pm Mon-Fri

Job Summary

The Intervention Specialist provides individualized and small-group support to students in need of academic, behavioral, or social-emotional intervention. Rooted in the mission of Catholic education, the specialist collaborates with teachers, parents, and administrators to create and implement strategies that help all students thrive while fostering a Christ-centered, inclusive learning environment.

Key Responsibilities

Student Support

- Assess and identify students who require intervention services through screenings, data analysis, teacher referrals, and standardized test results.
- Develop and implement personalized learning plans (e.g., Individualized Education Plans [IEPs] or Minor Adjustment Plans) tailored to the needs of students.
- Provide targeted, evidence-based instruction in small groups or one-on-one settings to support students in areas such as literacy, mathematics, and executive functioning.
- Monitor and document student progress, adjusting interventions as needed to meet specific goals.
- Support students' social and emotional needs, helping them develop resilience, self-regulation, and positive coping strategies.

Collaboration & Communication

- Partner with classroom teachers to design and implement differentiated instructional strategies and classroom accommodations.
- Act as a liaison between teachers, parents, and outside service providers to ensure a consistent and cohesive approach to student success.
- Conduct regular meetings with parents to provide updates on student progress and share recommendations for at-home support.
- Collaborate with the school counselor to address behavioral or emotional challenges.
- Collaborate with public school personnel including the Director of Student Services and School Psychologist to identify, evaluate, and serve students with special needs.

Professional Development & Compliance

- Stay informed about current best practices and research-based intervention strategies for academic and behavioral support.
- Ensure compliance with local, state, and federal regulations concerning students with disabilities and special needs.
- Maintain accurate records of services provided, including progress monitoring and communication logs.

Faith-Based Integration

- Model and promote Catholic values and principles in all interactions and interventions.
 - Create a supportive and inclusive environment where all students feel valued as children of God.
 - Encourage students to develop a strong moral compass and live out the Gospel values in their daily lives.
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Qualifications

Education & Certification

- Bachelor's degree in Special Education
- Valid intervention specialist license in Ohio.

Experience

- Preferred minimum of 2 years of experience working as an intervention specialist, special education teacher, or a related role, preferably in a Catholic or private school setting.
- Experience working with diverse student populations and varying learning needs.

Skills & Competencies

- Strong knowledge of intervention strategies, curriculum differentiation, and progress monitoring tools.
- Excellent communication and collaboration skills to work effectively with students, families, and staff.
- Patience, empathy, and a commitment to meeting the individual needs of every child.
- Ability to integrate faith into teaching and student support.
- Time management skills and the ability to meet deadlines.