

We are seeking a mission driven **full-time Cafeteria Manager** in our Academy/High School to manage our food service program participating in the National School Lunch Program (NSLP). The Cafeteria Manager oversees operations, compliance, staff supervision, budgeting, and menu development while promoting student wellness and Catholic values.

Qualified candidates must possess at minimum a High School Diploma or equivalent (Associate's degree in culinary arts or nutrition preferred), ServSafe Manager Certification (or willingness to obtain within 30 days), NSLP required training, previous experience in a school food service or commercial kitchen management, strong communication skills and basic computer proficiency. Candidates are required to pass BCI/FBI background checks, must remain in compliance with Diocesan Safe Environment program, have the ability to lift up to 40 lbs. and stand for extended periods.

Interested candidates should submit a cover letter, resume, and contact list of at least 3 references to Mrs. Jill Griffin, CFO/Treasurer, at [jgriffin@calvertcatholic.org](mailto:jgriffin@calvertcatholic.org), or by mail at 152 Madison Street, Tiffin, OH 44883 no later than March 16, 2026.