

## **GRAND RAPIDS ART MUSEUM**

## **Museum Etiquette**

We are pleased to welcome you and your students for a visit to GRAM and want to thank you for assisting us in providing the most positive experience possible for your students. Because your role is critical to the success of the visit, we've provided a number of brief guidelines for you to review prior to your arrival.

As a courtesy to others and for personal safety, please review the following with your students:

- Visitors must not touch works of art, encasements, pedestals, or walls, and must stay two feet away from all works of art.
- Visitors must not trespass beyond any barriers or ropes protecting the artwork.
- Voices should be kept to a reasonable level.
- Youth must remain with their assigned group at all times.
- Please walk (not run) at all times.
- Cameras and photography are allowed for personal use, however please no flash. Please obey gallery signs regarding special exhibition rules regarding photography.
- Book bags, backpacks, large purses, and umbrellas must be checked with the Learning and Creativity staff upon arrival or checked into lockers with the Visitor Services staff located in the main lobby.
- Pencils are the only writing/sketching utensils allowed in the galleries.
- No food, beverages, water bottles, candy, or gum are allowed in the galleries.

## **Guidelines for Chaperones**

We are pleased to welcome you and your students for a visit to GRAM and want to thank you for volunteering your time to assist us in providing the most positive experience possible for your students. Because your role is critical to the success of the tour, we've provided a number of brief guidelines for you to review prior to your arrival.

- All required chaperones should travel with their school group and arrive at the
  designated museum entrance along with their group at their assigned arrival time.
  Teachers are responsible for ensuring the arrival of all chaperones and checking in their
  approved chaperones for the museum visit. For the safety of the students and museum
  staff, chaperones who arrive separately or late may not be guaranteed entrance.
- Maintain discipline for the group using practices approved by the classroom teacher.
- Act as a good role model for gallery behavior (refrain from touching art, encasements, pedestals, or walls; be attentive to your group; avoid looking at your phone outside of emergencies).
- Ensure students stay together in their group and follow museum rules.
- Support students in their museum engagement with the gallery activities and interactive elements of the educational experience.
- Accompany the students in your group at all times, including stops in the restrooms.
- Please silence or turn off all cell phones.
- Please do not bring food, beverages, water bottles, candy, or gum into the galleries.

The Grand Rapids Art Museum requires a minimum of 1 chaperone for every 10 students.

## **Bus Drivers**

If the bus driver(s) assigned to your group are planning to attend the museum experiences along with your group, please inform the School Experience Manager as soon as possible. All bus drivers choosing to enter the museum during your visit must stay with your group at all times.