



SOUTHERN KENNEBEC CHILD DEVELOPMENT CORPORATION

2018 ANNUAL REPORT

52 Years of Service

Providing Early Care and Education Programs to Children and Families





Dear Friends,

We are pleased to provide our Annual Report for 2018.

Over the past year, early care and education programs were provided in ten (10) Centers, including seven (7) public preschool collaboration classrooms. SKCDC's child development programs represent services for over 300 children and their families in southern Kennebec County.

Our Resource Development Center, Child Care Options, provided a variety professional development opportunities for child care providers throughout Kennebec County and expanded training opportunities statewide. Our winter conference, 'Managing Stress – Caring for you and the Children' was well attended and received positive reviews.

In 2017-18, SKCDC sponsored the participation of 42 Family Child Care Homes in the USDA Child and Adult Care Food Program.

In partnership with the Bureau of Highway Safety, SKCDC acted as an authorized Car Seat Distribution Center with two Certified Car Seat Technicians on our staff. Fifty two families received car seats over the past year.

As we celebrate 52 years of service to the children and families of Southern Kennebec County, we recognize the daily efforts of staff, volunteers and community partners to provide the highest quality services to children and families participating in SKCDC programs.

We look forward to this next program year, 2018 – 2019, and rededicate ourselves to offering quality programs, in partnership with families and the community to improve opportunities for children and to support their public school readiness and success.

Sincerely,

Staci Fortunato
President, Board of Directors

Cristina Salois
Agency Director

*"I like the personalized support for my child and our family. Also knowing where he is developmentally and being prepared for kindergarten."
– Webster Head Start Parent*

BOARD OF DIRECTORS

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- Kimberly Mullen
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- Pat Clark
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- Heather Callahan
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- Sarah Haberle
- Tricia Foss
- Santa Havener

Special Recognition

Board of Directors member Pat Clark will be leaving the board after 7 years of volunteer service on behalf of children and families in the southern Kennebec region. Our heartfelt thanks to Pat, and best wishes for future success.

*"It provides a wonderful building block to start my son's education. My son has learned so much over the past few months and often describes school as the best part of his day."
– Chelsea Pre-K Partnership Parent*



Program Descriptions

Head Start

Head Start provided comprehensive services for 244 preschool children, ages 3–5 years old, and their families. Services for children included a daily classroom program, nutritious meals, medical, dental, mental health, nutrition and specialized services for children with disabilities. Social service, advocacy, and support services were provided based on families' goals.

Family engagement opportunities included decision making, program planning, and evaluation on the Policy Council, Board of Directors; Center Committee activities and other committees that advised on policies and procedures; parent training and networking opportunities; direct parent participation in accessing comprehensive health services for their children; and group and individual child curriculum planning.

Part day Head Start services were available for income eligible families in ten (10) Centers, including five (5) public school prekindergarten partnerships, for 3½ - 6 ½ hours daily, 4 to 5 days weekly for at least 32 weeks a year. No fees are charged for Head Start services.

Full day, full year Head Start services were provided in two centers. A minimum fee, based on family income, was assessed for child care. Home based services were provided throughout the southern Kennebec region, with socialization sites located in South Gardiner and South China.



Early Head Start

The Early Head Start Program provided comprehensive services for 127 infants, toddlers and their families. Early Head Start incorporates all of the Head Start program content areas into a comprehensive program for younger children, ages 6 weeks to 3 years, operating year round. Early Head Start supports an integrated, continuum of care for children and families. Early Head Start was provided in two (2) Centers: Augusta and South Gardiner, with minimum fees assessed for child care services. Home Based services were provided throughout the southern Kennebec region, with socialization sites located in South Gardiner and South China.



Child Care

Full day full year early care and education programs were provided for 58 children ages 6 weeks to 5 years old. Families who are eligible for child care subsidies pay a reduced fee for service.

Full day, full year programs were available at the Magic Years centers located in Augusta and the Plummer Street Center in Gardiner.

Services for Expectant Families

15 expectant families participated in this home visiting program. It is designed to offer education and support for expectant parents to gain skills and to utilize resources to help their children develop optimally during the crucial early years of life.

Enhancing parent/child relationships, ensuring healthy outcomes for children, promoting child growth and development, teaching problem solving skills, improving the family's support system, and establishing trusting and nurturing relationships are some of the goals of the program. Families had access to SKCDC's full year, center based or home based program options, in multiple locations, for their babies, following the birth of their children.

"Head Start teaches my son respect for others and sets limits. Encourages healthy eating habits and trying new things."

– Windsor Pre-K Partnership Parent

EARLY CARE & EDUCATION PARTNERSHIPS

Public Prekindergarten Programs

We partnered with Chelsea, Windsor Monmouth, Vassalboro and Winthrop Schools to offer Department of Education approved public Pre-K programs.

Child and Adult Care Food Program

Early care and education centers and family child care homes, sponsored by SKCDC, participated in the USDA Child and Adult Care Food Program, providing nutritious meals for all children. Families of children who attend these programs do not pay for meals. SKCDC is reimbursed for meals served in centers based on the income level of families. Family child care providers receive payments for meals based on a rate set by USDA. SKCDC sponsors 42 Family Child Care Homes in Kennebec and southern Somerset Counties.



EARLY CARE & EDUCATION CENTERS

- **Chelsea Pre-K Partnership**
Chelsea Elementary School
566 Togus Road, Chelsea
- **Gardiner Center**
12 Plummer Street, Gardiner
- **Lake Region Center**
165 Lakeview Drive, China
- **Magic Years**
25 Industrial Drive, Augusta
- **Monmouth Pre-K Partnership**
Henry L. Cottrell School
169 Academy Road, Monmouth
- **South Gardiner Center**
721 River Road, South Gardiner
- **Vassalboro Pre-K Partnership**
Vassalboro Community School
1116 Webber Pond Road, Vassalboro
- **Webster Center**
34 Franklin Street, Augusta
- **Windsor Pre -K Partnership**
Windsor Elementary School
366 Ridge Rd, Windsor
- **Winthrop Pre-K Partnership**
Winthrop Grade School
23 Highland Ave., Winthrop

DID YOU KNOW?

SKCDC Parents and Staff - Partners in Quality Family Engagement

- 238 parents were involved in their children's programs through family goal setting, home visits, program planning, training, and direct participation.
- SKCDC policy council members attended the New England Head Start Association Leadership Conferences.
- The Policy Council President, Donna Lufkin traveled to New Mexico as part of an SKCDC team participating in the UCLA Health Care Institute.
- In collaboration with our Medical Home Collaboration partners at Kennebec Pediatrics, SKCDC offered research based parenting classes – Positive Solutions – at the Webster Center.
- Fathers participated in Head Start and Early Head Start activities throughout the year and 76 fathers engaged in family goal setting.
- Two SKCDC Dads attended the 19th Annual New England Fathering Conference in Springfield, MA.
- SKCDC partnered with Kennebec Pediatrics to host a fathering event at Mill Park in Augusta. This event was planned to encourage positive male role models in the lives of children. Approximately 90 people, families and community members attended.

DID YOU KNOW?

Supporting Children and Families

- SKCDC is partnering with Kennebec Pediatrics, Kennebec Behavioral Health, and Dr. Mark Rains to participate in an Early Childhood Education/Medical Home Learning Collaborative. This team of community partners received grant funding from the American Academy of Pediatrics to address attendance of high risk children and families at school and medical appointments. With a focus on children whose poor attendance was determined to be stress-related or in part due to family crises and logistical issues that may relate to weakness in family protective factors, addressing these needs better enhanced the benefits that children and families experience in Head Start and reduce the risk that unsoothed traumatic stress lead to negative health, development and behavior outcomes. Collaboration within the partnership also reduced missed appointments at Kennebec Pediatrics.

This work has received regional and national recognition



Supporting Child Health, Nutrition, and Development

- 8 children received prescription eye glasses as a result of our SPOT vision screening this year.
- 67 children received early intervention or special education services. 73 additional medical model referrals were facilitated, resulting in additional services for children.
- 59,548 healthy meals and snacks were served to children from June 2017- May 2018.
- SKCDC staff facilitated 60 referrals for community mental health services in support of enrolled children and families.
- 360 hours of Mental Health Consultation support, training, and technical assistance were provided to families and staff.
- 99 families received SKCDC case management services.
- **Health and Dental Statistics**
- 97% of Head Start children and 99% of Early Head Start children had health insurance.
- 93% of Head Start children and 94% of Early Head Start children were up to date on their immunizations, were determined by a health professional to have all immunizations possible at this time, or were exempt.
- The percentage of Head Start children who were up-to-date on a schedule of preventative and primary health care per the state's EPSDT schedule at the end of the enrollment year was 88%. The percentage for Early Head Start was 92%.
- 74% of Head Start children received preventive dental care. In Early Head Start, 54% of children were up to date on the schedule of preventive and primary oral health care.

The need for Head Start and Early Head Start

According to the U.S Office of Head Start 2016 Program Information Report, 31.5% of income eligible children participated in Head Start nationally.

Using data from the 2017 Maine Kids Count Data book, it is estimated that the number of potentially eligible children for Head Start/Early Head Start in our service area is 1088. SKCDC served 386 children during the 2017-18 program year (35%). Thus, it is estimated that 65% of potentially eligible children were unserved.

*"I enjoy that Head Start and Early Head Start provide a supportive place for my children to have new educational experiences and I am encouraged to participate."
Lake Region Head Start Parent*

DID YOU KNOW?

Enrollment and Attendance

Over the 2017-18 program year, SKCDC served a total of 244 preschool aged children and 142 infants, toddlers and expectant families. Full enrollment was maintained. The overall average daily attendance for children was 86% in Head Start and 85% in Early Head Start.

*"Staff is great. Noticed such a great change in my child. I'm amazed how far she has come."
– Vassalboro Pre-K Partnership Parent*



Federal Head Start On-Site Review results

The Office of Head Start (OHS) has determined that the SKCDC Head Start program is currently eligible for a non-competitive five year grant award to operate the Head Start program.

The OHS will issue a new grant award at the end of our current grant award.

SKCDC completed a *Classroom Assessment Scoring System (CLASS)* monitoring review in the 2016-17 program year. The review scores were well above the Federally established minimums. The Classroom Assessment Scoring System (CLASS) is a tool for observing and assessing the qualities of interactions among teachers and children in classrooms. It measures the emotional, organizational, and instructional supports provided by teachers that are known from research to contribute to children's social development and academic achievement.

Parent Satisfaction

This year, 162 parent satisfaction surveys were completed, with a 64% return rate.

- Overall parents were extremely satisfied with the services provided by SKCDC.
- All of the respondents felt their child and family were welcome and respected by the program.
- Parents' rating of their children's health, safety and nutrition needs, access to quality developmental, early intervention and individualized services, and partnership in developing learning goals for their child were among the highest rating throughout.

*"The staff as a whole always take great care of my daughter and are worried about her life and well-being as well as our whole family. They have been a life saver."
– Magic Years Head Start Parent*



SCHOOL READINESS

During the 2017-18 program year, SKCDC Head Start classrooms provided instruction using the *Opening the World of Learning (OWL)* curriculum. Early Head Start classrooms and home based programs implemented the *Creative Curriculum for Infants, Toddlers and Twos*. OWL is a comprehensive, integrated curriculum that supports developing language and early literacy skills through content rich in all domains of early learning. *The Creative Curriculum® for Infants, Toddlers & Twos* is a comprehensive curriculum that offers daily support, guidance, and inspiration to teachers and caregivers of the youngest learners. All classrooms implemented the research based Pyramid Model for supporting social and emotional development in young children.



With regard to the quality experiences our Head Start children receive, it is important to note that Classroom Assessment Scoring System (CLASS) scores during our most recent Federal monitoring review were above the national average in all areas: Emotional Supports, Organizational Supports and Instructional Supports.

In Head Start (HS), there were gains across all developmental domains. Similar to 2016-17 outcomes, the area of greatest gain was experienced in the math domain, with an increase of 44% in the number of children meeting and exceeding age expectations from the fall to the spring cycle. During this program year, the social-emotional domain also saw a significant increase, 38%, in the number of children meeting and exceeding age expectations. The fine motor and literacy domains were the two areas with the highest number of children meeting and exceeding age expectations, at 91% and 84% respectively.

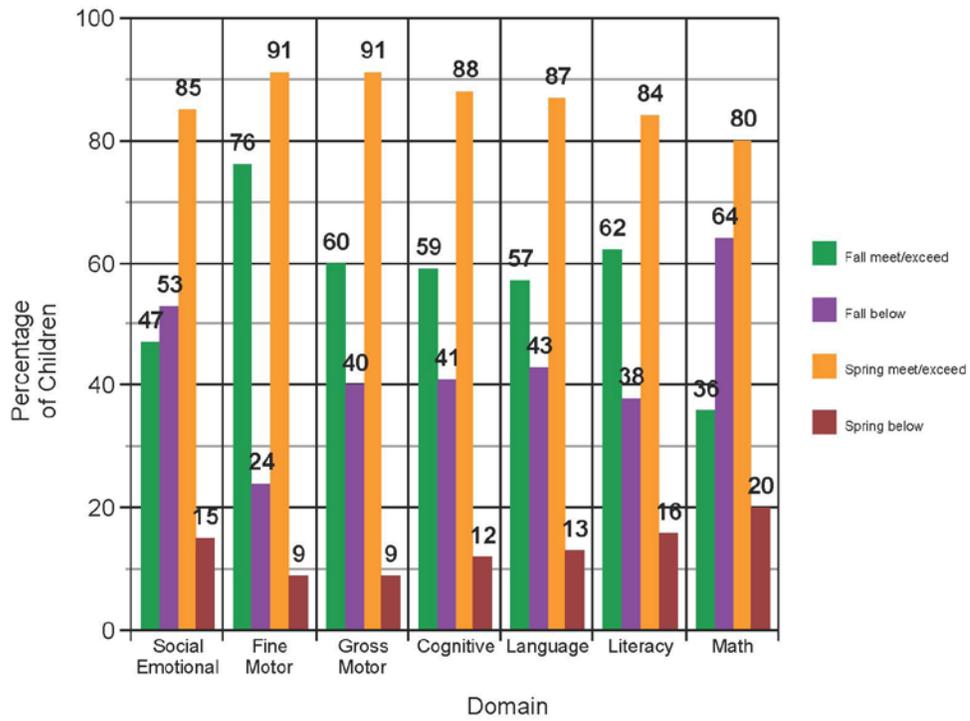
In Early Head Start (EHS), the number of children meeting and exceeding age expectations in literacy and math experienced an increase of 3% and 14%, respectively. The social-emotional, fine motor, gross motor, cognitive and language domains saw a slight decrease from the first assessment period. An analysis of data relative to percentage of turnover in EHS gives us valuable information to support an understanding of these results. During the February through April enrollment period eleven children left the program – thus the spring reporting reflected a different cohort of children. Changes in the assessment software have also impacted outcomes reporting.

"The teachers are very involved with my child's learning and are always looking for ways to help him excel. I see that they are always trying to make learning fun, which is a plus with this age group!"
Monmouth Pre-K Partnership Parent

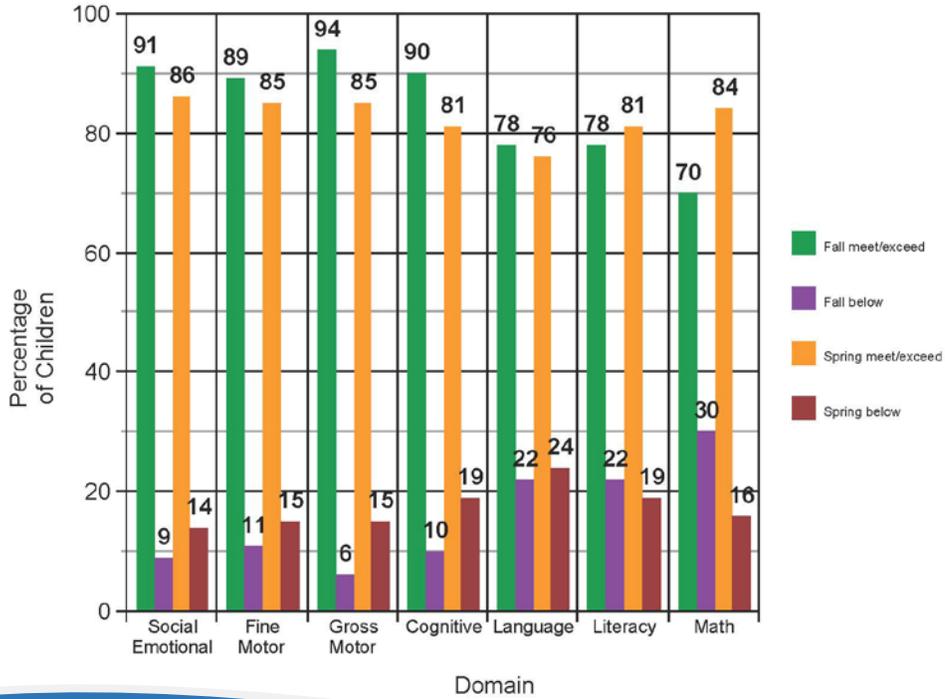


SCHOOL READINESS

SKCDC HS School Readiness 2017-2018



SKCDC EHS School Readiness 2017-2018



*"It gives my child everything she needs right now, as far as education, socialization, and speech."
Gardiner Head Start Parent*

CHILD CARE OPTIONS – RESOURCE DEVELOPMENT CENTER

From June 1, 2017 through May 31, 2018 the Resource Development Center (RDC) delivered 99 trainings to more than 835 participants, 646 Independent Self Teaching Packets (ISTP's) were purchased, 11 private trainings were delivered to 207 participants and 72 providers attended the annual March conference, "Managing Stress: Caring for Children and Yourself" held at the Buker Center in Augusta. Camden National Bank generously donated \$5,000 to support this one-day conference.



The RDC continued to support Maine Children's Trust in the promotion and delivery of the online training, "Bringing the Protective Factors Framework to Life in Your Work-A Resource for Action". 32 providers enrolled in this training.

The Child Development Associate (CDA) Cohort facilitated by the RDC provided support to nine SKCDC staff. The cohort meets monthly and supports staff as they prepare and apply for the CDA Credential or renew their credential.

In November, 2017, SKCDC was approved by the Maine Department of Labor as a registered sponsor of apprenticeship. This agreement will support SKCDC staff who are working on their Child Development Associate (CDA) Credential. The Apprenticeship Program is a formal, industry led, nationally recognized, workforce training program for employees that provide in-house skill development through structured on-the-job learning. Three SKCDC Assistant Teachers are registered with the Apprenticeship Program.

Car Seat Distribution Program

In partnership with the Bureau of Highway Safety, SKCDC acted as an authorized Car Seat Distribution Center with two Certified Car Seat Technicians on our staff. Fifty two families received car seats over the past year.

CAREER DEVELOPMENT

SKCDC celebrates the educational achievements of the following employees:

Carrie Bartunek, Teacher in the Chelsea Pre-K Collaboration, Bachelor's degree from the University of Maine Augusta in Early Childhood Education.

Sasha Gilbert, Early Head Start Lead Teacher at Magic Years, Bachelor's degree from Kaplan University in Early Childhood Administration.

*"Head Start involves the parents and helps my child with things to prepare my child. It also gives my child socialization."
– Home Based Early Head Start*



STATEMENT OF FINANCIAL POSITION

SOUTHERN KENNEBEC CHILD DEVELOPMENT CORPORATION

STATEMENTS OF FINANCIAL POSITION

May 31,

ASSETS

	2018	2017
Current Assets		
Cash	\$ 592,623	\$ 622,699
Short-term investments - other	261,838	259,096
Accounts receivable	17,927	16,497
Grants receivable	494,177	390,161
Prepaid expenses	32,521	36,355
Total Current Assets	<u>1,399,086</u>	<u>1,324,808</u>
Property, Plant and Equipment		
Land	130,000	130,000
Building and improvements	1,196,224	1,196,224
Equipment	398,065	365,506
Leasehold improvements	34,233	34,233
Vehicles	85,958	66,642
	<u>1,844,480</u>	<u>1,792,605</u>
Less - accumulated depreciation	(945,625)	(908,385)
Net Property, Plant and Equipment	<u>898,855</u>	<u>884,220</u>
Total Assets	<u>\$ 2,297,941</u>	<u>\$ 2,209,028</u>

LIABILITIES and NET ASSETS

Current Liabilities		
Accounts payable	\$ 207,044	\$ 118,179
Accrued payroll	44,160	133,154
Accrued compensated absences	99,769	75,336
Accrued payroll taxes	3,802	11,268
Deferred revenue	117,637	46,797
Total Current Liabilities	<u>472,412</u>	<u>384,734</u>
Net Assets		
Unrestricted	<u>1,825,529</u>	<u>1,824,294</u>
Total Liabilities and Net Assets	<u>\$ 2,297,941</u>	<u>\$ 2,209,028</u>

See independent auditor's report.

The accompanying notes are an integral part of these financial statements.

INDEPENDENT AUDITOR'S REPORT



INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Southern Kennebec Child Development Corporation
Farmingdale, Maine

We have audited the accompanying financial statements of Southern Kennebec Child Development Corporation (a nonprofit corporation), which comprise the statements of financial position as of May 31, 2018 and 2017, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Corporation's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Southern Kennebec Child Development Corporation as of May 31, 2018 and 2017, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

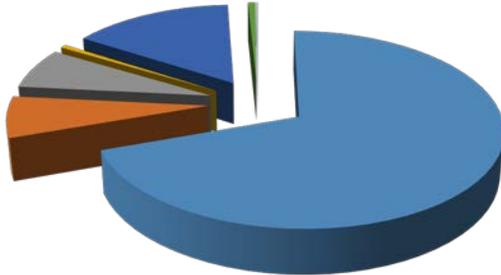
Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedules of revenues and expenses by program on pages 11 and 12 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Nicholson, Richard & Company

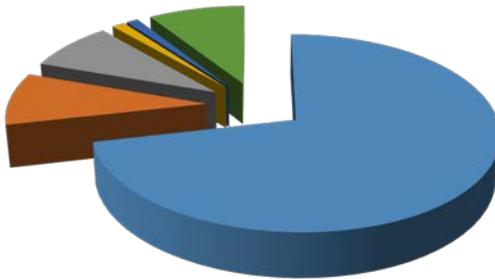
Waterville, Maine
August 28, 2018

2017-2018 Funding



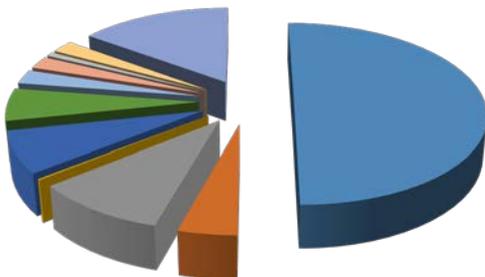
- Federal Funds 69.7% - \$3,556,951
- State Funds 6.9% - \$354,540
- Client Fees 6.9% - \$353,738
- United Way .6% - \$29,917
- In Kind Contributions 15.1% - \$770,984
- Program Income .7% - \$35,913
- Interest Income .1% - \$4,737

Expenditures by Program



- Head Start/Early Head Start 71.5% - \$3,657,879
- CACFP 8.9% - \$456,413
- Private Child Care 8.3% - \$423,604
- Child Care Options 1.2% - \$62,379
- Other Unrestricted 1.1% - \$56,792
- Administration 9.0% - \$463,113

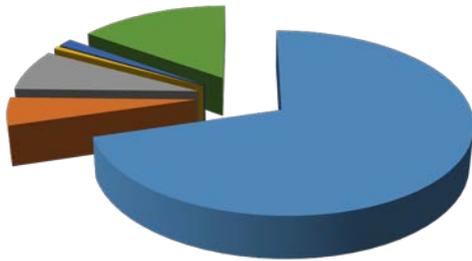
Expenditures by Category



- Personnel 50.1% - \$2,451,550
- Payroll Taxes 4.2% - \$207,413
- Fringe Benefits 9.8% - \$481,113
- Equipment .2% - \$8,536
- Contractual 7.3% - \$359,138
- Occupancy 5.8% - \$282,790
- Food 2.5% - \$123,430
- Supplies 2.2% - \$108,822
- Travel .8% - \$36,922
- Miscellaneous 2.2% - \$106,848
- In Kind Contributions 14.9% - \$728,150

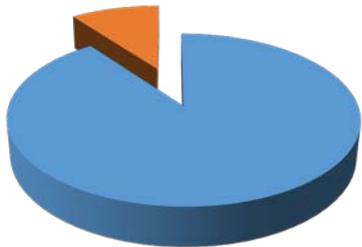
2018 – 2019 BUDGET

2018-2019 Funding



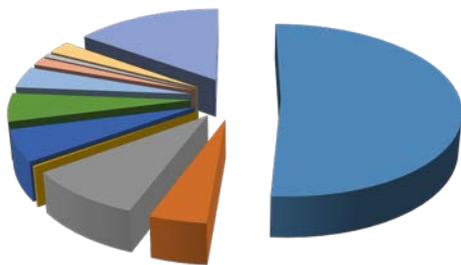
- Federal Funds 70.4% - \$3,690,883
- State Funds 5.0% - \$263,222
- Client Fees 7.5% - \$392,100
- United Way .6% - \$31,000
- Program Income 1.4% - \$76,000
- In Kind Contributions 15.1% - \$791,154

Expenditures by Program



- Head Start/Early Head Start 90.0% - \$4,718,087
- CACFP 10.0% - \$526,272

Expenditures by Category



- Personnel 51.3% - \$2,689,534
- Payroll Taxes 4.4% - \$232,058
- Fringe Benefits 9.3% - \$485,807
- Equipment .2% - \$10,000
- Contractual 5.9% - \$307,314
- Occupancy 5.3% - \$276,780
- Food 4.0% - \$210,279
- Supplies 1.5% - \$79,644
- Travel 0.7% - \$38,544
- Miscellaneous 2.4% - \$123,245
- In Kind Contributions 15.1% - \$791,154

SOUTHERN KENNEBEC CHILD DEVELOPMENT CORPORATION

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E: info@skcdc.org W: www.skcdc.org

"...they care about the whole family."
Gardiner Head Start Parent

A United Way Member Agency



An Equal Opportunity – Affirmative Action Employer

Funded in part by the Maine Department of Health & Human Services, and the Federal Administration for Children & Families

In complying with the letter and spirit of applicable laws and pursuing its own goals of pluralism, the Southern Kennebec Child Development Corporation shall not discriminate on the grounds of race, color, religion, sex, sexual orientation, national origin or citizenship status, age, disability, or veterans status and shall comply with Section 504, Title IX, and the ADA in employment, education, and all other areas of the Agency.