



**WAYNE STATE UNIVERSITY**  
**DEPARTMENT OF ATHLETICS**  
**GUIDELINES AND EXPECTATIONS**

# Return To Campus

**FOR STUDENT-ATHLETES, COACHES, & STAFF**  
**JULY 1, 2020**

**WARRIOR SAFE IS**  
**WARRIOR STRONG**

**Wayne State's Department of Athletics Restart Subcommittee in collaboration with the University's Campus Restart Committee and Team Physicians have established protocols and guidelines to present a safe and supportive work environment to address the challenges of COVID-19 in the workplace.**

Each sport program and athletic unit may identify different protocols based on their unique exigency. Some of those guidelines include phased implementation. However, in combination this framework establishes the needed safeguards for all impacted audiences. These approaches might be managed differently as conditions change, but always with an emphasis on safety and scientific information.

The procedures and guidelines will evolve. Please check with Rob, Erika or Mike (Chan) for the latest updates or to answer questions.

**A valuable resource is the Wayne State University COVID-19 website  
[WAYNE.EDU/CORONAVIRUS](https://www.wayne.edu/coronavirus).**

# TOP 10 BASIC PROTOCOLS THAT MUST BE FOLLOWED

## PROTOCOL #1



Face coverings must be worn at all times in shared spaces or within buildings. Each staff person will be provided with three (3) face coverings.

## PROTOCOL #2



Each employee (full- or part-time) must take and pass the University Be Warrior Safe course consisting of three test modules. The test is available at [HTTPS://WAYNE.EDU/CORONAVIRUS/WARRIOR-SAFE-TRAINING/](https://wayne.edu/coronavirus/warrior-safe-training/).

This includes all part-time, technicians, graduate students.

## PROTOCOL #3



As an educational tool, all student-athletes must take and pass the three part Be Warrior Safe course available at [HTTPS://WAYNE.EDU/CORONAVIRUS/WARRIOR-SAFE-TRAINING/](https://wayne.edu/coronavirus/warrior-safe-training/). ***Proof of completion should be forwarded to your coach.***

## PROTOCOL #4



All athletic department personnel, including student-athletes must complete the university "Campus Daily Screener" [HTTPS://FORMS.WAYNE.EDU/COVID-19-SCREENING/](https://forms.wayne.edu/COVID-19-screening/) each day before coming to campus. ***Failure to complete the form would preclude admittance.***

## PROTOCOL #5



There will be temperature checks and screening questions as you enter the building conducted by the athletic training staff.

## PROTOCOL #6



***Visitors are discouraged.*** However, in the event that a visitor(s) is necessary, they must be screened by the athletic training staff. Please coordinate any visits for external publics in advance with the athletic training and facilities staff.

## PROTOCOL #7



Each staff member will be provided a spray bottle for office disinfecting. Since custodial support will be limited, you will be responsible for your work area. General areas will be managed by the university.

## PROTOCOL #8



Hand sanitizers will be available in offices. It is especially important to use these supplies after touching door handles, restrooms and exposed properties.

## PROTOCOL #9



Bathroom protocols are especially important as they are high risk areas. Single-person use is highly recommended. Faculty restroom areas are limited to two persons. Safe distance by waiting outside the room is expected.

## PROTOCOL #10



All shower areas are closed until further notice. Showers should be taken at home.

# BUILDING ACCESS INFORMATION

## Building access – limited interaction

- Whenever possible, all personnel should limit their building access to their main work spaces. There should be limited travel between buildings and offices. Designated main buildings include:
  - Matthaei Building
  - Football stadium and offices
  - Duchene Indoor Facility
  - Softball Building
  - Athletic Performance Center
  - Harwell facility shall remain closed unless administrative approval is granted
  
- Unless otherwise posted, **building access is limited to primary working hours (8:30 a.m.-5 p.m.)**. This will allow for a thorough cleaning each night of each facility. Exceptions must be approved in advance.
  
- There should be limited public access to all buildings. **Follow protocol #6 outlined above to coordinate visitor access for all athletic buildings.**
  
- Weight room guidelines will emphasize safe spacing and limited access. **Groups of not more than 10 may be in the facility at a time.** If student-athletes miss a designated time that was established in advance they need to check with their respective coach and weight room staff before an adjusted admittance is approved. Workout times will be limited to 55 minutes to allow for periodic cleanup and sanitizing.
  
- Fueling station will only be accessible during assigned workout periods. **No drop-ins.**

# FACILITIES PREPARATION AND CLEANING GUIDELINES

- ▶ All buildings will be disinfected prior to returning to work as outlined by Facilities, Planning and Management (FPM).
- ▶ Public surfaces will be disinfected at the end of the day and all touch points addressed.
- ▶ Custodial staff will be working consistently on a schedule to ensure daily cleaning. It will be important to maintain building hours in order to provide time to disinfect properly.
- ▶ Additional cleaning equipment will be provided by FPM through custodial services that will fog and mist highly used areas to assist custodial staff. This will hopefully allow student-athletes/coaches/staff to feel more comfortable in these work areas.
- ▶ In certain cases, doors to restrooms will be left ajar (if possible) to avoid touching handles.
- ▶ With so many touch points on sinks and paper towel dispensers, you are reminded to use covered clothing to access paper towels. Hand sanitizers will be emphasized. Over washing/sanitizing is a good habit.



# PERSONAL PROTECTION REQUIREMENTS

## ► If you are sick, you must stay at home



- Symptoms include (but not limited to) a temperature of 100.4 or higher.
- If you fail to pass the Campus Daily Screener, you must remain at home until you are cleared by the Campus Health Center at 313-577-5041.

## ► All coaches and staff must wear face coverings in public areas and buildings. This includes ALL campus buildings and is encouraged if in outdoor areas.



- Face coverings must be cloth or medical grade and should be on when you enter an athletics building. Face coverings should be brought from home, used when moving through buildings and on the athletic campus, and used when coming in at the start of the day and when leaving at night.
- Face coverings are not needed in individual work spaces that are enclosed (offices with doors) but are required when more than one individual is in an office or closed space.
- Conference room meetings should not be held in person. Zoom or Teams meetings are encouraged.

## ► Promote physical distancing



- Maintain a six-foot radius from another individual. Follow the directional signage.
- Do not congregate in hallways or walkways. If a hallway is crowded, separate and allow others to pass by exiting, reversing your direction or using an available adjunct space.
- Practice physical distancing when arriving, exiting or at lunch breaks. Staggered arrivals and departures will be posted to avoid clusters.
- Avoid touching, hugging or handshakes.

## ► Wash hands often with soap and warm water for at least 20 seconds. That's about the length of the "Green and Gold" fight song – show some spirit!



- You should wash your hands when you come to work and anytime you return to your work space.
- Avoid sharing pens or leaving writing instruments on outside desks for public use.

# (CONTINUED) PERSONAL PROTECTION REQUIREMENTS



- Cover your mouth and nose with your elbow or use a tissue when you cough or sneeze. COVID-19 is an airborne disease.

## ► **Clean and disinfect personal and shared workspaces.**



- Staff will be provided initially with one spray bottle (use paper towel or your own wipe cloth) to disinfect personal spaces. This should be used at a minimum for items like: your phone, desk, computer, etc. This should be done at least daily.
- Staff should place their garbage cans outside their doors at night when they leave for servicing by custodial staff.
- Until further notice, the use of the general microwave, coffee machines and kitchen utensils from the Tartar Shop will be discontinued.
- Wipe down shared equipment after each use – copy machines, fax machines and refrigerator handles.

# PERSONAL PROTECTION PROVISIONS

- ▶ Face coverings will be required to enter/leave buildings and in shared spaces within buildings.
- ▶ All staff will be offered (or you can use your own) face covering for personal use. Please contact the athletic training staff for a face covering if needed and for any guests who may seek admittance.
- ▶ Staff will be provided a spray bottle disinfectant for their personal space.
- ▶ Hand sanitizers will be available throughout the building – use them but leave them. They are not to be removed. Let's work for everyone's safety.
- ▶ Each student-athlete, coach and staff member will receive a COVID key to facilitate touchless entry.

**IMPORTANT: FACE COVERINGS WILL BE REQUIRED IN PUBLIC AREAS OF ALL ATHLETIC BUILDINGS AND IN GROUPS OF TWO OR MORE.**



**FOR ADDITIONAL QUESTIONS, CONTACT THE ATHLETIC DIRECTOR,  
THE ATHLETICS CHIEF OF STAFF OR A MEMBER OF THE ATHLETIC TRAINING STAFF.**

**LET'S CONTINUE TO BE THE EXAMPLE.**