



FINAL GRADE VERIFICATION

Dear Professor:

The NCAA states that an athletic department may certify a student-athlete eligible for competition beginning the day after the institution's final exam. However, we recognize that not all grades will be posted to the university system this soon after the semester. The NCAA and Missouri Valley Conference (MVC) allows an institution to receive grade verifications from a professor to use in certification during this interim period. These verifications must be provided by the professor/faculty member permitted to assign grades for the course indicated and only after all assignments, projects, quizzes and/or exams have been completed. The grade provided must be the student-athletes final grade for the course.

Therefore, we ask for your cooperation in completing the grade information for the student-athlete listed below.

If there are any questions or concerns, please do not hesitate to contact the Associate Athletic Director for Compliance, Shannon Brett at (773) 508-2894 or sbrett1@luc.edu.

We appreciate your continued support of our student-athletes and assistance with our certification.

Sincerely,

Shannon Brett
Associate Athletic Director for Compliance

Student-Athlete: _____

Sport: _____

Semester: _____

Course Subject: _____

Course Number: _____

Instructor: _____

Course Section: _____

Final Grade:

Credit Hours Earned:

By signing below, you verify that the student-athlete does not have any outstanding assignments, quizzes and/or tests and the grade indicated above is the student-athletes final grade in the course. The grade will be submitted through official institutional system.

Additionally, you verify that you are the person permitted to assign a grade to a student for the course listed above.

Signature of Professor/Faculty Member: _____

Date: _____