

NCAA Guidelines for Tutors & Mentors

The following is important information for tutors and study hall assistants that work with student-athletes. Please read these carefully and abide by them.

As a Tutor/Mentor, you must know and understand that you and our Sycamores student-athletes are subject to rules and regulations that might seem unusual, but are dictated by NCAA regulations. A basic rule of thumb is: No service, benefit or activity can be provided to a student-athlete that is not available to the general student body.

NCAA Bylaw 10.3- Ethical Conduct: You cannot knowingly participate in sports wagering activities or provide information to individuals involved in or associated with any type of sports wagering activities concerning intercollegiate, amateur or professional athletics competition. You must also cooperate with any investigation into alleged NCAA infractions conducted by ISU compliance staff, MVC staff or NCAA enforcement staff.

NCAA Bylaw 16.02.3 - Extra Benefit: An extra benefit is any special arrangement by an institutional employee or a representative of the institution's athletics interests to provide a student-athlete or the student-athlete's relative or friend a benefit not expressly authorized by NCAA legislation. Receipt of a benefit by student-athletes or their relatives or friends renders the student athlete **INELIGIBLE**. It is not an extra benefit if it is demonstrated that the same benefit is generally available to the institution's students or their relatives or friends or to a particular segment of the student body (e.g., foreign students, minority students) determined on a basis unrelated to athletics ability.

It is permissible for tutors, mentors, counselors, personal monitors, etc. to:

- Provide tutorial assistance to student-athletes who are enrolled full time.
- Provide career counseling services to enrolled student-athletes.
- Make computer terminals available to enrolled student-athletes.
- Provide other academic advising services to enrolled student-athletes.

It is not permissible for tutors, mentors, advisors, counselors, and personal monitors, to:

- Type papers or other class work for student-athletes at no cost to the student-athlete.
- Provide reduced-rate typing services for student-athletes.
- Provide cost-free or reduced-rate copying services for student-athletes.
- Complete course assignments for student-athletes.
- Provide student-athletes with course supplies (i.e., calculators, computer discs, etc.).
- Provide student-athletes the use of telephone calling cards or other credit cards for personal use.
- Provide a student-athlete with the use of your automobile.
- Assist a student-athlete with the payment of his/her bills, parking tickets, etc.
- Provide any other benefit to a student-athlete that is not available to other students.
- Pay a student-athlete money or give any tangible item to a student-athlete in exchange for placing the tutor/mentor's name on the student-athlete's complimentary admission list.
- Provide tutorial services through to a prospective student-athlete (e.g., a student who has started classes for the 9th grade).
- Assist prospective student-athletes to enroll at another collegiate institution (i.e., two-year college) in part-time, full-time or correspondence courses.
- Complete course work for a prospective student-athlete.

FERPA (Family Education Rights and Privacy Act):

You must maintain the confidentiality of those student-athletes for whom you provide services. You cannot give out the names of those student-athletes that you work with, and you cannot confirm or deny that you work with any particular student-athlete. You cannot discuss academic performance of any student-athletes with anyone other than school officials with a "legitimate educational interest. Student-athletes sign an ISU Consent to Disclose Information waiver so that our advisors and athletic administration can talk to their parents, instructors, tutors and other permissible individuals.

Academic Integrity

The Indiana State University Athletic Department holds academic integrity in the highest regard and wants to ensure against violations of academic integrity.

Professionalism

In order to avoid violations of NCAA and FERPA rules, it is best to keep your relationships with student-athletes professional. Please do not contact coaches or faculty and they should not contact you about a student-athlete's tutoring sessions.

Reporting violations of NCAA Rules: You *must report* any suspected violations to the Assistant Director Athletics for Compliance, Joel McMullen, joel.mcmullen@indstate.edu, 812-237-4086.