

# UVIC SPORTS HALL OF FAME & LEGACY AWARD FOR SPORT

## TERMS OF REFERENCE

Updated: December 2022

### MISSION

The University of Victoria Sports Hall of Fame was founded in 2002 and exists to honour individuals with an affiliation to the University of Victoria who have contributed significantly to university and community sport.

The Vikes Legacy Award for Sport was founded in 2008 and exists to honour a member of the University of Victoria or Victoria College community who would not otherwise be eligible for the UVic Sports Hall of Fame in that year, for outstanding achievement in, or conjunction to, sport.

### GOALS

The goals of the University of Victoria Sports Hall of Fame are:

- To honour outstanding contributions which have enhanced the University's image and reputation through sport.
- To recognize outstanding athletic performances by University of Victoria students who participate in community-based sports programs.
- To preserve and record the history and tradition of sport at the University of Victoria /Victoria College.
- To promote sport at the University of Victoria.

### NOMINATION PROCESS

Nominations will be accepted on an on-going basis; however only nominations received by mid-November will be considered for induction that following spring. Normally, self-nominations for individual inductions will not be accepted.

Each nomination is eligible to be selected for five-consecutive years. If at the end of the five years the nomination as received is not selected, it must sit inactive for a period of one year and then it must be resubmitted for future consideration.



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## CRITERIA FOR INDUCTION – ATHLETE

### a) **Varsity Athlete** (Designed for athletes who have competed on a varsity team at UVic)

- Normally, athletes must have graduated from the University of Victoria. Under exceptional circumstances, the selection committee may give special consideration to athletes who have not graduated.
- Must have competed for a minimum of two years at the varsity level.
- Must have competed with distinction at the highest level of sport (provincial, national, and/or international).
- In addition to athletic excellence, consideration may be given to factors such as; character, leadership, integrity, and service to the University or community.
- Normally, a five-year waiting period upon completion of varsity career is required before an athlete is eligible for consideration.

### b) **Community-based Athlete** (Designed for athletes who competed in a community-based sports program in a sport that is not offered as a varsity sport at UVic).

- Normally, athletes must have graduated from the University of Victoria. Under exceptional circumstances, the selection committee may give special consideration to athletes who have not graduated.
- Must have been a full-time University of Victoria / Victoria College student for a minimum of 2 years while competing in a community-based sports program.
- Must have completed with distinction at the highest level of sport (provincial, national, and/or international).
- In addition to athletic excellence, consideration may be given to factors such as, character, leadership, integrity, and service to the University or community.
- Normally, a five-year waiting period is required before an athlete is eligible for consideration.

## CRITERIA FOR INDUCTION – TEAM

- Must have represented the University of Victoria / Victoria College with distinction at the provincials, national and/or international level of competition.
- In addition to athletic excellence, consideration may be given to factors such as service to the University or community.
- Team nominations, where appropriate, can include an era of teams that fall in consecutive years
- Normally, a five-year waiting period is required before a team is eligible for consideration.



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## CRITERIA FOR INDUCTION – COACH

- Must have served as a head coach at the University of Victoria / Victoria College for a minimum of five years.
- Must have exhibited outstanding coaching and leadership skills.
- Normally, a coach is eligible for consideration five years after the culmination of his/her coaching career at the University of Victoria.
- Special consideration may be given to current coaches who have been coaching varsity athletes at the University of Victoria for a minimum of 10 years.

## CRITERIA FOR INDUCTION – BUILDER/ADMINISTRATOR

- Individual must have made a significant contribution to the development and/or enhancement of the University of Victoria / Victoria College athletic program. Normally, current varsity coaches are not eligible for consideration.
- Must have developed opportunities for students to excel.
- Must have been involved for a minimum of five years.
- Consideration may be given to former varsity coaches who have contributed to the development of their sport in a manner which is far beyond that which is normally associated with varsity coaching.

## CRITERIA FOR INDUCTION – VIKES LEGACY AWARD FOR SPORT

- Individual must be current or past member of the UVic or Victoria College community (living or deceased)
- Individual's achievement in or contribution to sport must be deemed to be outstanding in one or more of the following areas:
  - Athletic achievement
  - Coaching accomplishment
  - Sport leadership
  - Philanthropic contribution to sport
  - May recognize a single or lifetime achievement or contribution to sport



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## OUTLINE OF SELECTION PROCESS

### Timeline

- *First Call for Nominations by December*
- *Second Call for Nominations in January*
- *Nomination deadline for induction of that year is the third Friday in November of the previous year*
- *Selection Committee to meet and determine that year's inductees by February*
- *Formal announcement to be made the first week of February to coincide with UVic Alumni Week*
- *Induction and formal celebrations to be held in April*

### Selection Committee

- Senior Director, Athletics and Recreation (Chair of the Committee)
- Director, Alumni Affairs or Delegate
- Director, Varsity Performance Sport
- Associate Director, Sport Compliance & Student Support
- Communications Officer, Athletics and Recreation
- Alumni and Development, staff representative
- One representative from the Vikes student-athlete council (President or delegate)
- One representative from the Vikes alumni (two-year term)
- One representative from the community appointed by the University of Victoria President (two-year term)
- One male and one female representative from the University of Victoria coaching staff
- One representative from the Victoria sports media
- One representative from the community appointed by the Chair – as deemed appropriate

### Voting Procedures

The selection committee, led by the Chair, will meet to discuss all the nominees eligible for selection for the coming year's induction. This discussion will also include the review of expiring nominations. All committee members are eligible to vote and have up to a maximum of five votes of all the nominees, regardless of category. Each of those votes must be priority ranked. To move forward as an inductee, a nominee must appear on at least 60 per cent of the voting sheets cast. Votes are not anonymous.

If a selection committee member is among the nominees, that member will be recused from the discussion of their nomination package and are not allowed to vote for themselves or a team that they are a part of that

Normally, the selection committee meeting is held in-person. In special circumstances, a selection committee member will be provided the opportunity to be incorporated electronically into the meeting.

