



## **Hall of Fame Procedures**

### **Purpose**

Each year the Southeast Missouri State University (Southeast) Athletics Hall of Fame will recognize student-athletes, coaches, staff and/or teams who have made exemplary and positive contributions to intercollegiate athletics and related areas, and who have brought distinction to Southeast Missouri State University and the Department of Athletics.

### **Hall of Fame Committee Membership**

The Hall of Fame Committee (Committee) will be responsible for selecting those student-athletes, coaches, staff, supporters and/or teams to be placed on the ballot for consideration for induction in the Hall of Fame. The Committee will be comprised of nine individuals, all of whom shall have voting privileges. The Assistant Director of Athletics for Strategic Communications shall serve as chair of the Committee. The remaining eight individuals shall be appointed by the Director of Athletics and consist of the following: two individuals to represent the institution, three individuals who have a long-term knowledge of the history and culture of the Southeast Missouri State University athletics program, and three individuals who are current members of the Hall of Fame and/or continuous supporters of the University's athletic program.

### **General Criteria**

- To be eligible, one must be nominated. All nominations must be submitted by mail or online at [GoSoutheast.com](http://GoSoutheast.com) on the official nomination form.
- Anyone can submit nominations to the Southeast Hall of Fame.
- If not submitting nominations online, nomination forms should be mailed directly to: Southeast Missouri State University Athletics  
Attention: Jeff Honza  
One University Plaza, MS 0200  
Cape Girardeau, MO 63701

### **Considerations for Induction into the Hall of Fame**

#### **Student-Athletes Selection Criteria:**

- Student-athletes can become eligible for admission into the Hall of Fame five years from the date his/her class graduates as determined by the date of matriculation
- Student-athletes who have transferred from another institution to Southeast, or who have transferred from Southeast and graduated from another institution are eligible
- Any outstanding athletic accomplishments achieved at Southeast (All-American recognition, Olympic qualifier, All-Conference selection, Conference Specialty Award, all-time/career leader in major statistical category, NCAA statistical leader, etc.) and after leaving the University
- Strong civic commitment
- Exemplary career after graduation in coaching or administrative athletic position(s)
- Multiple sports participation
- Exemplary personal reputation (significant contributions in other careers)
- Other considerations as deemed worthy of inclusion by the Director of Athletics

#### Coaches, Administrators/Staff, Teams Selection Criteria:

- Southeast coaches, administrators and/or professional staff nominees must have a minimum of five years tenure in the Department of Athletics and cannot currently be employed by Southeast Missouri State University
- Outstanding career as a Southeast coach, administrator or professional staff member that has brought exceptional distinction to the Department of Athletics and to the University
- Coaches will be selected based on the accomplishment of their teams and their personal and professional performance and achievements
- Individuals must be in good standing with the NCAA, but previous NCAA infractions will be considered on a case-by-case basis
- Teams will be selected based on accomplishments
- Non-athlete inductees must exhibit an exceptional and exemplary career, both professional and personal -- both while employed at Southeast and after having left the employ of the University
- Other considerations as deemed worthy of the inclusion by the Director of Athletics

#### Friend(s) of the Redhawks Criteria:

- Individuals that have made significant contributions to the enhancement of Redhawk Athletics, and given or provided contributions over a long period of time

#### **Athletics Hall of Fame Nomination and Selection Process**

Nominations must include the full and complete name of the nominee (including maiden name if applicable), a current address and phone number, and a written summary of the achievements that justify the nominee's consideration for induction into the Hall of Fame. Nominations must be submitted by April 30 of each year for induction for the following year.

Once nominations have been submitted, the Assistant Director of Athletics for Strategic Communications will compile nominee information and supporting materials for the current year's nominees, and present all eligible candidates to each member of the Hall of Fame Committee.

The Committee will meet to discuss and debate nominations. Committee members may seek additional information from the person making the nomination. The initial list of nominees, as prepared by the Assistant Director of Athletics for Strategic Communications, must then be narrowed by the Committee to a maximum of 12 candidates (teams will count as one candidate), to be placed on the ballot.

If a nominee is placed on the ballot, he/she shall remain on the ballot for a period of three years or until voted into the Hall of Fame, whichever comes first. After that time, the Hall of Fame Committee must vote to place the nominee back on the ballot.

The current members of the SEMO Hall of Fame will be responsible for selecting the inductees. Each member of the Hall of Fame will receive a ballot and will be asked to vote for six nominees. The nominees with the highest number of votes will be recommended for induction. The Hall of Fame class may not exceed more than six inductees, with a team counting as one inductee. Only one team may be inducted into the Hall of Fame per induction class.

The recommendations will then be forwarded to the Director of Athletics and the President of the University, for final approval. The Director of Athletics and the President of the University shall also have authority to select for induction into the Hall of Fame, Friends of the Redhawks and other nominees who have been placed on the ballot but who have not received the requisite number of votes. An official announcement of nominees selected for induction into the Hall of Fame will be made by August 1 of each year.