

Duquesne University Sports Medicine Medical Intake Instructions

1. Login using link: <https://patient-duq.medicalconnect.com> and multipass username and password
2. Select Duquesne NCAA Student-Athletes

The screenshot shows a web interface with a dark blue header containing a globe icon for 'Locations and Hours' and a user profile icon for 'Test Test'. Below the header are two white panels. The first panel has a dark blue header 'All Duquesne Students' and a green 'Get Started' button. The second panel has a dark blue header 'Duquesne NCAA Student-Athletes' and a green 'Get Started' button.

3. Read home screen for instructions

The screenshot shows the Duquesne University medical intake home screen. On the left is a sidebar menu with the Duquesne University logo and icons for Home, Uploads, Athletic Intake Forms, Insurance, Statements, and My Profile. The main content area has a dark blue header with 'Locations and Hours' and 'Test Test' icons. The main text reads: 'The attached forms are required for you to compete in intercollegiate athletics here at Duquesne University.' It explains that athletic training staff will be accessing the site during the summer to check form status and will send reminders. It instructs users to follow form instructions and fill out all required forms. A yellow highlight states: 'Please make sure to upload your sickle cell screen (NCAA requirement for ALL student athletes) and your NCAA Medical Exception Documentation Reporting Form (if applicable) under the "DOCUMENT UPLOAD TAB"'. A bolded line indicates the due date: '*****DUE DATE JULY 1ST, 2025*****'. It asks users to direct questions to their sport athletic trainer and lists contact information for several staff members: Jessica Johns (Director of Sports Medicine), Austin Pascarella, Maddison Miller, Steven Labate, Ashley Interrante, Spencer Daddario, Travis Moyer, Emily Strama, Kayla Bittle, and Ricky Wheeler, each with their email address.

Duquesne University Sports Medicine Medical Intake Instructions

4. Fill out required forms under “Athlete Intake Forms”

a. New Duquesne Student Athletes fill out “New Athlete Health History Form”

b. Returners fill out “Returning Athlete History Form”

c. All Student Athletes fill out ALL remaining forms

i. LEAF-Q is only for female cross country/distance runner student athletes

Required NCAA Student Athlete Forms

- [*NEW ATHLETE HEALTH HISTORY](#)
- [*RETURNING ATHLETE HISTORY FORM](#)
- [ASSIGNMENT OF BENEFITS/SIGNATURE/CONSENT](#)
- [Athletics EAT-26](#)
- [LEAF Q](#)
Complete LEAF Q Form, only if you are a female NCAA cross country athlete.
- [Medical Exception](#)
- [SMHAT-1 Form 1](#)

5. Upload your insurance card

PLEASE PASS THE BELOW INFORMATION TO YOUR PARENT(S)/GUARDIAN(S)

This is to provide you with important insurance information regarding primary medical insurance requirements for all student-athletes at Duquesne University for the 2025-2026 academic year.

ALL student-athletes are required to have primary medical insurance to participate on one of our NCAA Division I varsity intercollegiate athletic teams at Duquesne University. The primary medical insurance **MUST** provide coverage for an injury sustained during intercollegiate athletics.

The following insurance plans are examples of those that do not have adequate health insurance coverage for athletic participation:

- Tricare, a government-funded medical insurance
- In-state and Out-of-state Medicaid, a government-funded medical insurance
- Health-share plan, a pay-as-you-go out of pocket insurance plan

Government-funded medical insurance plans (such as Tricare and Medicaid) are **NOT** considered primary medical insurance due to their restrictive in-network policies. If a student-athlete has a government-funded medical insurance plan, the student-athlete must purchase another medical insurance plan to be permitted to participate on a Duquesne University NCAA Division I varsity intercollegiate athletic team.

Student Health Insurance Plan (SHIP) through UPMC, is available to all students at Duquesne University, and is the recommended insurer for student-athletes with a government-funded insurance plan. More information and enrollment instructions can be found at <https://www.duq.edu/life-at-duquesne/health-recreation-wellness/health-services/student-health-insurance.php>

Other insurance plans are acceptable if they cover intercollegiate athletic injuries and are considered primary medical insurance. If you have any questions or concerns, please contact your athletic trainer.

[Add New](#)

Insurances On File

Duquesne University Sports Medicine Medical Intake Instructions

6. Upload any additional documents such as sickle cell or the NCAA Medical Exception Documentation Reporting Form

- Please upload a copy of your sickle cell blood test here
- Please upload your NCAA Medical Exception Documentation Reporting Form here if applicable
- If reporting use of ADD/ADHD medicine for the first time, please upload initial learning/psych assessment here

Instructions

1. Please ensure all the documents contain your full legal name and date of birth.
2. From the drop-down alphabetized menu below, click "Select File."
3. Click on the appropriate document and then "Upload."

Please note that not all selections are required, only upload the documents that pertain to your program.

Tips:

- Files must be smaller than 4 MB. Scan in black and white, or at a setting of 150 DPI to achieve a smaller file.
- Documents must be .txt, or .pdf.
- Images must be .gif, .tiff, .jpg, .jpeg.

Upload Documents

ADD/ADHD Initial Assessment

NCAA Medical Exception Documentation Reporting Form

 Download

Sickle Cell Test Results