



Franklin Pierce University Athletics

Center for Academic Excellence

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ACADEMIC SUPPORT FOR STUDENT-ATHLETES

The Center for Academic Excellence has a designated Athletic Academic Coordinator who helps track the academic progress and NCAA academic eligibility of each student-athlete. It is the role of this individual to help develop open communication and cooperation with the student-athletes and their instructors and major advisors. The Athletic Academic Coordinator assists student-athletes in balancing their academic and athletic obligations and serves as a supplement to the major academic advisors within each student-athlete's program of study.

The Athletic Academic Coordinator and the coaching staff will work together to assist you and monitor your progress. However, YOU ARE RESPONSIBLE for your academics. Student-athletes are strongly encouraged meet with their major academic advisor and to consult with instructors on an individual basis about any academic problems or concerns. It is the responsibility of the student-athlete to give full cooperation to university and departmental personnel in all academic matters.

Any student-athlete who falls below a cumulative GPA of a 2.3 and/or anyone with a term GPA below a 2.0 will be required to meet with Athletic Academic Coordinator on a regular basis to track and ensure adequate academic progress. Mandatory study hall hours may be implemented for anyone below a 3.0 cumulative GPA or referred by the coach.

Located on the fourth floor of DiPietro Library, the Center for Academic Excellence is open to *all* student-athletes who are interested in taking advantage of one or more of our services.

We also offer the following services:

- Academic advising
- Accommodations/Disability services
- Assistance with organization
- Course registration assistance
- Individual & small group tutoring
- Mathematics skills instruction
- Peer tutoring
- Resource materials
- Strategies for academic success
- Study abroad
- Study skills instruction
- Time management skill instruction
- Time management workshops

ADDITIONAL SERVICES

For students with documented learning disabilities, accommodations may be arranged through the Coordinator for Student Accessibility Services.

The CAE offers a variety of programs and support structures to assist all Franklin Pierce University student-athletes to maximize their academic performance. Every effort is made to meet the student's individual needs.

Please refer to our site on the *eRaven* intranet for a complete listing of who we are and what we can do for you!

<http://franklinpierce.edu/adacemics/cae/index/htm>

Academic Expectations

1. Student-athletes should be familiar with Franklin Pierce University policies as printed in the latest edition of the College of Rindge Student Handbook.
2. Students are to understand and abide by the policies and procedures of the NCAA, Conference, University, and the athletic department.
3. Students are to fulfill all expectations and requirements of their courses, including those applying to attendance, participation, submitting assignments and completing quizzes on time, tests and final examinations on the scheduled dates.
4. When traveling during the academic year, student-athletes should request instructors' policies on attendance and making up missed assignments for all courses in which they are enrolled. Students must take the initiative to talk to the instructor about making up work missed due to any absence. Student-athletes must provide their professors with a copy of their travel schedule at the beginning of each semester in the form of an official athletic department travel letter.
5. Students should seek out the advice or help of the professor about difficulties in a course, preferably during the professor's regular office hours, or by appointment with the professor at another time.
6. Students should consult their University major advisor when preparing their course schedules prior to the start of every semester.
7. Students should speak with the Athletic Academic Coordinator and/or their University major advisor right away if they are having difficulty in a course.
8. Students should keep accurate records of their progress toward their degree as well as know their academic department, college, and University graduation requirements by meeting regularly with the Athletic Academic Coordinator or their University major advisor.

Attendance Policies

Your primary purpose at Franklin Pierce University is to obtain an academic degree. The athletic department has a deep interest in the general welfare, academic and athletic achievement of all student-athletes and provides academic assistance to help support a quality educational experience. The athletic department expects every student-athlete to attend all classes and perform all assignments unless sick or traveling with the team or other bona fide emergencies arise. However, Franklin Pierce believes that some reasons for missing class have the potential to enrich the student's overall education

and experience. Many of our students engage in institutionally sanctioned activities related to or required by their academic work including but not limited to honor society events, academic competitions, artistic performances, public forums, or required attendance at guest lectures.

While fulfilled academic requirements is of primary importance for all of our students, the institution expects students to meet their other obligations as well.

As an NCAA Division II school, this institution requires athletes who have committed themselves to a particular sport to fulfill their commitments to both the classroom and the team. Some of these students are on athletic scholarship and must meet their athletic obligations in order to remain on scholarship, which, for some of them, is a necessary option for remaining at Franklin Pierce. With this in mind, Franklin Pierce asks activity coordinators, students, and faculty to abide by a set of guidelines that lay out the responsibilities of the parties involved to minimize scheduling conflicts and to adjudicate between them when they do arise.

Students, faculty and staff may access these guidelines at the Center for Academic Excellence web page on *eRaven*: <http://eraven.franklinpiercedu.edu/s/cae>

- Franklin Pierce University student-athletes have all the same academic obligations as other students. They should never use their participation in a sport to shirk academic responsibilities.
- Students will be provided with a complete schedule, including meetings, practices, contests and potential post season activity as early as possible. At the start of the semester, students are expected to provide each professor with that schedule to identify and rectify all possible conflicts with academic commitments. It is the student's responsibility to complete all assignments and to meet all deadlines set in the syllabus for each class.
- Ultimately, it is the decision of each individual professor to excuse an absence from class due to athletic competition. No class or assignment may be missed due to practice.
- Student-athletes should inform their coaches as early as possible of irreconcilable academic conflicts.
- In an effort to monitor academic eligibility, professors will submit Academic Progress Reports three times per semester.

FIRST DAY OF CLASS ATTENDANCE

It is the policy of Franklin Pierce that to be eligible for intercollegiate competition in any semester a student must be enrolled in a minimum full-time program of studies and be on campus and attending class not later than the add/drop deadline. Students who first attend classes after the add/drop period will be ineligible for intercollegiate competition for that semester. Exceptions may be granted for a student with a medical absence or for participation in international competition in which one is representing their country. International Competitions meeting this criteria are: Pan-American, Olympic, World Championships, World Cup or World University Games. If you are going to arrive late to campus for any of these reasons you must contact your coach, the Compliance Coordinator and the Athletics Director.

CLASS ATTENDANCE AND ABSENCES FOR ATHLETIC EVENTS

Student-athletes are expected to attend class regularly and on time. There is a direct correlation between classroom attendance and academic success. Regular attendance is essential in order to gain content knowledge and active participation is necessary to benefit from the experiential learning emphasized within the Franklin Pierce University curriculum. Faculty will oftentimes designate a portion of the final grade for attendance and class participation. It is the responsibility of the student-athlete to

read syllabi and to understand the attendance and grading policies for each course in which they are enrolled. Class schedules should be planned to avoid conflicts, however, there will be several instances each semester when student-athletes will miss classes as a result of team travel for competition. Student-athletes are responsible for communicating with each of their professors on how to successfully complete any missed work. Student-athletes are discouraged from remaining in courses with four or more anticipated absences for athletic events.

Note 1: Student-athletes are NOT PERMITTED to miss class due to a regularly scheduled practice. This policy extends to pre-game warm-up, where by student-athletes cannot miss classes that fall prior to 90 minutes before a game. For clarity purposes, if a team has a 3 p.m. game and a student-athlete has a 12:50 p.m. class, they are expected to attend that class until 1:30 p.m.

Note 2: If the Athletic Department becomes aware that you have missed a class for a practice, or other team related activity except for a competition during the traditional season, disciplinary action by the institution and/or the NCAA may be taken.

Early Registration

Student-athletes at Franklin Pierce MUST register early for classes in the next semester if there are no holds on their account. THIS IS A PRIVILEGE NOT A RIGHT! It is the responsibility of each student-athlete to make sure they have followed the registration procedure to the letter and to keep their coach informed of their progress.