



ILLINOIS
ATHLETICS

ATKINS TENNIS CENTER

University of Illinois at Urbana-Champaign
Division of Intercollegiate Athletics
1751 South Goodwin Ave.
Urbana, Illinois 61801
Phone: (217) 244-8562
ATKINSTENNISCENTER.COM

ATKINS TENNIS CENTER FRONT DESK
EMPLOYMENT APPLICATION

Applicant Information

Name: _____ Current Year in School: _____

Local Address: _____ Permanent Address: _____

City, State, Zip: _____ City, State, Zip: _____

Primary phone: _____ Email: _____

Are you available to work over the summer? YES NO

Are you available to work mornings (as early as 6:30am)? YES NO

Are you available to work evenings (as late as 10:30pm)? YES NO

Are you available to work Friday nights &/or weekends? YES NO

Do you currently have work study hours through financial aid? YES NO

Are you currently employed at another off-campus business or University department? YES NO

If yes, where: _____

Have you previously applied to work at the Atkins Tennis Center? YES NO

Do you have any friends, relatives, acquaintances working at Atkins? YES NO

If yes, who: _____

Past Employment

Employer: _____ Employer: _____

City, State: _____ City, State: _____

Dates: Mo/Yr _____ to Mo/Yr _____ Dates: Mo/Yr _____ to Mo/Yr _____

Reason for leaving: _____ Reason for leaving: _____

Education

College / University

High School

Name of School: _____ Name of School: _____

Years attended: _____ City, State: _____

Expected Graduation Date: _____ Year graduated: _____

Field(s) of study: _____

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Additional Information

Are you a current high school or two year college student? YES NO

Are you over the age of 18? YES NO

Are you CPR/First Aid Certified? YES NO EXPIRED

Are you able to perform tasks that may require lifting up to 50 lbs? YES NO

Are you able to be active on your feet for a length of time? YES NO

What method(s) of transportation do you have to commute to the facility? _____

List any training, certifications, qualifications, tennis experience, or special skills that will make you especially suited for working at the Atkins Tennis Center: _____

References

Please list up to 4 references. If possible, please refer a university professional, a current and/or former employer, and other applicable references.

Name: _____	Name: _____
Position/Relation: _____	Position/Relation: _____
Phone: _____	Phone: _____
Email: _____	Email: _____

Name: _____	Name: _____
Position/Relation: _____	Position/Relation: _____
Phone: _____	Phone: _____
Email: _____	Email: _____

The University of Illinois, Department of Intercollegiate Athletics, and the Atkins Tennis Center is an Affirmative Action/Equal Opportunity Employer.

Instructions: After filling out the application, scan & email or hand deliver it to Kathy Hug, Asst. Athletic Director, Atkins Tennis Center, 1751 South Goodwin Ave., Urbana, IL, khug@illinois.edu, (217) 333-8839.