



# ***2014-2015 Women's BASKETBALL VISITING TEAM GUIDE***



***Conte Forum  
Chestnut Hill, MA***



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### **MEDIA RELATIONS**

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### **SPORTS MEDICINE**

***Kristen Allen***

Sports Medicine

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### **BOSTON COLLEGE POLICE**

Emergency: 617.552.4444

From a campus phone: 2.4444

Non-Emergency: 617.552.4440

From a campus phone: 2.4440

### **SPORTS MEDICINE EMERGENCY**

From a campus phone: 2.6666

### **HOSPITALS**

***St. Elizabeth's Medical Center***

Main Number: 617.789.3000

***Beth Israel Deaconess Medical Center***

Main Number: 617.667.7000



## ***WOMEN'S BASKETBALL SPECIFIC INFORMATION***

### **Concessions**

Stands are located throughout the concourse of Conte Forum. All stand locations accept debit and credit cards including Visa, MasterCard, American Express, Discover, Diners Club, and Boston College Student ID cards for payment.

### **Driving Directions**

The GPS address for Conte Forum, Kelley Rink is 2601 Beacon Street, Chestnut Hill, MA 02467. Please refer to Appendix A for directions to campus as well as Appendix B for a campus map.

### **Facility Information-Conte Forum**

The Silvio O. Conte Forum opened in 1988 and serves as home to the women's basketball office suite, locker room, strength and conditioning, and sports medicine facilities. The main arena of Conte Forum has a seating capacity of 8,606 and includes eight luxury boxes. Overlooking either end of the arena are two state-of-the-art Jumbotrons installed in September 2009. The facility is equipped with a 950-seat auxiliary gym for basketball practice and Olympic-sport competition. Conte also houses the Athletics Association staff offices and the Athletic Ticket Office, which is located at Gate B.

### **Locker Room Accommodations**

The visiting team locker room is located on the South side of Conte Forum. A Representative from the Athletic Operations staff will be on site to meet your team upon arrival and will escort the team the locker room location.

The Atlantic Coast Conference policy of providing supplies in the visiting team locker room ensures your team of the following:

- 25 towels for workout day
- 25 towels for game day
- 1 ½ cases of electrolyte drinks
- 1 treatment-taping table
- 1 ice chest with ice bags
- 1 5-10 gallon cooler filled with water and a sufficient supply of cups
- 1 operating 4 pack hydrocollator with covers
- Biohazard supplies including:
  - Gloves
  - Hand antiseptic
  - Biohazard disposal bags
  - Sharps container





## ***WOMEN'S BASKETBALL SPECIFIC INFORMATION***

### **National Anthem Protocol**

Per ACC policy, each institution must follow the protocol listed below for all women's basketball games (conference and non-conference).

- The National Anthem will be played when there is 0:00 showing on the game clock.
- When the horn sounds at 0:00, all players AND all coaches will line up on their free throw lines extended for the playing of the National Anthem, immediately followed by a players/coaches handshake at mid-court before returning to their bench areas for introductions.
- The PA Announcer will introduce the Anthem by reading the script provided by the Conference Office.
- Introductions and starting lineups will immediately follow the playing of the National Anthem. Normal game procedures will follow.

***\*Please Note: The National Anthem Timing Protocol is subject to change based on the TV production company.***

### **Parking**

#### ***Team Parking***

- Visiting Basketball teams must direct their bus driver to park their bus in the Conte Loop area outside of Gate B on the South side of Conte Forum.
- Access to this area is achieved by entering campus via 2601 Beacon St. Please refer to Appendix B for a map of the main campus.

#### ***Fan Parking***

- Campus parking lots are open for event attendees 1.5 hours prior to the start of the event.
- Individuals attending these events should park in the Beacon Street Garage levels 3 & 4.
- Parking is free of charge in the Beacon Street Garage on Women's Basketball game days.

### **Practice Requests**

Using the link below, please complete the **Visiting Team Questionnaire** with your practice requests as soon as possible. The visiting team liaison is Amy Sullivan (email: amy.lampe@bc.edu).

<http://www.bceagles.com/ot/visiting-team-form.html>

### **Pre-Game Timing Protocol**

A sample pre-game timeline can be found can be found in Appendix D.

### **Radio**

Visiting team radio requests must be submitted to the Boston College Media Relations office prior to your visit. Please contact Stephanie Tunnera at 617.552.0524 with your radio requests.



## ***WOMEN'S BASKETBALL SPECIFIC INFORMATION***

### **Spectator Entrance**

Fans attending the game should enter Conte Forum through Gates B and C. In order to get to Gate C, fans should follow the foot ramp down to exit the Commonwealth Garage. Fans should take a right upon exiting the garage and continue straight down Campanella Way to Gate C. Ticket booths are located at Gate B on the opposite side of Conte Forum. In order to enter Conte Forum via Gate B, where tickets can be purchased, fans should park in the Beacon St. Garage. Fans should take a right upon exiting the garage and continue walking into Conte Loop where Gate B is located.

Visiting Team Will Call is located at the Ticket Office at Gate B of Conte Forum.

### **Sports Medicine**

The Athletic Training Room is located on main campus in room 124 on the North side of Conte Forum and will open two (2) hours prior to the start of the game. Kristen Allen, Assistant Director, Sports Medicine, will contact each school's athletic trainer prior to their game to discuss specific athletic training needs. Please contact **Kristen Allen** at 617.552.4540 with any medical questions.

### **Tailgating**

Please note that tailgating is NOT permitted.

### **Team Bench Policy**

Per ACC policy, there will be a maximum of 20 chairs placed on the visiting team bench. Due to fire code restrictions, it will not be possible to set up additional chairs at the end or behind the team bench. Any additional coaches, staff, or managers that are not able to sit on the team bench must be issued a ticket to sit in the stands from the visiting team allotment of 75 tickets

### **Tickets**

Per ACC policy, 75 complimentary tickets will be provided for the visiting team in Section N, directly behind the visiting team bench.

### **Visiting Team Bench**

When facing the scorer's table, the visiting team bench is located to the left.



## TRAVEL INFORMATION

AIRPORTS	PHONE #	MILES TO CAMPUS
Logan International Airport	800.23.LOGAN	10 miles
T.F.Green Airport	401.737.8222	55 miles
Manchester-Boston Regional Airport	603.624.6556	60 miles
Hanscom Air Force Base (no commercial service)	781.274.0010	20 miles

BUS COMPANY	GENERAL LINE	CONTACT	DIRECT LINE
Peter Pan	800.343.9999	Lenny Rottenberg	617.799.1732

CAR RENTAL	PHONE #	CAR RENTAL	PHONE #
Alamo	877.222.9078	Enterprise	800.261.7331
Avis	800.230.4898	Hertz	800.654.3131
Budget	800.527.0700	National	800.227.7368

TAXI COMPANY	PHONE #	TAXI COMPANY	PHONE #
Newton Taxi	617.244.6600	Veteran's Taxi	617.527.0300
Red Cab	617.789.3800	Newton Yellow Cab	617.332.7700

A map of the MBTA Train and Subway lines can be found at: [www.mbta.com/schedules\\_and\\_maps/subway/](http://www.mbta.com/schedules_and_maps/subway/)

HOTEL	ADDRESS	CONTACT	PHONE #	EMAIL	MILES TO CAMPUS
Newton Marriott	2345 Commonwealth Ave, Newton, MA	Stephanie Gibson	617.969.1000	<a href="mailto:stephanie.gibson@marriott.com">stephanie.gibson@marriott.com</a>	5 miles
Crowne Plaza	320 Washington St, Newton, MA	Jill Cashman	617.630.2924	<a href="mailto:icashman@cpbostonnewton.com">icashman@cpbostonnewton.com</a>	2.5 miles
Sheraton Needham	100 Cabot St, Needham, MA	Tamyka Forrester-Riley	781.292.3870	<a href="mailto:tamyka.forrester_riley@sheraton.com">tamyka.forrester_riley@sheraton.com</a>	6 miles
Hotel Indigo	399 Grove Street, Newton, MA	Dawn Qadir	617.454.3402	<a href="mailto:dawn.qadir@indigonewton.com">dawn.qadir@indigonewton.com</a>	5 miles
Holiday Inn Brookline	1200 Beacon St, Brookline, MA	Valerie White	617.277.1200	<a href="mailto:vwhite@brooklineinn.com">vwhite@brooklineinn.com</a>	3.5 miles

CATERING/FOOD DELIVERY	PHONE #	ADDRESS
BC Dining Services (Boxed lunches)	617.552.0311	Contact: Dave Early
Bill's Pizzeria (Pizza, Sandwiches)	617.964.1116	753 Beacon Street, Newton, MA
Bertucci's (Pizza, Boxed lunches)	617.244.4900	275 Centre Street, Newton, MA
Kelly's Roast Beef (Sandwiches)	617.782.3999	2 Under Price Way, Natick, MA
Flatbreads Café (Sandwiches)	617.964.8484	11 Commonwealth Ave, Chestnut Hill, MA
Panera Bread (Sandwiches)	617.559.9850	1241 Centre Street Newton, MA
Comella's (Pizza, Pasta)	617.278.2400	1 Boylston Street, Chestnut Hill, MA

LOCAL SIT DOWN RESTAURANTS	PHONE #	ADDRESS
Cheesecake Factory \$\$	617.964.3001	199 Boylston Street, Chestnut Hill, MA
Applebee's \$	617.731.0159	381 Chestnut Hill Ave, Brighton, MA
Legal Sea Foods \$\$	617.277.7300	43 Boylston Street, Chestnut Hill, MA
Stockyard Steakhouse \$\$	617.782.4700	135 Market Street, Brighton, MA
Bertucci's \$	617.244.4900	275 Centre Street, Newton, MA



## ***EMERGENCY PROTOCOL***

### **In the event of an injury:**

- First-responder: Sports Medicine Team Athletic Trainer
- If additional care is needed the trainer will signal to an operations staff member to call BCPD (2.4444)
- BCPD will request an ambulance and guide it to the proper location
- Student athletes will be transported to either St. Elizabeth's Medical Center or Beth Israel Deaconess
- A team representative will travel with the student athlete
- Appropriate BC Athletic Administrators will be notified.

### **EMERGENCY PHONE LOCATIONS**

- **Power Gymnasium:** Phone is located on the wall at the south end of the gym, near the water fountains.
- **Conte Forum:** Phones are located in the Boston College Athletic Training Room, the hallway outside of the Athletic Training Room, directly beside the north elevator and in the Skate Lobby.

### **AED LOCATIONS**

- Conte Forum North Entrance: Inside the Sports Medicine Door in the North Lobby.
  - Conte Forum South Entrance: In the Visiting Team locker room hallway near locker room D.
- \*If a student-athlete is injured and needs medical assistance/transportation, please call the Boston College Police Department at 617.552.4444 or on campus at 2.4444.

***St. Elizabeth's Medical Center:***      **736 Cambridge St. Brighton, MA 02135**      Main Number: 617.789.3000  
From Main Campus (140 Commonwealth Ave. Chestnut Hill, MA 02467)

Exit the North side of campus and proceed directly across Commonwealth Avenue (Rte. 30) onto Lake Street. Follow Lake Street to the bottom of the hill and at the first traffic light turn right onto Washington Street. Follow Washington Street, going straight through two traffic lights. Approaching the third light, you will see the Medical Center in front of you on the right.

For the Emergency Room, go straight at the third light, drive past the Medical Center (on your right), turn right at the next light (Warren St.), and follow signs for the Emergency Room.

To reach the main entrance of the Medical Center, go straight at the third light, drive past the Medical Center (on your right), turn right at the next light (Warren St.) and the main drive will be your first right.

***Beth Israel Deaconess Medical Center:***      **185 Pilgrim Rd., Boston, MA 02215**      Main Number: 617.667.7000  
From Main Campus (140 Commonwealth Ave. Chestnut Hill, MA 02467)

Exit the North side of campus and proceed to Commonwealth Ave eastbound towards Boston. Proceed to the 4-way intersection and turn right onto Chestnut Hill Ave. At the next set of lights, turn left onto Beacon St. Proceed 1.6 miles and then turn right onto Harvard St. Take your first left onto Longwood Ave and after 0.7 miles turn right onto Pilgrim Road. Proceed to the Emergency Room.





## **APPENDIX A**

### **Directions to Main Campus – Conte Forum**

**GPS Address: 2601 Beacon Street Chestnut Hill, MA 02467**

***From Points North and South:***

1. Take Interstate 95 (Route 128) to Exit 24 (Route 30).
2. Proceed east on Route 30, also known as Commonwealth Avenue, and follow for about five miles to Boston College.
3. Enter BC at the second entrance on the right, at St. Ignatius Church, and then bear left down St. Thomas More Drive.
4. Follow St. Thomas More Drive until you reach Beacon Street and go right.
5. Traveling on Beacon Street, take your first right and proceed to the Conte Loop area.

***From Points West:***

1. Take the Massachusetts Turnpike (Interstate 90) to Exit 17.
2. At the first set of lights off the exit ramp, take a right onto Centre Street.
3. Follow Centre Street to the fourth set of lights, and turn left onto Commonwealth Avenue.
4. Follow Commonwealth Avenue 1.5 miles to Boston College.
5. Enter BC at the second entrance on the right, at St. Ignatius Church, and then bear left down St. Thomas More Drive.
6. Follow St. Thomas More Drive until you reach Beacon Street and go right.
7. Traveling on Beacon Street, take your first right and proceed to the Conte Loop area.

***From Downtown Boston:***

1. Take the Massachusetts Turnpike (Interstate 90 West) to Exit 17.
2. Take a left over the bridge after passing the Sheraton Tara Hotel.
3. Take the first right onto Centre Street.
4. Follow Centre Street to the fourth set of lights, and turn left onto Commonwealth Avenue.
5. Follow Commonwealth Avenue 1.5 miles to Boston College.
6. Enter BC at the second entrance on the right, at St. Ignatius Church, and then bear left down St. Thomas More Drive.
7. Follow St. Thomas More Drive until you reach Beacon Street and go right.
8. Traveling on Beacon Street, take your first right and proceed to the Conte Loop area.

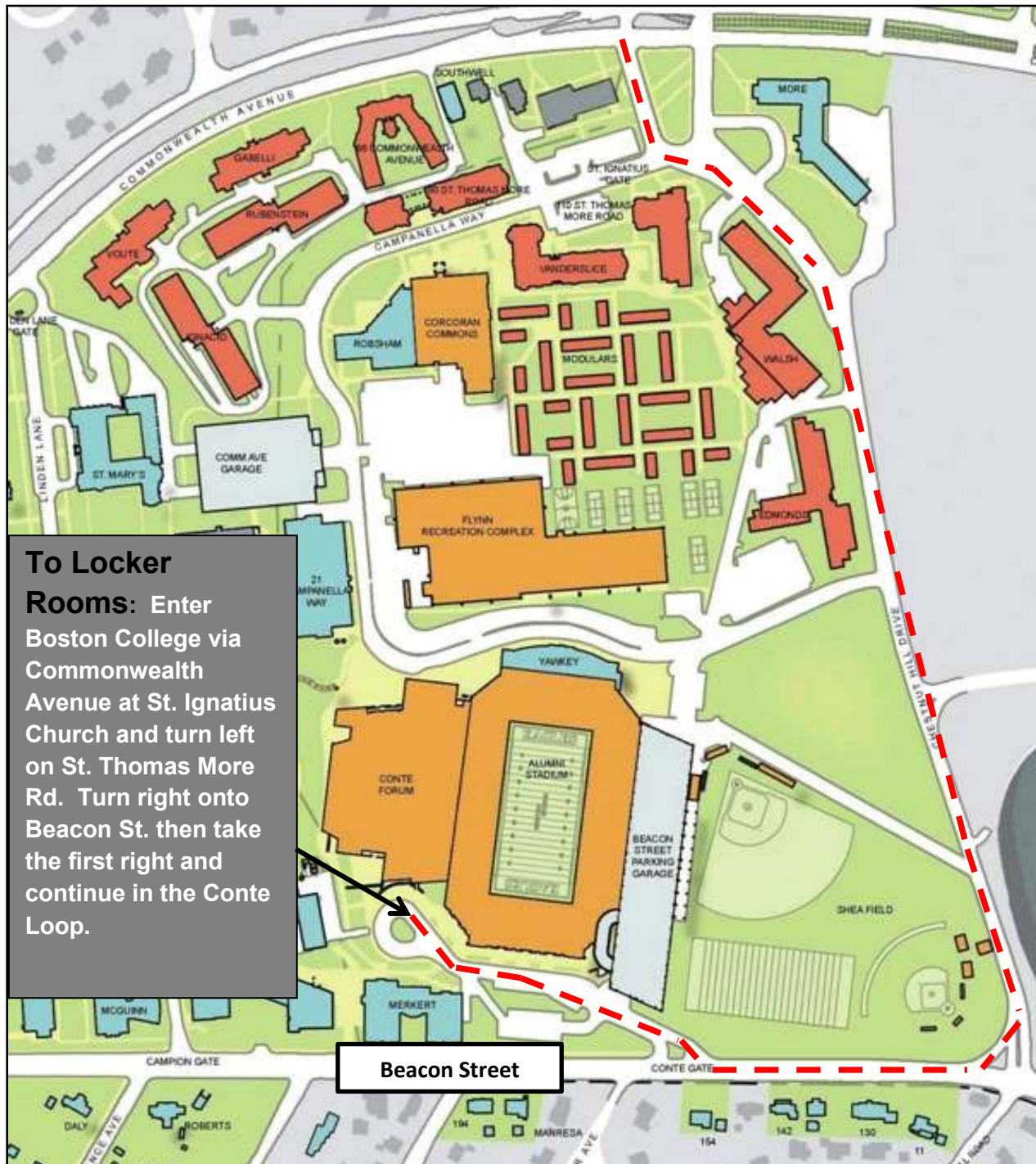
***From Logan Airport:***

1. Follow signs to I-90 via the Williams Tunnel (Toll).
2. Take the Massachusetts Turnpike (I-90) to Exit 17.
3. Take a left over the bridge after passing the Sheraton Tara Hotel.
4. Take the first right onto Centre Street.
5. Follow Centre Street to the fourth set of lights, and turn left onto Commonwealth Avenue.
6. Follow Commonwealth Avenue 1.5 miles to Boston College.
7. Enter BC at the second entrance on the right, at St. Ignatius Church, and then bear left down St. Thomas More Drive.
8. Follow St. Thomas More Drive until you reach Beacon Street and go right.
9. Traveling on Beacon Street, take your first right and proceed to the Conte Loop area.



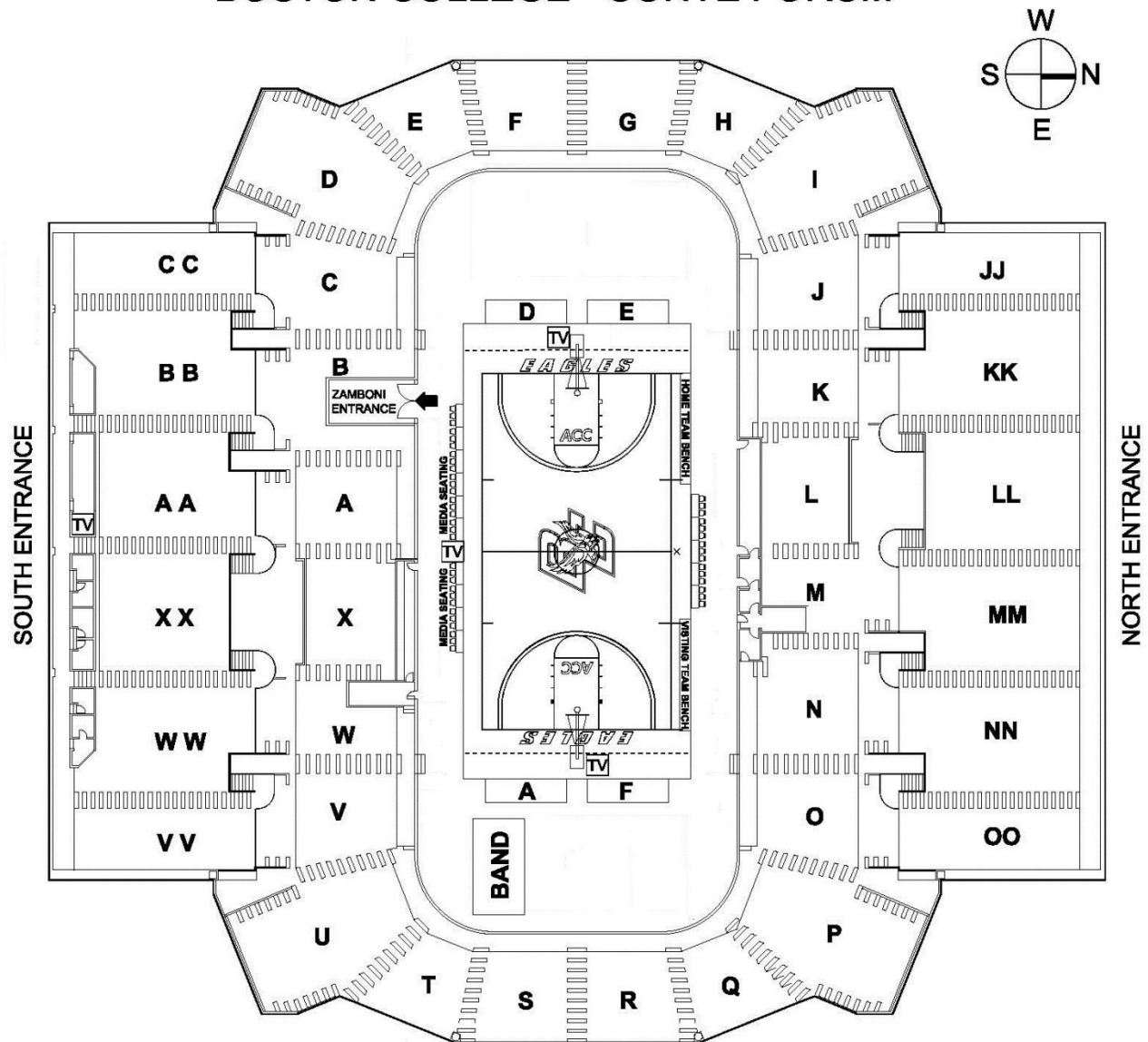
## APPENDIX B

### Map of Boston College Campus





## BOSTON COLLEGE - CONTE FORUM



BUILDING & COURT INGRESS/EGRESS FOR VISITING TEAM AND OFFICIALS IS THROUGH PROTAL IN BETWEEN SECTIONS X& W.

OFFICIALS & BISITING TEAM LOCKER ROOMS ARE LOCATED ON FIRST LEVEL UNDER SECTION W.

BACKUP STANTION IS LOCATED UNDER SECTION B THROUGH ZAMBONI ENTRANCE.

TV CAMERA LOCATIONS.

VISITING TEAM COMPLIMENTARY SEATING IS LOCATED IN SECTIONS N (ROWS 1-5)

BAND SEATING IS LOCATED BEHIND SECTION A

TV TRUCKS ARE LOCATED OUTSIDE OF THE ZAMBONI ENTRANCE BEHIND SECTIONS BB & CC





## APPENDIX C

### SAMPLE PRE-GAME TIMELINE –1:05 PM START

Real Time	Event	Scoreboard Time
12:00 PM	<i>Game Clock Starts - Teams have Access to the Court</i> <b>Boston College Takes the Court</b> <i>Conte Forum Gates Open to Public</i>	0:60:00
12:23 PM	<b>Boston College Leaves the Court</b>	0:37:00
12:40 PM	<b>Boston College Returns to the Court</b>	0:20:00
12:45 PM	<b>Officials Meet with the Team Captains</b>	0:15:00
12:47 PM	<b>Officials Test The Replay System</b>	0:13:00
12:53 PM	<b>Boston College Leaves the Court</b> <i>Boston College Intro Video Begins (2:19 in length)</i>	0:07:00
12:55:30 PM	<b>Boston College Returns to the Court</b>	0:04:30
1:00 PM	<i>Horn Sounds - National Anthem</i> <i>Teams line up on their free throw line and shake hands at mid court</i>	0:00:00
1:02 PM	<b>Starting Line Ups Introduced</b> <b>Visiting Starters Introduced</b> <i>Arena Lights Go Dark - Shutters Close</i> <b>Boston College Starters Introduced</b> <i>Arena Lights Go Full - Shutters Open</i>	
1:04:30 PM	<i>Horn Sounds - Starters to the Court</i>	
1:05 PM	<b>TIP-OFF</b>	20:00

#### PREGAME:

In accordance with ACC policy, both teams will be asked to line up on their free throw line for the playing of the National Anthem, immediately followed by a players/coaches handshake at mid-court before returning to their bench areas for introductions.

#### ELECTRONIC MEDIA TIMEOUTS:

In accordance with ACC policy, there will be timeouts at, or immediately following a dead ball, under the 16-, 12-, 8- and 4- minute marks on the clock during each half. When a team-called timeout occurs within 30 seconds of a media timeout, it becomes the subsequent media timeout with the exception of the first team-called timeout in the second period. The first 30 second timeout of the second half will become a full timeout, regardless of which team calls the timeout or when it is called. During a timeout, the first horn will sound at 90 seconds (1:30). The second horn will sound at 105 seconds (1:45) at the end of the timeout.

#### TEAM TIMEOUTS:

60 Second: One (1) per team, per game. It can be carried over to the second half.

30 Second: Four (4) per team, per game. Three (3) can be carried over to the second half.

Each team will receive an additional 30 second timeout in each overtime, along with carrying over unused 30 second/60 second timeouts.

#### OVERTIME:

There will be a two-minute (2:00) intermission between regulation and a five-minute (5:00) overtime period. The first timeout called by a coach in each overtime period will become an electronic media timeout.

#### GAME OPERATIONS PHONE NUMBERS:

BCPD Emergency	617.552.4444
BCPD Non-emergency	617.552.4440