



2022 ARTS FOR LEARNING AFTER SCHOOL SITE SUPPORT

Reports to: Arts for Learning After School Site Director
Classification: Part-Time Exempt

The Arts for Learning After School Site Support Job Description:

The Arts for Learning After School Site Support position is pivotal to the success of the program. Site Support will be assigned a site and will be responsible for all subbing needs at that site. On days that a sub is not needed, the site support will look for other ways to ensure that the site runs smoothly. This could include supporting staff, working with the directors, planning family involvement events, etc. Site Support must be flexible as this position requires them to sub for both teachers and artists, as well as jump into new roles. Linked below is an overview of the classroom teacher role and teaching artist role for reference of what may be required of this position when subbing.

[Arts for Learning After School Classroom Teacher](#)

[Arts for Learning After School Teaching Artist](#)

About Arts for Learning After School:

Baltimore City Schools' Arts for Learning After School, operated by Arts for Learning Maryland, offers students an opportunity to imagine, create, and express who they are through the arts. This is an action-packed, 4 day-a-week, three hour per day program that introduces students to a wide variety of art forms—from illustration and spoken word to percussion, drama, and dance—and gives students a chance to work alongside other students from across the city and be taught by professional artists. Daily literacy and math classes are co-planned by a teacher and professional teaching artist allowing students to experience reading, writing, and math like never before... through the arts! Arts for Learning Maryland will host six Academy sites throughout the City. Each site will host 60-120 students, 3 classroom teachers, and 3 teaching artists. Teachers and artists will work with groups of up to 30 students.

Mission and Core Values:

The mission of Arts for Learning After School is to provide students with a once-in-a-lifetime opportunity to spend time learning from the best teachers and teaching artists our state has to offer. Through a dynamic, creative, and supportive environment, students will explore math and literacy in a unique arts-integrated environment that allows them to develop socially and emotionally, expands their personal creative process, and introduces them to many different art forms taught by professional artists.

We...

- believe unwaveringly that ALL students can achieve high standards in and through the arts;

- provide opportunities for students to develop powerfully articulate voices through art forms and honor their creative processes along the way;
- create safe, brave learning environments for students to grow, make mistakes, and contribute to the community;
- collaborate and reflect by learning from and with each other at every step of the process, cultivating positive relationships between all ages;
- encourage the development of critical thinking, problem solving, inquiry, imagination, and creativity, and provide multiple ways for students to demonstrate knowledge and mastery;
- learn about, honor, and leverage the cultural knowledge, experiences, and frames of reference of our students and community to make learning more relevant and effective;
- ensure that our students are known, loved, supported, celebrated, and valued.

Ideal Site Supports Have:

- A current teaching certification; teachers with special education certifications are also encouraged to apply.
- An ability to support inclusive environments where all students' unique gifts and talents are discovered and cultivated, and where students' identities (racial, cultural, social, gender, etc.) are acknowledged, affirmed, and reflected around them.
- An ability to examine biases and an understanding of the concepts of institutional and structural racism and its impact on policies and practices, especially related to the administration of public education.
- A passion for students: an ability to build meaningful relationships and a desire to "go above and beyond" to ensure each student's success.
- A commitment to seeing families as partners in education and communicating with them regularly.
- A strong desire to fully integrate into a non-traditional learning environment where flexibility is strongly valued and where new and innovative ideas are not only cultivated but expected from all staff.
- Experience utilizing restorative practices when conflict arises.
- A willingness to use either the school office landline or their personal cell phone (number blocking is acceptable) to contact parents and guardians, as needed.

Required Dates, Times, and Working Hours:

Site Support must be able to commit to attending all training and program days listed below.

The following dates and times are subject to change. Arts for Learning Maryland requests you hold the following dates on your calendar:

Professional Development and Training Dates:

Arts for Learning After School Site Directors will be responsible for reviewing Professional Development/Training materials prior to the start of the program. All staff will be required to attend up to 4 hours of Race Equity training at to be determined dates and times during the program.

Program Dates and Details (*subject to change based on site*):

- All staff will be required to attend a staff logistical meeting on January 3, 2022 and travel to assign sites on January 4, 2022 through January 6, 2022 to prepare for the start of the program.
- The program will begin for students on January 10, 2022 and run through June 2, 2022
 - The program will run for 68 days.
 - The program will operate Monday-Thursday from 2:30-6:45 PM (program times could alter depending on site)
- Site Director hours are Monday-Thursday from 2:30-7:00 PM (times subject to change based on site but 4 hours per day is the requirement).
- One 30 minute planning meetings/staff meetings per week.

Compensation:

- The Arts for Learning After School site support position is a part-time exempt position and is **not** eligible for health benefits or overtime.
- Site Support will be compensated at \$45.00 per hour for all training/PD dates and program hours.

Job Responsibilities:

- Ability to serve as lead teacher or teaching artist in any class (SQUAD, arts integrated math or literacy, arts majors and mini majors) at any grade band when subbing.
- Follow and uphold all COVID health and safety procedures and protocols aimed at ensuring a safe environment for students and staff.
- Provide one-on-one instruction and support to students, as needed, while adhering to social distancing protocols.
- Create a positive culture and climate within the classroom by centering the program's mission and core values and addressing any issues (including disciplinary) within the parameters of site procedures and expectations.
- Build relationships with students, staff, and parents of diverse backgrounds, and create a positive, inclusive, and supportive community within the classroom and site.
- Support staff during the recess block.
- Support in the distribution of snacks and dinner.
- Assist site director with administrative tasks including but not limited to:
 - Tracking student attendance
 - Tracking staff attendance
 - Track student pre and post-assessments
- If needed, engage parents, guardians, and families effectively, including responding to family inquiries in a timely manner, and contacting parents/guardians to provide progress updates, share challenges, etc.
- Assist with the preparation and planning of the final student culminating showcase.
- Supervise students that arrive early or leave the site late.
- Act as a positive role model for students.

To apply:

For consideration, apply online at <https://www.artsforlearningmd.org/afterschool/jobs/>

Arts for Learning Maryland is an Equal Opportunity Employer committed to cultivating a diverse workforce and equitable workplace. We encourage applications from individuals of all backgrounds, regardless of race, ethnicity, gender, sexual orientation, gender identity and expression, age, national origin, veteran status, and disability. All qualified applications will be given equal opportunity.