Summit County Developmental Disabilities Board
Board Meeting

MINUTES

Thursday, October 15, 2026
5:30 p.m.

The **combined work session and regular meeting** of the Summit County Developmental Disabilities Board was held on Thursday, October 15, 2026 at the Summit DD administrative offices located at 2355 2nd Street, Cuyahoga Falls, Ohio 44221. The **work session** convened at 5:30 p.m.

BOARD MEMBERS
Allyson V. James, Board President
Gregg Cramer, Board Vice President
Tami Gaugler, Board Secretary
Jason Dodson - *Absent*
Randy Briggs
Stacy Youssef
Elizabeth Schrack - *Excused*

ALSO PRESENT

Lisa Kamlowsky, Superintendent
Holly Brugh, Assistant Superintendent
Drew Williams, Assistant Superintendent
Russ DuPlain, Director of IT & Facilities
Maggi Albright, Recording Secretary
Mira Pozna, Director of Fiscal
Laura Gleason, Director of HR
Billie Jo David, Director of Communications & Quality
and others

I. NEW POLICY 2042 – BEREAVEMENT LEAVE

Effective this year all three of Summit DD's labor agreements afford bargaining unit employees two days of paid bereavement leave for the death of an immediate family member. New policy 2042 provides this same benefit to non-bargaining employees. Additional leave for all employees in this circumstance is available by accessing accrued sick leave. Because this benefit is event-driven there will be little budget impact. Mr. Briggs asked about the definition of parent or spouse in the policy and suggested that a clearer definition may be needed to ensure domestic partners are covered. Superintendent Kamlowsky noted this request. Mr. Cramer noted the County has spent a lot of effort crafting similar policies so that may be a good resource. New Policy 2042 has been recommended for approval by the October HR/LR Committee.

WORK SESSION *(continued)*

II. NON-BARGAINING PAY SCHEDULE

The request is to update the non-bargaining pay schedule effective January 1, 2027 to include a 3% scale adjustment which would move the boundaries of the minimum, midpoint and maximum values of each pay grade. The non-bargaining pay schedule has not been updated since 2023. A scale frozen since 2023 risks outdated entry points for recruiting talent as well as employees being capped out prematurely due to an artificially low ceiling. Bargaining unit employees receive regular step movement within their labor contracts ensuring that earnings progress and keep pace with structural adjustments. Mr. Cramer commented it sounds reasonable in order to create equity and asked if this will lead to increased costs. Superintendent Kamlowsky replied that the adjustment will allow those employees who are either capped or close to the top of their pay band to receive up to the budgeted 3% increase in 2027. The Superintendent stated that in 2027 administration will be evaluating classifications within pay bands and noted an opportunity to adjust the bands on an annual basis moving forward. The updated non-bargaining pay schedule has been recommended for approval by the October HR/LR Committee.

III. SUCCESS4KIDZ CONTRACT

The request is to renew a contract for 2027 with Success4Kidz Therapy (S4K), a long-term partner with Summit DD providing consultative therapy services through the Early Intervention (EI) program. S4K therapists also assist in performing evaluations when needed and participate as part of the family's support team. S4K has provided on average 300 monthly visits so far in 2026 compared to 275 per month at this time last year. Services are billed at the standard Medicaid rate. The S4K contract has been recommended for approval by the October Services & Supports and Finance & Facilities Committees.

IV. SUMMIT COUNTY SHERIFF CONTRACT

The request is to renew a contract with the Summit County Sheriff's Office for the period January 1, 2027 through December 31, 2027. This contract provides a dedicated deputy sheriff who primarily assists staff investigating high level MUI's for potential criminal involvement. They also work with local law enforcement jurisdictions to support prosecutions for crimes committed against persons served. The assigned deputy also assists with wellness and other home checks and serves as liaison when persons served are incarcerated. The 2027 contract will not exceed $160,290.38. Summit DD receives approximately $44,000 in MAC reimbursement to offset this contract cost. The 2027 contract with the Summit County Sheriff's office has been recommended for approval by the October Services & Supports and Finance & Facilities Committees.

WORK SESSION *(continued)*

V. ADVANCED BEHAVIOR CONSULTING CONTRACT

The contract with Advanced Behavior Consulting for calendar year 2027 is presented in an amount not to exceed $157,250. This is a reduction of $27,750 to more closely align with prior years' spend in this area. Services under this agreement assist people with significant behavior support needs to maintain day services or their current residential setting. This agreement provides access to a board-certified behavior analyst who will consult with providers and /or teams to develop strategies that help each person work on skills that help them become more independent and successful in the short term as well as in the future. The Advanced Behavior Consulting contract has been recommended for approval by the October Services & Supports and Finance & Facilities Committees.

VI. NEW POLICY 2041 – RECORDING OF MEETINGS AND INTERACTIONS

Superintendent Kamlowsky noted this new policy was discussed last month through committees and at the Board work session. She said there have been no changes to the policy since it was presented. The policy is to provide guidance and outline expectations for employees when meetings or interactions are recorded. She noted it was reviewed by the prosecutor's office with no concerns. New Policy 2041 has been recommended for approval by the September HR/LR and Services & Supports Committees.

VII. SEPTEMBER FINANCIALS

Included in September revenue was receipt of the second half tax settlement in the amount of $30,679,100. Ms. Pozna noted this amount is lower than anticipated by about $1M due to delinquencies and foreclosures. Expenditures in September included payment of legal fees in the amount of $25,400 and County chargeback of $36,200 for half year licensing fees for the Munis financial software system. September ended in a positive position of $3,528,381 with a fund balance of $42,357,002. The September financial statements have been recommended for approval by the October Finance & Facilities Committee.

The work session adjourned at 5:45 p.m.

BOARD MEETING

The **regular monthly meeting** of the Summit County Developmental Disabilities Board convened at 5:45 p.m.

I. ROLL CALL

Mr. Briggs - Present	Mr. Cramer – Present	Ms. Schrack - *Excused*
Mrs. Youssef - Present	Mrs. Gaugler - Present	
Ms. James - Present	Mr. Dodson – *Absent*	

II. PUBLIC COMMENT

Leslie Frank, a parent, community member and former employee, submitted comments indicating she is pleased the Board continues its contract with Success4Kidz since this is such an important time in a child's life. Regarding the contract with Summit County Sheriff, she asked how many other Boards of DD have similar arrangements. Superintendent Kamlowsky said she is unsure but noted that Stark Board of DD has a similar contract. Mr. Briggs added that Summit DD was the first county in Ohio to have such an arrangement. Ms. Frank commented on the success of the Advanced Behavior Consultant contract and congratulated Holly Brugh on her new position of Summit DD Superintendent beginning January 1, 2027.

III. APPROVAL OF MINUTES

A. SEPTEMBER 17, 2026 (combined work session/regular meeting)

RESOLUTION
No. 26-10-01

Resolved that the Board approve the minutes of the September 17, 2026 combined work session/regular meeting. Mr. Briggs made the motion and Mrs. Gaugler seconded. The motion was unanimously approved.

IV. BOARD ACTION ITEMS

A. NEW POLICY 2041 – RECORDING OF MEETINGS AND INTERACTIONS

RESOLUTION
No. 26-10-02

Resolved that the Board approve new policy 2041 – Recording of Meetings and Interactions, as presented. Mrs. Gaugler made the motion and Mr. Briggs seconded. The motion was unanimously approved.

BOARD MEETING *(continued)*

IV. BOARD ACTION ITEMS *(continued)*

B. SEPTEMBER FINANCIAL STATEMENTS

RESOLUTION
No. 26-10-03

Resolved that the Board approve the September financial statements. Mr. Cramer made the motion and Mrs. Gaugler seconded. The motion was unanimously approved.

V. SUPERINTENDENT'S REPORT

Superintendent Kamlowsky announced that Judge Stormer has reappointed Allyson V. James to the Board for the term of January 1, 2027 through December 31, 2030. This will be her third term on the Board. The Superintendent thanked Ms. James for her commitment, dedication, wisdom and service.

Summit DD is partnering once again with the Autism Society of Greater Akron and Sand Run Pharmacy to host an accessible vaccine clinic on October 17th from 10:30 a.m. – 12:30 p.m. and on October 27th from 6:00-8:00 p.m.

VI. PRESIDENT'S COMMENTS

Ms. James thanked the Executive Leadership Team and the Superintendent on behalf of the Board for getting the Agency into a place of fiscal stabilization. She acknowledged the hard decisions that needed to be made and knows that it is never easy, but the changes were necessary and the transparency was appreciated.

Superintendent Kamlowsky informed the Board that the Board's decision in the recent administrative resolution of complaint process has not been appealed DODD so the Board's decision in that matter stands.

VII. EXECUTIVE SESSION

RESOLUTION
No. 26-10-04

Resolved that the Board enter into Executive Session pursuant to Ohio Revised Code Sections 121.22 (G)(3), and 121.22 (G)(1) to consider the employment of a public employee. Upon reconvening the Board may or may not conduct additional business. Mrs. Gaugler made the motion and Mr. Cramer seconded.

Roll call vote:	Ms. James - yes	Mrs. Youssef – yes
	Mr. Cramer - yes	Ms. Schrack – *Excused*
	Mrs. Gaugler – yes	Mr. Dodson – *Absent*
	Mr. Briggs - yes	

The motion was unanimously approved.

BOARD MEETING *(continued)*

The regular session of the Board Meeting adjourned at 5:49 p.m.

The Board entered Executive Session at 5:53 p.m.

The Board Meeting reconvened at 6:17 p.m.

VIII. ADDITIONAL ACTION ITEM

A. EMPLOYMENT CONTRACT – MARGARET ALBRIGHT

R E S O L U T I O N
No. 26-10-05

Resolved that the Board approve a contract of employment for Margaret Albright, Executive Administrative Specialist, for the period October 20, 2026 through December 31, 2027. Mrs. Gaugler made the motion and Mr. Cramer seconded. The motion was unanimously approved.

There being no further business, the Board Meeting adjourned at 6:18 p.m.

Tami Gaugler, Secretary