

**SUMMIT COUNTY DEVELOPMENTAL DISABILITIES BOARD
COMBINED WORK SESSION/REGULAR MONTHLY MEETING**

AGENDA

Administrative Board Room
2355 2nd Street, Cuyahoga Falls, OH
Thursday, April 16, 2026
5:30 p.m.

WORK SESSION

DISCUSSION ONLY ITEMS

I. SUCCESSION PLANNING

ACTION ITEMS FOR BOARD CONSIDERATION DISCUSSED PREVIOUSLY

The items below have been recommended for approval by the March HR/LR and Finance & Facilities Committees respectively.

II. NEW POLICY 2039 – PAID PARENTAL LEAVE
Attachment #1

III. RING CENTRAL PHONE SYSTEM CONTRACT
Attachment #2

NEW ACTION ITEMS FOR BOARD CONSIDERATION

The item below has been recommended for approval by the April Finance & Facilities Committee.

IV. MARCH FINANCIAL STATEMENTS
Attachment #3

BOARD MEETING

I. CALL TO ORDER – ROLL CALL

Briggs ___ Youssef ___ Schrack ___ James ___ Cramer ___ Gaugler ___ Dodson ___

II. CAUCUS - BOARD MEMBERS: ADDITIONAL AGENDA ITEMS

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES

A. MARCH 19, 2026 (combined work session/regular meeting)
Attachment #4

RESOLUTION #26-04-01 – Resolved that the Board the approve the minutes of the March 19, 2026 combined work session/regular meeting.

Motion: _____ Second: _____

Discussion, if any.....

ROLL CALL VOTE IF VIRTUAL ATTENDEES:

Youssef ___ Schrack ___ James ___ Cramer ___ Gaugler ___ Dodson ___ Briggs ___

V. BOARD ACTION ITEMS

A. NEW POLICY 2039 – PAID PARENTAL LEAVE
Attachment #1

RESOLUTION #26-04-02 – Resolved that the Board approve new Policy 2039 – Paid Parental Leave, as presented.

Motion: _____ Second: _____

Discussion, if any.....

ROLL CALL VOTE IF VIRTUAL ATTENDEES:

Schrack ___ James ___ Cramer ___ Gaugler ___ Dodson ___ Briggs ___ Youssef ___

BOARD MEETING *(continued)*

V. BOARD ACTION ITEMS *(continued)*

B. RING CENTRAL PHONE SYSTEM CONTRACT

Attachment #2

RESOLUTION #26-04-03 – Resolved that the Board approve a three-year contract with Ring Central for the period April 30, 2026 through April 29, 2029, in an amount not to exceed One Hundred Sixty-Eight Thousand Eight Hundred Thirty-Five Dollars (\$168,835), and that the Superintendent be authorized to sign said contract

Motion: _____ Second: _____

Discussion, if any.....

ROLL CALL VOTE IF VIRTUAL ATTENDEES:

James ___ Cramer ___ Gaugler ___ Dodson ___ Briggs ___ Youssef ___ Schrack ___

C. MARCH FINANCIAL STATEMENTS

Attachment #3

RESOLUTION #26-04-04 – Resolved that the Board approve the March Financial Statements.

Motion: _____ Second: _____

Discussion, if any.....

ROLL CALL VOTE IF VIRTUAL ATTENDEES:

Cramer ___ Gaugler ___ Dodson ___ Briggs ___ Youssef ___ Schrack ___ James ___

VI. SUPERINTENDENT REPORT

A. QUARTERLY UPDATE

VII. PRESIDENT'S COMMENTS

VIII. ADJOURN

Summit County Board of Developmental Disabilities TOPIC SUMMARY REPORT

<i>TOPIC</i>	<i>ISSUE/CONCERN</i>	<i>RECOMMENDATION</i>
Paid Parental Leave Benefits	To align benefits across the Agency to all employees	Board adopt Policy #2039 – Paid Parental Leave as presented

SUPPORTING DATA FOR RECOMMENDATION

As of January 1, 2026, all Summit DD union employees have access to Paid Parental Leave benefits through their collective bargaining agreements that were ratified in 2025. The Paid Parental Leave benefits in all three contracts were modeled after Summit County’s policy.

Ohio Revised Code Section 5126.05 authorizes the Board to establish fringe benefits for Board employees. Policy 2039 would extend Paid Parental Leave benefits to all Summit DD employees, including:

- Up to six (6) weeks of paid leave for the birth of an employee’s child or the placement of a child with an employee through adoption.
- Up to three (3) weeks of paid leave for employees whose child is still born or miscarried after twenty (20) weeks of pregnancy.
- Up to two (2) weeks of paid leave for Kinship care. Kinship care is defined as “full-time care of a child by a relative/family member taking responsibility for a child when the parents are unable or unwilling to do so.” The court must grant legal custody or guardianship to the employee for the employee to be eligible.

To meet eligibility for Paid Parental Leave, employees must:

- Be a regular, full-time employee and have been employed by Summit DD for at least twelve (12) months.
- Have worked at least 1,250 hours over the previous twelve (12) months.
- Be the biological parent of a newly born child or the legal guardian of a newly adopted child (or child placed through Kinship care).
- Reside in the same residence as the child.

Recommended for approval by the March HR/LR Committee.

Submitted By: Laura Gleason For: _____ Superintendent/Assistant Superintendent
 _____ Finance & Facilities Committee
 Date: 03/09/2026 _____ Services & Supports Committee
 _____ X HR/LR Committee

2039 - PAID PARENTAL LEAVE

Paid Parental Leave (PPL) provides new parents with the opportunity to care for and bond with their new child. The Board will provide up to six (6) calendar weeks of continuous paid leave to provide necessary parental care immediately following the birth or adoption of a minor child. PPL will run concurrently with the Family and Medical Leave Act (FMLA), as applicable.

ELIGIBILITY

- A. Employees must meet the following eligibility:
 - 1. Must be a regular full-time employee.
 - 2. Have been employed by the Board for at least twelve (12) months.
 - 3. Have worked at least 1,250 hours over the previous twelve (12) month period immediately preceding the date when the requested leave would begin.
- B. In addition, the following must also be met:
 - 1. Be the biological parent of a newly born child or
 - 2. Be the legal guardian of a newly adopted child, that is not the spouse's child and reside in the same household as the newly adopted child.
- C. The employee must reside in the same residence as the newly born biological child or adopted child.
- D. If both parents are eligible and employed by the Board, they may receive a combined total of six (6) weeks.
- E. Employees must return to work following PPL. If an employee collects PPL and the employee terminates employment prior to returning to work, the employee must reimburse the Board for the amount paid out for PPL within ninety (90) days of the employee's last workday.

FORMS AND DOCUMENTATION

- A. Employees who wish to apply for PPL must submit requests to the Human Resources Department at least thirty (30) days prior to the requested time off for foreseeable leaves or as much notice as is practical under the circumstances for unforeseeable leaves.
- B. Employees must provide documentation of the date of birth or adoption as well as documentation showing that employee is the parent of the child (birth certificate or proof of adoption).

2039 - PAID PARENTAL LEAVE *(continued)*

FORMS AND DOCUMENTATION *(continued)*

- C. Forms must be returned to the Human Resources Department at least two (2) weeks prior to the proposed leave. If the leave was not foreseeable, the form must be submitted as soon as possible and within thirty (30) days of the birth or adoption.

DURATION OF LEAVE

- A. An employee who is eligible for PPL may begin to take the leave on the day the child was born or placed for adoption.
- B. Approved PPL may be taken for all hours of work during the six (6) calendar weeks commencing with and immediately following the birth or adoption of a child.
- C. Intermittent Paid Parental Leave is available for the six (6) calendar weeks from the exact date of birth or placement of a child for adoption. Employees utilizing intermittent PPL must submit a leave request to their immediate supervisor for any workday that is being scheduled off. Employees will remain eligible to receive all Board provided paid benefits and will continue to accrue other forms of paid leave during the period they are utilizing PPL.
- D. If an employee births or adopts multiple children, the PPL triggering event shall be considered a single qualifying event and will not serve to increase the length of the leave unless the children are birthed or adopted more than twelve (12) months apart.

COORDINATION WITH OTHER LEAVES

- A. PPL under this policy shall run concurrently with the FMLA. Any leave taken under this policy that meets the criteria for leave under the FMLA will result in the leave being counted toward the twelve (12) weeks of available leave under the FMLA. All other requirements and provisions under the FMLA will apply. In no case will the total amount of leave – either paid or unpaid – granted to the employee under PPL and FMLA exceed twelve (12) weeks during the twelve (12) month FMLA period.
- B. Employees who are eligible for holiday pay will continue to receive it while on PPL. Holiday pay received by an employee for any workday during the six (6) week calendar period of PPL will constitute the sole pay for the employee for those hours worked and will not be in addition to the employee's PPL. Any holiday occurring during the employee's PPL will not extend the time period of their PPL. Employees are ineligible to hold outside employment during the period of PPL.

2039 - PAID PARENTAL LEAVE *(continued)*

COORDINATION WITH OTHER LEAVES *(continued)*

- C. An employee who would otherwise be eligible for Paid Parental Leave whose child is still born or miscarried after twenty (20) weeks of pregnancy is eligible for three (3) calendar weeks of PPL following the date of the induction/birth/miscarriage of the child. In the event that a newly born or adopted child dies during the period of time that the employee is on PPL, the employee shall be entitled to the full extent of PPL and the leave will not be terminated due to the death of a child. In this situation, paid bereavement leave would run concurrently with PPL.
- D. Employees are eligible for two (2) weeks of Paid Parental Leave for kinship care. Kinship care is defined as "full time care of a child by a relative/family member taking responsibility for the child when the parents are unable or unwilling to do so." The court must grant legal custody or guardianship to the employee for the employee to be eligible for PPL. Court documents must be provided. Should the kinship care placement end in adoption, the employee would be entitled to an additional two (2) weeks of PPL. This additional leave must be taken within fourteen (14) calendar days before or after the date of the adoption and must be approved by the supervisor prior to taking leave.

Summit County Developmental Disabilities Board
TOPIC SUMMARY REPORT

<i>TOPIC</i>	<i>ISSUE/CONCERN</i>	<i>RECOMMENDATION</i>
Funding for multi-year phone system contract and allocation of resources.	New phone system licensing and implementation costs.	The Board approve a contract with Ring Central, Inc. in an amount not to exceed \$168,835 for the years 2026 through 2028.

SUPPORTING DATA FOR RECOMMENDATION

Total Cost: \$168,835 over 3 years

Summary:

Summit DD has been using an Avaya phone system since 2010. While we have upgraded components since then to allow for remote use of phone apps on employee devices, newer systems can do more at a lower cost.

Through discussions with a number of vendors we have found the best fit is Avaya Cloud Office, which is a Ring Central phone system that is cloud-based and provides greater capabilities and redundancy.

Annual licensing & maintenance costs will be \$56,278.20 each year of the agreement.

Key benefits of implementing this new phone system:

- Integrated electronic faxing (we use a stand-alone e-fax solution today)
- Text messaging capabilities using Summit DD phone numbers (330-634-8xxx)
- Existing physical phones at both sites will still work with the new system
- Annual cost savings over \$20,000

The existing phone system and related maintenances costs, phone lines, and e-faxing have a combined cost of about \$80,000 per year. This will result in savings of over \$20,000 per year, while also improving our system's capabilities. Savings the first year will be lower due to a period of overlap between old and new systems.

Other items to note:

- This cost is based on a 3-year agreement
- The agreement includes 4 months of free service (valued at over \$18,000)
- We have 90 days to cancel this agreement for any reason

Funding for the first year of the new system is included in the 2026 annual budget.

This pricing is part of a cooperative purchasing agreement, so we do not need to go through an RFP process. However, we explored 6 other options from a variety of vendors to ensure this solution was the best fit at the best price.

It is recommended that the Board approve the request to contract with Ring Central for a total amount not to exceed \$168,835 over the 3-year period.

Recommended for approval by the March Finance & Facilities Committee.

Submitted By: Russ DuPlain

For: Superintendent/Assistant Superintendent

Date: March 2026

 X Finance & Facilities Committee

 Services & Supports Committee

 HR/LR Committee

**SUMMIT COUNTY DD BOARD
SUMMARY OF REVENUE, EXPENDITURES AND FUND BALANCE
FOR THE THREE MONTHS ENDED MARCH 31, 2026 AND 2025**

	3/31/2026				ACTUAL 12/31/2025	3/31/2025			
	2026 ANNUAL BUDGET	2026 YTD ACTUAL	YTD \$ BUDGET REMAINING	YTD % BUDGET REMAINING		2025 ANNUAL BUDGET	2025 YTD ACTUAL	YTD \$ BUDGET REMAINING	YTD % BUDGET REMAINING
OPERATING REVENUE									
PROPERTY TAXES	\$ 65,649,944	\$ -	\$ 65,649,944	100.0%	\$ 65,388,050	\$ 66,177,703	\$ -	\$ 66,177,703	100.0%
REIMBURSEMENTS	10,528,000	1,377,595	9,150,405	86.9%	10,773,255	10,520,000	1,185,863	9,334,137	88.7%
GRANTS	2,122,789	309,676	1,813,113	85.4%	2,099,480	2,116,240	805,224	1,311,016	62.0%
CONTRACT SERVICES	207,000	150,041	56,959	27.5%	484,352	100,000	184,126	(84,126)	-84.1%
REFUNDS	10,000	1,041	8,959	89.6%	33,424	12,500	840	11,660	93.3%
OTHER RECEIPTS	20,000	10,237	9,763	48.8%	23,394	39,000	11,871	27,129	69.6%
TOTAL REVENUE	\$ 78,537,733	\$ 1,848,590	\$ 76,689,143	97.6%	\$ 78,801,955	\$ 78,965,443	\$ 2,187,924	\$ 76,777,519	97.2%
OPERATING EXPENDITURES									
SALARIES	\$ 23,884,542	\$ 6,625,356	\$ 17,259,186	72.3% 2	\$ 22,613,302	\$ 23,229,072	\$ 6,256,487	\$ 16,972,585	73.1%
EMPLOYEE BENEFITS	11,259,720	2,842,503	8,417,217	74.8%	10,430,211	10,413,033	2,743,535	7,669,498	73.7%
MEDICAID COSTS	46,610,000	10,224,792	36,385,208	78.1%	45,225,592	36,112,056	8,833,329	27,278,727	75.5%
DIRECT CONTRACT SERVICES	9,050,088 1	2,531,043	6,519,045	72.0% 3	10,262,866	9,060,389	2,662,697	6,397,692	70.6%
INDIRECT CONTRACT SERVICES	1,183,710	217,904	965,806	81.6% 4	1,047,549	1,479,075	415,284	1,063,791	71.9%
SUPPLIES	290,630 1	41,851	248,779	85.6%	279,221	397,360	95,829	301,531	75.9%
TRAVEL AND TRAINING	217,950 1	31,582	186,368	85.5%	213,720	278,750	43,096	235,654	84.5%
UTILITIES	210,000	42,456	167,544	79.8%	181,220	201,000	57,620	143,380	71.3%
RENTALS	5,900	2,185	3,715	63.0%	4,370	7,400	2,185	5,215	70.5%
ADVERTISING	89,500	18,634	70,866	79.2%	84,040	120,000	23,026	96,974	80.8%
OTHER EXPENSES	346,981	114,690	232,291	66.9% 5	326,319	365,435	112,466	252,969	69.2%
EQUIPMENT	148,000	-	148,000	100.0%	186,528	188,000	-	188,000	100.0%
TOTAL EXPENDITURES	\$ 93,297,021	\$ 22,692,996	\$ 70,604,025	75.7%	\$ 90,854,938	\$ 81,851,570	\$ 21,245,554	\$ 60,606,016	74.0%
NET REVENUES AND EXPENDITURES	\$ (14,759,288)	\$ (20,844,406)			\$ (12,052,983)	\$ (2,886,127)	\$ (19,057,630)		
	BUDGET	ACTUAL							
BEGINNING FUND BALANCE	\$ 38,828,621	\$ 38,828,621							
PLUS: REVENUE	78,537,733	1,848,590							
LESS: EXPENDITURES	(93,297,021)	(22,692,996)							
ENDING FUND BALANCE	\$ 24,069,333	\$ 17,984,215							

Recommended for approval by the April Finance & Facilities Committee.

**SUMMIT COUNTY DD BOARD
 NOTES TO FINANCIAL STATEMENT
 FOR THE MONTH ENDED MARCH 31, 2026
 (Rounded)**

An evenly distributed monthly budget	8.3%
Evenly distributed budget remaining	75.0%

Current Month

Revenue:

Nothing to report that is out of the normal course of business. Expecting approximately 50% of property tax settlement in April.

Expenditures:

1	Direct Contract Services, Supplies, Travel and Training	Through Summit County Executive Order, a budget transfer releasing \$17,500 from Supplies, \$7,000 from Travel and Training and re-appropriating \$24,500 into Direct Contract Services to cover unanticipated expenditures not included in the 2026 budget.	\$	24,500
2	Salaries:	Exit cost payouts for staffing reductions.	\$	254,700
3	Direct Contract Services:	Payment of the shared pool agreement with Summit County Family and Children First Council in support of services to assist children and families with multi-systems needs.	\$	110,700
4	Indirect Contract Services:	Annual contract renewal for the UKG Ready application used for payroll processing, benefits and talent management.	\$	36,400
5	Other Expenses:	Ohio Association of County Boards (OACB) 2026 annual dues.	\$	104,300

Year to Date

Revenue:

Property Taxes:	Property Tax budget was increased to reflect a revised tax collection estimate provided by the County Fiscal Office.	\$	132,800
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MINUTES – combined work session and regular meeting
Thursday, March 19, 2026

Summit County Developmental Disabilities Board

MINUTES - DRAFT

Thursday, March 19, 2026
5:30 p.m.

The **combined work session and regular meeting** of the Summit County Developmental Disabilities Board was held on Thursday, March 19, 2026 at the Summit DD administrative offices located at 2355 2nd Street, Cuyahoga Falls, Ohio 44221. The **work session** convened at 5:32 p.m.

BOARD MEMBERS

Allyson V. James, Board President
Gregg Cramer, Board Vice President
Tami Gaugler, Board Secretary
Jason Dodson
Randy Briggs - *Absent*
Stacy Youssef
Elizabeth Schrack

ALSO PRESENT

Lisa Kamlowsky, Superintendent	Drew Williams, Assistant Superintendent
Holly Brugh, Assistant Superintendent	Laura Gleason, Director of HR
Mira Pozna, Director of Fiscal	Russ DuPlain, Director of IT & Facilities
Billie Jo David, Director of Communications & Quality	Maggi Albright, Recording Secretary and others

I. NEW POLICY 2039 – PAID PARENTAL LEAVE

Proposed new Policy 2039 – Paid Parental Leave (PPL) extends parental leave benefits to Summit DD's non-union employees, which mirrors language in the current union contracts as well as Summit County standards. The policy provides between 2-6 weeks of support for employees with growing families. The benefit tiers are identified in attachment #1 and eligibility requirements are met by employees who have worked full time with twelve months of service and a minimum of 1,250 hours in the previous year. Adoption of this policy ensures internal equity of fundamental family benefits for all Summit DD employees. New policy 2039 has been recommended for approval by the March HR/LR Committee.

MINUTES – combined work session and regular meeting
Thursday, March 19, 2026

WORK SESSION

II. RING CENTRAL PHONE SYSTEM CONTRACT

Summit DD has been using an Avaya phone system since 2010. Components have been updated throughout the years to allow for remote use of phone apps however newer systems offer greater capabilities at a lower cost. Several vendor options were explored, and the best fit is migrating to Avaya Cloud Office by Ring Central. Ring Central will work with the existing system and unifies calling, text messaging and faxing. The recommendation is to enter a three-year contract at a total cost not to exceed \$168,835. This represents annual cost savings of approximately \$20,000 as compared to the current system's maintenance and expenses. This purchase was considered in late 2025 but user feedback about this product required additional testing in Summit DD's environment. Further testing revealed no disruptions in service. Mr. DuPlain added that testing was conducted on call quality for both mobile and land lines and there was good bandwidth operating in full-scale implementation. The Ring Central contract has been recommended for approval by the March Finance & Facilities Committee.

III. JUDGE ROTENBERG CENTER CONTRACT INCREASE

The request is to amend the authorized expenditure for an individual currently being served at an out of state therapeutic residential treatment and educational facility by \$168,268, bringing the total Judge Rotenberg Center (JRC) contract to an amount not to exceed \$562,268 for the 2025/2026 year. The original funding request supported a best-case clinical trajectory for this young man however to serve him safely he continues to require an intensive level of staffing that is costly. This is a direct result of his significant cognitive disability which is one of the most intensive that Summit DD serves. The contract increase has been recommended for approval by the March Finance & Facilities and Services and Supports Committees.

IV. AGENCY INSURANCE

The Agency's risk protection insurance expires March 31st and it is recommended that the Board approve coverage through Summit DD's broker, Wichert Insurance Company, with incumbent Selective Insurance as the carrier of general, auto and professional liability coverages along with the umbrella policy in an amount not to exceed \$98,722, as well as directors & officers/employment practices and cyber liability coverage with incumbent Cincinnati Insurance Company in the amount of \$40,020. These policies secure uninterrupted coverage for the Board through March 31, 2027, and represent an overall premium increase of 6.5% with no change in coverage limits. The Agency insurance was reviewed at the March Finance & Facilities Committee.

MINUTES – combined work session and regular meeting
Thursday, March 19, 2026

WORK SESSION *(continued)*

V. REVISED POLICIES

During a recent routine review of policies, it was determined there are four policies that require updating:

- Policy 1106 – Regular and Special Board Meetings has been updated to reflect that monthly board meetings are held on the third Thursday.
- Policy 2007 – Electronic communication and System Utilization adds language that prohibits the use of meeting recording software on Summit DD systems where HIPAA protected information is disclosed.
- Policy 2019 – Eligibility for Rehire adds language that would allow an individual who separated employment from Summit DD due to layoff to be considered for rehire sometime in the future.
- Policy 2024 – Employee Reasonable Accommodation has been restated in a manner that better reflects the intent of the policy.

The revised policies have been recommended for approval by the March HR/LR Committee.

VI. FEBRUARY FINANCIAL STATEMENTS

Revenue in February included an increase of \$132,800 to the property tax budget to reflect a revised tax collection estimate provided by the County Fiscal Office and quarterly Title XX reimbursement of \$113,700. Expenditures in February included payment of \$10,000 for annual participation in the UDS Toy Resource Center consortium and payment of \$22,100 for Special Olympics events and administrative expenses. There was also \$33,600 paid for an HR contract with McLean & Company. February ended in a deficit position of \$17,883,789 with a fund balance of \$20,944,832. The February financial statements have been recommended for approval by the March Finance & Facilities Committee.

The work session adjourned at 5:43 p.m.

MINUTES – combined work session and regular meeting
Thursday, March 19, 2026

BOARD MEETING

The **regular monthly meeting** of the Summit County Developmental Disabilities Board convened at 5:43 p.m.

I. ROLL CALL

Mr. Dodson - Present	Mr. Cramer - Present
Mrs. Youssef - Present	Mrs. Gaugler - Present
Ms. Schrack - Present	Mr. Briggs – <i>Absent</i>
Ms. James - Present	

II. PUBLIC COMMENT

Leslie Frank, a parent and community member, commended the Superintendent and Board Members for adopting the exception to Policy 2032 – Unused Sick Leave last month noting that it levels the playing field for all employees. Ms. Frank attended the recent Summit Artspace event and said it was well attended and a very nice event.

III. APPROVAL OF MINUTES

A. FEBRUARY 19, 2026 (combined work session/regular meeting)

RESOLUTION No. 26-03-01

Resolved that the Board approve the minutes of the February 19, 2026 combined work session/regular meeting. Mr. Dodson made the motion and Mrs. Gaugler seconded.

<u>Roll call vote:</u>	Mrs. Youssef - yes	Mrs. Gaugler - yes
	Ms. Schrack - yes	Mr. Dodson - yes
	Ms. James - yes	Mr. Briggs - <i>Absent</i>
	Mr. Cramer - yes	

The motion was unanimously approved.

MINUTES – combined work session and regular meeting
Thursday, March 19, 2026

BOARD MEETING *(continued)*

IV. BOARD ACTION ITEMS

A. JUDGE ROTENBERG CENTER CONTRACT INCREASE

RESOLUTION No. 26-03-02

Resolved that the Board approve an increase to the contract with the Judge Rotenberg Center for the period July 1, 2025 through June 30, 2026, in the amount of One Hundred Sixty Two Thousand Two Hundred Sixty Eight Dollars (\$162,268), for the total contract amount not to exceed Five Hundred Sixty Two Thousand Two Hundred Sixty Eight Dollars (\$562,268), and that the Superintendent be authorized to sign said contract amendment. Ms. Schrack made the motion and Mr. Dodson seconded.

<u>Roll call vote:</u>	Ms. Schrack - yes	Mr. Dodson - yes
	Ms. James - yes	Mrs. Youssef - yes
	Mr. Cramer - yes	Mr. Briggs – <i>Absent</i>
	Mrs. Gaugler - no	

The motion passed.

B. AGENCY INSURANCE

RESOLUTION No. 26-03-03

Resolved that the Board approve insurance coverage through Wichert Insurance Company for the period April 1, 2026 through March 31, 2027, in an amount not to exceed One Hundred Thirty-Eight Thousand Seven Hundred Forty-Two Dollars (\$138,742) and that the Superintendent be authorized to take all actions necessary to effectuate this resolution. Mr. Cramer made the motion and Mr. Dodson seconded.

<u>Roll call vote:</u>	Ms. James - yes	Mrs. Youssef - yes
	Mr. Cramer – yes	Ms. Schrack – yes
	Mrs. Gaugler - yes	Mr. Briggs – <i>Absent</i>
	Mr. Dodson - yes	

The motion was unanimously approved.

MINUTES – combined work session and regular meeting
Thursday, March 19, 2026

BOARD MEETING *(continued)*

IV. BOARD ACTION ITEMS *(continued)*

C. REVISED POLICIES

R E S O L U T I O N

No. 26-03-04

Resolved that the Board approve revisions to Policies 1106 – Regular and Special Board Meetings, 2007 – Electronic Communication and System Utilization, 2019 – Eligibility for Rehire, and 2024 – Employee Reasonable Accommodations, as presented. Mrs. Youssef made the motion and Ms. Schrack seconded.

<u>Roll call vote:</u>	Mr. Cramer - yes	Ms. Schrack - yes
	Mrs. Gaugler - yes	Ms. James - yes
	Mr. Dodson - yes	Mr. Briggs – <i>Absent</i>
	Mrs. Youssef - yes	

The motion was unanimously approved.

D. FEBRUARY FINANCIAL STATEMENTS

R E S O L U T I O N

No. 26-03-05

Resolved that the Board approve the February financial statements. Mrs. Gaugler made the motion and Mr. Dodson seconded.

<u>Roll call vote:</u>	Mrs. Gaugler - yes	Ms. James - yes
	Mr. Dodson - yes	Mr. Cramer - yes
	Mrs. Youssef - yes	Mr. Briggs – <i>Absent</i>
	Ms. Schrack - yes	

The motion was unanimously approved.

V. SUPERINTENDENT’S REPORT

Superintendent Kamlowsky noted the Summit DD 2026 Action Plan has been distributed publicly and Board Members have a copy at their table. She thanked Billie Jo David and her staff for the excellent work on the document which is filled with beautiful pictures and lots of great information. She commented that Summit DD has seen tremendous support from the community for Developmental Disabilities Awareness month including formal recognition from Summit County Council and the City of Cuyahoga Falls.

MINUTES – combined work session and regular meeting
Thursday, March 19, 2026

BOARD MEETING *(continued)*

V. SUPERINTENDENT'S REPORT *(continued)*

Individuals and organizations have engaged around inclusion day with about 6,000 people visiting the Akron Zoo this year. There was an inclusive ArtWalk at Summit Artspace featuring four artists with disabilities, one of whom had her own featured exhibit, and all four artists sold some of their work that evening. There was also a Summit DD staffed informational table at the event where there were over 100 engagements. There were 58K Facebook impressions and 8K through Instagram. The month will wrap up with Summit DD's annual Community Appreciation Breakfast on March 31st at House Three Thirty where this year's community appreciation award winners will be recognized with more than 300 community partners expected to attend.

VI. PRESIDENT'S COMMENTS

Ms. James commented that she enjoyed inclusion day. She viewed the Summit DD Facebook page and noted there seems to be more excitement around inclusion activities each year.

There being no further business, the Board Meeting adjourned at 5:55 p.m.

Tami Gaugler, Secretary