Summit County Developmental Disabilities Board

MINUTES

Monday, May 18, 2026
5:30 p.m.

The **combined work session and regular meeting** of the Summit County Developmental Disabilities Board was held on Monday, May 18, 2026 at the Summit DD administrative offices located at 2355 2nd Street, Cuyahoga Falls, Ohio 44221. The **work session** convened at 5:31 p.m.

BOARD MEMBERS
Allyson V. James, Board President
Gregg Cramer, Board Vice President - *Excused*
Tami Gaugler, Board Secretary
Jason Dodson
Randy Briggs
Stacy Youssef
Elizabeth Schrack

ALSO PRESENT
Lisa Kamlowsky, Superintendent
Holly Brugh, Assistant Superintendent
Drew Williams, Assistant Superintendent
Russ DuPlain, Director of IT & Facilities
Maggi Albright, Recording Secretary
Mira Pozna, Director of Fiscal
Laura Gleason, Director of HR
Billie Jo David, Director of Communications & Quality
and others

I. NEW POLICY 2040 – STANDARDS OF RESPECT AND PROFESSIONAL CONDUCT

As part of the county board's responsibility to manage local tax-funded services and Medicaid waiver administration, Board employees must navigate difficult conversations and conduct ongoing monitoring to ensure individual health and safety. These duties frequently require staff to communicate complex, sensitive information to families. Recently, staff have experienced a rising frequency of threatening or harassing behavior during these interactions, creating a detrimental impact on employee well-being and contributing to burnout. New Policy 2040, developed with direct input from an internal employee committee, formally empowers employees to prioritize their psychological safety by providing a framework to professionally pause or exit volatile interactions when behavior crosses acceptable boundaries. Summit DD's commitment will always be focused on meeting the needs of individuals served and that can best be accomplished in a setting where there is productive, professional dialogue.

WORK SESSION

I. NEW POLICY 2040 – STANDARDS OF RESPECT AND PROFESSIONAL CONDUCT *(continued)*

Implementing this new policy reinforces Summit DD's commitment to a culture of mutual respect, while setting clear professional boundaries to protect Summit DD's most valuable asset, our employees, and ensure they remain equipped to serve the community effectively. New Policy 2040 has been recommended for approval by the May HR/LR and Services & Supports Committees.

II. REVISED POLICY 3004 – OFFICIAL BUSINESS, TRAVEL AND HOSPITALITY EXPENSES

Revisions to Summit DD's expense Policy 3004 include language updates that address the appropriate use of public funds for hospitality items. The revisions are patterned after Summit County ordinance, and the Summit County Prosecutor's office has reviewed and approved the language at the request of the Finance & Facilities Committee. Revised policy 3004 has been recommended for approval by the May Finance & Facilities Committee.

III. APRIL FINANCIAL STATEMENTS

Revenue in April includes first half property tax settlement of $32,729,000 and quarterly Medicaid Administrative Claims reimbursement of $726,100. Expenditures in April included payment of $1,018,500 for fiscal year 2024 waiver match reconciliation, quarterly payment of $17,200 for DJFS dedicated case worker, $14,000 for Special Olympics event and administrative expenses, $16,200 for the purchase of laptops and warranties as part of the five year computer refresh project, and payment of $138,922 to Wichert Insurance for agency insurance costs. April ended in a positive position of $9,508,278 with a fund balance of $48,336,899. The April financial statements have been recommended for approval by the May Finance & Facilities Committee.

The work session adjourned at 5:37 p.m.

BOARD MEETING

The **regular monthly meeting** of the Summit County Developmental Disabilities Board convened at 5:37 p.m.

I. ROLL CALL

Mrs. Youssef - Present	Mr. Dodson - Present
Ms. Schrack - Present	Mr. Briggs - Present
Ms. James - Present	Mr. Cramer – *Excused*
Mrs. Gaugler - Present	

II. PUBLIC COMMENT

Leslie Frank, a parent and community member, commented she has noticed increased visibility of Summit DD billboards and bus signs and it's very nice to see. She wondered if this has increased interactions with the community. The Superintendent remarked that Summit DD just launched a new campaign and she's pleased it is being noticed. Ms. Frank also said she likes the new Summit DD website and stated it is easier to navigate. She wished all Happy Memorial Day and a safe 4th of July.

III. APPROVAL OF MINUTES

A. APRIL 16, 2026 (combined work session/regular meeting)

R E S O L U T I O N
No. 26-05-01

Resolved that the Board approve the minutes of the April 16, 2026 combined work session/regular meeting. Mr. Briggs made the motion and Ms. Schrack seconded. The motion was unanimously approved.

IV. BOARD ACTION ITEMS

A. REVISED POLICY 3004 – OFFICIAL BUSINESS, TRAVEL AND HOSPITALITY EXPENSES

R E S O L U T I O N
No. 26-05-02

Resolved that the Board approve revised Policy 3004, as presented. Mr. Dodson made the motion and Mr. Briggs seconded. The motion was unanimously approved.

BOARD MEETING *(continued)*

IV. BOARD ACTION ITEMS *(continued)*

B. APRIL FINANCIAL STATEMENTS

R E S O L U T I O N
No. 26-05-03

Resolved that the Board approve the April financial statements. Mrs. Gaugler made the motion and Mr. Dodson seconded. The motion was unanimously approved.

V. SUPERINTENDENT'S REPORT

Superintendent Kamlowsky let the Board know that she has been informally approached by the City of Barberton inquiring about the City's potential future use of the Summit DD Barberton building. City administrators and their architects have evaluated the property, and an appraisal report on the value of the building and its contents is forthcoming. The Superintendent stated she will keep the Board updated on future developments.

The Superintendent informed the Board that an administrative appeal has been filed by a family seeking the Board's review of administration's application of a board policy. Options to hear the appeal were discussed, and the Board President proposed a committee consisting of Ms. James and Mr. Briggs hear the appeal and make a recommendation to the Board. The Superintendent indicated the hearing should be scheduled in June.

Last week Governor DeWine announced new Medicaid fraud prevention initiatives to strengthen efforts to fight fraud, waste and abuse in the Ohio Medicaid system. These updates are designed to strengthen oversight, enhance accountability, and ensure Medicaid services are delivered correctly and responsibly.
Those efforts include:

a. A six-month statewide new provider moratorium for new home healthcare businesses, including independent and agency providers in the DD system, as well as family chosen or family member providers.
b. Immediate payment suspension for high-risk providers. The Governor has stated those providers whose billing practices show red flags that indicate a high probability of fraud will be placed under immediate suspension.
c. An executive order enabling the Ohio Department of Medicaid to implement emergency rules pertaining to provider revalidation. It is unclear what this will look like for DD providers.

BOARD MEETING *(continued)*

V. SUPERINTENDENT'S REPORT *(continued)*

d. Requiring GPS for all providers using Electronic Visit Verification. EVV has been in place for year or so and is a mandatory requirement for home healthcare provider payment.
e. Requiring live-in caregivers to use EVV during home healthcare and as a requirement for payment. Currently family and live-in caregivers are exempt from this requirement.

Ms. Gaugler asked relative to the use of EVV if more than just the home location can be put into the system. Superintendent Kamlowsky said details are unknown at this point and she will keep the Board informed as more information is known.

VI. PRESIDENT'S COMMENTS

Ms. James asked for an update of the Smart Home. The Superintendent said that it is relocated to the Barberton building where it is modeled to display and demonstrate the equipment. She noted tours are still offered as well as provider tutorials on the use of the equipment.

VII. EXECUTIVE SESSION

R E S O L U T I O N
No. 25-05-04

Resolved that the Board enter into Executive Session in compliance with Sunshine Law, Ohio Revised Code 121.22, Section G, Subsection (1) to consider the employment of a public employee. Upon reconvening the Board may or may not conduct additional business. Mr. Dodson made the motion and Mr. Briggs seconded.

Roll Call Vote: Ms. Schrack – yes, Ms. James – yes, Mrs. Gaugler – yes,
Mr. Dodson – yes, Mr. Briggs – yes, Mrs. Youssef – yes, and Mr. Cramer – *Excused*

The motion was unanimously approved.

The regular session of the Board Meeting adjourned at 5:48 p.m.

The Board entered Executive Session at 5:52 p.m.

The Board Meeting reconvened at 6:14 p.m.

There being no further business, the Board Meeting adjourned at 6:15 p.m.

Tami Gaugler

Tami Gaugler, Secretary