SUMMIT COUNTY DEVELOPMENTAL DISABILITIES BOARD
COMBINED WORK SESSION/REGULAR MONTHLY MEETING

AGENDA

Administrative Board Room
2355 2nd Street, Cuyahoga Falls, OH
Thursday, November 19, 2026
5:30 p.m.

WORK SESSION

DISCUSSION ONLY ITEMS

I. SUMMIT DD 2027 ACTION PLAN
Attachment #1

II. SUMMIT HOUSING DEVELOPMENT CORP. RESPITE HOMES CONTRACT
Attachment #2

III. FAMILY & CHILDREN FIRST COUNCIL SHARED POOL AGREEMENT
Attachment #3

IV. SUMMIT COUNTY DEPARTMENT OF JOB & FAMILY SERVICES CASE WORKER CONTRACT
Attachment #4

V. HOPE HOMES FOUNDATION PRIMARY HOUSING AGREEMENT
Attachment #5

ACTION ITEMS FOR BOARD CONSIDERATION DISCUSSED PREVIOUSLY

VI. NEW POLICY 2042 – BEREAVEMENT LEAVE
Attachment #6

VII. NON-BARGAINING PAY SCHEDULE
Attachment #7

VIII. SUCCESS4KIDZ CONTRACT
Attachment #8

IX. SUMMIT COUNTY SHERIFF CONTRACT
Attachment #9

X. ADVANCED BEHAVIOR CONSULTING CONTRACT
Attachment #10

NEW ACTIONS ITEM FOR BOARD CONSIDERATION

The item below has been recommended for approval by the November Finance & Facilities Committee.

XI. OCTOBER FINANCIAL STATEMENTS
Attachment #11

BOARD MEETING

I. CALL TO ORDER – ROLL CALL

Cramer ___ Gaugler ___ Dodson ___ Briggs ___ Youssef ___ Schrack ___ James ___

II. CAUCUS - BOARD MEMBERS: ADDITIONAL AGENDA ITEMS

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES

A. OCTOBER 15, 2026 (combined work session/regular meeting)
Attachment #12

RESOLUTION #26-11-01 – Resolved that the Board the approve the minutes of the October 15, 2026 combined work session/regular meeting.

Motion:_____ Second: _____

Discussion, if any……

*ROLL CALL VOTE **IF VIRTUAL ATTENDEES***:

Gaugler ___ Dodson ___ Briggs ___ Youssef ___ Schrack ___ James ___ Cramer ___

V. BOARD ACTION ITEMS

A. NEW POLICY 2042 – BEREAVEMENT LEAVE
Attachment #6

RESOLUTION #26-11-02 – Resolved that the Board approve new policy 2042 – Bereavement Leave,

Motion:_____ Second: _____

Discussion, if any……

*ROLL CALL VOTE **IF VIRTUAL ATTENDEES***:

Dodson ___ Briggs ___ Youssef ___ Schrack ___ James ___ Cramer ___ Gaugler ___

BOARD MEETING *(continued)*

V. BOARD ACTION ITEMS *(continued)*

B. NON-BARGAINING PAY SCHEDULE
Attachment #7

RESOLUTION #26-11-03 – Resolved that the Board approve the non-bargaining pay schedule effective January 1, 2027.

Motion:_____ Second: _____

Discussion, if any……

*ROLL CALL VOTE **IF VIRTUAL ATTENDEES**:*

Briggs ___ Youssef ___ Schrack ___ James ___ Cramer ___ Gaugler ___ Dodson ___

C. SUCCESS4KIDZ CONTRACT
Attachment #8

RESOLUTION #26-11-04 – Resolved that the Board approve a contract with Success4Kidz for the period January 1, 2027 through December 31, 2027 in an amount not to exceed Five Hundred Seven Thousand Dollars ($507,000), and that the Superintendent be authorized to sign said agreement.

Motion:_____ Second: _____

Discussion, if any……

*ROLL CALL VOTE **IF VIRTUAL ATTENDEES**:*

Youssef ___ Schrack ___ James ___ Cramer ___ Gaugler ___ Dodson ___ Briggs ___

D. SUMMIT COUNTY SHERIFF CONTRACT
Attachment #9

RESOLUTION #26-11-05 – Resolved that the Board approve a contract with the Summit County Sheriff's office for the period January 1, 2027 through December 31, 2027 in an amount not to exceed One Hundred Sixty Thousand Two Hundred Ninety Thousand Dollars and Thirty Eight Cents ($160,290.38), and that the Superintendent be authorized to sign said contract.

Motion:_____ Second: _____

Discussion, if any……

*ROLL CALL VOTE **IF VIRTUAL ATTENDEES**:*

Schrack ___ James ___ Cramer ___ Gaugler ___ Dodson ___ Briggs ___ Youssef ___

BOARD MEETING *(continued)*

V. BOARD ACTION ITEMS *(continued)*

E. ADVANCED BEHAVIOR CONSULTING CONTRACT
Attachment #10

RESOLUTION #26-11-06 – Resolved that the Board approve a contract with Advanced Behavior Consulting for the period January 1, 2027 through December 31, 2027 in an amount not to exceed One Hundred Fifty Seven Thousand Two Hundred Fifty Dollars ($157,250), and that the Superintendent be authorized to sign said contract.

Motion:_____ Second: _____

Discussion, if any……

*ROLL CALL VOTE **IF VIRTUAL ATTENDEES*:**

James ___ Cramer ___ Gaugler ___ Dodson ___ Briggs ___ Youssef ___ Schrack ___

F. OCTOBER FINANCIAL STATEMENT
Attachment #11

RESOLUTION #26-11-07 – Resolved that the Board approve the October Financial Statement.
Motion:_____ Second: _____

Discussion, if any……

*ROLL CALL VOTE **IF VIRTUAL ATTENDEES*:**

Cramer ___ Gaugler ___ Dodson ___ Briggs ___ Youssef ___ Schrack ___ James ___

VI. SUPERINTENDENT REPORT

A. QUARTERLY UPDATE

B. SUMMIT DD 2027 BOARD MEETING SCHEDULE
Attachment #13

VII. PRESIDENT'S COMMENTS

VIII. ADJOURN

Attachment #1

Summit County Developmental Disabilities Board
TOPIC SUMMARY REPORT

TOPIC	*ISSUE/CONCERN*	*RECOMMENDATION*
2027 Draft Action Plan	Outlines 2027 Action Items to address the 2025 – 2030 Long-Range Plan	Approve 2027 Action Plan

SUPPORTING DATA FOR RECOMMENDATION

Each year, the Annual Action Plan translates the priorities of Summit DD's Long-Range Plan into specific organizational actions. These priorities guide department work plans, workgroups and individual employee goals. This is the third year of the six-year Long-Range Plan.

The 2027 Action Plan was developed through an analysis of organizational data and feedback from multiple stakeholder groups. Input included community surveys, employee surveys, parent and individual surveys, and feedback from managers, self-advocates and providers. This information helped identify emerging needs, evaluate progress on existing priorities and determine areas of organizational focus for the coming year.

The 2027 plan includes 13 action items across the three established focus areas. It builds on foundational work from 2026 while reflecting evolving organizational needs, lessons learned through implementation of the Sustainability Plan and new initiatives to meet the needs of those we serve.

Individual & Family Focus

Evolving Priorities: Building on 2026 efforts to improve equitable access, strengthen employment pathways and create meaningful connections for individuals and families, the 2027 plan places greater emphasis on community-based assistance throughout the intake and eligibility process, expanded employment learning opportunities and partnerships, and more intentional engagement with school-aged individuals and families. Summit DD will also take a more coordinated approach to identifying and responding to emerging needs by considering regulatory and funding changes, and external trends.

New Priorities: Expand technology expertise and adoption across the service spectrum and lifespan, recognizing technology as an important tool for promoting independence.

Submitted By: __Billie Jo David ___

Date: __11/2/2026__

For: ____ Superintendent/Assistant Superintendent
__X__ Finance & Facilities Committee
__X__ Services & Supports Committee
__X___ HR/LR Committee

Attachment #1

Summit County Developmental Disabilities Board
TOPIC SUMMARY REPORT

Stakeholder & Community Focus

Evolving Priorities: Building on existing stakeholder engagement, provider partnerships and self-advocacy efforts, the 2027 plan emphasizes a more coordinated approach to communication and engagement across leadership, staff, families, providers and community partners. There is also a greater focus on demonstrating Summit DD's community impact through volunteerism, sponsorships, education, training, accessibility and other community engagement. The developing Community Impact Dashboard will help measure and communicate these efforts. Existing self-advocacy initiatives will expand to create additional opportunities for individuals to engage with community leaders, organizations and civic life.

New Priorities: Strengthen relationships with elected officials and policymakers through proactive education about Summit DD, the people we support.

Employee Focus

Evolving Priorities: Building on previous efforts to strengthen employee engagement, workplace culture and professional development, the 2027 plan expands opportunities for employee feedback and involvement in organizational decision-making and improvement. This includes quarterly pulse surveys, consideration of professional conduct data and continued attention to belonging and inclusion. Training and development efforts will begin with an organizational needs assessment to identify existing resources, gaps and realistic priorities. The plan also continues efforts to evaluate and enhance new employee orientation.

New Priorities: Develop an organizational strategy for responsible artificial intelligence, including policy, guidance, training and appropriate opportunities to improve efficiency, communication and service delivery.

Next Steps

The 2027 Draft Action Plan is posted on Summit DD's website for public comment through mid-November. Feedback received from individuals, families, employees, providers and community members will be considered as the plan is finalized for Board consideration and approval.

Recommended for approval by the November Services & Supports and Finance & Facilities Committee. Reviewed by the November HR/LR Committee.

Submitted By: __Billie Jo David ___

Date: __11/2/2026__

For: ____ Superintendent/Assistant Superintendent
__X__ Finance & Facilities Committee
__X__ Services & Supports Committee
__X___ HR/LR Committee

Mission

Helping people of all abilities reach their full potential, one person at a time.

Vision

Summit County is a community where people feel included.

Values

Trust - Respect - Collaboration - Innovation - Inclusion - Excellence

Trust

We want to earn the trust of people we support with every interaction. We realize that this can only be accomplished by delivering on our promises and remaining transparent. It is an honor that people accept us into their lives, and we will not take that for granted.

Respect

We will actively listen to people we support to understand where they are on their journey and what they want to achieve next. We respect people's choices about their lives.

Collaboration

We will partner with those we support every step of the way. We will work with community organizations to build relationships that open doors for those we support.

Innovation

We consistently look for ways to challenge the status quo. We create new opportunities that provide more choices for people of all abilities. We encourage our staff to pursue opportunities to better their skills and knowledge.

Inclusion

We believe that everyone has a right to live a life where they feel included in their community. We also understand that community means something different to each person. We are committed making connections that are meaningful to those we support, building a community that only sees opportunity in each other.

Excellence

We believe those we support, parents, and the community deserve our very best and we are committed to giving it. We will work to understand the needs and expectations of those we support and continually find ways to meet and exceed those expectations.

2027 Action Plan – Individual & Family Focus

2025 – 2030 Long-Range Plan Objectives

Ensure Individuals with Developmental Disabilities have equitable access to services and funding that empowers them to achieve their personal goals.

Continuously engage individuals and families to identify service and support needs, using available funding to prioritize the identified needs of eligible children and adults.

Strengthen key transitions for individuals and families, offering tailored resources and support to ensure the continuity of care throughout an individual's lifetime.

Facilitate opportunities for individuals and families to connect and share information and experiences with one another, fostering an environment where families can learn from each other as Summit DD learns from them.

2027 Action Items

1. Improve equitable access and reduce barriers to services
Partner with organizations in priority communities to provide accessible, on-site assistance with intake, forms, scheduling and connections to Summit DD.

2. Strengthen employment pathways and elevate employment success
Expand employment learning opportunities, self-advocate experiences and partnerships, and use employment data and stories to demonstrate impact.

3. Increase engagement and connections among school-aged individuals and families
Create targeted opportunities for school-aged families to connect with each other, community resources and Summit DD.

4. Establish a coordinated approach to identifying and responding to emerging needs
Create a consistent process to collect, analyze and share information about emerging needs, family/community feedback, provider capacity, regulatory/funding changes and external trends to inform decisions.

5. Expand technology as a tool for independence
Expand technology expertise and adoption across the service spectrum and lifespan.

2027 Action Plan – Stakeholder & Community Focus

2025 – 2030 Long-Range Plan Objectives

Continuously evaluate the capacity and needs of community partners to collaboratively support the best outcomes for individuals with disabilities in Summit County.

Actively engage the community with targeted outreach efforts and awareness campaigns, fostering a greater understanding of developmental disabilities and increasing visibility and support for Summit DD's Mission.

Reposition Summit DD as a facilitator of inclusion for individuals with disabilities, leveraging community partners and resources to integrate inclusive practices in all aspects of community life.

2027 Action Items

6. Develop a coordinated stakeholder engagement strategy
Define key stakeholder audiences and create a coordinated communication and engagement continuum. Streamline communication from leadership, to staff, families, providers and the community.

7. Demonstrate Summit DD's community impact through strategic partnerships
Use existing relationships, engagement data and the developing dashboard to demonstrate community impact through volunteerism, sponsorships, education, training, accessibility and other community engagement.

8. Expand self-advocacy and civic engagement
Build on current self-advocacy activities to increase opportunities for individuals to engage with community leaders, organizations and civic life.

9. Strengthen legislative and elected-official relationships
Develop a proactive approach to educating newly elected officials and policymakers about Summit DD, the people we serve and emerging needs.

2027 Action Plan – Employee Focus

2025 – 2030 Long-Range Plan Objectives

Integrate a diversity and inclusion focus into all workforce practices, ensuring commitment in building and maintaining a workforce that is representative of the community served.

Enhance employee training and development efforts to foster professional growth, develop future leaders, promote a culture of belonging, enhance technology and ensure that staff are well-equipped to meet the needs of the individuals we serve.

Strengthen employee engagement by fostering a supportive, inclusive, and rewarding work environment that recognizes our commitment to core values.

2027 Action Items

10. Strengthen employee voice and organizational culture
Expand employee feedback and involvement in decision-making, problem-solving and organizational improvement, including quarterly pulse surveys, professional conduct data and attention to belonging and inclusion.

11. Assess and align organizational training and development needs
Conduct a needs assessment to identify needs, current resources, gaps and realistic priorities.

12. Enhance new employee orientation
Evaluate and improve orientation so new employees have the knowledge, tools and connections needed to begin successfully.

13. Establish a responsible AI strategy
Develop an organizational approach to responsible AI use, including policy, guidance, training and appropriate opportunities to improve efficiency, communication and service delivery.

Summit County Developmental Disabilities Board
TOPIC SUMMARY REPORT

TOPIC	***ISSUE/CONCERN***	***RECOMMENDATION***
Contract with Summit Housing Development Corporation (SHDC) for payment of rent and utilities.	Contract supports rent, utilities, and repairs for respite homes in Summit County.	Approval of contract with SHDC for rent, utilities, and repairs for January 1, 2027 to December 31,2027. Contract amount not to exceed $91,000

SUPPORTING DATA FOR RECOMMENDATION

Service Area: SSA

This contract is between Summit DD and Summit Housing Development Corporation (SHDC) for the payment of rent, utilities, and expenses for respite homes in Summit County. Summit DD uses these homes for temporary placement of adults and youth during a time when they can no longer remain at their current residential location, and to support transition age youth learning to live more independently

	Annual Rent, Utilities & Expenses
Adult Respite Home – (Stow)	$37,000 (funding received through a partnership with the County of Summit County ADM Board)
Youth Respite Home (Barberton)	$20,000
Transitional Respite Home (Ellet)	$25,000
Repairs	$9,000

Total cost for this contract is $91,000
Funds are in the 2027 budget.

Recommended for approval by the November Services & Supports and Finance & Facilities Committees.

Submitted By: __Holly Brugh _____

Date: ___November 2027_____

For: ____ Superintendent/Assistant Superintendent
__X___ Finance & Facilities Committee
__X___ Services & Supports Committee
_____ HR/LR Committee

SERVICE CONTRACT BETWEEN SUMMIT COUNTY DEVELOPMENTAL DISABILITIES BOARD AND SUMMIT HOUSING DEVELOPMENT CORPORTATION

This Contract, entered into by and between Summit County Developmental Disabilities Board, a Board authorized, created and appointed under the provisions of Chapter 5126 of the Ohio Revised Code, with its principal office at 2355 2nd Street, Cuyahoga Falls, Ohio 44221, hereinafter referred to as "Summit DD", and Summit Housing Development Corporation ("SHDC"), an Ohio non-profit corporation with its principal office located at 1234 Portage Trail, Cuyahoga Falls, Ohio 44223:

WHEREAS, SHDC is a private, not-for-profit corporation, recognized as tax-exempt under Section 501(c)(3) of the Internal Revenue Code, with a corporate purpose of developing, acquiring, and managing affordable housing to individual citizens with developmental disabilities; and

WHEREAS, SHDC is the owner of certain homes located in Summit County which are currently used exclusively by Summit DD to fill immediate housing needs of individuals in crisis or meet various service needs;

NOW, THEREFORE, the parties desire to formalize this arrangement through this Contract and agree as follows:

I. SUMMIT DD OBLIGATIONS

A. Summit DD is responsible to identify, through the team planning process:
   a. Individuals who are appropriate for housing in a residential option covered by the terms of this Contract;
   b. Appropriate and adequate providers who are authorized to provide services to individuals; and
   c. Any unusual risk behaviors of individuals that require notification to SHDC.

B. Summit DD is responsible to monitor provider compliance with staffing and services provided in the homes; such services to be provided based on individual needs as identified in each Individual Service Plan ("ISP").

C. Summit DD will address issues relative to the quality-of-service provision in the homes with the responsible providers.

D. Summit DD will oversee homes in which they are utilizing for service needs and not for residential placement.

E. Summit DD will reimburse SHDC for monthly rent and utilities for each home covered by this Contract. Specific information identifying individual home(s) and cost of rent and utilities for same is identified in Exhibit A, attached hereto and incorporated by reference into this Contract.

F. Summit DD will reimburse SHDC for repairs or maintenance due to tenant damage, when that damage is outside of ordinary and customary tenant wear and tear and when Summit DD has given prior approval for the expenditures.

II. SUMMIT HOUSING DEVELOPMENT CORPORATION OBLIGATIONS

A. SHDC agrees that it will not seek tenants for any of the homes used for respite under this Contract.
B. SHDC will maintain each home under this Contract in good condition and shall provide routine maintenance and related repairs at its cost.
C. SHDC agrees to maintain in its name and in active status all utilities in each home under this Contract.
D. SHDC will present to Summit DD for prior approval cost estimates for repairs or maintenance that are necessary due to tenant damage and that fall outside of its normal and customary obligations under Section IIB above.

III. **Amount of Contract.** The amount of this Contract shall not exceed **Ninety-One Thousand Dollars and 00/100 ($91,000)** and is limited to Summit DD's 2027 appropriation. Payment shall be made in twelve (12) equal installments based on the annual costs identified in Exhibit A.

IV. **Term and Termination.** This Contract is effective from January 1, 2027 through December 31, 2027. This Contract may be terminated by either party at any time for cause or for no cause by providing the other party with notice in writing not less than sixty (60) days prior to terminating this Contract.

IN WITNESS WHEREOF, the parties hereby execute this Agreement as of the date indicated below.

SIGNATURES

IN WITNESS WHEREOF, the parties by their duly authorized representatives have executed this Contract.

SUMMIT HOUSING DEVELOPMENT CORPORTATION	SUMMIT COUNTY DEVELOPMENTAL DISABILITIES BOARD
_____	_____
Signature	Signature
_____	_____
Print Name	Print Name
_____	_____
Date	Date

- **Youth Respite Home**
  Barberton OH 44203
  Rent & Utilities: $20,00

- **Transitional Respite Home**
  Ellet, OH 44312
  Rent & Utilities: $25,000

- **Adult Respite –**
  Stow, OH 44224
  Rent & Utilities: $37,000 (funded by the County of Summit ADM Board)

Attachment #3

Summit County Developmental Disabilities Board
TOPIC SUMMARY REPORT

TOPIC	ISSUE/CONCERN	RECOMMENDATION
Contract with Summit County Family and Children First Council Shared Pool for Youth (Service Review Collaborative).	Summit DD contributes funds to a shared pool which assists children and families involved in multi-systems.	Summit DD to continue participation in shared pool agreement in the amount of $110,700 for the period January 1, 2027 through December 31, 2027.

SUPPORTING DATA FOR RECOMMENDATION

Service Area: SSA
Amount of Increase/Decrease: $0

As required by ORC 121.37 (C) (1-9), Family and Children First Councils (FCFC) must develop a county-specific Service Coordination Mechanism (SCM), which serves as the guiding document for coordination of services in the county. Developed from the SCM, a team of professionals from child serving agencies in Summit County meet weekly to:

- Review and monitor requests for community-based services for children with multi-system needs
- Offer case consultation from a multi-system perspective to staff from any agency dealing with a complex youth/family
- Refer families for wrap around/service coordination
- Review individual cases that need more restrictive placement settings such as residential treatment and monitoring youth in residential treatment.
- Issue recommendations and/or offering alternatives to better serve youth and families

Data from 1/1/26 to 8/31/26:

1) **Wraparound/Service Coordination**
   57 referrals accepted and opened / 8 were DD involved youth
2) **Case Consultation**
   19 requests made and reviewed / 6 were DD involved youth
3) **Funding Requests for Community Based Services**
   22 funding requests reviewed by SRC / 8 were DD involved youth
   Requests included: camp, safety items, sensory items, Y membership, gas cards, structured activities, and mentoring
4) **Funding Requests for Out of Home Placement** (i.e. crisis respite home, residential treatment, group home, etc.)
   24 requests / no DD involved youth

This year we have moved to a single joint contract between all funding sources. Summit DD funds are pooled with funds from other county agencies to support the various needs of the children/families involved with FCFC. Contributors include Summit DD ($110,700), Summit County Children's Services ($171,245), Juvenile Court ($131,084), and the ADM Board ($145,431).

In addition to funding from the shared pool, FCFC has also received over $3M in state money since 2019 to cover the increasing placement costs for eligible youth. This additional funding along with contributions from the agencies above has reduced custody relinquishment in Summit County.

Summit DD has two staff members who serve as part of this committee who can bring any Board eligible child/family to the committee for support and funding recommendations.

Recommended for approval by the November Services & Supports and Finance & Facilities Committees.

Submitted By: __Holly Brugh _____

Date: November 2026

For: ____ Superintendent/Assistant Superintendent
__X___Finance & Facilities Committee
__X___ Services & Supports Committee
_____ HR/LR Committee

SUMMIT COUNTY FAMILY AND CHILDREN FIRST COUNCIL
SHARED POOL FOR YOUTH FUNDING AGREEMENT WITH
SUMMMIT COUNTY ALCOHOL, DRUG ADDICTION, & MENTAL HEALTH BOARD,
SUMMIT COUNTY CHILDREN SERVICES,
SUMMIT COUNTY DEVELOPMENTAL DISABILITIES BOARD, &
SUMMIT COUNTY JUVENILE COURT

This Agreement is made between **County of Summit Alcohol, Drug Addiction & Mental Health Services Board (ADM Board),** located at 1867 West Market Street, Suite B-2 Akron, Ohio 44313 by Aimee Wade, Executive Director, duly authorized, **Summit County Children Services, (SCCS)**, a Public Children Services Agency, authorized under Ohio Revised Code Section 5153, located at 264 South Arlington Street, Akron, Ohio 44306, by Casandra Holtzmann, its Executive Director, duly authorized, **Summit County Developmental Disabilities Board, (SCDDB)**, located at 2355 2nd Street Cuyahoga Falls, Ohio 44221, by Lisa Kamlowsky, Superintendent, duly authorized, and **Summit County Juvenile Court (SCJC),** located at 650 Dan St., Akron, Ohio 44310 by the Honorable Judge Linda Teodosio, duly authorized, and **Summit County Family and Children First Council (FCFC),** authorized under Ohio Revised Code Section 121.37.

This Agreement is effective from January 1, 2027, until superseded by a subsequent Funding Agreement, or specifically terminated in writing with thirty days prior notice by either party in accordance with the notice provisions of this Agreement, or until its automatic termination on December 31, 2027.

I. PURPOSE

All parties agree to contribute funding to FCFC in carrying out its statutory roles and responsibilities to families with children who have complex, multiple needs in Summit County.

II. GENERAL PROVISIONS

This Agreement is made under and governed by the laws of the state of Ohio and is subject to all applicable provisions of Ohio and Federal law and regulations related to the provision of child welfare services to children and youth.

III. FUND MAINTENANCE

Summit County Developmental Disabilities Board (SCDDB) located at 2355 2nd Street Cuyahoga Falls, Ohio 44221 is the designated Administrative/Fiscal agent for FCFC as specified in the Administrative/Fiscal Agent Agreement. In accordance with that Administrative/Fiscal Agent Agreement, and acting on behalf of FCFC, SCDDB shall maintain all funds donated to FCFC, as donated by Summit County Children Services, Summit County Juvenile Court, Summit County Developmental Disabilities Board and County of Summit ADM Board in a separate fund account. Acting as fiscal agent for FCFC, SCDDB will provide accountings for funds held in the fund account as detailed in the Administrative/Fiscal Agent Agreement.

IV. FUNDING

The following amounts per agency are agreed upon to donate and deposit into the separate fund account, on behalf of FCFC:
ADM, **One Hundred Seventy-Eight Thousand, Three Hundred and Thirty Dollars ($178,330),**
SCCS, **One Hundred Seventy-One Thousand Two Hundred and Forty-Five Dollars, ($171,245),**
SCDDB, **One Hundred Ten Thousand and Seven Hundred Dollars, (110,700),** and
SCJC, **One Hundred Thirty-One Thousand and Eighty-Four Dollars ($131,084),** for the period beginning January 1, 2027 and ending December 31, 2027. In the event of termination prior to December 31, 2027, all parties shall be reimbursed proportionately and commensurate with the actual term of the Agreement. Under the terms of this Agreement, payments are due on 1/1/27 to SCDDB as Administrative Agent for FCFC.

V. FUND USE/ACCESS

All funds deposited into the separate fund account shall be used to pay the costs of services for children accessing the FCFC Service Coordination Mechanism. In addition, funds will be used to pay the salaries and fringe benefits, training, travel and supplies of FCFC Director, FCFC staff and FCFC Cross Systems Training.

The FCFC Committee designated to manage the FCFC Service Coordination Mechanism shall determine the eligibility of any youth regarding the use of FCFC funds. In addition, the designated committee will determine the appropriateness of placement and/or services to be provided and whether the entire cost or a portion of the cost for such services and/or placement should be paid from the fund. The FCFC, upon receipt of the written approval of the designated committee, may withdraw monies from the fund in amounts sufficient to pay for the approved services and make direct payment to the service provider. The FCFC will monitor monthly expenditures to ensure spending does not exceed the FCFC approved budget.

The financially contributing members to the fund retain oversight responsibilities and report to the FCFC Executive Council. Any questions, concerns or disputes regarding funding a specific child will be directed to the Executives of the financially contributing members of the fund. SCDDB shall provide fiscal reports to the FCFC in accordance with the Administrative/Fiscal Agent Agreement.

VI. AGREEMENT REVIEW

No earlier than ninety (90) days and no later than sixty (60) days prior to the end of the Agreement term (December 31, 2027), the parties shall meet to review the Funding Agreement. The purpose of the review is to determine whether a subsequent Funding Agreement will be entered into and, if so, designate the terms and conditions of the agreement.

VII. SEPARABILITY

This Agreement is separable. If any provision of this Agreement is declared void or invalid by any Court, it will not affect the validity of any of the other provisions of this Agreement. If one or more

of the contributing agencies terminate and/or alter their contribution amount this contract may be reviewed and/or amended.

VIII. COMPLETE AGREEMENT

This Agreement is the complete understanding of the parties. Anything not included in this Agreement is not binding.

IX. MODIFICATION

Any modification of this Agreement or additional obligation by either party in connection with this Agreement shall be binding only if evidenced in writing and signed by each party or an authorized representative of each party.

X. NOT BINDING IN SUCCESSOR/ASSIGNS

This Agreement is made solely for the benefit of FCFC, and no other person shall acquire or have any right thereunder or by virtue hereof.

XI. NO WAIVER

The failure of either party to this Agreement to insist upon the performance of any terms and conditions of this Agreement, or the waiver of any breach of any terms and conditions of this Agreement, shall not be construed as thereafter waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

XII. NOTICE

Any notice of other communication to be given under this Agreement shall be given by delivering the same in writing to the following addresses:

For FCFC:
FCFC Executive Director
Family and Children First Council
2355 2nd Street
Cuyahoga Falls, Ohio 44221
Phone: 330-212-5508

For SCADM:
Executive Director
Summit County ADM Board
1867 Market St., Suite B2
Akron, Ohio 44313
Phone: 330-762-3500

For SCCS:
Executive Director
264 South Arlington Street
Akron, Ohio 44306
Phone: 330-379-1986

For SCBDD:
Superintendent
2355 Second Street
Cuyahoga Falls, Ohio 44221
Phone: 330-634-8000

For SCJC:
The Honorable Judge
650 Dan Street
Akron, Ohio 44310
Phone: 330-643-2900

For FCFC Administrative Agent/SCBDD
Superintendent
2355 Second Street
Cuyahoga Falls, Ohio 44221
Phone: 330-634-8000

XIII. HIPPA COMPLIANCE

To best serve children's needs it may be necessary for the parties to exchange protected health information about involved individuals. Therefore, in order to facilitate the exchange of such protected health information within the boundaries of the law and in compliance with the privacy regulations promulgated pursuant to the Health Insurance Portability and Accountability Act, the parties hereto incorporate by reference EXHIBIT A attached to this Agreement, which exhibit is captioned "**BUSINESS ASSOCIATE AGREEMENT**."

XIV. CONFIDENTIALITY

FCFC agrees that all information communicated, with respect to clients, is confidential. FCFC promises and agrees that they shall not disclose any such confidential information to any other person unless specifically authorized to make any such disclosures, they shall do so only within the limits and to the extent of that authorization.

XV. RECORD ACCESS

FCFC shall provide access to any books, documents, papers and records which are directly pertinent to the Agreement for the purpose of making audits, examination, excerpts and transcriptions. This access shall be given to any federal, state, or county agency, the Comptroller General of the United States, or any of their duly authorized representatives. FCFC shall maintain all required records for three years after final payments are made and all other pending matters are closed.

XVI. HEADINGS

The headings in this Agreement are for convenience only, and will not be used to modify, limit or extend any provision.

IN WITNESS WHEREOF, the parties hereto do execute this agreement this ___1___ day of ___January_____ 2027.

Stacey Garske 10/19/26

Stacey Garske Date
Executive Director
Family & Children First Council

Aimee Wade Date
Executive Director
Summit County ADM Board

_____

Cassandra Holtzmann Date
Executive Director
Summit County Children Services

_____

Lisa Kamlowsky Date
Superintendent
Summit County Developmental Disabilities Board

_____

Linda Tucci Teodosio Date
The Honorable Judge
Summit County Juvenile Court

_____

Lisa Kamlowsky Date
Superintendent
Summit County Developmental Disabilities Board
Administrative/Fiscal Agent FCFC

Summit County Developmental Disabilities Board
TOPIC SUMMARY REPORT

TOPIC	***ISSUE/CONCERN***	***RECOMMENDATION***
Contract with Department of Job and Family Services (DJFS) for direct staff support to Summit DD staff for eligible individuals.	Contract supports a dedicated DJFS worker for Summit DD which improves access to services provided by the agency.	Approval of contract for a DJFS dedicated worker effective January 1, 2027 to December 31, 2027. Contract amount not to exceed $102,500.

SUPPORTING DATA FOR RECOMMENDATION

Service Area: SSA
# of Individuals Currently Served: All Medicaid Enrollees
Amount of Increase: $10,000

This contract is between Summit DD and the Summit County Department of Job & Family Services (DJFS), a collaboration that has been in effect since 2013.

Summit DD receives assistance from a dedicated DJFS caseworker whose sole responsibility is to assist Summit DD staff with eligible individuals for Medicaid enrollment, Medicaid waivers, food assistance programs, and access to various other DJFS programs. The SSA department has direct access to this worker daily and this worker runs a monthly report that is shared with Summit DD regarding individuals Medicaid redetermination date. Summit DD uses this information to ensure individuals complete the required paperwork to keep their Medicaid eligiblity and enrollment on a waiver.

The dedicated DJFS worker provides over 300 individuals and SSAs with support each month.

The 2027 contract cost has increased $10,000 to align with the salary and benefits of the JFS worker currently assigned to Summit DD. Total contract amount not to exceed $102,500.

Funds are available in the 2027 budget.

Recommended for approval by the November Services & Supports and Finance & Facilities Committees.

Submitted By: __Holly Brugh_____

Date: ___November 2026_____

For: ____ Superintendent/Assistant Superintendent
__X___ Finance & Facilities Committee
__X___ Services & Supports Committee
_____ HR/LR Committee

Docusign Envelope ID: 713F6C0F-7795-86FA-8154-90E0E3C11874

County of Summit Department of Job and Family Services
1180 South Main Street, Suite 102
Akron, Ohio 44301

CASE MANAGER AGREEMENT

County of Summit Developmental Disabilities Board

Effective Date: January 1, 2027 – December 31, 2027
Amount: (Paid to CSDJFS $102,500.00)
County Board of Control Directive: N/A as paid to CSDJFS
County Council Resolution: 2021-094
HighQ Number: C-001934

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AGREEMENT
BETWEEN
COUNTY OF SUMMIT
AND
COUNTY OF SUMMIT DEVELOPMENTAL DISABILITIES BOARD
(FY 2027)

This Agreement entered into by and between the County of Summit Ohio ("County") on behalf of the County of Summit Department of Job and Family Services (CSDJFS), having its principal place of business located at 1180 South Main Street, Suite 102, Akron, OH 44301, and **County of Summit Developmental Disabilities Board**, having its principal place of business located at **2355 Second Street, Cuyahoga Falls, Ohio 44221** (Company).

WHEREAS, Company desires assistance with the application process for Medicaid Programs and Services for Company's patrons and/or patients residing in Summit County; and

WHEREAS, Company desires to engage the services of CSDJFS experienced Case Managers to utilize the CSDJFS computer system.

NOW, THEREFORE, in consideration of mutual and valuable benefits exchanged, the undersigned parties do hereby agree as follows:

1. Company will engage the services of up to one (1) full-time employee (FTE) CSDJFS Case Manager. **This Agreement shall be in effect for one (1) year commencing on January 1, 2027, and ending on December 31, 2027.** CSDJFS and Company shall engage in discussions of Renewal Agreement terms and conditions at least sixty (60) days prior to the expiration of the term.

   Should at any time the work volume become unmanageable for one (1) Case Manager, this agreement will be amended to add another full-time, or part-time, worker upon written consent of both parties.

2. **Company's worksite located at 2355 Second Street, Cuyahoga Falls, Ohio 44221, will utilize up to one (1) FTE Case Manager up to forty (40) hours per week.** The Case Manager will work one hundred percent (100%) of the time, which is invoiced by CSDJFS to Company, processing applications for Medicaid Programs and Services.

   The Case Manager will work either at the Company's worksite, CSDJFS offices or other locations, as agreed upon by both parties prior to the commencement of services. CSDJFS Case Manager will not work at Company worksite/s during pandemics, or under conditions deemed unsafe.

3. Company shall appoint a contact person for the Case Manager. Any and all communication regarding a Case Manager's work performance shall be through the Case Manager's chain of command.

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4. The Case Manager shall continue to be responsible for his/her/their responsibilities at CSDJFS including attending required meetings and performing other duties as required by the supervisor.

5. Case Manager vacations and/or extraordinary time off will be arranged with CSDJFS and coordinated with Company.

6. If an assigned full-time Case Manager is unable to report to work for a period longer than fourteen (14) days for any reason other than vacation, then CSDJFS will provide a substitute Case Manager to Company within a reasonable period of time. If a replacement Case Manager is not provided by CSDJFS within a reasonable period of time, Company shall not be responsible for payment for the period that no one is available.

7. CSDJFS will provide, maintain and assure each Case Manager has a laptop computer with Ohio Benefits Worker Portal for the purpose of application processing and case maintenance.

8. Company will provide private office space, office furniture, locking file cabinets, a telephone and a copier for each Case Manager at its site.

9. Compensation and Payment.

   A. CSDJFS will be responsible for Virtual Private Network (VPN) Box installation and maintenance costs and **Company will maintain reliable broadband internet connection services, and be responsible for all costs related to such for the term of the Agreement,** to enable Case Manager internet connection at Company's worksite with Ohio Department of Job and Family Services (ODJFS) Ohio Benefits Worker Portal for the purpose of application processing and case maintenance.

   B. **Company will be responsible for Case Manager's salary, including benefits, in an amount not to exceed One Hundred Two Thousand Five Hundred Dollars and 00/100 ($102,500.00).** The reimbursement provided to CSDJFS shall be on a quarterly basis.

      Invoices shall be submitted to Company on a quarterly basis by CSDJFS with a delineation of the compensation paid by CSDJFS to the CSDJFS Case Manager. Company shall reimburse CSDJFS within thirty (30) days of receipt of the invoices.

   C. Reimbursement amounts are subject to change depending on, but not limited to, the following list of possible employment status changes:

      a. Employee termination
      b. Employee promotion

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c. Annual cost of living increases
d. Bargaining Unit Agreement contractual obligations/terms (example, step increases)
e. Increases or decreases in the cost of employment benefit plans

Furthermore, Company acknowledges such employment status changes can occur at anytime during the term of this Agreement. Company shall be responsible for any change in benefits and/or wages upon notification by CSDJFS of such changes. CSDJFS shall notify Company before the effective date of any increases for the CSDJFS Case Managers.

In the event a CSDJFS Case Manager is terminated, CSDJFS shall replace such Employee as soon as it is economically practicable.

10. Independent Contractor. Nothing contained in this Agreement shall be construed to be or create a joint venture or partnership between Company and CSDJFS. The relationship of Company to CSDJFS under this Agreement is that of independent Contractor.

11. Responsibility for Audit Exceptions. Company agrees to accept responsibility for receiving, replying to and complying with any audit exception from the appropriate state or federal audit authority directly related to the provisions of this Agreement.

    A. Company shall submit such audits, monitoring, quality assurance or other reports as requested in writing by County during the Agreement period. Company agrees to a special audit of expenditures if requested by the Director of the Department of Job and Family Services on the basis of evidence of misuse or improper accounting of funds.

12. Equal Opportunity/Non-Discrimination. Company expressly represents that its employees, agents, representatives, and any other party working on its behalf shall comply with all applicable federal and State of Ohio non-discrimination, intimidation, and equal employment opportunity laws, statutes, rules, regulations, and executive orders, as amended. Company certifies it does not maintain, and it will not permit its employees or Participants from performing services at any segregated facilities.

13. HIPAA as Amended by the American Recovery and Reinvestment Act of 2009 (ARRA). Company hereby acknowledges that as a business associate as defined in HIPAA, those laws and regulations under HIPAA, as amended by the ARRA, apply directly to Company. Company also acknowledges HIPAA requires that all entities subject to HIPAA laws and regulations, as amended by the ARRA, notify their members regarding their privacy rights and that it is the entity's responsibility to safeguard its members' protected health information (PHI). Further, Company warrants that it will comply with all federal laws, statutes, rules, regulations and any subsequent amendments that govern health plans, health care companies and health care clearinghouses. Company recognizes the following provisions of HIPAA, as amended by the ARRA, apply:

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A. Company is subject to the requirement to maintain reasonable and appropriate administrative, technical, and physical safeguards (1) to ensure the integrity and confidentiality of the PHI, (2) to protect against any reasonably anticipated (i) threats or hazards to the security or integrity of the PHI; and (ii) unauthorized uses or disclosures of the information; and (3) otherwise to ensure compliance with HIPAA by the officers and employees of Company.
B. Company is subject to periodic compliance audits with regard to HIPAA compliance.
C. Company is subject to appropriate self-disclosure obligations as defined by the ARRA when a breach of unsecured protected health information (PHI) occurs.
D. Company is subject to civil and criminal penalties when a breach of unsecured PHI occurs.
E. Company must adhere to restrictions on certain disclosures and sales of PHI, must account for PHI disclosures, and provide access to individuals to certain PHI if that information is kept in an electronic format.
F. Company can make certain contacts with individuals as part of health care operations related to marketing communication provided the communications adhere to conditions defined in the ARRA.

14. Conflict of Interest. Any officer, employee, or agent of the Company or of County or the CSDJFS who exercises any function or responsibilities in connection with the planning and carrying out of this Agreement or any other persons who exercise any functions or responsibilities in connection with this Agreement shall have no personal financial interest, direct or indirect, in this Agreement. Pursuant to 2 CFR Section 200.112, Company shall disclose in writing to County **CSDJFS Contract Administration Division** any potential conflict of interest and all violations of Federal Criminal law involving fraud, bribery, or gratuity violations potentially affecting this Agreement. Additionally, Company will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

15. Assignment. Neither party shall assign its rights or delegate its duties under this Agreement without prior written consent of the other party. Subject to such consent, this Agreement shall be binding upon and for the benefit of the parties hereto, their successors and assigns.

16. Cancellation. This Agreement may be canceled by either party upon thirty (30) days written notice to the other or upon the expiration of the agreed to contractual period.

17. Notice. Any notice required or permitted under this Agreement shall be given in writing and shall be deemed to have been given when personally delivered to any officer of the party receiving notice or when posted in the United States mail by certified mail addressed to:

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County of Summit Director, Department of Law 175 South Main Street Akron, Ohio 44308	County of Summit Developmental Disabilities Board 2355 Second Street Cuyahoga Falls, Ohio 44221

18. Governing Law. This Agreement is to be governed by and construed in accordance with the laws of the State of Ohio. Any suit brought to enforce any provision of this Agreement or arising from this Agreement must be brought in an Ohio Court of competent jurisdiction or the United States District Court for the Northern District of Ohio.

19. Waiver. If Company fails to perform an obligation, and the County waives that failure, such waiver is limited to the particular failure so waived and shall not be deemed to waive other failures. Waiver by the County is not effective unless it is in writing signed by the County.

20. Reservation of Rights. A delay or failure in enforcing any right or remedy afforded hereunder or by law must not prejudice or operate to waive that right or remedy or any other right or remedy, including any remedy for a future breach of this Agreement, whether of a like or different character.

21. No Authority to Bind. Neither party has the power or authority to bind the other party to contracts or other obligations.

22. Insurance. Company will carry and maintain in force at all times relevant professional liability insurance and provide the County certificate of coverage for it.

23. Force Majeure. Neither party must be considered in default in the performance of any obligation hereunder, except the obligation to make payment, to the extent that the performance of such obligation is prevented or delayed by fire, flood, explosion, strike, war, insurrection, embargo, government requirement, civil or military authority, pandemic, act of God, or any other event, occurrence or condition which is not caused, in whole or in part, by that party, and which is beyond the reasonable control of that party. The parties must take all reasonable action to minimize the effects of any such event, occurrence or condition.

24. Compliance. CSDJFS expressly represents that none of the Case Managers assigned to work at Company is currently under any investigation by any State or Federal Government agency for Medicare or Medicaid false claims, fraud or abuse. CSDJFS further expressly represents that its Case Managers assigned to Company have not been sanctioned by a state or federal government agency, that the Case Managers are not excluded from participating in the Medicare or Medicaid programs, and that no proceeding involving such sanctions or exclusion is pending at this time. CSDJFS also represents that in the event any such investigation is initiated on the Case Managers working at Company, it will notify Company immediately.

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25. Entire Agreement, Modification and Severability. This written Agreement represents the entire agreement between the parties and supersedes all previous agreements, written and oral, between the parties. This Agreement shall not be modified, except in writing signed by both parties. In the event that any provision of this Agreement is determined to be invalid by a court of competent jurisdiction, such determination shall not affect the validity of other provisions in the Agreement and shall be severable.

(End of text. Execution on following page.)

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IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed. Electronic signatures shall have the same legal effect as handwritten ones. This Agreement may be executed in counterparts.

COUNTY OF SUMMIT
DEVELOPMENTAL DISABILITIES
BOARD

By:_____

Its: Assistant Superintendent
Title

Date:_____

DEPARTMENT OF JOB AND FAMILY
SERVICES

_____
Terri Burns
Director

_____
Date

Approved as to form:

_____
Brian K. Harnak, Director
Department of Law and Risk Management

_____
Date

COUNTY OF SUMMIT, OHIO

_____
Ilene Shapiro
COUNTY EXECUTIVE

_____
Date

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RESOLUTION NO. 2021-094

SPONSOR Executive Shapiro

DATE April 12, 2021 COMMITTEE Human Services

A Resolution authorizing the Executive to execute Case Management Agreements with local services providers, for services provided by the Out-Stationed Eligibility Workers employed by Summit County Department of Job and Family Services, for the Executive, and declaring an emergency.

WHEREAS, the Executive's Department of Job and Family Services ("SCJFS") is routinely asked to enter into Case Management Agreements with local service providers (including Disproportionate Share Hospitals, Federally Qualified Health Centers, school-linked service centers and family support centers) to provide on-site case managers (referred to as "Out-Stationed Eligibility Workers"), to provide services including but not limited to, Medicaid eligibility determination and enrollment to certain qualifying low-income individuals; and

WHEREAS, SCJFS pays the upfront cost of such workers, and then under said agreements receives reimbursement for certain costs through Federal Financial Participation ("FFP") and provider donations as prescribed by relevant sections of state and federal law including OAC section 5160:1-2-06 and 42 CFR Sect. 435.904; and

WHEREAS, allowable costs for which SCJFS can receive reimbursement through FFP and donations include salaries, fringe benefits and training attributable to out-stationed activities; and

WHEREAS, this Council finds and determines, after reviewing all pertinent information, that authorizing the Executive to execute Case Management Agreements with various local service providers, on a reimbursement of cost basis, is necessary and in the best interest of the County of Summit for the aforementioned reasons;

NOW, THEREFORE, BE IT RESOLVED by the Council of the County of Summit, State of Ohio, that:

SECTION 1

The Executive is hereby authorized to execute Case Management Agreements with various local service providers, on a reimbursement of cost basis, and any other related documents as may be necessary to provide requested services.

SECTION 2

This Resolution is hereby declared an emergency in the interest of the health, safety and welfare of the residents of Summit County, and for the further reason to immediately authorize Case Management Agreements to assist local service providers and residents with Medicaid eligibility determination and enrollment.

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SECTION 3

Provided this Resolution receives the affirmative vote of eight members, it shall take effect immediately upon its adoption and approval by the Executive; otherwise, it shall take effect and be in force at the earliest time provided by law.

SECTION 4

It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

INTRODUCED March 29, 2021

ADOPTED April 12, 2021

CLERK OF COUNCIL

PRESIDENT OF COUNCIL

APPROVED April 13, 2021

EXECUTIVE

ENACTED EFFECTIVE April 13, 2021

Voice Vote - YES: 11-0: Darrow, DeVitis, Dickinson, Donofrio, Feeman, McKenney, Rodgers, Schmidt, Sims, Walters, Wilhite

Summit County Developmental Disabilities Board
TOPIC SUMMARY REPORT

TOPIC	***ISSUE/CONCERN***	***RECOMMENDATION***
Availability of community-based housing options for individuals	Using state capital assistance dollars as they become available to fund the acquisition or development of residential housing options.	Summit DD Board authorize a housing agreement with Hope Homes Foundation for the acquisition or development of residential property as needed for the time period of January 1, 2027 to December 31, 2029

SUPPORTING DATA FOR RECOMMENDATION

Service Area: Services to people served.

Hope Homes Foundation is a private, not-for-profit corporation, with a corporate purpose of developing, acquiring, and managing housing that is affordable to individual citizens with developmental disabilities. To assist in the acquisition of residential properties, Hope Homes Foundation receives capital assistance funding from the Ohio Department of Developmental Disabilities.

Capital assistance funds are made available to county boards to assist them in acquiring housing for individuals receiving community-based support services. In order to access these state funds, county boards must have a contract with either a nonprofit corporation specifically chartered to develop housing for individuals, or a local housing authority. Capital assistance funds are used to cover a percentage of the homes purchase price, allowing the organization to set a more affordable rent.

Hope Homes Foundation currently owns eleven homes in Summit County for the specific purpose of housing individuals with developmental disabilities.

Recommended for approval by the November Services & Supports and Finance & Facilities Committees.

Submitted By: _Drew Williams_____

Date: __11/1/2026_____

For: _____ Superintendent/Assistant Superintendent
___X__ Finance & Facilities Committee
__X__ Services & Supports Committee
_____ HR/LR Committee

HOUSING SERVICES AGREEMENT
BETWEEN
SUMMIT COUNTY
DEVELOPMENTAL DISABILITIES BOARD
AND
HOPE HOMES FOUNDATION, INC.

This Contract is entered into on this 1st day of **January, 2027,** by and between the Summit County Developmental Disabilities Board , a Board created and appointed under the provisions of Chapter 5126 of the Ohio Revised Code, with its principal office at 2355 2nd Street Cuyahoga Falls, OH, 44221, hereinafter referred to as "the Board" and **Hope Homes Foundation, Inc.**, with its principal office at **2300 Call Road, Stow, Ohio 44224** (hereinafter referred to as "**Hope Homes Foundation, Inc.**"), for the purpose of **accessing community capital assistance funds to acquire property to be used as affordable housing for eligible individuals receiving Supported Living Services or Supported Living under a Home and Community Based Services Waiver.**

Now therefore, in consideration of the mutual covenants contained herein, the parties hereby agree as follows:

Article I: Term

The term of this Contract shall be from **January 1, 2027 through December 31, 2029.**

Article II: Hope Homes Foundation, Inc. Obligations

A. **Hope Homes Foundation, Inc.** is a nonprofit corporation specifically chartered to develop, acquire and manage permanent, affordable housing for individuals eligible for county board services. **Hope Homes Foundation, Inc.** agrees to the following regarding the use of community capital assistance funds pursuant to this Contract:

1. **Hope Homes Foundation, Inc.** will pursue the purchase and/or construction of residential property that meets the needs of individuals with developmental disabilities.

2. **Hope Homes Foundation, Inc.** shall issue a promissory note and grant to the Board a mortgage interest in the real property in an amount at least equal to the amount of community capital assistance funds used to purchase the real property. Such mortgage interest shall secure the repayment of any funds received from the Board for the purpose of acquisition of the real property and shall secure to the Board the conveyance of title to any real property upon the cessation of this Contract, for whatever reason, the placing of **Hope Homes Foundation, Inc.** into receivership, bankruptcy, or trusteeship, the dissolution of **Hope Homes Foundation, Inc.**, or the discontinued use of the real estate for the purposes of this Contract. The term of the mortgage shall be one hundred eighty (180) months. The Board's mortgage may be subordinated to other mortgage interests as necessary to obtain third party funding, but only with the Board's written consent which shall not be unreasonably withheld.

3. **Hope Homes Foundation, Inc.** shall provide the Board with a copy of the final closing statement, the deed, and any notes and mortgages concerning property acquired by **Hope Homes Foundation, Inc.** within forty-five (45) days of any closing in which community capital assistance funds are utilized for the purchase.

4. **Hope Homes Foundation, Inc.** agrees to provide and keep in effect for the term of this Contract fire and extended coverage insurance for the benefit of **Hope Homes Foundation, Inc.** and the Board in an amount sufficient to cover the replacement costs of any property owned by **Hope Homes Foundation, Inc.** The Board shall be named an additional insured in the insurance policy and shall be provided with a copy of the insurance policy. The insurance policy shall ensure that it may not be cancelled by the insurance carrier, unless the insurance carrier has provided thirty (30) days' written notice to the Board.

5. **Hope Homes Foundation, Inc.** agrees that only individuals entitled to receive Supported Living Services in Summit County shall live in housing acquired pursuant to this Contract. An individual who does not have a developmental disability may live in the housing if the conditions in Ohio Administrative Code §5123-1-03 are met.

B. **Hope Homes Foundation, Inc.** agrees to maintain confidentiality regarding all information, records and data it receives concerning tenants. An authorization to release information that details the specific information to be released and the party to whom it will be released shall be required for all requests for information.

C. **Hope Homes Foundation, Inc.** agrees to abide by all Federal & State statutes, and rules and regulations pertaining to the use of community assistance housing funds or other Board funds for the acquisition, development, sale and/or maintenance of housing for individuals.

D. **Hope Homes Foundation, Inc.** agrees to be bound by the terms and conditions of all agreements between the Board and the Ohio Department of Developmental Disabilities (DODD) regarding the use of community assistance funds and the terms and conditions of the Amended and Restated Series II Lease Agreement by and between the Ohio Public Facilities Commission (OPFC), The Ohio Department of Mental Health (ODM), and DODD and any applicable Supplemental Agreements (collectively, "Lease Agreement") (copy is attached hereto and incorporated herein as Exhibit A). In the event of conflict with this Contract, the agreements between the Board and DODD and the Lease Agreement will control.

E. **Hope Homes Foundation, Inc.** shall make its books and records and any property acquired by it pursuant to the terms of this Contract open to inspection by the Board upon reasonable notice. **Hope Homes Foundation, Inc.** shall furnish the Board, upon request, annual financial statements reported by a Certified Public Accountant according to generally accepted accounting principles.

F. **Hope Homes Foundation, Inc.** shall not use any property conveyed to it pursuant to the Agreement for any purpose save provision of housing to individuals served by the Board. **Hope Homes Foundation, Inc.** and the Board will not, without the prior written consent of the OPFC and DODD and an opinion of OPFC's bond counsel that such will not adversely affect the tax-exempt status of the Mental Health Capital Facilities Bonds, assign, transfer, pledge, hypothecate or grant any security interest in or otherwise dispose of a property acquired with community assistance funds without replacement or substitution; provided that this paragraph will not require the prior written consent of the OPFC or DODD or an opinion of bond counsel for **Hope Homes Foundation, Inc.** and the Board to pledge or grant a security interest in a property to secure financing for its acquisition or improvement.

G. **Hope Homes Foundation, Inc.** shall indemnify and hold harmless the Board, its members, agents and employees, from claims, demands, damages, actions or causes of action together with any and all losses,

costs, or expenses, including, but not limited to, attorney's fees, asserted by any person or persons for property damage, bodily injury or death arising out of or as a result of any negligent act of **Hope Homes Foundation, Inc.** or its agents.

H. **Hope Homes Foundation, Inc.** shall give written notice to the Board if title to or temporary use of a Residence or any part of the Residence is taken under the exercise of the power of condemnation or eminent domain by any governmental body or person, firm or corporation acting under governmental authority. The notice must describe the nature and extent of the taking.

1. In addition to the above provision, Section 3.08 of the Lease Agreement also requires the Board and **Hope Homes Foundation, Inc.** to give written notice to DODD if title to or temporary use of the Residence or any part of the Residence is taken under the exercise of the power of condemnation or eminent domain by any governmental body or person, firm or corporation acting under governmental authority. The notice must describe the nature and extent of the taking. Any proceeds received from a condemnation or eminent domain award shall be used to repair or restore the Residence. In the event the entire Residence is taken under the exercise of the power of condemnation or eminent domain, the proceeds may be used to acquire a substitute/replacement property. If all the proceeds are not used to repair, restore or acquire a substitute/replacement property, said proceeds are to be paid to DODD for deposit in the Series II Bond Service Account.

2. If any portion of a condemnation or eminent domain award is not used to repair or restore the Residence and the unspent funds are remitted to DODD, **Hope Homes Foundation, Inc.** promissory note to the Board for that Residence shall be reduced or released accordingly.

Article III: Board's Obligations

A. The Board shall work cooperatively with **Hope Homes Foundation, Inc.** to identify eligible individuals who wish to reside in the property acquired pursuant to this Contract. The Board will actively involve individuals in the selection of their housing, providing individuals with appropriate residential options from which to choose reasonably and responsibly using such factors as rent and related expenses, neighborhood, availability of transportation, safety and physical layout of the property.

B. The Board shall take all necessary steps to obtain state community assistance funds to grant to **Hope Homes Foundation, Inc.** for the acquisition of housing under this Contract.

C. The Board shall maintain a legal interest in the property acquired by **Hope Homes Foundation, Inc.** with State funds in accordance with the terms and conditions required for accessing such funds, and in accordance with any agreement between the Board and the Ohio Department of Developmental Disabilities. The Board shall maintain its legal interest through a promissory note and a mortgage on the property, in an amount at least equal to the amount of state community assistance funds used to purchase the property.

D. The Board shall have the authority to authorize **Hope Homes Foundation, Inc.**, in writing, to sell certain real property and to reinvest proceeds from the sale of any property in which the Board has a monetary or mortgage interest to acquire additional or replacement housing under this Contract. Any such sales shall be in accordance with a determination of the fair market value of the property as determined by one or more appraisals. The Board shall require **Hope Homes Foundation, Inc.** to repay the Board its interest in the property if **Hope Homes Foundation, Inc.** should sell the property without the Board's approval.

E. The Board may require **Hope Homes Foundation, Inc.** to repay the value of the Board's interest in the property for breach of **Hope Homes Foundation, Inc.** obligations, which may include failure on the part of

Hope Homes Foundation, Inc. to make payments on the property in the manner prescribed by any mortgage on said property or if **Hope Homes Foundation, Inc.** is in substantial violation of the terms and conditions of any of the contracts governing the acquisition of property by **Hope Homes Foundation, Inc.** The Board shall also have the right to assume any mortgage on the property with said right being a condition of the mortgage and an option of the Board and the right to insist on transfer of title to the property to the Board or to a substitute non-profit corporation in the event of default or violation of the Contract terms and conditions by **Hope Homes Foundation, Inc.**.

Article IV: Joint Obligations

A. The parties agree, and the mortgage entered between the parties shall so reflect, that if the parties agree to sell real property acquired with state community assistance funds from the Ohio Department of Developmental Disabilities, the proceeds from the sale of such property shall be used to acquire replacement housing.

B. In order to sell real estate that was acquired, in whole or part, with state community assistance funds from the Ohio Department of Developmental Disabilities, the parties shall:

1. Comply with Sections 5123.37 to 5123.375 of the Ohio Revised Code;

2. Provide the Ohio Department of Developmental Disabilities with an appraisal that is not more than six (6) months old, a promissory note, mortgage, and recorded deed for the replacement housing; and

3. Comply with all other requirements of Ohio Administrative Code 5123-1-03.

Article V: Termination, Modification, & Amendment

A. Termination

1. The Board may terminate this Contract with thirty (30) days written notice to **Hope Homes Foundation, Inc.**

2. Either party may terminate this Contract prior to the expiration of the term for cause, provided that the party seeking to terminate shall provide written notice to the other party of the defaults that are claimed to have occurred which have not been resolved and shall give the other party ten (10) days within which to cure such defaults. If the defaults are not cured within the ten (10) day period, notice in writing shall be given to the defaulting party and this Contract shall terminate ten (10) days from the date of such notice. Notwithstanding the provisions of this paragraph, no such termination shall be effective until the Dispute Resolution process set forth in Article VI of this Contract has been completed, if requested by either party.

3. The parties may terminate this Contract by mutual agreement in writing. Timelines for termination of obligations shall be identified in the written agreement.

4. This Contract shall terminate upon any action, voluntary or involuntary, to place **Hope Homes Foundation, Inc.** in receivership, bankruptcy, or trusteeship.

i. If **Hope Homes Foundation, Inc.** is placed into receivership, bankruptcy, or trusteeship, **Hope Homes Foundation, Inc.** agrees that the Board shall be entitled to immediate possession of any real property pertaining to this Contract, and shall transfer title to the Board, subject to the orders of any receiver, court, or trustee.

ii. Any judicial proceeding, voluntary or involuntary, involving dissolution of, or dissolution agreement by, **Hope Homes Foundation, Inc.** shall terminate this Contract.

iii. **Hope Homes Foundation, Inc.** agrees that the Board shall be a party to any judicial proceeding or dissolution agreement/proceeding and may be a distributee under any judicial order or dissolution agreement with respect to the transfer of real property covered by this Contract, the remaining unencumbered assets of **Hope Homes Foundation, Inc.**, and the amount of funds provided to **Hope Homes Foundation, Inc.** pursuant to this Contract.

5. The Contract may be terminated by the Board, in its discretion, upon the merger of **Hope Homes Foundation, Inc.** with any other entity, any significant change of membership of **Hope Homes Foundation, Inc.**, or the sale of assets or stock of **Hope Homes Foundation, Inc.**

B. Amendment and Modification
This Contract may be amended, modified or extended by mutual agreement of the parties, in a writing to be attached to and incorporated in this Contract.

C. Use and Ownership of Housing
In the event this Contract is terminated pursuant to Article V.A.4., or otherwise not renewed upon its expiration, the parties agree that title to property purchased with community capital assistance funds under this Contract shall be transferred to the Board or to a substitute non-profit corporation at the Board's discretion. The Board is entitled to obtain specific enforcement of the obligation to the transfer described herein in any court of competent jurisdiction.

Article VI: Dispute Resolution

In the event a dispute arises under the provisions of this Contract, the parties shall follow the procedures set forth in Attachment A entitled "Dispute Resolution" which is incorporated as part of this Contract. The time requirements may be changed by consent of all parties in writing.

Article VII: Miscellaneous Provisions

A. The parties agree that the rights, duties and responsibilities set forth herein shall not be assigned without the prior written consent of the other.

B. Subject to the provisions regarding assignment, this Contract shall be binding on the successors and assigns of the respective parties.

C. This Contract, and the attachments hereto, set forth the full agreement between the parties and supersede all prior agreements or contracts between the parties. This Contract may not be amended or modified except in writing, executed by each of the parties hereto.

D. The validity of this Contract and of any of its terms and provisions, as well as the rights and duties of the parties hereunder, shall be governed by the laws of the State of Ohio.

E. If any one or more of the provisions contained in this Contract shall for any reason be found to be invalid, illegal or unenforceable, the remaining provisions of this Contract shall be given full force and effect.

F. The individuals signing below state they have been duly and lawfully authorized to sign this Contract and to bind by their signature the Board and the **Hope Homes Foundation, Inc**.

SIGNATURE

Hope Homes Foundation, Inc.	**Summit County Developmental Disabilities Board**
_____	_____
(NAME OF VENDOR SIGNATOR AND TITLE)	Superintendent
_____	_____
Date	Date

Attachment A

DISPUTE RESOLUTION

The following process is to be used to resolve all disputes that may arise under this Contract.

1. The Board and the **Hope Homes Foundation, Inc.** shall first meet informally and confer in good faith to attempt to resolve any problems or disputes which may arise during the Contract.

2. This dispute resolution process may be initiated by a representative of either party and is intended to provide a formal mechanism for addressing matters disputed when more informal means have been unsuccessful.

3. Issues for which this formal dispute resolution is invoked must relate to a specific provision of the Contract process in relation thereto.

4. The party invoking this dispute resolution process shall do so by sending written notice to the Board President and Board Chairperson of **Hope Homes Foundation, Inc.**, if applicable:

    a. This written notice shall be sent within fourteen (14) calendar days from when the matter of dispute occurred, was discovered by the disputing party, or reasonably should have been discovered by the disputing party.
    b. This written notice shall state explicitly that the formal dispute resolution process called for in this policy is being invoked.
    c. This written notice shall identify the specific action or inaction which is being contested and reference the specific provision which is allegedly being violated.

5. Within fourteen (14) calendar days of receipt of such written notice, representatives of each party shall meet to resolve the matter in dispute.

6. If these two individuals are unable to resolve the matter within the allotted fourteen (14) calendar days, they each shall commit to writing their understanding of what points of dispute remain and of the facts and any relevant documentation which bear on this matter. These written statements, along with notice of impasse, shall be submitted to the Chairperson of both organizations (if applicable) within twenty-one (21) days of original filing of written notice.

7. The Board shall arrange for a joint meeting of the Board of Trustees or specified delegates of the Board of Trustees and members of the **Hope Homes Foundation, Inc.** Board, if applicable, to review the matter of dispute and attempt to resolve it.

    a. This meeting shall take place at a mutually agreeable time, but not later than forty-five (45) days after the initial filing of the dispute notice.
    b. Both the Board and **Hope Homes Foundation, Inc.** shall select their respective representatives to the joint meeting.
    c. In addition, the Board, Superintendent and principal executive officer of **Hope Homes Foundation, Inc.** shall be invited to participate in this joint meeting.
    d. Any preliminary resolution of the dispute growing out of this joint meeting, assuming that full satisfaction by both organizations may be subsequently required, shall be committed to writing and signed by the Chairpersons of both organizations.

8. By mutual consent, a third-party mediation procedure may be incorporated into the dispute process. This may occur at such times as resolution cannot be reached at Step 7.

EXHIBIT A

AMENDED AND RESTATED

SERIES II
LEASE AGREEEMENT

Between the

OHIO PUBLIC FACILITIES COMMISSION

And the

DEPARTMENT OF DEVELOPMENTAL DISABILITIES

FULLY EXEDCUTED COPY OF THIS AGREEMENT

ON FILE AND AVAILABLE UPON REQUEST

Attachment #6

Summit County Board of Developmental Disabilities
TOPIC SUMMARY REPORT

TOPIC	***ISSUE/CONCERN***	***RECOMMENDATION***
Bereavement Leave	To align benefits across the Agency to all employees	Board adopt Policy #2042 as presented

SUPPORTING DATA FOR RECOMMENDATION

As of January 1, 2026, all Summit DD union employees have access to Bereavement Leave benefits through their collective bargaining agreements that were ratified in 2025. The benefit provides for two (2) days of paid leave that is not deducted from accrued sick leave. Employees are able to use up to five (5) additional days that are deducted from their accrued sick leave.

Ohio Revised Code Section 5126.05 authorizes the Board to establish fringe benefits for Board employees. Policy 2042 would align the Bereavement Leave benefit for all Summit DD employees by extending the same benefit to non-bargaining employees.

Recommended for approval by the October HR/LR Committee.

Submitted By: Laura Gleason For:_____ Superintendent/Assistant Superintendent
_____ Finance & Facilities Committee
Date: October 2026 _____ Services & Supports Committee
__X__ HR/LR Committee

2042 – BEREAVEMENT LEAVE

Summit DD recognizes the significant impact the death of a family member or loved one may have on an employee. The purpose of this policy is to provide eligible employees with paid time away from work to grieve, make necessary arrangements, attend services, and address personal matters related to a loss.

ELIGIBILITY

All regular full-time employees are eligible for bereavement leave. Bargaining unit employees shall be eligible for bereavement leave pursuant to their collective bargaining agreement.

For non-bargaining unit employees, Bereavement Leave shall be granted up to two (2) days with pay for the death of an immediate family member. If additional days are needed, an employee may use up to five (5) additional days of sick leave.

Immediate family is defined as including spouse, domestic partner, parents, stepparents, children, stepchildren, grandparents, siblings, grandchildren, brother-in-law, sister-in-law, daughter-in-law, son-in-law, mother-in-law, father-in-law, legal guardian or other person who stands in the place of a parent.

ADMINISTRATION

The Human Resources Department is responsible for interpreting and administering this policy. Summit DD reserves the right to modify this policy at any time consistent with applicable laws and collective bargaining agreements.

Summit County Board of Developmental Disabilities
TOPIC SUMMARY REPORT

TOPIC	*ISSUE/CONCERN*	*RECOMMENDATION*
Update to the non-bargaining employee pay schedule	Maintain competitiveness of the pay schedule in order to attract, retain, develop, and succession plan for high-performing leaders and professional staff in a competitive labor market.	Adopt the proposed non-bargaining pay schedule effective January 1, 2027.

SUPPORTING DATA FOR RECOMMENDATION

The current non-bargaining pay schedule was last updated in 2023. Market data suggests that Summit DD's pay scale maximums are below those of like sized County Boards. Currently, ten percent (10%) of non-bargaining employees are at the maximum for their classification's pay scale and another five percent (5%) of non-bargaining employees will progress to the maximum with less than a three percent (3%) increase.

The proposed non-bargaining pay schedule has been updated by increasing the midpoint for each paygrade by three percent (3%). The minimum for each grade is twenty percent (20%) below the midpoint while the maximum for each grade is twenty percent (20%) above the midpoint. From 2024 through 2027, bargaining unit pay scales at Summit DD have increased between three and four and a half percent (3% – 4.5%) depending on specific provisions in the collective bargaining agreements.

If adopted, the revised pay schedule will be effective January 1, 2027 and will allow for a budgeted annual increase for all non-bargaining employees. Updating the pay schedule itself does not change the current salary of any non-bargaining employee.

Recommended for approval by the October HR/LR Committee.

Submitted By: Laura Gleason For:_____ Superintendent/Assistant Superintendent
_____ Finance & Facilities Committee
Date: October 2026 _____ Services & Supports Committee
__X__ HR/LR Committee

SUMMIT DD PAY SCHEDULE (Effective 01/01/2027)

Grade	Minimum	Midpoint	Maximum	Pay Structure Job Title
1	$37,904	$47,380	$56,856	Assistant
2	$45,114	$56,393	$67,671	Assistant 2
3	$51,871	$64,839	$77,806	Specialist/Coordinator
4	$57,057	$71,321	$85,586	Administrator/Supervisor
5	$62,242	$77,803	$93,364	Manager 1
6	$68,469	$85,587	$102,704	Manager 2
7	$74,696	$93,370	$112,043	Senior Manager
8	$81,416	$101,770	$122,124	Assistant Director
9	$88,137	$110,171	$132,205	Director
10	$98,880	$123,600	$148,320	ELT Director
11	$111,240	$139,050	$166,860	Assistant Superintendent

Summit County Developmental Disabilities Board
TOPIC SUMMARY REPORT

TOPIC	***ISSUE/CONCERN***	***RECOMMENDATION***
Contract with Success4Kidz Therapy, LLC (S4K) to provide consultative PT and OT services for the Early Intervention program.	Ensuring availability of consultative therapy services in the evidence-based early intervention model.	Recommend that the Board approve a one-year contract with Success4Kidz Therapy for the period 1/1/27 to 12/31/27, for a total contract amount not to exceed $507,000.

SUPPORTING DATA FOR RECOMMENDATION

Service Area: Early Intervention
# of Individuals Currently Served by S4K OT and PT: 217
Amount of Increase: $500

Success 4 Kidz (S4K) has been providing consultative therapy services for the Board since 2007. Summit DD follows the evidence-based early intervention model recommended by the Ohio Department of Children and Youth. This model provides consultative, in-home services to families through a coaching approach. S4K agrees to follow this approach and support Summit DD's Early Intervention program in this manner by:

- Participating in evaluations as needed to determine eligibility for Early Intervention service.
- Meeting weekly as a team with HMG Service Coordinators, Developmental Specialists, Speech Therapists, and Early Childhood staff to ensure that families are supported by one Primary Service Provider who is backed by a team of support professionals.
- Adding OT and PT staff to the team of professionals who can serve as Primary Service Provider. This allows the team to select from not only the Developmental Specialist and Speech Therapist but also the OT and PT. Allowing for the best fit for each family.
- Providing consultative services to the Early Childhood Team for children in childcare centers.

In the past 9 months, S4K has completed 2,637 home/telehealth visits acting as both the primary service provider and secondary service provider (an increase of 221 visits from 2025).
S4K serves as the primary service provider for an average of 149 families monthly (an increase in 5-7 children per month from 2025).
S4K completed 220 evaluations and 131 annual assessments for a total of 351 evals/assessments (an increase of 66 from 2025).
With combined PSP and SSP consultations, annuals, evaluations, IFSPs, visits and 3-5 services S4K has provided on average 300 monthly visits in 2026 (compared to @275 in 2025).

Costs are billed hourly at $75 per hour or $18.75 per unit of service, which is the standard Medicaid rate.

Funds are in the 2027 budget.

Recommended for approval by the October Services & Supports and Finance & Facilities Committees.

Submitted By: __Holly Brugh _____

Date: _October 2026_____

For: ____ Superintendent/Assistant Superintendent
__X___ Finance & Facilities Committee
__X___ Services & Supports Committee
_____ HR/LR Committee

Summit County Developmental Disabilities Board
TOPIC SUMMARY REPORT

TOPIC	***ISSUE/CONCERN***	***RECOMMENDATION***
Investigation and policing services for Summit DD.	Safety and security of individuals and staff at Summit DD and criminal investigations on behalf of individuals served by Summit DD.	Renew a contract with Summit County Sheriff's office for a 12-month term to provide policing services at a cost not to exceed $160,290.38 from January 1, 2027, through December 31, 2027.

SUPPORTING DATA FOR RECOMMENDATION

Service Area: Supporting people served, families, staff and providers
Amount of Increase/Decrease: Increase of $8,649.86, consistent with the Fraternal Order of Police contract.

Summit DD contracts with the Summit County Sherriff's Office to provide a dedicated detective to support Summit DD's MUI team, SSAs and other staff, in addition to providing onsite security support at Summit DD's Cuyahoga Falls office building. As part of the contract, the assigned detective provides the following services-

- Review of all Category A MUI's for potential criminal involvement, investigate potential criminal acts, gathering all relevant evidence and information.
- Acting as the main point of contact with local jurisdictions who are taking the lead on criminal investigations involving individuals serviced.
- Coordinating with the Summit County Prosecutor's Office on all aspects of criminal cases.
- Education and support of local law enforcement and Prosecutor's Offices regarding criminal cases and the difference in severity when an individual with a developmental disability is a victim.
- Coordination with Summit County Jail staff when an individual is incarcerated.
- Providing consultative services to Summit DD staff and other stakeholders.

To date in 2026, Detective Black reviewed 229 cases and opened 68. There have been fourteen felony arrests and two misdemeanor arrests. The indictment rate remains at 100%. Det. Black also conducted 34 interviews and engaged in 300 consultations with Summit DD staff members (SSA's, IA, Provider Relations).

This contract is eligible for Medicaid Administrative Claims. Summit DD received approximately $44,000 in revenue to offset cost of the contract.

Recommended for approval by the October Services & Supports and Finance & Facilities Committee.

Submitted By: __Drew Williams__

Date: __9/30/2026_____

For: ____ Superintendent/Assistant Superintendent
__x___ Finance & Facilities Committee
__x___ Services & Supports Committee
_____ HR/LR Committee

Summit County Developmental Disabilities Board
TOPIC SUMMARY REPORT

TOPIC	***ISSUE/CONCERN***	***RECOMMENDATION***
Agreement with Advanced Behavior Consulting, LLC	Providing consultative behavioral services and supports to people served, families and providers.	Summit DD Board approves a contract with Advanced Behavior Consulting LLC for the period 1/1/2027 to 12/31/2027, for a total contract amount not to exceed $157,250

SUPPORTING DATA FOR RECOMMENDATION

Service Area: Supporting people served, families and providers.
Amount of Increase/Decrease: Reduction of $27,750

Advanced Behavior Consulting (Advanced) is a local organization that provides Board Certified Behavior Analyst and Registered Behavior Technician services. Through this contract Advanced partners with Summit DD on several activities including-

1. Oversight of Registered Behavior Technicians, employed by provider agencies.
2. Providing enhanced training to direct support professionals who serve people with complex needs.
3. Attending Intensive Treatment Team meetings and consulting with Summit DD staff and providers on specific cases.

Through this partnership, Advanced currently provides oversight to two provider-based staff members to maintain their Registered Behavior Technician (RBT) certification and has provided 19 direct support professionals with training in best practices for serving individuals with complex needs. Through this high level of training and support, 34 individuals have been able to maintain their day support services this year. In addition, through these supports 6 individuals have been able to transition to more community-based day services.

Recommended for approval by the October Services & Supports and Finance & Facilities Committees.

Submitted By: __Drew Williams____ ___

Date: _____9/30/2026_____

For: ____ Superintendent/Assistant Superintendent
__X__ Finance & Facilities Committee
__X__ Services & Supports Committee
_____ HR/LR Committee

SUMMIT COUNTY DD BOARD
SUMMARY OF REVENUE, EXPENDITURES AND FUND BALANCE
FOR THE TEN MONTHS ENDED OCTOBER 31, 2026 AND 2025

	10/31/2026					10/31/2025			
	2026 ANNUAL BUDGET	2026 YTD ACTUAL	YTD $ BUDGET REMAINING	YTD % BUDGET REMAINING	ACTUAL 12/31/2025	2025 ANNUAL BUDGET	2025 YTD ACTUAL	YTD $ BUDGET REMAINING	YTD % BUDGET REMAINING
OPERATING REVENUE									
PROPERTY TAXES	$ 65,649,944	$ 64,486,951	$ 1,162,993	1.8% 1	$ 65,388,050	$ 66,177,703	$ 72,866,169	$ (6,688,466)	-10.1%
REIMBURSEMENTS	10,528,000	6,724,968	3,803,032	36.1%	10,773,255	10,520,000	5,168,193	5,351,807	50.9%
GRANTS	2,122,789	1,629,651	493,138	23.2% 2	2,099,480	2,116,240	1,600,028	516,212	24.4%
CONTRACT SERVICES	207,000	378,584	(171,584)	-82.9%	484,352	100,000	484,352	(384,352)	-384.4%
REFUNDS	10,000	9,936	64	0.6%	33,424	12,500	33,224	(20,724)	-165.8%
OTHER RECEIPTS	20,000	11,979	8,021	40.1%	23,394	39,000	21,562	17,438	44.7%
TOTAL REVENUE	**$ 78,537,733**	**$ 73,242,069**	**$ 5,295,664**	**6.7%**	**$ 78,801,955**	**$ 78,965,443**	**$ 80,173,528**	**$ (1,208,085)**	**-1.5%**
OPERATING EXPENDITURES									
SALARIES	$ 23,884,542	$ 18,868,613	$ 5,015,929	21.0%	$ 22,613,302	$ 23,229,072	$ 19,189,982	$ 4,039,090	17.4%
EMPLOYEE BENEFITS	11,259,720	9,155,003	2,104,717	18.7% 3	10,430,211	10,413,033	9,236,892	1,176,141	11.3%
MEDICAID COSTS	46,610,000	46,558,746	51,254	0.1% 4	45,225,592	40,765,758	45,225,592	(4,459,834)	-10.9%
DIRECT CONTRACT SERVICES	9,030,088	6,078,490	2,951,598	32.7% 5	10,262,866	9,149,583	9,289,930	(140,347)	-1.5%
INDIRECT CONTRACT SERVICES	1,203,710	840,000	363,710	30.2%	1,047,549	1,377,881	951,494	426,387	30.9%
SUPPLIES	290,630	170,666	119,964	41.3% 6	279,221	397,360	230,200	167,160	42.1%
TRAVEL AND TRAINING	217,950	129,424	88,526	40.6%	213,720	278,750	161,612	117,138	42.0%
UTILITIES	210,000	146,806	63,194	30.1%	181,220	201,000	157,123	43,877	21.8%
RENTALS	5,900	4,370	1,530	25.9%	4,370	7,400	4,370	3,030	40.9%
ADVERTISING	89,500	56,541	32,959	36.8%	84,040	120,000	67,946	52,054	43.4%
OTHER EXPENSES	346,981	277,151	69,830	20.1%	326,319	365,435	283,451	81,984	22.4%
EQUIPMENT	148,000	76,519	71,481	48.3%	186,528	188,000	186,528	1,472	0.8%
TOTAL EXPENDITURES	**$ 93,297,021**	**$ 82,362,329**	**$ 10,934,692**	**11.7%**	**$ 90,854,938**	**$ 86,493,272**	**$ 84,985,120**	**$ 1,508,152**	**1.7%**
NET REVENUES AND EXPENDITURES	**$ (14,759,288)**	**$ (9,120,260)**			**$ (12,052,983)**	**$ (7,527,829)**	**$ (4,811,592)**		

	BUDGET	ACTUAL
BEGINNING FUND BALANCE	$ 38,828,621	$ 38,828,621
PLUS: REVENUE	78,537,733	73,242,069
LESS: EXPENDITURES	(93,297,021)	(82,362,329)
ENDING FUND BALANCE	$ 24,069,333	$ 29,708,361

Recommended for approval by the November Finance & Facilities Committee.

SUMMIT COUNTY DD BOARD
NOTES TO FINANCIAL STATEMENT
FOR THE MONTH ENDED OCTOBER 31, 2026
(Rounded)

		An evenly distributed monthly budget		**8.3%**
		Evenly distributed budget remaining		**16.7%**
		Current Month		
Revenue:				
1	Property Taxes:	Second half Homestead Exemption and House Trailer tax settlements,	$	533,400
		Annual settlement from Akron Metropolitan Housing Authority (AMHA) for properties they own, and second half House Trailer Tax settlement.		24,400
2	Grants:	Fiscal year 2027 award from the Keeping Families Together grant.		10,000
Expenditures:				
3	Employee Benefits:	County chargeback for third quarter unemployment cost.	$	34,100
4	Medicaid Costs:	Payments to DODD for the following costs:		
		Quarterly Medicaid waiver administrative fee,		476,600
		Quarterly Medicaid waiver match.		10,153,900
5	Direct Contract Services:	Quarterly payment for an agreement with the Department of Job and Family Services for a dedicated case worker.		17,200
6	Supplies:	Purchase of laptops in accordance with the five year refresh project.		23,000
		Year to Date		
Revenue:				
	Property Taxes:	Property Tax budget was increased to reflect a revised tax collection estimate provided by the County Fiscal Office.	$	132,800

Summit County Developmental Disabilities Board
Board Meeting

MINUTES - DRAFT

Thursday, October 15, 2026
5:30 p.m.

The **combined work session and regular meeting** of the Summit County Developmental Disabilities Board was held on Thursday, October 15, 2026 at the Summit DD administrative offices located at 2355 2nd Street, Cuyahoga Falls, Ohio 44221. The **work session** convened at 5:30 p.m.

BOARD MEMBERS
Allyson V. James, Board President
Gregg Cramer, Board Vice President
Tami Gaugler, Board Secretary
Jason Dodson - *Absent*
Randy Briggs
Stacy Youssef
Elizabeth Schrack - *Excused*

ALSO PRESENT

Lisa Kamlowsky, Superintendent
Holly Brugh, Assistant Superintendent
Drew Williams, Assistant Superintendent
Russ DuPlain, Director of IT & Facilities
Maggi Albright, Recording Secretary
Mira Pozna, Director of Fiscal
Laura Gleason, Director of HR
Billie Jo David, Director of Communications & Quality
and others

I. NEW POLICY 2042 – BEREAVEMENT LEAVE

Effective this year all three of Summit DD's labor agreements afford bargaining unit employees two days of paid bereavement leave for the death of an immediate family member. New policy 2042 provides this same benefit to non-bargaining employees. Additional leave for all employees in this circumstance is available by accessing accrued sick leave. Because this benefit is event-driven there will be little budget impact. Mr. Briggs asked about the definition of parent or spouse in the policy and suggested that a clearer definition may be needed to ensure domestic partners are covered. Superintendent Kamlowsky noted this request. Mr. Cramer noted the County has spent a lot of effort crafting similar policies so that may be a good resource. New Policy 2042 has been recommended for approval by the October HR/LR Committee.

WORK SESSION *(continued)*

II. NON-BARGAINING PAY SCHEDULE

The request is to update the non-bargaining pay schedule effective January 1, 2027 to include a 3% scale adjustment which would move the boundaries of the minimum, midpoint and maximum values of each pay grade. The non-bargaining pay schedule has not been updated since 2023. A scale frozen since 2023 risks outdated entry points for recruiting talent as well as employees being capped out prematurely due to an artificially low ceiling. Bargaining unit employees receive regular step movement within their labor contracts ensuring that earnings progress and keep pace with structural adjustments. Mr. Cramer commented it sounds reasonable in order to create equity and asked if this will lead to increased costs. Superintendent Kamlowsky replied that the adjustment will allow those employees who are either capped or close to the top of their pay band to receive up to the budgeted 3% increase in 2027. The Superintendent stated that in 2027 administration will be evaluating classifications within pay bands and noted an opportunity to adjust the bands on an annual basis moving forward. The updated non-bargaining pay schedule has been recommended for approval by the October HR/LR Committee.

III. SUCCESS4KIDZ CONTRACT

The request is to renew a contract for 2027 with Success4Kidz Therapy (S4K), a long-term partner with Summit DD providing consultative therapy services through the Early Intervention (EI) program. S4K therapists also assist in performing evaluations when needed and participate as part of the family's support team. S4K has provided on average 300 monthly visits so far in 2026 compared to 275 per month at this time last year. Services are billed at the standard Medicaid rate. The S4K contract has been recommended for approval by the October Services & Supports and Finance & Facilities Committees.

IV. SUMMIT COUNTY SHERIFF CONTRACT

The request is to renew a contract with the Summit County Sheriff's Office for the period January 1, 2027 through December 31, 2027. This contract provides a dedicated deputy sheriff who primarily assists staff investigating high level MUI's for potential criminal involvement. They also work with local law enforcement jurisdictions to support prosecutions for crimes committed against persons served. The assigned deputy also assists with wellness and other home checks and serves as liaison when persons served are incarcerated. The 2027 contract will not exceed $160,290.38. Summit DD receives approximately $44,000 in MAC reimbursement to offset this contract cost. The 2027 contract with the Summit County Sheriff's office has been recommended for approval by the October Services & Supports and Finance & Facilities Committees.

WORK SESSION *(continued)*

V. ADVANCED BEHAVIOR CONSULTING CONTRACT

The contract with Advanced Behavior Consulting for calendar year 2027 is presented in an amount not to exceed $157,250. This is a reduction of $27,750 to more closely align with prior years' spend in this area. Services under this agreement assist people with significant behavior support needs to maintain day services or their current residential setting. This agreement provides access to a board-certified behavior analyst who will consult with providers and /or teams to develop strategies that help each person work on skills that help them become more independent and successful in the short term as well as in the future. The Advanced Behavior Consulting contract has been recommended for approval by the October Services & Supports and Finance & Facilities Committees.

VI. NEW POLICY 2041 – RECORDING OF MEETINGS AND INTERACTIONS

Superintendent Kamlowsky noted this new policy was discussed last month through committees and at the Board work session. She said there have been no changes to the policy since it was presented. The policy is to provide guidance and outline expectations for employees when meetings or interactions are recorded. She noted it was reviewed by the prosecutor's office with no concerns. New Policy 2041 has been recommended for approval by the September HR/LR and Services & Supports Committees.

VII. SEPTEMBER FINANCIALS

Included in September revenue was receipt of the second half tax settlement in the amount of $30,679,100. Ms. Pozna noted this amount is lower than anticipated by about $1M due to delinquencies and foreclosures. Expenditures in September included payment of legal fees in the amount of $25,400 and County chargeback of $36,200 for half year licensing fees for the Munis financial software system. September ended in a positive position of $3,528,381 with a fund balance of $42,357,002. The September financial statements have been recommended for approval by the October Finance & Facilities Committee.

The work session adjourned at 5:45 p.m.

BOARD MEETING

The **regular monthly meeting** of the Summit County Developmental Disabilities Board convened at 5:45 p.m.

I. ROLL CALL

Mr. Briggs - Present	Mr. Cramer – Present	Ms. Schrack - *Excused*
Mrs. Youssef - Present	Mrs. Gaugler - Present	
Ms. James - Present	Mr. Dodson – *Absent*	

II. PUBLIC COMMENT

Leslie Frank, a parent, community member and former employee, submitted comments indicating she is pleased the Board continues its contract with Success4Kidz since this is such an important time in a child's life. Regarding the contract with Summit County Sheriff, she asked how many other Boards of DD have similar arrangements. Superintendent Kamlowsky said she is unsure but noted that Stark Board of DD has a similar contract. Mr. Briggs added that Summit DD was the first county in Ohio to have such an arrangement. Ms. Frank commented on the success of the Advanced Behavior Consultant contract and congratulated Holly Brugh on her new position of Summit DD Superintendent beginning January 1, 2027.

III. APPROVAL OF MINUTES

A. SEPTEMBER 17, 2026 (combined work session/regular meeting)

R E S O L U T I O N
No. 26-10-01

Resolved that the Board approve the minutes of the September 17, 2026 combined work session/regular meeting. Mr. Briggs made the motion and Mrs. Gaugler seconded. The motion was unanimously approved.

IV. BOARD ACTION ITEMS

A. NEW POLICY 2041 – RECORDING OF MEETINGS AND INTERACTIONS

R E S O L U T I O N
No. 26-10-02

Resolved that the Board approve new policy 2041 – Recording of Meetings and Interactions, as presented. Mrs. Gaugler made the motion and Mr. Briggs seconded. The motion was unanimously approved.

BOARD MEETING *(continued)*

IV. BOARD ACTION ITEMS *(continued)*

B. SEPTEMBER FINANCIAL STATEMENTS

R E S O L U T I O N
No. 26-10-03

Resolved that the Board approve the September financial statements. Mr. Cramer made the motion and Mrs. Gaugler seconded. The motion was unanimously approved.

V. SUPERINTENDENT'S REPORT

Superintendent Kamlowsky announced that Judge Stormer has reappointed Allyson V. James to the Board for the term of January 1, 2027 through December 31, 2030. This will be her third term on the Board. The Superintendent thanked Ms. James for her commitment, dedication, wisdom and service.

Summit DD is partnering once again with the Autism Society of Greater Akron and Sand Run Pharmacy to host an accessible vaccine clinic on October 17th from 10:30 a.m. – 12:30 p.m. and on October 27th from 6:00-8:00 p.m.

VI. PRESIDENT'S COMMENTS

Ms. James thanked the Executive Leadership Team and the Superintendent on behalf of the Board for getting the Agency into a place of fiscal stabilization. She acknowledged the hard decisions that needed to be made and knows that it is never easy, but the changes were necessary and the transparency was appreciated.

Superintendent Kamlowsky informed the Board that the Board's decision in the recent administrative resolution of complaint process has not been appealed DODD so the Board's decision in that matter stands.

VII. EXECUTIVE SESSION

R E S O L U T I O N
No. 26-10-04

Resolved that the Board enter into Executive Session pursuant to Ohio Revised Code Sections 121.22 (G)(3), and 121.22 (G)(1) to consider the employment of a public employee. Upon reconvening the Board may or may not conduct additional business. Mrs. Gaugler made the motion and Mr. Cramer seconded.

Roll call vote:	Ms. James - yes	Mrs. Youssef – yes
	Mr. Cramer - yes	Ms. Schrack – *Excused*
	Mrs. Gaugler – yes	Mr. Dodson – *Absent*
	Mr. Briggs - yes	

The motion was unanimously approved.

BOARD MEETING *(continued)*

The regular session of the Board Meeting adjourned at 5:49 p.m.

The Board entered Executive Session at 5:53 p.m.

The Board Meeting reconvened at 6:17 p.m.

VIII. ADDITIONAL ACTION ITEM

A. EMPLOYMENT CONTRACT – MARGARET ALBRIGHT

R E S O L U T I O N
No. 26-10-05

Resolved that the Board approve a contract of employment for Margaret Albright, Executive Administrative Specialist, for the period October 20, 2026 through December 31, 2027. Mrs. Gaugler made the motion and Mr. Cramer seconded. The motion was unanimously approved.

There being no further business, the Board Meeting adjourned at 6:18 p.m.

Tami Gaugler, Secretary

SUMMIT COUNTY DEVELOPMENTAL DISABILITIES BOARD

2027 BOARD MEETING SCHEDULE

Combined Work Sessions and Regular Monthly Meetings

Board Meetings are held on the **third Thursday** of each month at **5:30 p.m.**, unless otherwise noted **(*)**.
Meetings will be held at Summit DD administrative offices located at 2355 2nd, Cuyahoga Falls, OH 44221.

January 21st
February 18th
March 18th
April 15th
May 20th
June - *NO MEETING*
July 15th
August 19th
September 16th
October 21st
November 18th
December 16th

January 20, 2028

Please note that meeting dates, locations, or times are subject to change, and may be confirmed by calling 330-634-8082 or emailing malbright@summitdd.org