

**SUMMIT COUNTY DEVELOPMENTAL DISABILITIES BOARD
COMBINED WORK SESSION/REGULAR MONTHLY MEETING**

AGENDA

Administrative Board Room
2355 2nd Street, Cuyahoga Falls, OH
Thursday, September 17, 2026
5:30 p.m.

WORK SESSION

DISCUSSION ONLY ITEMS

- I. NEW POLICY 2041 - RECORDING OF MEETINGS AND INTERACTIONS
Attachment #1

ACTION ITEMS FOR BOARD CONSIDERATION DISCUSSED PREVIOUSLY

- II. SUMMIT DD 2027 BUDGET
Attachment #2

NEW ACTIONS ITEM FOR BOARD CONSIDERATION

The items below have been recommended for approval by the September HR/LR, Finance & Facilities and/or Services & Supports Committees.

- III. CYBERSECURITY PROGRAM
Attachment #3
- IV. AUGUST FINANCIAL STATEMENTS
Attachment #4
- V. BUSINESS AS ADMINISTRATIVE AGENT FOR FAMILY & CHILDREN FIRST COUNCIL
- A. FAMILY & CHILDREN FIRST COUNCIL PLACEMENT CONTRACTS
Attachment #5

BOARD MEETING

I. CALL TO ORDER – ROLL CALL

Youssef ____ Schrack ____ James ____ Cramer ____ Gaugler ____ Dodson ____ Briggs ____

II. CAUCUS - BOARD MEMBERS: ADDITIONAL AGENDA ITEMS

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES

A. AUGUST 20, 2026 (combined work session/regular meeting)

Attachment #6

RESOLUTION #26-09-02 – Resolved that the Board the approve the minutes of the August 20, 2026 combined work session/regular meeting.

Motion: _____ Second: _____

Discussion, if any.....

ROLL CALL VOTE IF VIRTUAL ATTENDEES:

Schrack ____ James ____ Cramer ____ Gaugler ____ Dodson ____ Briggs ____ Youssef ____

B. SEPTEMBER 2, 2026 (special board meeting)

Attachment #7

RESOLUTION #26-09-03 – Resolved that the Board the approve the minutes of the September 2, 2026 special board meeting.

Motion: _____ Second: _____

Discussion, if any.....

ROLL CALL VOTE IF VIRTUAL ATTENDEES:

James ____ Cramer ____ Gaugler ____ Dodson ____ Briggs ____ Youssef ____ Schrack ____

BOARD MEETING *(continued)*

V. BOARD ACTION ITEMS

A. SUMMIT DD 2027 BUDGET **Attachment #2**

RESOLUTION #26-09-04 – Resolved that the Board approve the Summit DD budget for calendar year 2027 in the amount of Ninety Two Million Seven Hundred Seventy Two Thousand Eighty Two Dollars (\$92,772,082) for the Operating Fund, Eighty Seven Thousand Eight Hundred Ninety Three Dollars (\$87,893) for the Gifts and Donations Fund, One Million Nine Hundred Eighty One Thousand Seven Hundred Twenty Four Dollars (\$1,981,724) for the Permanent Improvement Fund, Nine Million Six Hundred Fifty Nine Thousand Three Hundred Forty Seven Dollars (\$9,659,347) for the Medicaid Reserve Fund, and authorize positions of employment, as indicated in the 2027 HR/LR Staffing Report.

Be it further resolved that the Board approve up to Forty-Eight Million Nine Hundred Ninety-Six Thousand Two Hundred Ten Dollars (\$48,996,210) of the 2027 budget to pay the non-federal share of Medicaid expenditures for services under Ohio Revised Code Sections 5126.059 and 5126.0510. The Board acknowledges that payment of the non-federal share represents an ongoing financial commitment of the Summit County Developmental Disabilities Board.

Motion: _____ Second: _____

Discussion, if any.....

ROLL CALL VOTE IF VIRTUAL ATTENDEES:

Cramer ____ Gaugler ____ Dodson ____ Briggs ____ Youssef ____ Schrack ____ James ____

B. CYBERSECURITY PROGRAM **Attachment #3**

RESOLUTION #26-09-05 – Resolved that the Board approve Summit DD's cybersecurity program, as presented in attachment #3

Motion: _____ Second: _____

Discussion, if any.....

ROLL CALL VOTE IF VIRTUAL ATTENDEES:

Gaugler ____ Dodson ____ Briggs ____ Youssef ____ Schrack ____ James ____ Cramer ____

BOARD MEETING *(continued)*

V. BOARD ACTION ITEMS *(continued)*

C. AUGUST FINANCIAL STATEMENT

Attachment #4

RESOLUTION #26-09-06 – Resolved that the Board approve the August Financial Statement.

Motion: _____ Second: _____

Discussion, if any.....

ROLL CALL VOTE IF VIRTUAL ATTENDEES:

Dodson ____ Briggs ____ Youssef ____ Schrack ____ James ____ Cramer ____ Gaugler ____

VI. BUSINESS AS ADMINISTRATIVE AGENT FOR FAMILY & CHILDREN FIRST COUNCIL

A. FCFC PLACEMENT CONTRACTS

Attachment #5

RESOLUTION #26-09-07 – Resolved that the Board approve Ohio Guidestone and Buckeye Ranch as preferred provider network agencies for the period April 1, 2026 through March 31, 2029.

Motion: _____ Second: _____

Discussion, if any.....

ROLL CALL VOTE IF VIRTUAL ATTENDEES:

Briggs ____ Youssef ____ Schrack ____ James ____ Cramer ____ Gaugler ____ Dodson ____

VII. SUPERINTENDENT REPORT

VIII. PRESIDENT'S COMMENTS

IX. EXECUTIVE SESSION

RESOLUTION #26-09-08– Resolved that the Board enter into Executive Session in compliance with Sunshine Law, Ohio Revised Code 121.22, Section G, Subsection (1) to consider the employment of a public employee. Upon reconvening, the Board may or may not conduct additional business.

Motion: _____ Second: _____

Roll Call Vote: Youssef ____ Schrack ____ James ____
 Cramer ____ Gaugler ____ Dodson ____ Briggs ____

X. ADJOURN

Summit County Developmental Disabilities Board

TOPIC SUMMARY REPORT

<i>TOPIC</i>	<i>ISSUE/CONCERN</i>	<i>RECOMMENDATION</i>
New Policy 2041 - Recording of Meetings and Interactions	Establishing consistent practices for Summit DD employees when a third-party audio and/or video records a meeting	Summit DD adopt new Policy #2041, Recording of Meetings and Interactions

SUPPORTING DATA FOR RECOMMENDATION

Summit DD recognizes that individuals receiving services, their parents or guardians, or other authorized participants involved in planning and decision-making meetings may choose to audio or video record such interactions in accordance with applicable requirements.

This policy applies to Summit DD employees conducting official business on behalf of the Board and outlines the Board's expectations as to employees' professional responsibilities in situations where recording is disclosed.

Accompanying procedures ensure employees respond professionally in such situations, protect confidentiality, maintain safety and support person-centered service delivery.

Summit DD employees are prohibited from independently recording meetings unless specifically authorized.

Recommended for approval by the September HR/LR and Services & Supports Committees.

Submitted By: Holly Brugh
Date: 9/3/2026

For: _____ Superintendent/Assist. Superintendent
 _____ Finance & Facilities Committee
X Services & Supports Committee
X HR/LR Committee

2041 – RECORDING OF MEETINGS AND INTERACTIONS

Summit County Developmental Disabilities Board (Summit DD) recognizes that individuals receiving services, parents, legal guardians, and authorized representatives may choose to audio or video record meetings or interactions related to Board business.

Summit DD will respond to recording in a professional, person-centered manner while maintaining confidentiality, safety, and compliance with applicable law.

Summit DD employees shall not prohibit or discourage recording solely because an individual, parent, legal guardian, or authorized representative chooses to record a meeting or interaction.

Recording, by itself, shall not be considered disruptive conduct and shall not be used as a basis for denying, delaying, or terminating services or meetings. Employees shall continue to conduct Board business professionally and in accordance with person-centered practices, confidentiality requirements, and applicable Board policies and procedures.

Summit DD employees shall protect confidential information and shall not disclose information concerning other individuals, employees, families, providers, or other protected information when a meeting or interaction is being recorded. Employees shall take reasonable steps to redirect or separate discussions when necessary to maintain confidentiality.

Summit DD employees shall not independently audio or video record meetings or interactions with individuals or families unless expressly authorized by Board policy and approved by management. Personal devices shall not be used to record individuals receiving services.

Safety concerns unrelated to the act of recording shall be addressed in accordance with applicable Summit DD safety policies and procedures.

Summit County Developmental Disabilities Board

TOPIC SUMMARY REPORT

TOPIC	ISSUE/CONCERN	RECOMMENDATION
Approval of the 2027 Budget request.	2027 Budget request requires approval by the Board prior to submission to SSAB and County Council.	Approval of the 2027 Budget request in the amount of \$92,772,082 for the Operating Fund, \$87,893 for the Gifts and Donations Fund, \$1,981,724 for the Permanent Improvement Fund, and \$9,659,347 for the Medicaid Reserve Fund.
SUPPORTING DATA FOR RECOMMENDATION		
The 2027 Budget request anticipates revenue to increase approximately 22%, operating expenditures to decrease less than 1% in comparison to the 2026 approved budget, and projects a net positive result just over \$3.1m. The increase in revenue is mostly due to the expiration of the Property Tax rollback. Beginning in 2027 collections will revert to the full millage passed by voters in 2023. Additionally, Targeted Case Management reimbursements are expected to increase with the addition of three (3) new service coordinators. The salary budget includes a reduction of twenty-eight and a half (28.5) FTEs in March 2026, and an increase of seven (7) new FTEs for 2027 as noted on the attached staffing report. An overall 3% wage increase is also included in the proposed budget. Employee benefit costs budgeted for 2027 includes an annual increase of 5% for medical insurance and a 2% increase in dental insurance offset by the benefit of one premium holiday month for both medical and dental insurances. In addition, the budget for unemployment compensation is decreased compared to the 2026 approved budget. Medicaid Costs are budgeted to increase in line with state service cost projections. The increase in this line item is a reflection of the higher needs for individuals who are currently on a waiver that supports individuals living in the community, as well to account for typical waiver growth. Direct Contract Services line item includes funding from the local tax levy to provide non-Medicaid services & supports to individuals including but not limited to early childhood support, behavior supports in residential and day settings, speech and language expertise, technology supports, and continued investment in provider support. The budget for this line item has decreased when compared to the 2026 budget with some programmatic cuts made during 2026 to help with financial sustainability, and the implementation of the Payor of Last Resort policy taking advantage of a federal and state contribution to service costs. The reduction in utilities assumes exiting the Barberton building. The Smart Home is currently housed in the Barberton building and will need to be relocated. The increase in rental expenses will accommodate the relocation.		

Submitted By: Mira PoznaFor: X Superintendent/Assistant Superintendent X Finance & Facilities CommitteeDate: August 12, 2026 Services & Supports Committee HR/LR Committee

Summit County Developmental Disabilities Board

TOPIC SUMMARY REPORT

The reduction in equipment assumes a reduced county chargeback for the use of their financial software which is based on the number of staff.

Future facility costs will be paid with funds available in the Permanent Improvement Fund.

All other expenditure areas are expected to have no material net change.

The budgeted 12/31/26 ending Operating Fund balance of \$24,069,333 plus projected 2027 net positive position results in a 12/31/27 projected fund balance of \$27,205,475.

Additionally, a request for approval of appropriations in other funds as attached.

Recommended for approval by the August Finance & Facilities Committee.

Submitted By: Mira Pozna

Date: August 12, 2026

For: Superintendent/Assistant Superintendent

 X Finance & Facilities Committee

 Services & Supports Committee

 HR/LR Committee

HR/LR Staffing Report – to support 2027 Budget
August 20, 2026 Board Meeting

	2020	2021	2022	2023	2024	2025	2026	03/01/2026	2027 Budget
Budgeted Positions (Board Approved)	280.5	301.5	314.5	323	326.5	337	330.5	302	309

302 (03/01/2026 FTEs) +7 Additions = 309

Detail				
Type	Positions to Eliminate		Positions to Add	
Non-bargaining				
Bargaining unit			3	(3) SSA Coordinators
To be determined			2	Administration/To Be Determined by the Superintendent
FCFC Funded			1	Wraparound Service Coordinator
Grant Funded			1	Early Intervention Part C Grant
Total			7	

Revised 07/27/2026 LG

SUMMIT COUNTY DD BOARD
COMPARATIVE SUMMARY OF REVENUE, EXPENDITURES AND FUND BALANCE
FOR THE SIX MONTHS ENDED JUNE 30, 2026 AND THE YEARS ENDING DECEMBER 31, 2027, 2026, AND 2025

	ACTUAL		BUDGET		\$ CHANGE PY BUDGET	% CHANGE PY BUDGET
	12/31/2025	6/30/2026	12/31/2026	12/31/2027		
OPERATING REVENUE						
PROPERTY TAXES	\$ 65,388,050	\$ 32,738,917	\$ 65,649,944	\$ 82,329,553	\$ 16,679,609	25.4%
REIMBURSEMENTS	10,773,255	4,636,498	10,528,000	10,990,000	462,000	4.4%
GRANTS	2,099,480	1,119,068	2,122,789	2,171,671	48,882	2.3%
CONTRACT SERVICES	484,352	221,752	207,000	387,000	180,000	87.0%
REFUNDS	33,424	1,270	10,000	10,000	-	0.0%
OTHER RECEIPTS	23,394	11,225	20,000	20,000	-	0.0%
TOTAL REVENUE	\$ 78,801,955	\$ 38,728,730	\$ 78,537,733	\$ 95,908,224	\$ 17,370,491	22.1%
OPERATING EXPENDITURES						
SALARIES	\$ 22,613,302	\$ 11,531,964	\$ 23,884,542	\$ 23,175,113	\$ (709,429)	-3.0%
EMPLOYEE BENEFITS	10,430,211	5,534,613	11,259,721	10,890,707	(369,014)	-3.3%
MEDICAID COSTS	45,225,592	21,468,048	46,610,000	48,996,210	2,386,210	5.1%
DIRECT SERVICE CONTRACTS	10,262,866	3,996,741	9,018,588	7,242,773	(1,775,815)	-19.7%
INDIRECT SERVICE CONTRACTS	1,047,549	436,899	1,190,710	1,224,762	34,052	2.9%
SUPPLIES	279,221	75,237	308,130	310,110	1,980	0.6%
TRAVEL AND TRAINING	213,720	78,579	224,950	214,000	(10,950)	-4.9%
UTILITIES	181,220	86,355	210,000	135,000	(75,000)	-35.7%
RENTALS	4,370	3,277	5,900	26,500	20,600	349.2%
ADVERTISING	84,040	35,033	89,500	89,500	-	0.0%
OTHER EXPENSES	326,319	263,389	346,980	344,407	(2,573)	-0.7%
EQUIPMENT	186,528	36,165	148,000	123,000	(25,000)	-16.9%
TOTAL EXPENDITURES	\$ 90,854,938	\$ 43,546,300	\$ 93,297,021	\$ 92,772,082	\$ (524,939)	-0.6%
NET REVENUES AND EXPENDITURES	\$ (12,052,983)	\$ (4,817,570)	\$ (14,759,288)	\$ 3,136,142		
	ACTUAL	ACTUAL	BUDGET	PROJECTED		
BEGINNING FUND BALANCE	\$ 50,881,604	\$ 38,828,621	\$ 38,828,621	\$ 24,069,333		
PLUS: REVENUE	78,801,955	38,728,730	78,537,733	95,908,224		
LESS: EXPENDITURES	(90,854,938)	(43,546,300)	(93,297,021)	(92,772,082)		
ENDING FUND BALANCE	\$ 38,828,621	\$ 34,011,051	\$ 24,069,333	\$ 27,205,475		

Description	2026 Approved Budget	2027 Proposed Budget	% Change From 2026 Budget	Notes
Revenue				
Property Taxes	\$ 65,649,944	\$ 82,329,553	25.4%	Elimination of rollback.
Reimbursements	10,528,000	10,990,000	4.4%	Anticipated increase in Targeted Case Management reimbursements with the addition of three (3) new service coordinators.
Grants	2,122,789	2,171,671	2.3%	Immaterial anticipated net change.
Contract Services	207,000	387,000	87.0%	Increase in waiver match portion of waivers allocated for needs of the Children Services Board. Addition of a shared agreement with the ADM Board for the costs of a respite home.
Other Receipts and Refunds	30,000	30,000	0.0%	No change.
Total Revenue	\$ 78,537,733	\$ 95,908,224	22.1%	
Expenditures				
Salaries	23,884,542	23,175,113	-3.0%	Includes a reduction of twenty-eight and a half (28.5) FTEs in March 2026 offset by an increase of seven (7) new FTEs in 2027. Also included is an overall 3% wage increase.
Employee Benefits	11,259,721	10,890,707	-3.3%	Assumes a 5% increase in medical insurance and a 2% increase in dental insurance offset by the benefit of one premium holiday month for both. Net decrease is due to less FTEs than in 2026 and reduced unemployment compensation.
Waiver Match and Waiver Admin Fee	46,610,000	48,996,210	5.1%	Increased needs of individuals in addition to typical waiver growth.
Direct Service Contracts	9,018,588	7,242,773	-19.7%	Direct result of reductions in programs during 2026 in addition to the implementation of the Payor of Last Resort policy.
Indirect Service Contracts	1,190,710	1,224,762	2.9%	Immaterial anticipated net change.
Supplies	308,130	310,110	0.6%	Immaterial anticipated net change.
Travel and Training Expense	224,950	214,000	-4.9%	Decrease in conference and mileage reimbursements.
Utilities	210,000	135,000	-35.7%	Assumes exiting the Barberton building.
Rentals	5,900	26,500	349.2%	Addition of rental space for the Smart Home formerly housed at the Barberton building.
Advertising	89,500	89,500	0.0%	No change.
Other Expenses	346,980	344,407	-0.7%	Immaterial anticipated net change.
Equipment	148,000	123,000	-16.9%	Assumes a reduction in the county chargeback for the use of the MUNIS financial software package.
Total Expenditures	93,297,021	92,772,082	-0.6%	
Net Revenues and Expenditures	\$ (14,759,288)	\$ 3,136,142		

Summit County DD Board
Appropriation Request for Other Funds
For the Year Ending December 31, 2027

Gifts and Donations Fund

Fund Balance as of 6/30/25	\$ 87,893
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2027 Appropriation Request	\$ 87,893
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Medicaid Reserve Fund

Fund Balance as of 6/30/25	\$ 9,659,347
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2027 Appropriation request to help offset the increase in waiver match due to waiver rate increases.	\$ 9,659,347
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Permanent Improvement Fund

Fund Balance as of 6/30/2026	\$ 1,481,724
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2027 Appropriation Request	
Anticipated Capital Assistance awarded during 2027 (flow-through),	500,000
Potential permanent improvement building costs.	1,481,724

Total 2027 Appropriation Request	\$ 1,981,724
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Summit County Developmental Disabilities Board

TOPIC SUMMARY REPORT

<i>TOPIC</i>	<i>ISSUE/CONCERN</i>	<i>RECOMMENDATION</i>
Approval of the Cybersecurity Program	Approval required to comply with requirements of ORC 9.64	Board approve the Cybersecurity Program
<i>SUPPORTING DATA FOR RECOMMENDATION</i>		
Ohio Revised Code (ORC) section 9.64 requires that the Board approve a cybersecurity program that safeguards Summit DD's data, information technology, and information technology resources to ensure availability, confidentiality, and integrity. The program shall be consistent with generally accepted best practices for cybersecurity, and may include, but are not limited to, the following: (1) Identify and address critical functions and cybersecurity risks. (2) Identify the potential impacts of a cybersecurity breach. (3) Specify mechanisms to detect potential threats and cybersecurity events. (4) Specify procedures to establish communication channels, analyze incidents, and take actions to contain cybersecurity incidents. (5) Establish procedures for the repair of infrastructure impacted by a cybersecurity incident, and the maintenance of security after the incident. (6) Establish cybersecurity training requirements for all employees. Summit DD's Cybersecurity Program addresses these areas and more. Pursuant to ORC Section 9.64(E), any records, documents, or reports related to the cybersecurity program and framework are not public records under ORC Section 149.43. It is recommended the Board approve the Cybersecurity Program to comply with ORC 9.64. Recommended for approval by the September HR/LR, Services & Supports and Finance & Facilities Committees.		

Submitted By: Russ DuPlain Date: September 2026 For: Superintendent/Assistant Superintendent x Finance & Facilities Committee x Services & Supports Committee x HR/LR Committee

Cybersecurity Program

This document outlines Summit DD's general approach to cybersecurity. The intent is to ensure the confidentiality, integrity, and availability of Summit DD data and resources.

Revision History

Revision	Date	Name(s)	Description
1.0	12/15/2025	Russ DuPlain	Original version
1.1	2/25/2026	Team	Updated based on recent meetings
1.2	6/16/2026	Russ DuPlain	Minor updates
1.3	8/31/2026	Russ DuPlain	Minor updates

Summit DD's Director of Information Technology (IT) is responsible for the development and oversight of this Cybersecurity program and related standards.

Summit DD will utilize industry standards such as the NIST Cybersecurity Framework or Center for Internet Security Controls as a guide for establishing our procedures and practices.

Response and Preparedness

In the event of a security incident, the current version of Incident Response (IR) procedures should be followed:

[Incident Response Procedures](#)

If the incident is severe enough that it results in a disaster, the Disaster Recovery (DR) plan should be followed:

[IT Disaster Recovery Plan](#)

DR and IR plan reviews and testing will be done at least annually.

System Management and Access

Key systems should have logging enabled, and relevant systems should send information to a Security Incident and Event Management (SIEM) system that is monitored by a Security Operations Center (SOC).

Multifactor Authentication (MFA) should be enabled for account access whenever possible.

Externally facing systems (i.e. systems accessible from the Internet) must be routinely scanned for vulnerabilities at least once per month.

All servers and end-user devices must be on a routine patching schedule, ideally monthly or more often depending on the type of system and frequency of patches being released.

Device encryption will be enabled on mobile devices such as laptops that may contain Summit DD sensitive data.

An appropriate antivirus or similar security software shall be installed on all servers and end-user devices.

Accounts shall be audited at least annually to ensure access is appropriate, and unused or unneeded accounts are not active.

Inventory and Backups

Critical data and systems should be identified and have routine backups performed with timeframes that will ensure no loss of data in the event of an incident. A copy of these backups must exist in at least two different locations. There should be a routine process to create a copy of the backup data that is immutable for a period of time to help prevent against ransomware and other threats.

Cybersecurity Training

Cybersecurity awareness training will be provided to all staff annually at a minimum. This could include phishing tests as well as other interactive training. Training and/or phishing testing throughout the year is considered more ideal than just once per year.

Ransomware

Summit DD shall not pay or otherwise comply with a ransom demand unless Summit DD's Board of Directors formally approves a resolution or ordinance that specifically states why the payment or compliance with the ransom demand is in Summit DD's best interest.

**SUMMIT COUNTY DD BOARD
SUMMARY OF REVENUE, EXPENDITURES AND FUND BALANCE
FOR THE EIGHT MONTHS ENDED AUGUST 31, 2026 AND 2025**

Attachment #4

	8/31/2026					8/31/2025				
	2026 ANNUAL BUDGET	2026 YTD ACTUAL	YTD \$ BUDGET REMAINING	YTD % BUDGET REMAINING	ACTUAL 12/31/2025	2025 ANNUAL BUDGET	2025 YTD ACTUAL	YTD \$ BUDGET REMAINING	YTD % BUDGET REMAINING	
OPERATING REVENUE										
PROPERTY TAXES	\$ 65,649,944	\$ 33,250,077	\$ 32,399,867	49.4% 1	\$ 65,388,050	\$ 66,177,703	\$ 41,873,779	\$ 24,303,924	36.7%	
REIMBURSEMENTS	10,528,000	5,671,253	4,856,747	46.1%	10,773,255	10,520,000	4,301,630	6,218,370	59.1%	
GRANTS	2,122,789	1,540,852	581,937	27.4%	2,099,480	2,116,240	1,461,731	654,509	30.9%	
CONTRACT SERVICES	207,000	232,483	(25,483)	-12.3%	484,352	100,000	415,004	(315,004)	-315.0%	
REFUNDS	10,000	5,867	4,133	41.3%	33,424	12,500	31,202	(18,702)	-149.6%	
OTHER RECEIPTS	20,000	11,479	8,521	42.6%	23,394	39,000	12,335	26,665	68.4%	
TOTAL REVENUE	\$ 78,537,733	\$ 40,712,011	\$ 37,825,722	48.2%	\$ 78,801,955	\$ 78,965,443	\$ 48,095,681	\$ 30,869,762	39.1%	
OPERATING EXPENDITURES										
SALARIES	\$ 23,884,542	\$ 15,602,113	\$ 8,282,429	34.7%	\$ 22,613,302	\$ 23,229,072	\$ 15,790,631	\$ 7,438,441	32.0%	
EMPLOYEE BENEFITS	11,259,720	7,417,061	3,842,659	34.1% 2	10,430,211	10,413,033	7,456,862	2,956,171	28.4%	
MEDICAID COSTS	46,610,000	35,928,265	10,681,735	22.9% 3	45,225,592	36,112,056	35,000,799	1,111,257	3.1%	
DIRECT CONTRACT SERVICES	9,050,088	4,994,086	4,056,002	44.8% 4	10,262,866	9,060,389	7,440,038	1,620,351	17.9%	
INDIRECT CONTRACT SERVICES	1,183,710	742,111	441,599	37.3% 5	1,047,549	1,479,075	801,156	677,919	45.8%	
SUPPLIES	290,630	120,890	169,740	58.4% 6	279,221	397,360	198,016	199,344	50.2%	
TRAVEL AND TRAINING	217,950	106,040	111,910	51.3%	213,720	278,750	125,516	153,234	55.0%	
UTILITIES	210,000	118,935	91,065	43.4%	181,220	201,000	124,218	76,782	38.2%	
RENTALS	5,900	3,277	2,623	44.5%	4,370	7,400	3,277	4,123	55.7%	
ADVERTISING	89,500	45,338	44,162	49.3%	84,040	120,000	55,264	64,736	53.9%	
OTHER EXPENSES	346,981	271,239	75,742	21.8%	326,319	365,435	272,721	92,714	25.4%	
EQUIPMENT	148,000	40,355	107,645	72.7%	186,528	188,000	114,166	73,834	39.3%	
TOTAL EXPENDITURES	\$ 93,297,021	\$ 65,389,710	\$ 27,907,311	29.9%	\$ 90,854,938	\$ 81,851,570	\$ 67,382,664	\$ 14,468,906	17.7%	
NET REVENUES AND EXPENDITURES	\$ (14,759,288)	\$ (24,677,699)			\$ (12,052,983)	\$ (2,886,127)	\$ (19,286,983)			
	BUDGET	ACTUAL								
BEGINNING FUND BALANCE	\$ 38,828,621	\$ 38,828,621								
PLUS: REVENUE	78,537,733	40,712,011								
LESS: EXPENDITURES	(93,297,021)	(65,389,710)								
ENDING FUND BALANCE	\$ 24,069,333	\$ 14,150,922								

Recommended for approval by the September Finance & Facilities Committee.

**SUMMIT COUNTY DD BOARD
NOTES TO FINANCIAL STATEMENT
FOR THE MONTH ENDED AUGUST 31, 2026
(Rounded)**

An evenly distributed monthly budget	8.3%
Evenly distributed budget remaining	33.3%

Current Month

Revenue:

1	Property Taxes:	Per the County Fiscal Office we should receive the second half tax settlement by the end of September.
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Expenditures:

2	Employee Benefits:	County chargeback for second quarter unemployment cost.	\$ 52,300
3	Medicaid Costs:	Payments to DODD for the following costs:	
		Quarterly Medicaid waiver administrative fee,	476,600
		Quarterly Medicaid waiver match,	10,153,900
		Annual supplemental waiver match.	3,829,700
4	Direct Contract Services:	Contribution to Adult Guardianship Services of Summit County for guardianship services.	69,500
5	Indirect Contract Services:	Annual licensing, maintenance and support contract renewals for the following applications:	
		Diligent Corporation - BoardEffect platform,	11,000
		Darktrace Holding LTD - Enhanced security monitoring of network activity,	24,900
		CDW Government LLC - Email archiving service.	14,300
		Payment of a contract with Center for Marketing & Opinion Research for the 2026 satisfaction survey.	28,300
		Payment of legal fees.	19,400
6	Supplies:	Purchase of laptops in accordance with the five year refresh project.	21,600

Year to Date

Revenue:

	Property Taxes:	Property Tax budget was increased to reflect a revised tax collection estimate provided by the County Fiscal Office.	\$ 132,800
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Expenditures:

	Other Expenses:	Ohio Association of County Boards (OACB) 2026 annual dues.	\$ 104,300
		Payment to Wichert Insurance Company for the following insurance costs:	
		Cyber insurance with Cincinnati Insurance Company,	10,800
		Director and officers and employment practices liability insurance with Cincinnati Insurance Company,	29,400
		Property & casualty, professional liability, automobile and umbrella coverage with Selective Insurance Company.	98,722

Summit County Developmental Disabilities Board

TOPIC SUMMARY REPORT

<i>TOPIC</i>	<i>ISSUE/CONCERN</i>	<i>RECOMMENDATION</i>
Summit County Family & Children First Council (FCFC) Placement Services Agreement	Need to authorize an additional providers, Ohio Guidestone and Buckeye Ranch.	Summit DD, as FCFC Administrative Agent, approve placement services agreement with Ohio Guidestone and Buckeye Ranch for the period April 1, 2026 through March 31, 2029.

SUPPORTING DATA FOR RECOMMENDATION

Summit DD serves as Administrative Agent to the Summit County Family & Children First Council (FCFC). This is a fiduciary responsibility outlined under Ohio law and in the Agreement between the parties. Summit DD approves certain Agreements as requested by the Council to fulfill specific FCFC business.

Youth referred for services through FCFC at times require intensive treatment services that include out of home placement. Individual placements with residential treatment providers are recommended and approved through the FCFC service review committee.

Via Board resolution 26-07-09 Summit DD previously authorized residential treatment provider contracts as requested by FCFC for the period April 1, 2026 through March 31, 2029.

FCFC requests Ohio Guidestone and Buckeye Ranch be approved as additional FCFC authorized residential providers for the same time period listed above.

An updated list of providers along with the maximum per diem rate for each over the term of the contract is attached.

Recommended for approval by the September Finance & Facilities Committee.

Submitted By: Holly Brugh
Date: 9/3/2026

For: _____ Superintendent/Assist. Superintendent
 X Finance & Facilities Committee
 _____ Services & Supports Committee
 _____ HR/LR Committee

Preferred Provider Network Agency	Maximum Daily Per Diem Cost 4/1/2026-3/31/2027	Maximum Daily Per Diem Cost 4/1/2027-3/31/2028	Maximum Per Diem Cost 4/1/2028-3/31/2029
Applewood	\$726.45	\$748.24	\$770.69
Bair	\$124.27	\$128.00	\$140.65
Bellefaire	\$486.97	\$499.15	\$511.63
Belmont Pines	\$486.97	\$499.15	\$511.63
Buckeye Ranch	\$670.00	\$715.00	\$760.00
Christian Children's of Ohio (CCHO)	\$490.50	\$500.31	\$510.32
Foundations for Living (FFL)	\$388.00	\$407.00	\$427.00
Fox Run	\$390.63	\$400.40	\$410.41
HOPE Centers	\$1,647.00	\$1,647.00	\$1,647.00
In Focus	\$345.17	\$355.53	\$366.20
Genacross	\$500.00	\$500.00	\$515.00
OhioGuidestone	\$1,016.03	\$1,056.67	\$1,098.94
Ohio Mentor	\$328.54	\$338.40	\$348.55
Pathway	\$151.36	\$156.66	\$162.92
Safe House	\$345.00	\$345.00	\$345.00
Shelter Care	\$344.50	\$355.00	\$366.00
The Village Network (TVN)	\$530.45	\$546.36	\$562.75
Youngstar	\$793.00	\$793.00	\$793.00

** Negotiated rates ensure the same per diem for all Summit County FCFC shared pool agencies

** Daily per diem covers 100% of room, board, daily living needs, recreational activities, and personal needs of youth

MINUTES – combined work session and regular meeting
Thursday, August 20, 2026

Summit County Developmental Disabilities Board
Board Meeting

MINUTES - DRAFT

Thursday, August 20, 2026
5:30 p.m.

The **combined work session and regular meeting** of the Summit County Developmental Disabilities Board was held on Thursday, August 20, 2026 at the Summit DD administrative offices located at 2355 2nd Street, Cuyahoga Falls, Ohio 44221. The **work session** convened at 5:30 p.m.

BOARD MEMBERS

Allyson V. James, Board President
Gregg Cramer, Board Vice President
Tami Gaugler, Board Secretary
Jason Dodson
Randy Briggs
Stacy Youssef - *Excused*
Elizabeth Schrack

ALSO PRESENT

Lisa Kamlowsky, Superintendent	Mira Pozna, Director of Fiscal
Holly Brugh, Assistant Superintendent	Laura Gleason, Director of HR
Drew Williams, Assistant Superintendent	Billie Jo David, Director of
Russ DuPlain, Director of IT & Facilities	Communications & Quality
Maggi Albright, Recording Secretary	and others

I. SUMMIT DD 2027 BUDGET

The 2027 proposed Budget request is in the amount of \$92,772,082 for the Operating Fund, \$87,893 for the Gifts and Donations Fund, \$1,981,724 for the Permanent Improvement Fund, and \$9,659,347 for the Medicaid Reserve Fund. The 2027 budget anticipates revenue to increase approximately 22%, operating expenses to decrease less than 1% in comparison to the 2026 approved budget and projects a net positive result of \$3.1M. The increase in revenue is largely due to the expiration of the property tax rollback and reflects collection at the full millage passed by voters in 2023. Expenses have held to the reductions made in the sustainability plan. The salary budget includes a reduction of 28.5 FTEs in March of 2026 and an increase of seven new FTEs in 2027, with an overall 3% wage increase. Employee benefit costs for 2027 include an increase of 5% for medical insurance and 2% for dental insurance offset by one premium holiday month.

MINUTES – combined work session and regular meeting
Thursday, August 20, 2026

WORK SESSION *(continued)*

I. SUMMIT DD 2027 BUDGET *(continued)*

Medicaid costs are budgeted to increase in line with state service cost projections and account for typical waiver growth. The direct contract services line item includes funding from the local tax levy to provide non-Medicaid services and supports to individuals including early childhood support, behavior supports in residential and day settings, speech and language expertise, technology supports and continued investment in provider supports. The budget for this line item has decreased compared to 2026 as a result of programmatic cuts in the sustainability plan. The budgeted 2026 operating fund balance of \$24,069,333, plus projected 2027 net positive position results in a projected fund balance of \$27,205,475 at the end of 2027. Ms. James asked the Superintendent how she feels about the 2027 budget overall. The Superintendent responded that she feels confident about the budget and is comfortable that the reductions made through the sustainability plan will carry forward through the levy plan. The 2027 Summit DD budget has been recommended for approval by the August Finance & Facilities Committee.

II. JULY FINANCIALS

Revenue in July included first half homestead exemption tax settlement of \$511,200. Expenditures in July included payment of \$14,800 for the JFS caseworker contract, payment of \$45,700 for Ring Central cloud-based phone system, payment of \$17,000 for annual UKG subscription, and payment of \$21,400 for renewal of antivirus software. July ended in deficit spending of \$7,867,477 with a fund balance of \$30,961,144. The July financial statements have been recommended for approval by the August Finance & Facilities Committee.

III. CONTRACT WITH THE JUDGE ROTENBERG CENTER

The request is to enter into a placement contract with the Judge Rotenberg Center for a youth who has been receiving services there since 2023. The Board's participation for this contract year has been renegotiated and is capped at \$350,000, which equates to a figure that is in-line with what is anticipated to be the Board's on-going costs to serve this individual as an adult. Summit DD staff remain active members of the care team and will continue to partner with DODD and Ohio Medicaid to plan for this individual's ultimate transition into adult service programming which will occur in September 2027. Mr. Cramer asked where services will be rendered when this individual becomes an adult. The Superintendent replied that is yet to be determined but the Board's projected costs are based on service in Ohio through a home and community-based waiver.

The work session adjourned at 5:44 p.m.

MINUTES – combined work session and regular meeting
Thursday, August 20, 2026

BOARD MEETING

The **regular monthly meeting** of the Summit County Developmental Disabilities Board convened at 5:44 p.m.

I. ROLL CALL

Ms. Schrack – Present	Mr. Cramer – Present	Mr. Dodson - Present
Ms. James – Present	Mrs. Gaugler - Present	Mr. Briggs - Present
		Mrs. Youssef - <i>Excused</i>

II. PUBLIC COMMENT

Leslie Frank, a parent and community member, asked about reducing three SSAs in the 2027 budget. The Superintendent replied there are no planned staff reductions in 2027. The 2027 budget reflects the addition of three new SSA staff.

III. APPROVAL OF MINUTES

A. JULY 16, 2026 (combined work session/regular meeting)

R E S O L U T I O N

No. 26-08-01

Resolved that the Board approve the minutes of the July 16, 2026 combined work session/regular meeting. Mr. Dodson made the motion and Mr. Cramer seconded. The motion was unanimously approved.

IV. BOARD ACTION ITEMS

A. JULY FINANCIAL STATEMENTS

R E S O L U T I O N

No. 26-08-02

Resolved that the Board approve the July financial statements. Mrs. Gaugler made the motion and Ms. Schrack seconded. The motion was unanimously approved.

B. CONTRACT WITH THE JUDGE ROTENBERG CENTER

R E S O L U T I O N

No. 26-08-03

Resolved that the Board approve a contract with The Judge Rotenberg Center for the period July 1, 2026 through June 30, 2027 in an amount not to exceed Three Hundred Fifty Thousand Dollars (\$350,000), and that the Superintendent be authorized to sign said contract. Ms. Schrack made the motion and Mr. Dodson seconded. The motion was approved with a no vote from Mrs. Gaugler.

MINUTES – combined work session and regular meeting
Thursday, August 20, 2026

BOARD MEETING *(continued)*

V. SUPERINTENDENT'S REPORT

The Superintendent noted that on the State front discussions are ongoing relative to DODD's plan to pay the non-federal share of Medicaid match for several county boards of DD that are in financial distress in exchange for those county boards relinquishing certain Medicaid administrative functions. Whether and/or how that decision might impact other county boards, whether that model or something similar can be deployed statewide, and what functions county boards may be required to relinquish remain unclear. The Superintendent will keep the Board apprised.

VII. EXECUTIVE SESSION

R E S O L U T I O N

No. 26-08-04

Resolved that the Board enter into Executive Session in compliance with Sunshine Law, Ohio Revised Code 121.22, Section G, Subsection (1) to consider the employment of a public employee. Upon reconvening the Board may or may not conduct additional business. Mr. Dodson made the motion and Mr. Briggs seconded.

Roll Call Vote: Mr. Dodson - yes, Mr. Briggs - yes, Mrs. Schrack – yes, Ms. James – yes, Mr. Cramer – yes, Mrs. Gaugler - yes

The motion was unanimously approved.

The regular session of the Board Meeting adjourned at 5:50 p.m.

The Board entered Executive Session at 5:52 p.m.

The Board Meeting reconvened at 6:07 p.m.

There being no further business, the Board Meeting adjourned at 6:08 p.m.

Tami Gaugler, Secretary

Summit County Developmental Disabilities Board
Special Board Meeting

MINUTES - DRAFT

Wednesday, September 2, 2026
11:00 a.m.

The **Special Board Meeting** of the Summit County Developmental Disabilities Board was held on Wednesday, September 2, 2026 at the Summit DD offices located at 501 West Hopocan Ave., Barberton, Ohio 44302. The **Special Board Meeting** convened at 11:03 a.m.

BOARD MEMBERS

Allyson V. James, Board President
Gregg Cramer, Board Vice President
Tami Gaugler, Board Secretary
Randy Briggs
Elizabeth Schrack
Jason Dodson
Stacy Youssef

ALSO PRESENT

Lisa Kamlowisky, Superintendent
Maggi Albright, Recording Secretary
Laura Gleason, Director of HR

I. CALL TO ORDER – ROLL CALL

Ms. James called the special Board Meeting to order and noted the Board will be entering into Executive Session to discuss the employment of a public employee.

Roll call:	Mr. Cramer - Present	Mr. Dodson - Present
	Mr. Briggs - Present	Ms. James - Present
	Mrs. Youssef - Present	Mrs. Gaugler - Present
	Ms. Schrack - Present	

BOARD MEETING *(continued)*

II. EXECUTIVE SESSION

R E S O L U T I O N

No. 26-09-01

Resolved that the Board enter into Executive Session in compliance with Sunshine Law, Ohio Revised Code 121.22, Section G, Subsection (1) to consider the employment of a public employee. Upon reconvening the Board may or may not conduct additional business. Mrs. Gaugler made the motion and Mr. Briggs seconded.

Roll Call Vote: Mr. Briggs - yes, Mrs. Youssef – yes, Ms. Schrack – yes, Mr. Dodson – yes, Ms. James – yes, Mrs. Gaugler - yes, and Ms. Cramer - yes

The motion was unanimously approved.

The regular session of the Board Meeting adjourned at 11:05 a.m.

The Board entered Executive Session at 11:06 a.m.

The Board Meeting reconvened at 3:15 p.m.

There being no further business, the Board Meeting adjourned at 3:16 p.m.

Tami Gaugler, Secretary