

**SUMMIT COUNTY DEVELOPMENTAL DISABILITIES BOARD
COMBINED WORK SESSION/REGULAR MONTHLY MEETING**

AGENDA

Administrative Board Room
2355 2nd Street, Cuyahoga Falls, OH
Monday, May 18, 2026
5:30 p.m.

WORK SESSION

DISCUSSION ONLY ITEMS

- I. NEW POLICY 2040 – STANDARDS OF RESPECT AND PROFESSIONAL CONDUCT
Attachment #1

ACTION ITEMS FOR BOARD CONSIDERATION DISCUSSED PREVIOUSLY

No Action Items Previously Discussed.

NEW ACTION ITEMS FOR BOARD CONSIDERATION

The items below have been recommended for approval by the May HR/LR Committee and/or the Finance & Facilities Committee.

- II. REVISED POLICY 3004 – OFFICIAL BUSINESS, TRAVEL AND HOSPITALITY EXPENSES
Attachment #2
- III. APRIL FINANCIAL STATEMENTS
Attachment #3

BOARD MEETING

I. CALL TO ORDER – ROLL CALL

Youssef ___ Schrack ___ James ___ Cramer ___ Gaugler ___ Dodson ___ Briggs ___

II. CAUCUS - BOARD MEMBERS: ADDITIONAL AGENDA ITEMS

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES

A. APRIL 16, 2026 (combined work session/regular meeting) **Attachment #4**

RESOLUTION #26-05-01 – Resolved that the Board the approve the minutes of the April 16, 2026 combined work session/regular meeting.

Motion: _____ Second: _____

Discussion, if any.....

ROLL CALL VOTE IF VIRTUAL ATTENDEES:

Schrack ___ James ___ Cramer ___ Gaugler ___ Dodson ___ Briggs ___ Youssef ___

V. BOARD ACTION ITEMS

A. REVISED POLICY 3004 – OFFICIAL BUSINESS, TRAVEL AND HOSPITALITY EXPENSES **Attachment #2**

RESOLUTION #26-05-02 – Resolved that the Board approve revisions to Policy 3004, as presented.

Motion: _____ Second: _____

Discussion, if any.....

ROLL CALL VOTE IF VIRTUAL ATTENDEES:

James ___ Cramer ___ Gaugler ___ Dodson ___ Briggs ___ Youssef ___ Schrack ___

BOARD MEETING

V. BOARD ACTION ITEMS (*continued*)

B. APRIL FINANCIAL STATEMENTS
Attachment #3

RESOLUTION #26-05-03 – Resolved that the Board approve the April Financial Statements.

Motion: _____ Second: _____

Discussion, if any.....

ROLL CALL VOTE IF VIRTUAL ATTENDEES:

Cramer ___ Gaugler ___ Dodson ___ Briggs ___ Youssef ___ Schrack ___ James ___

VI. SUPERINTENDENT REPORT

VII. PRESIDENT'S COMMENTS

VIII. EXECUTIVE SESSION

RESOLUTION #26-05-04 – Resolved that the Board enter into Executive Session in compliance with Sunshine Law, Ohio Revised Code 121.22, Section G, Subsection (1) to consider the employment of a public employee. Upon reconvening, the Board may or may not conduct additional business.

Motion: _____ Second: _____

ROLL CALL VOTE: Gaugler ___ Dodson ___ Briggs ___ Youssef ___
Schrack ___ James ___

IX. ADJOURN

Summit County Board of Developmental Disabilities TOPIC SUMMARY REPORT

TOPIC	ISSUE/CONCERN	RECOMMENDATION
New Policy - Standards of Respect and Professional Conduct	To maintain a productive and safe environment for all stakeholders and to provide further support to employees who experience interactions that are threatening, intimidating, harassing, or disrespectful.	Board adopt Policy #2040 as presented

SUPPORTING DATA FOR RECOMMENDATION

As the administrative arm for Medicaid waivers and county board services, Summit DD employees often deliver complex or difficult information regarding funding and service eligibility. While our goal is always collaboration, these interactions can occasionally escalate into behavior that is threatening, intimidating, or harassing.

Recently, front-line managers have reported an increase in these high-conflict exchanges, which can lead to staff burn-out and compromise workplace psychological safety. In response to these concerns, the DEI Workgroup was tasked with developing a policy and corresponding procedure to help support employees through these situations.

New Policy 2040 provides a formal framework that empowers employees to pause or disengage from disrespectful interactions until a productive, professional dialogue can be resumed. While communication methods may be adapted to ensure the well-being of employees, the commitment to meeting the needs of individuals served remains unchanged.

**Recommended for approval by the May HR/LR
and Services and Supports Committees.**

Submitted By: Laura Gleason

For: _____ Superintendent/Assistant Superintendent
_____ Finance & Facilities Committee

Date: 05/05/2026

X Services & Supports Committee
X HR/LR Committee

2040 – STANDARDS OF RESPECT AND PROFESSIONAL CONDUCT

Summit DD's mission and commitment is to help people of all abilities reach their full potential, one person at a time. Trust, Respect, Collaboration, Innovation, Inclusion, and Excellence are the core values that shape our work and our community.

Summit DD recognizes individuals, families, guardians, providers, and other stakeholders as important partners in the services we provide. We are committed to providing high-quality, person-centered services in a safe and supportive environment.

When interactions become characterized by intimidation, harassment or personal disrespect, the collaborative partnership necessary for individual success is compromised. Therefore, Summit DD is committed to upholding professional boundaries that protect the dignity of our employees and the integrity of the services we provide.

Standards of Interaction

To maintain a productive and safe environment for all stakeholders, and to ensure we are meeting the expectations of people we support, we have established the following standards:

- **Professional Boundaries:** All participants in the service process – staff, partners, families and the individuals we serve – are expected to engage in a manner that is respectful and free from demeaning or threatening behavior.
- **The Right to Disconnect:** Staff are not expected to remain in environments where they feel harassed or unsafe. Summit DD authorizes and supports employees in professionally concluding or removing themselves from any interaction that violates these standards of respect. A temporary pause in interaction due to disrespectful conduct is a necessary professional boundary, not a cessation of support. Summit DD will work with all parties to resolve the underlying conflict and develop a collaborative path forward. While communication methods may be adapted to ensure staff well-being, the commitment to meeting the needs of the individual remains unchanged.

Summit County Developmental Disabilities Board TOPIC SUMMARY REPORT

<i>TOPIC</i>	<i>ISSUE/CONCERN</i>	<i>RECOMMENDATION</i>
Expenditures for official business, travel and hospitality expenses.	To provide clear guidance for appropriate business expenditures in alignment with current operations.	Board to adopt updates to Policy 3004 – Official Business, Travel, and Hospitality Expenses.

SUPPORTING DATA FOR RECOMMENDATION

Over the past few years, the State Auditor's office has issued quite a few findings across the State for expenditures for meetings and events it deems unallowable. In particular, the Auditor's Office has held that, absent a policy that was in place at the time of the expenditure, many expenditures in this category are unallowable.

The county Executive's Office and Internal Audit Department reviewed State of Ohio Audit Bulletins, Attorney General Opinions and recent findings for recovery issued against public officials.

Policy 3004 was updated in an effort to avoid potential future audit issues that could lead to monetary findings and provide more clarity as to what are and are not considered proper public expenditures.

**Recommended for approval by the May HR/LR
and Finance & Facilities Committees.**

Submitted By: Mira Pozna

Date: May 13, 2026

For: Superintendent/Assistant Superintendent
 x Finance & Facilities Committee
 Services & Supports Committee
 x HR/LR Committee

3004 – OFFICIAL BUSINESS, TRAVEL, AND EXPENSE HOSPITALITY EXPENSES

Summit DD recognizes that employees may incur necessary expenses in the performance of their official duties. Upon presentation of proper documentation with appropriate approval, and within limitations established, Summit DD shall reimburse said persons for actual, necessary, and reasonable expenses incurred in the performance of their official duties.

Hospitality and Meeting Expenditures: Expenditures for hospitality items including food, beverages, and minor incidental costs are allowable for regularly scheduled public meetings in addition to meetings organized for the purposes of employee training, strategic planning, community engagement, or other necessary business meetings. All hospitality expenditures must have prior approval from the respective department Director, or designee, and in accordance with proper approval authority.

Prohibited and Non-Reimbursable Expenses: The following expenditures are expressly prohibited: expenditures for employee reward or recognition dinners, including food and beverage expenses to support a staff/departmental party (i.e., resignation, retirement, holiday gatherings, new hire, baby or wedding showers or other social events). No reimbursement shall be made for in-County lodging, costs of entertainment, alcoholic beverages, or other expenses that do not further purposes of Summit DD.

Travel, conferences, and official business reimbursement requests must be approved in advance by the Superintendent/Designee. The Superintendent has the responsibility and authority to approve or disapprove travel requests and/or reimbursement of any expenditures incurred without prior approval.

Solicitation or acceptance of travel, meal and lodging expenses from a party that is interested in matters before, regulated by, doing business with, or seeking to do business with Summit DD, is prohibited.

Reimbursement for use of privately owned vehicles shall be paid at the current per mile rate allowed by the Internal Revenue Service, and shall pertain to the use of motorized four-wheel vehicles only. Mileage commuting between workplace and residence shall not be reimbursed.

**SUMMIT COUNTY DD BOARD
SUMMARY OF REVENUE, EXPENDITURES AND FUND BALANCE
FOR THE FOUR MONTHS ENDED APRIL 30, 2026 AND 2025**

	4/30/2026				ACTUAL 12/31/2025	4/30/2025			
	2026 ANNUAL BUDGET	2026 YTD ACTUAL	YTD \$ BUDGET REMAINING	YTD % BUDGET REMAINING		2025 ANNUAL BUDGET	2025 YTD ACTUAL	YTD \$ BUDGET REMAINING	YTD % BUDGET REMAINING
OPERATING REVENUE									
PROPERTY TAXES	\$ 65,649,944	\$ 32,729,044	\$ 32,920,900	50.1% 1	\$ 65,388,050	\$ 66,177,703	\$ 41,226,883	\$ 24,950,820	37.7%
REIMBURSEMENTS	10,528,000	2,994,876	7,533,124	71.6% 2	10,773,255	10,520,000	2,186,188	8,333,812	79.2%
GRANTS	2,122,789	676,849	1,445,940	68.1%	2,099,480	2,116,240	805,224	1,311,016	62.0%
CONTRACT SERVICES	207,000	150,041	56,959	27.5%	484,352	100,000	224,126	(124,126)	-124.1%
REFUNDS	10,000	1,141	8,859	88.6%	33,424	12,500	20,457	(7,957)	-63.7%
OTHER RECEIPTS	20,000	10,722	9,278	46.4%	23,394	39,000	12,181	26,819	68.8%
TOTAL REVENUE	\$ 78,537,733	\$ 36,562,673	\$ 41,975,060	53.4%	\$ 78,801,955	\$ 78,965,443	\$ 44,475,059	\$ 34,490,384	43.7%
OPERATING EXPENDITURES									
SALARIES	\$ 23,884,542	\$ 8,272,287	\$ 15,612,255	65.4%	\$ 22,613,302	\$ 23,229,072	\$ 7,936,871	\$ 15,292,201	65.8%
EMPLOYEE BENEFITS	11,259,720	3,680,272	7,579,448	67.3%	10,430,211	10,413,033	3,592,002	6,821,031	65.5%
MEDICAID COSTS	46,610,000	11,243,255	35,366,745	75.9% 3	45,225,592	36,112,056	18,234,526	17,877,530	49.5%
DIRECT CONTRACT SERVICES	9,050,088	3,114,036	5,936,052	65.6% 4	10,262,866	9,060,389	3,704,648	5,355,741	59.1%
INDIRECT CONTRACT SERVICES	1,183,710	295,665	888,045	75.0%	1,047,549	1,479,075	496,678	982,397	66.4%
SUPPLIES	290,630	64,748	225,882	77.7% 5	279,221	397,360	136,038	261,322	65.8%
TRAVEL AND TRAINING	217,950	43,585	174,365	80.0%	213,720	278,750	55,588	223,162	80.1%
UTILITIES	210,000	57,735	152,265	72.5%	181,220	201,000	72,048	128,952	64.2%
RENTALS	5,900	2,185	3,715	63.0%	4,370	7,400	2,185	5,215	70.5%
ADVERTISING	89,500	22,768	66,732	74.6%	84,040	120,000	27,916	92,084	76.7%
OTHER EXPENSES	346,981	257,859	89,122	25.7% 6	326,319	365,435	257,566	107,869	29.5%
EQUIPMENT	148,000	-	148,000	100.0%	186,528	188,000	-	188,000	100.0%
TOTAL EXPENDITURES	\$ 93,297,021	\$ 27,054,395	\$ 66,242,626	71.0%	\$ 90,854,938	\$ 81,851,570	\$ 34,516,066	\$ 47,335,504	57.8%
NET REVENUES AND EXPENDITURES	\$ (14,759,288)	\$ 9,508,278			\$ (12,052,983)	\$ (2,886,127)	\$ 9,958,993		
	BUDGET	ACTUAL							
BEGINNING FUND BALANCE	\$ 38,828,621	\$ 38,828,621							
PLUS: REVENUE	78,537,733	36,562,673							
LESS: EXPENDITURES	(93,297,021)	(27,054,395)							
ENDING FUND BALANCE	\$ 24,069,333	\$ 48,336,899							

Recommended for approval by the May Finance & Facilities Committee.

**SUMMIT COUNTY DD BOARD
 NOTES TO FINANCIAL STATEMENT
 FOR THE MONTH ENDED APRIL 30, 2026
 (Rounded)**

An evenly distributed monthly budget	8.3%
Evenly distributed budget remaining	66.7%

Current Month

Revenue:

1	Property Taxes:	First half property tax settlement.	\$ 32,729,000
2	Reimbursements:	Medicaid Administrative Claims (MAC) quarterly reimbursement.	\$ 726,100

Expenditures:

3	Medicaid Costs:	Fiscal Year 2024 waiver match reconciliation.	\$ 1,018,500
4	Direct Contract Services:	Quarterly payment for an agreement with the Department of Job and Family Services for a dedicated case worker, Payment of Special O event and administrative expenses.	\$ 17,200 \$ 14,000
5	Supplies:	Purchase of laptops and warranties for the five-year computer refresh project.	\$ 16,200
6	Other Expenses:	Payment to Wichert Insurance Company for the following insurance costs:	
		Cyber insurance with Cincinnati Insurance Company,	\$ 10,800
		Director and officers and employment practices liability insurance with Cincinnati Insurance Company,	\$ 29,400
		Property & casualty, professional liability, automobile and umbrella coverage with Selective Insurance Company.	\$ 98,722

Year to Date

Revenue:

Property Taxes:	Property Tax budget was increased to reflect a revised tax collection estimate provided by the County Fiscal Office.	\$ 132,800
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Expenditures:

Other Expenses:	Ohio Association of County Boards (OACB) 2026 annual dues.	\$ 104,300
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MINUTES – combined work session and regular meeting
Thursday, April 16, 2026

Summit County Developmental Disabilities Board
MINUTES - DRAFT

Thursday, April 16, 2026
5:30 p.m.

The **combined work session and regular meeting** of the Summit County Developmental Disabilities Board was held on Thursday, April 16, 2026 at the Summit DD administrative offices located at 2355 2nd Street, Cuyahoga Falls, Ohio 44221. The **work session** convened at 5:32 p.m.

BOARD MEMBERS

Allyson V. James, Board President
Gregg Cramer, Board Vice President
Tami Gaugler, Board Secretary
Jason Dodson
Randy Briggs
Stacy Youssef - *Excused*
Elizabeth Schrack

ALSO PRESENT

Lisa Kamlowsky, Superintendent	Drew Williams, Assistant Superintendent
Holly Brugh, Assistant Superintendent	Laura Gleason, Director of HR
Mira Pozna, Director of Fiscal	Russ DuPlain, Director of IT & Facilities
Maggi Albright, Recording Secretary	and others

I. SUCCESSION PLANNING

The succession planning discussion is specific to planning for the recruitment and hire of a Superintendent to lead Summit DD beginning January 2027. To assist the Board in this process, we are fortunate to have the expertise of the Ohio Association of County Board of Developmental Disabilities (OACB), with John Trunk serving in the role of Board Leadership Advisor. Mr. Trunk has assisted county boards across Ohio with 25 superintendent searches over the past four years and he joins the meeting tonight virtually to provide an overview of the search process, proposed timelines, and to answer any questions Board Members may have about the search and transition process. The search process involves four major components: advertising, collection of applications and resumes once a state-wide notice is published; helping the board prepare for interviews; selecting top candidates; and the transition process.

The entire process takes about 3-4 months, and the notice should go out no later than July to begin conducting a statewide search.

MINUTES – combined work session and regular meeting
Thursday, April 16, 2026

WORK SESSION

I. SUCCESSION PLANNING (*continued*)

Interviews would be held in August with follow-up interviews in September. By the end of September candidates should be narrowed down to the top contenders. Mr. Trunk proposed that he come to Summit DD in person to have a deeper conversation around the Board's expectations for the next Superintendent. Ms. James stated she understands that deeper conversation is needed and welcomes having Mr. Trunk come in person to further discuss this topic. Mr. Trunk reminded the Board there is no charge for his services since Summit DD is a member of OACB. Mr. Briggs noted he has gone through this process several times and OACB has been helpful in narrowing down candidates. The Superintendent suggested that Mr. Trunk meet with the HR/LR Committee to continue these discussions. Ms. James replied she likes the idea of using this committee to assist with the process.

II. NEW POLICY 2039 – PAID PARENTAL LEAVE

Proposed new Policy 2039 – Paid Parental Leave (PPL) extends parental leave benefits to Summit DD's employees whose employment is not covered by one of the three collective bargaining agreements. This policy is modeled after the benefits negotiated in the labor agreements that were ratified in 2025 and will provide up to six weeks of paid leave for the birth of an employee's child with leaves of lesser duration for other parental obligations. To be eligible for these benefits an employee must be full-time and have worked at least 1,250 hours over the past 12 months. As mentioned last month, based on current non-bargaining headcount and demographics, the utilization rate is anticipated to be low and because the positions are already budgeted the primary cost will be the temporary redistribution of duties during the employee's absence. Adoption of this policy ensures internal equity of fundamental family benefits for all Summit DD employees. New policy 2039 has been recommended for approval by the March HR/LR Committee.

III. RING CENTRAL PHONE SYSTEM CONTRACT

The recommendation is to purchase a new phone system by migrating to Avaya Cloud Office by Ring Central under a purchase agreement beginning April 30, 2026 through April 29, 2029 at a total cost not to exceed \$168,835. This cloud-based system is compatible with the current phone system and offers capabilities that Summit DD currently does not have. It will unify calling, faxing and text messaging using employees' Summit DD phone numbers. It is anticipated this purchase will result in cost savings in excess of \$20K each year of the agreement as compared to the current cost for phone system maintenance and stand-alone fax costs. The Ring Central contract has been recommended for approval by the March Finance & Facilities Committee.

MINUTES – combined work session and regular meeting
Thursday, April 16, 2026

WORK SESSION *(continued)*

IV. MARCH FINANCIAL STATEMENTS

Relative to revenue in March, Ms. Pozna noted there is nothing to report out of the normal course of business. She added that about 50% of property tax settlement is anticipated in April. Expenditures in March included payment of \$110,700 for the shared pool agreement with FCFC, payment of \$36,400 for annual contract renewal of the UKG Ready payroll and talent management application and payment of \$104,300 for annual OACB membership dues. There were also exit cost payouts of \$254,700 for staffing reductions. There was a budget transfer of \$24,500 through an Executive Order to cover unanticipated expenditures not included in the 2026 budget. March ended in a deficit position of \$20,844,406 with a fund balance of \$17,984,215. The March financial statements have been recommended for approval by the April Finance & Facilities Committee.

The work session adjourned at 6:03 p.m.

BOARD MEETING

The **regular monthly meeting** of the Summit County Developmental Disabilities Board convened at 6:03 p.m.

I. ROLL CALL

Mr. Briggs - Present	Mrs. Gaugler - Present
Ms. Schrack - Present	Mr. Dodson - Present
Ms. James - Present	Mrs. Youssef – <i>Excused</i>
Mr. Cramer - Present	

II. PUBLIC COMMENT

Leslie Frank, a parent and community member, said she is pleased to hear that Mr. Trunk will be involved in the upcoming superintendent search as she was very impressed with his leadership when he was superintendent at Summit DD. She commented that Superintendent Kamlowsky has done a great job and hopes the next superintendent will be as good as the previous two. Ms. Frank thanked Superintendent Kamlowsky for inviting her to be a guest at the recent Summit DD Community Appreciation Breakfast. She said it was a great event and was amazed at all the community participation.

MINUTES – combined work session and regular meeting
Thursday, April 16, 2026

BOARD MEETING *(continued)*

III. APPROVAL OF MINUTES

A. MARCH 19, 2026 (combined work session/regular meeting)

R E S O L U T I O N

No. 26-04-01

Resolved that the Board approve the minutes of the March 19, 2026 combined work session/regular meeting. Ms. Schrack made the motion and Mr. Dodson seconded.

<u>Roll call vote:</u>	Ms. Schrack - yes	Mr. Dodson - yes
	Ms. James - yes	Mr. Briggs - yes
	Mr. Cramer – yes	Mrs. Youssef - <i>Excused</i>
	Mrs. Gaugler – yes	

The motion was unanimously approved.

IV. BOARD ACTION ITEMS

A. NEW POLICY 2039 – PAID PARENTAL LEAVE

R E S O L U T I O N

No. 26-04-02

Resolved that the Board approve new Policy 2039 – Paid Parental Leave, as presented. Mrs. Gaugler made the motion and Mr. Briggs seconded.

<u>Roll call vote:</u>	Ms. James - yes	Mr. Briggs - yes
	Mr. Cramer - yes	Mrs. Schrack - yes
	Mrs. Gaugler - yes	Mrs. Youssef – <i>Excused</i>
	Mr. Dodson – yes	

The motion was unanimously approved.

B. RING CENTRAL PHONE SYSTEM CONTRACT

R E S O L U T I O N

No. 26-04-03

Resolved that the Board approve a three-year contract with Ring Central for the period April 30, 2026 through April 29, 2029, in an amount not to exceed One Hundred Sixty-Eight Thousand Eight Hundred Thirty-Five Dollars (\$168,835) and that the Superintendent be authorized to sign said contract. Mr. Cramer made the motion and Ms. Schrack seconded.

MINUTES – combined work session and regular meeting
Thursday, April 16, 2026

BOARD MEETING *(continued)*

IV. BOARD ACTION ITEMS *(continued)*

B. RING CENTRAL PHONE SYSTEM CONTRACT *(continued)*

Roll call vote: Mr. Cramer – yes Ms. Schrack – yes
 Mrs. Gaugler - yes Ms. James – yes
 Mr. Dodson – yes Mrs. Youssef - *Excused*
 Mr. Briggs - yes

The motion was unanimously approved.

C. MARCH FINANCIAL STATEMENTS

R E S O L U T I O N No. 26-04-04

Resolved that the Board approve the March financial statements. Mrs. Gaugler made the motion and Mr. Dodson seconded.

Roll call vote: Mr. Dodson - yes Mr. Cramer - yes
 Mr. Briggs - yes Mrs. Gaugler - yes
 Ms. Schrack – yes Mrs. Youssef - *Excused*
 Ms. James - yes

The motion was unanimously approved.

V. SUPERINTENDENT’S REPORT

A. SYSTEM UPDATES

Superintendent Kamlowsky commented that the state of Ohio is at a critical crossroads regarding the sustainability of the Medicaid waiver system operated under the guidance of the Ohio Department of Developmental Disabilities (DODD), which has delegated much of the administration of the Medicaid waiver program to county boards. DODD is expressing significant concerns over statewideness, as well as pending and anticipated hardship requests from some county boards. There continues to be growing disparity statewide in resources. Relative to Medicaid match, 20 counties are effectively carrying the system paying 80% of the total statewide match while the remaining 68 counties contribute only 20%. In response to these performance and financial gaps, the state and seven small counties have agreed to explore a regionalized concept wherein the state would pay the local match costs for those counties in exchange for the relinquishment of local Medicaid administrative functions to one unnamed oversight entity.

MINUTES – combined work session and regular meeting
Thursday, April 16, 2026

BOARD MEETING *(continued)*

V. SUPERINTENDENT'S REPORT

A. SYSTEM UPDATES

This created concern about the larger system impacts of such a move and what kind of snowball effect it could have statewide. There is much urgency to move from analysis into action and an acknowledgement that the system must look different in the future, but the reality is that none of the concepts being discussed address the differences between counties and their levy income. Local property tax levies are the primary funding source for county developmental disabilities boards, and of the 252 levies currently funding the Ohio DD system, totaling about \$696M, 186 are continuing levies. Pending legislation to eliminate continuing levies (HB 420) and a 2026 ballot initiative to eliminate property taxes put the vast majority of county board funding at risk. Additional concepts continue to be explored but there is no silver bullet to reset the system. There is some agreement that regionalization with certain Medicaid functions should be explored but there are lots of questions in terms of what that might look like for county boards moving forward, what would need to be revised in rule, what would need to be revised in statute, what would need to be requested as state budget appropriation, etc. Superintendent Kamlowsky noted this is a complex topic with ongoing discussion and she will continue to keep the Board updated on developments.

B. QUARTERLY UPDATE

Superintendent Kamlowsky noted there is an Executive Summary in Board books outlining key information for Summit DD's first quarter in 2026. She noted Summit DD is serving just under 6,000 individuals with the overall demand remaining steady. What is notable in the first quarter is the profile of those newly entering the system with 80% of the individuals between the ages of 3-21 and over half with an Autism diagnosis. There is an increase in a younger demographic with complex, lifelong support needs, which is a trend that will drive long-term service projections and cost modeling. The Referral and Support Specialist (RSS) model is being utilized to manage this volume with about 75% of individuals now successfully using the RSS team approach. This allows for a responsive, as needed, contact system that keeps Summit DD agile and involved with families as their needs ebb and flow. Summit DD has transitioned to 300 FTEs, which aligns precisely with the sustainability plan, ensuring that we remain right sized to manage the balance between service delivery and fiscal responsibility. Relative to MUIs, the numbers show a significant decrease with 85 fewer cases than this time last year.

MINUTES – combined work session and regular meeting
Thursday, April 16, 2026

BOARD MEETING *(continued)*

V. SUPERINTENDENT'S REPORT *(continued)*

B. QUARTERLY UPDATE *(continued)*

This can be attributed to the July 2025 rule changes in the definition of what constitutes a MUI. The current needs list remains a dynamic area with 122 assessments during the first quarter and the current needs list now has over 120 people. To clarify the gap in those waiting, 50% are receiving some support through local funding; 10% are receiving support through a Level 1 waiver but are waiting for an IO waiver; and the remaining 80 individuals on the current needs list are primarily transition-age students still in high school. Relative to the big picture of sustainability, Medicaid match remains the primary cost driver at 45% of expenses with local revenue relatively flat. Both Holly Brugh and Drew Williams are participants in statewide workgroups for purposes of system enhancement. The Superintendent noted she is closely involved in the Funding the Future Committee and bringing those concepts out of the discussion stage and into action steps. These initiatives will define how services are funded and assess needs in the coming years. The Superintendent said she will keep the Board updated as these transformations take shape.

VI. PRESIDENT'S COMMENTS

Ms. James commented that it was a privilege to attend Summit DD's Community Appreciation Breakfast and said that it was a moment of pride as well as the opportunity to recognize community partners. She thanked the Superintendent and the team involved in organizing the event. Mr. Cramer commended the Executive Leadership Team and specifically Russ DuPlain for the three-year savings on the Ring Central contract. It sends an important message to the community and taxpayers that we are aware of the financial situation.

There being no further business, the Board Meeting adjourned at 6:24 p.m.

Tami Gaugler, Secretary