Summit DD
Developmental Disabilities Board

Summit County Developmental Disabilities Board

MINUTES

Thursday, September 18, 2025
5:30 p.m.

The **combined work session and regular meeting** of the Summit County Developmental Disabilities Board was held on Thursday, September 18, 2025 at the Summit DD administrative offices located at 2355 2nd Street, Cuyahoga Falls, Ohio 44221. The **work session** convened at 5:31 p.m.

BOARD MEMBERS
Jason Dodson, Board President
Allyson V. James, Board Secretary
Gregg Cramer, Board Secretary
Tami Gaugler
Denise Ricks - *Excused*
Randy Briggs
Stacy Youssef

ALSO PRESENT
Lisa Kamlowsky, Superintendent
Drew Williams, Assistant Superintendent
Russ DuPlain, Director of IT & Facilities
Billie Jo David, Director of Communications & Quality
Holly Brugh, Assistant Superintendent
James Armstrong, Director of Legal Svs.
Laura Gleason, Director of HR
Maggi Albright, Recording Secretary
and others

I. 2026 SUMMIT COUNTY SHERIFFS CONTRACT

The request is to renew a contract with the Summit County Sheriff's Office for calendar year 2026 for an assigned deputy to provide services exclusively to Summit DD. The cost of the contract is not to exceed $151,640.52, which is an increase of about $2,600 over the current contract amount. Attachment #1 outlines the deliverables and benefits of this arrangement which include reviewing and investigating major unusual incidents that may be criminal in nature. In 2025 Summit DD received approximately $44,000 in reimbursement to offset the cost of the contract and a similar reimbursement is anticipated in 2026. The 2026 Summit County Sheriffs contract has been recommended for approval by the September Services & Supports and Finance & Facilities Committees.

WORK SESSION *(continued)*

II. WEAVER INDUSTRIES SUMMER YOUTH WORK EXPERIENCE AND CAREER EXPLORATION CONTRACT AMENDMENT

The request is to increase the amount of the summer youth work experience and career exploration contract with Weaver Industries by $6,738.88. There was additional student participation which resulted in additional services. The total contract amount including the increase is not to exceed $76,038.88. The Weaver Industries summer youth contract amendment has been recommended for approval by the September Services & Supports and Finance & Facilities Committees.

III. AUGUST FINANCIAL STATEMENTS

The Superintendent noted there is nothing out of the ordinary to report relative to August revenue. Expenditures in August included three pay periods, a payment of $51,000 in costs associated with the summer youth work program and payment of $10,900 to purchase equipment for firewall devices. August ended with a fund balance of $31,594,621. The August financial statements have been recommended for approval by the September Finance & Facilities Committee.

IV. ADM BOARD LEVY ENDORSEMENT REQUEST

Superintendent Kamlowsky recommended to the Board that Summit DD endorse the Summit County ADM Board's upcoming levy on the ballot in November. ADM Board Issue #1 is a request for a renewal of 2.95 mills and an increase of .5 mills for a six-year period. The ADM Board is a valuable community partner and, like many social service agencies, is experiencing increased community needs along with a decrease in funding support from state and federal government for these services. This is the first time the ADM Board has asked for additional resources in eighteen years.

The work session adjourned at 5:36 p.m.

BOARD MEETING

The **regular monthly meeting** of the Summit County Developmental Disabilities Board convened at 5:36 p.m.

I. ROLL CALL

Mr. Briggs - Present
Mrs. Youssef - Present
Mr. Dodson - Present
Ms. James - Present
Mrs. Gaugler - Present
Mr. Cramer – Present
Mrs. Ricks – *Excused*

II. PUBLIC COMMENT

Leslie Frank, a parent and community member, asked about the Sheriffs contract and how much time is spent between the Summit DD sites and doing investigations. Billie Jo David responded the deputy has a full-time office at Cuyahoga Falls but also visits Barberton for policing services. Most of the deputy's time is spent doing investigations, supporting SSAs, and on occasion conducting wellness checks. The deputy's time is documented since it is reimbursable. Ms. Frank commented that her son utilized Summit DD's residential services recently and staff were able to assist him in finding housing. She thanked the Board for providing those services.

III. APPROVAL OF MINUTES

A. JULY 17, 2025 (combined work session/regular meeting)'

R E S O L U T I O N
No. 25-09-01

Resolved that the Board approve the minutes of the July 17, 2025 combined work session/regular meeting. Mr. Briggs made the motion and Ms. James seconded.

Roll call vote:

Mrs. Youssef - yes
Mr. Dodson – yes
Ms. James - yes
Mrs. Gaugler - yes
Mr. Cramer - yes
Mr. Briggs - yes
Mrs. Ricks - *Excused*

The motion was unanimously approved.

BOARD MEETING *(continued)*

III. APPROVAL OF MINUTES *(continued)*

B. AUGUST 25, 2025 (combined work session/regular board meeting)

R E S O L U T I O N
No. 25-09-02

Resolved that the Board approve the minutes of the August 25, 2025 combined work session/regular meeting. Mr. Briggs made the motion and Mrs. Gaugler seconded.

Roll call vote:		
	Mr. Dodson – yes	Mr. Briggs - yes
	Ms. James – yes	Mrs. Youssef - yes
	Mrs. Gaugler - yes	Mrs. Ricks - *Excused*
	Mr. Cramer – yes	

The motion was unanimously approved.

IV. BOARD ACTION ITEMS

A. WEAVER INDUSTRIES SUMMER YOUTH WORK EXPERIENCE AND CAREER EXPLORATION CONTRACT AMENDMENT

R E S O L U T I O N
No. 25-09-03

Whereas Summit DD entered into a contract with Weaver Industries to provide summer work experiences and career exploration activities to eligible youth for the period June 1, 2025 through December 31, 2025, in an amount not to exceed Sixty-Nine Thousand Three Hundred Dollars ($69,300); and

Whereas there was increased student participation resulting in additional service costs above the authorized contract amount;

Therefore be it resolved that the Board approve an increase to the contract in the amount of Six Thousand Seven Hundred Thirty Eight Dollars and Eighty Eight Cents ($6,738.88) for the total contract amount not to exceed Seventy-Six Thousand Thirty-Eight Dollars and Eighty-Eight Cents ($76,038.88), and that the Superintendent be authorized to sign said contract amendment. Mrs. Gaugler made the motion and Mr. Cramer seconded.

Roll call vote:		
	Ms. James – yes	Mrs. Youssef - yes
	Mrs. Gaugler – yes	Mr. Dodson - yes
	Mr. Cramer - yes	Mrs. Ricks - *Excused*
	Mr. Briggs – yes	

The motion was unanimously approved.

BOARD MEETING *(continued)*

IV. BOARD ACTION ITEMS ***(continued)***

B. AUGUST FINANCIAL STATEMENTS

R E S O L U T I O N
No. 25-09-04

Resolved that the Board approve the August financial statements. Mr. Cramer made the motion and Mr. Briggs seconded.

Roll call vote:	Mrs. Gaugler – yes	Mr. Dodson - yes
	Mr. Cramer – yes	Ms. James - yes
	Mr. Briggs - yes	Mrs. Ricks - *Excused*
	Mrs. Youssef – yes	

The motion was unanimously approved.

C. ADM BOARD LEVY ENDORSEMENT

R E S O L U T I O N
No. 25-09-05

Whereas the County of Summit Alcohol, Drug Addiction and Mental Health Services Board is seeking a renewal of its six-year 2.95 mill operating levy with a .5 mill increase appearing on the November 2025 ballot;

Be it resolved that the Summit DD Board does hereby endorse Issue #1 and authorizes the Superintendent to take steps necessary to communicate said endorsement. Mrs. Youssef made the motion and Mrs. Gaugler seconded.

Roll call vote:	Mr. Cramer – yes	Mr. James - yes
	Mr. Briggs – yes	Mrs. Gaugler - yes
	Mrs. Youssef - yes	Mrs. Ricks - *Excused*
	Mr. Dodson – yes	

The motion was unanimously approved.

V. SUPERINTENDENT'S REPORT

Superintendent Kamlowsky announced the OACB 42nd Annual Conference will be held Wednesday, November 19th through Friday, November 21st at the Hilton Columbus @ Easton. Please look for an email from Maggi Albright and respond accordingly if interested in attending.

BOARD MEETING *(continued)*

V. SUPERINTENDENT'S REPORT ***(continued)***

Summit DD and Medina DD staff are again partnering to host a Tech Expo at Summit Mall on September 25th from 10:00 a.m. – 3:00 p.m. Over 50 vendors are expected to participate in the Expo with the intent to showcase how assistive technology and remote supports can increase independence, improve quality of life and provide access to the community. There will be displays for a variety of supports including vision and hearing, home modifications, daily living skills, safety and mobility devices.

Last week the Ohio Department of Developmental Disabilities (DODD) proclaimed September 7th-13th as *Direct Service Professionals Week* to honor the commitment and dedication of Ohio's direct service workforce and to celebrate the vital role they play in supporting individuals and families in the developmental disability system. The Superintendent extended her sincere appreciation to the 269 agency and 800 independent providers in Summit County who support individuals to live their best lives. She thanked DSPs for putting the needs of individuals first and thanked them for listening to their voices and for making sure individuals are supported, included and valued every single day.

Superintendent Kamlowsky indicated she will be talking about the budget recommendations in October committee meetings and asked all Board Members to please do their best to be available to attend and participate.

There being no further business, the Board Meeting adjourned at 5:48 p.m.

Gregg Cramer, Secretary