

**SUMMIT COUNTY DEVELOPMENTAL DISABILITIES BOARD
COMBINED WORK SESSION/REGULAR MONTHLY MEETING**

AGENDA

Administrative Board Room
2355 2nd Street, Cuyahoga Falls, OH
Thursday, February 23, 2023
5:30 p.m.

WORK SESSION

DISCUSSION ONLY ITEMS

No Items This Month

ACTION ITEMS FOR BOARD CONSIDERATION DISCUSSED PREVIOUSLY

No Items This Month

NEW ACTION ITEMS FOR BOARD CONSIDERATION

- I. SUMMIT 2030 QUALITY OF LIFE PROJECT

BOARD MEETING

- I. CALL TO ORDER
- II. CAUCUS - BOARD MEMBERS: ADDITIONAL AGENDA ITEMS
- III. CAUCUS – SUPERINTENDENT
- IV. PUBLIC COMMENT
- V. APPROVAL OF MINUTES
 - A. JANUARY 26, 2023 (annual organizational meeting and combined Work Session/Regular Meeting)
- VI. BOARD ACTION ITEMS
 - A. SUMMIT 2030 QUALITY OF LIFE PROJECT
- VII. SUPERINTENDENT’S REPORT
- VIII. PRESIDENT’S COMMENTS
- IX. EXECUTIVE SESSION
- X. ADJOURN

Summit County Developmental Disabilities Board TOPIC SUMMARY REPORT

TOPIC	ISSUE/CONCERN	RECOMMENDATION
Inter-governmental Agreement for the Summit 2030 Quality of Life Project	Collaboration between Summit County Combined General Health District and local social service agencies to serve the most vulnerable citizens of Summit County	The Board renew its funding support for two years for Summit 2030 Quality of Life Project from January 1, 2023 through December 31, 2024, for a total amount not to exceed \$65,000.
<i>SUPPORTING DATA FOR RECOMMENDATION</i>		
<p>The Summit County Quality of Life project began in 2010, with the aim of building collaboration among local social service providers and grew in 2020 to include the identification of data collection to support priority indicators. The parties believe it to be beneficial for the community to continue this project for the next decade, renaming same. Summit 2030 Quality of Life is a priority of County Executive Ilene Shapiro with oversight of the project delegated to the Social Services Advisory Board (SSAB). This contract is managed by the Summit County Combined General Health District, with Summit DD, Summit County ADM Board, Summit County Children's Services, and Summit County JFS sharing equally in the cost. The primary objective of the 2030 Quality of Life Project is to develop and implement initiatives in five main areas to improve public health and social service delivery:</p> <ol style="list-style-type: none"> 1. Economic stability and prosperity 2. Early childhood 3. Older adults 4. Health and health disparities 5. Government efficiencies and effectiveness <p>Highlights of Summit 2020 Quality of Life project include:</p> <ul style="list-style-type: none"> • Creation of First Things First, the county's first comprehensive early childhood plan • Bridges out of Poverty program • Translation Services Task Force • Volunteer Guardian Program • Budget & Levy Review oversight <p>Funds are available in the budget to cover the Board's share of this contract.</p> <p style="text-align: center;">Recommended for approval by the February Services & Supports and Finance & Facilities Committees.</p>		

Submitted By: Lisa Kamlowsky For: Superintendent/Assistant Superintendent X Finance & Facilities CommitteeDate: February 2023 X Services & Supports Committee HR/LR Committee

Intergovernmental Agreement

Between

**County of Summit, through the County of Summit Department of Job and Family Services
Summit County Combined General Health District
Summit County Children Services
County of Summit Board of Developmental Disabilities
County of Summit Alcohol, Drug Addiction and Mental Health Services Board**

Summit 2030 Quality of Life Project

This Intergovernmental Agreement (“Agreement”) is entered into this ___ day of _____, 2023, by and between the County of Summit through the County of Summit Department of Job and Family Services (“County”), 175 S. Main St., Akron, OH 44308, Summit County Combined General Health District (“Health District”), 1867 W. Market St., Akron, OH 44313, Summit County Children Services Board (“SCCS”), 264 S. Arlington St., Akron, OH 44306, County of Summit Board of Developmental Disabilities (“DD Board”), 2355 2nd St., Cuyahoga Falls, OH 44221 and County of Summit Alcohol, Drug Addiction and Mental Health Services Board (“ADM”), 1867 W. Market St. Ste. B2, Akron, OH 44313.

Whereas, from 2002 to 2010, the Summit County Social Services Advisory Board (“SSAB”) has operated the Summit 2010 Quality of Life Project, with the aim of building collaboration between hundreds of public and nonprofit health and social service providers to assure that the needs of the most vulnerable citizens of Summit County are addressed consistently, professionally and effectively; and

Whereas, from 2002 to 2010, the Summit 2010 Quality of Life Project collected data for 20 indicators of health and social service quality in Summit County, developed plans and goals to improve these 20 indicators, implemented those plans to strengthen the public health and social service infrastructure, and formed collaborations between the major public health and social services providers and systems in order to increase the effectiveness of services they deliver; and

Whereas, from 2002 to 2010, the County first hired a consultant to manage the 2010 Quality of Life Project, with each party to this Agreement sharing in the cost of said consultant, and the Health District subsequently assumed the responsibility for managing the project in 2009 and 2010; and

Whereas, as the manager of the Summit 2010 Quality of Life Project, the Health Department is compensated by the other parties to this Agreement, and also contributes in-kind services to the project; and

Whereas, the parties have determined that the Summit 2010 Quality of Life Project is beneficial to the major objectives of each party, assists each party in improving services to and

quality of life of the parties' respective clientele and addresses the health, social and quality of life issues facing Summit County; and

Whereas, the parties have determined that it is beneficial to each of them and the County as a whole to continue the Summit 2020 Quality of Life Project for the next decade and to rename the project the Summit 2030 Quality of Life Project; and

Whereas, the accomplishments of the Summit 2020 Quality of Life Project from 2003 to 2020 are attached hereto as Attachment E; and

Whereas, the Health District desires to continue to manage, and the other parties desire the Health District to continue to manage, the Summit 2030 Quality of Life Project, pursuant to the Scope of Work attached hereto as Attachment C; and

Whereas, the primary objective of the 2030 Quality of Life Project will be to develop and implement initiatives in five main areas to improve public health and social service delivery: (i) Economic Stability and Prosperity, (ii) Early Childhood (First Things First), (iii) Older Adults, (iv) Health and Health Disparities, and (v) Government Efficiency and Effectiveness; and

Whereas, to further these goals, the parties have identified a set of indicators and goals that are aligned with the Wisconsin County Health Rankings Model Structure, copies of which are attached hereto as Attachments A and B; and

Whereas, the parties desire to enter into this Agreement to continue the Summit 2030 Quality of Life Project, to provide for the management of the same by the Health District, and to set forth the funding necessary to continue the project for the period January 1, 2023 through December 31, 2024.

Now, therefore, in consideration of the mutual premises and covenants hereinafter set forth, the parties hereby agree as follows:

1. **Services and Deliverables.** County, SCCS, DD Board and ADM are purchasing, and the Health District shall deliver performance of, the services outlined on, and in accordance with, the scope of services set forth on Attachment C.
2. **Term.** The term of this Agreement shall be January 1, 2023 through December 31, 2024, unless terminated as provided herein.
3. **Compensation.** The County shall pay the Health District a sum not to exceed \$260,000.00 for all services satisfactorily performed under this Agreement. Said compensation shall pay for the personnel costs for the Project Coordinator, Epidemiology/Statistical/Mapping Staff Member, Policy Manager, Project Staff, expenses, contracts and other costs as set forth on Attachment D, attached hereto and incorporated herein by reference. Additionally, the parties acknowledge that the sum of \$97,480.62, which was previously funded by the parties and remains as a carryover on hand with the County, may be paid to the Health District upon services rendered.

For all other sums to be paid to the Health District including the non-personnel costs identified on Attachment D and the carry-over funds identified above, County shall reimburse the Health District up to the amounts so stated, upon the Health District incurring necessary expenses and providing a request in writing to the County. County shall make payment within thirty (30) days of receipt of said request for payment.

The above compensation shall be the total compensation due to the Health District from all parties to this Agreement for the services to be rendered by the Health District, including any subcontracts entered into by the Health District for the performance of those services.

In addition to the compensation set forth above, the Health District agrees to contribute at no cost to the parties of this Agreement additional in-kind services in the amount of \$84,495.65 per calendar year, in the form of an additional 14 hours per week of work on the project by the Health Commissioner.

- 4. Allocation of Health District Costs Between the Parties. The parties hereby agree that each shall be responsible for the payment of the following share of the Health Department's costs for the period of January 1, 2023 through December 31, 2024:

<u>Party Name</u>	<u>Percentage Share</u>	<u>1/1/23-12/31/24 Amt.</u>
County	25%	\$65,000.00
SCCS	25%	\$65,000.00
DD Board	25%	\$65,000.00
ADM	25%	\$65,000.00
Total	100%	\$260,000.00

ADM, DD Board and SCCS shall pay to the County each party's share in the amount set forth above, no later than fifteen (15) days of the execution of this Agreement. The County shall allocate those funds, as well as the County's share, in a separate fund from which the payments set forth in Section 3, above, shall be paid to the Health District. In the event there is any unused balance in said fund upon the completion of this Agreement, said funds shall be remitted in equal shares to the County, ADM, DD Board and SCCS, unless otherwise agreed in writing by the parties.

- 5. Additional Subcontracts. The Health District shall obtain the written consent of the County prior to entering into any subcontract for services necessary to perform its obligations under this Agreement.
- 6. Reports and Records. Health District shall maintain and provide to County upon demand the following reports and records:
 - a. Accounting and fiscal records adequate to enable the County or the State of Ohio or any duly-appointed law enforcement agency to audit and otherwise verify that funds provided under this Agreement are used for the purpose stated in this Agreement.

- b. Other reports and records as required by the County to enable County to comply with local, state and federal statutes and regulations.
7. Termination. The County may terminate this Agreement immediately upon written notice to all parties. Upon termination of this Agreement, the Health District shall immediately cease all activities relating to this Agreement and deliver to the County all work in progress, all property of the County and all information and other materials received or developed under this Agreement. At the County's request, the Health District shall also assist County in efficiently transitioning the Project to any new party who is selected to continue the Project. County shall compensate Health District, at cost, for any services performed in the transitioning of the Project. Health District shall reimburse County for all unspent funds and an unspent prorated share of any funds paid to the Health District for the entire contract term. County shall evenly distribute any funds received under this Section to the County, ADM, DD Board and SCCS.
8. Amendment or Modification. This Agreement may be amended or modified by the parties provided that any such amendment or modification makes specific reference to this Agreement, is executed in writing and signed by a duly authorized representative of each party.
9. Integration. This Agreement represents the entire and integrated Agreement between the parties for the term specified herein. This Agreement supersedes all prior and contemporaneous communications, representations, understandings, agreements or contracts, whether oral or written, relating to the subject matter of this Agreement.
10. Capacity to Execute. Each party hereby certifies that all actions necessary to execute this Agreement were taken and that the person executing this Agreement is authorized to do so and has the power to bind his or her respective party to the terms and conditions contained herein.
11. Compliance with Applicable Laws. Each party agrees to comply with all applicable federal, state and local laws, orders, rules and regulations in its performance under this Agreement.
12. Waiver. The remedies contained in this Agreement shall be cumulative and additional to any remedies provided in law or equity. No waiver of a breach of any provision of this Agreement shall constitute a waiver of any other provision.
13. Relationship of Parties. The parties agree that at no time shall the relationship between the parties under this Agreement be construed, held out or considered a joint venture, principal-agent or employer-employee.
14. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio, without giving effect to the principles thereof relating to conflicts of choice of laws. Any litigation arising under this Agreement must be litigated

in the Akron Municipal Court or the Summit County Court of Common Pleas, and each party submits to the jurisdiction and venue of those courts.

15. Execution in Counterparts. This Agreement may be executed in counterparts by the parties, and shall be effective on the latest date a counterpart is executed by a party.

IN WITNESS WHEREOF, the parties hereby sign this Agreement effective as of the date first written above.

COUNTY OF SUMMIT, OHIO

Ilene Shapiro, Executive Date

Approved as to form and correctness:

Deborah S. Matz Date
Director, Department of Law

COUNTY OF SUMMIT DEPARTMENT OF JOB
AND FAMILY SERVICES

Terri Burns, Director Date

Approved as to form and correctness:

CSDJFS Legal Counsel Date

SUMMIT COUNTY COMBINED GENERAL
HEALTH DISTRICT

Donna Skoda, Health Commissioner Date

Approved as to form and correctness:

Legal Counsel Date

SUMMIT COUNTY CHILDREN SERVICES
BOARD

Cassandra Holtzmann, Executive Director Date

Approved as to form and correctness:

Legal Counsel Date

COUNTY OF SUMMIT BOARD OF
DEVELOPMENTAL DISABILITIES

Lisa Kamlowky, Superintendent Date

Approved as to form and correctness:

Legal Counsel Date

COUNTY OF SUMMIT ALCOHOL, DRUG
ADDICTION AND MENTAL HEALTH
SERVICES BOARD

Aimee Wade, Executive Director Date

Approved as to form and correctness:

Legal Counsel Date

Summit 2030 Priority Indicators

Initiative / Indicator

I. Economic Stability and Prosperity

- 1 Poverty Rate *
- 2 African-American Poverty Rate *
- 3 Unemployment Rate
- 4 Percent of Persons Age 25+ With a 2-Year or Greater Degree
- 5 Public High School Longitudinal Graduation Rate
- 6 Percent of 3rd Graders Scoring "Proficient" or Above on the 3rd Grade Reading Test
- 7 Percent of Households Paying More than 30 percent of Income on Housing
- 8 Violent crime arrest rate per 100,000 population

II. Early Childhood **

- 9 Percent of Children Receiving Immunizations by Their Second Birthdays
- 10 Number of Children In Need of Protective Services (CHIPS) per 1,000 children
- 11 Number of Children Who Age Out of Foster Care per 1,000 children

III. Older Adults

- 12 Elder Abuse, Neglect, Self-Neglect, or Exploitation Referrals per 1,000 seniors

IV. Health and Health Disparities

- 13 Percent of Pregnant Women Receiving First Trimester Prenatal Care
- 14 African-American Teen Birth Rate
- 15 Percent of Persons Age 18-64 Who Have Health Insurance
- 16 Percent of Persons Age 18-64 Who Say They Are In Fair or Poor Health
- 17 Percent of Persons Age 18-64 With A BMI in the "Obese" Category
- 18 Years of Potential Life Lost

V. Government Efficiency and Effectiveness

- 19 Percent of ADM Financial Condition Indicators showing "warning trends"
- 20 Percent of DD Board Financial Condition Indicators showing "warning trends"
- 21 Percent of SCCS Financial Condition Indicators showing "warning trends"

* While only the overall poverty rates will be tracked as the "official" poverty indicators, we will continue to track and report on poverty for critical subgroups such as children, seniors, and single heads-of-households as appropriate.

** As with poverty rates, while these three indicators will be the "official" Summit 2030 priority indicators, project staff will be reporting on a series of early childhood indicators as part of the county's First Things First initiative.



MINUTES – annual organizational meeting and combined work session and regular meeting
Thursday, January 26, 2023

Summit County Developmental Disabilities Board

MINUTES - DRAFT

Thursday, January 26, 2023
5:30 p.m.

The **annual organizational meeting, combined work session and regular monthly meeting** of the Summit County Developmental Disabilities Board was held on Thursday, January 26, 2023 at the Summit DD administrative offices located at 2355 2nd Street, Cuyahoga Falls, Ohio 44221. The **annual organizational meeting** convened at 5:32 p.m.

BOARD MEMBERS PRESENT

- Dave Dohnal
- Tami Gaugler
- Jason Dodson
- Denise Ricks
- Allyson V. James
- Gregg Cramer

BOARD MEMBER EXCUSED

- Meghan Wilkinson

ALSO PRESENT

- Lisa Kamlowksy, Superintendent
- Drew Williams, Assistant Superintendent
- Holly Brugh, Assistant Superintendent
- James Armstrong, Director of Legal Services
- Mira Pozna, Director of Fiscal Services
- Maggi Albright, Recording Secretary

- Billie Jo David, Director of Communications & Quality
- Joe Eck, Director of Labor Relations & Risk Management
- Russ DuPlain, Director of IT & Facilities and others

I. ELECTION OF OFFICERS.

Mr. Dohnal thanked the Nominating Committee and asked Mr. Cramer for the slate of officers. Mr. Cramer presented a slate of officer nominations: President: Dave Dohnal, Vice-President: Tami Gaugler, and Secretary: Jason Dodson.

R E S O L U T I O N
No. 23-01-01

Mrs. Ricks moved that the election of Board Officers for 2023 be approved, as follows:

President:	Dave Dohnal
Vice President:	Tami Gaugler
Secretary:	Jason Dodson

The motion, seconded by Ms. James, was unanimously approved.

MINUTES – annual organizational meeting and combined work session and regular meeting
Thursday, January 26, 2023

ANNUAL ORGANIZATIONAL MEETING (continued)

II. ETHICS COMMITTEE

Ethics Committee is advisory to the Board and its purpose is to review situations where Board employees may be working secondary employment for a provider agency or where there may be a conflict relative to a Board Member's family member receiving services. This committee meets as needed and it was noted the committee did not have occasion to meet in 2022. Superintendent Kamlowsky recommended the same Board Members appointed to serve on Ethics Committee in 2022 serve on this committee in 2023: Allyson V. James, Meghan Wilkinson and Jason Dodson.

RESOLUTION

No. 23-01-02

Mr. Dodson moved that the Board Members appointed to serve on the Ethics Committee in 2023 are as follows:

 Meghan Wilkinson, Allyson V. James, and Jason Dodson

The motion, seconded by Mrs. Ricks, was unanimously approved.

III. ASSIGNMENT OF BOARD MEMBERS TO SUPERINTENDENT COMMITTEES

The Finance & Facilities, Services & Supports and HR/LR Committees are advisory committees to the Superintendent. These meetings will continue to be held virtually. Superintendent Kamlowsky proposed 2023 committee membership remain the same as it was in 2022.

- ✓ Finance & Facilities Committee: Tami Gaugler, Allyson V. James, Jason Dodson
- ✓ HR/LR Committee: Dave Dohnal, Meghan Wilkinson
- ✓ Services & Supports Committee: Dave Dohnal, Denise Ricks, Gregg Cramer

A 2023 meeting schedule will be developed and distribute as soon as possible.

IV. BOARD MEMBER DECLARATIONS AND CODE OF ETHICS AND CONDUCT

Individuals appointed or reappointed to serve on county developmental disabilities boards are required by the Ohio Revised Code (ORC) Section 5126:024 to provide a Declaration of Eligibility to serve upon appointment or reappointment. This is designed to identify any potential conflicts of interest. Best practice recommends this document be reviewed and signed by each Board Member on an annual basis. Additionally, Summit DD Board Members are asked to sign our Code of Ethics and Conduct each year. Board Members were requested to sign and return the documents at their earliest convenience.

The annual organizational meeting adjourned at 5:36 p.m.

MINUTES – annual organizational meeting and combined work session and regular meeting
Thursday, January 26, 2023

WORK SESSION

The **work session meeting** of the Summit County Developmental Disabilities Board convened at 5:36 p.m.

I. 2022 SUMMIT DD YEAR END REPORT

Superintendent Kamlowsky noted the 2022 Annual Report and 2023 Action Plan will be combined into one publication. Billie Jo David summarized just a few of the highlights of 2022 achievements.

- ✓ Almost 5,000 individuals were served in 2022, which is a 30% increase. Services continue to grow with no waiting list and a focus on innovation.
- ✓ Completed child-find activities targeting efforts in underserved communities and in partnership with Akron Children's Hospital.
- ✓ Opened a smart home to demonstrate assistive technology and how it can assist people to live more independently.
- ✓ Participated in dementia-friendly training and helped Summit County become recognized as a Dementia-friendly community.
- ✓ Provided DSP appreciation grant funds with local dollars to more than 600 providers in Summit County.
- ✓ Received a three-year accreditation from the Ohio Department of Developmental Disabilities.
- ✓ Successfully completed an internal Summit County audit of Agency policies, processes, and practices.
- ✓ As part of Summit DD Gives Back, about 80 employees contributed 320 hours of volunteer time in the community for approximately twenty organizations.
- ✓ Implemented Core Value awards to reward and recognize exemplary employees.
- ✓ Conducted listening sessions to identify issues of Diversity, Equity and Inclusion that are important to our employees. This work will continue in 2023.

II. 2023 SUMMIT DD ACTION PLAN

The 2023 Action Plan is a summary of the sixteen action items that will be areas of focus this year, all of which are part of the four broader priorities of the Long-Range Plan (LRP). The four LRP priorities are: service innovation, support for individuals with intensive needs, support for the provider community and cultivating an internal culture of innovation and accountability. The 2023 Action Plan continues to focus on expanding technology and remote support options, local collaborations for supports for individuals with intensive needs, continued support to providers around recruitment and retention efforts, internally continuing progress with the DEI initiative and team-based problem solving, providing targeted training for staff and providers to enhance person centered planning, and educating the public on the value of Summit DD services and the impact on local economy.

WORK SESSION

II. 2023 SUMMIT DD ACTION PLAN (*continued*)

Additionally, two major systems are being replaced. The current Fiscal system, Banner, is being replaced by Munis and the Gatekeeper system used for local provider billing and to track person served information is being upgraded to Brittco. The Action Plan has been vetted with individuals, providers, community partners, and employees. Ms. James commented the tour of the smart home was incredible; the smart home is amazing, and she is so excited Summit DD is spotlighting this model.

III. SUMMIT DD CONTRACT TEMPLATES

A number of years ago Summit DD, in conjunction with the prosecutor's office as legal representative, created standardized contract templates that the Agency uses on a regular basis to contract with public and private entities with which the Board does business. Summit DD's contract templates have been updated to reflect current Ohio Revised Code (ORC) and Ohio Administrative Code (OAC) references, service offerings and insurance requirements. The primary substantive change is to bring the insurance coverage requirement in line with the insurance requirements that the Ohio Department of Developmental Disabilities (DODD) has for Ohio certified waiver providers. Previous versions of the contract templates asked for providers to maintain insurance coverage limits that were over and above what the state requires and that made it difficult to find local providers in certain circumstances. All changes were discussed in detail at each of the January Superintendent committees.

Superintendent Kamlowsky suggested to the Board that committee packets include copies of proposed contracts and that those contracts be included in Board packets for first read discussion, but not included in Board packets the following month when seeking approval. There would still be a topic summary report in Board packets for the item/contract and any changes since last month's discussion would be noted. Board Members agreed to this process.

IV. DECEMBER FINANCIAL STATEMENTS

Expenditures in December included provider DSP and transportation grant payments of \$53,500, technology supports for early childhood centers in the amount of \$26,400, incremental funding of the Family Engagement Program (FEP) of \$140,000, payment of \$80,500 for the Adult Guardianship Program, payment to Merakey of \$30,600, annual licensing and maintenance fees of \$44,100 and \$15,000 to purchase iPads for expanding virtual observations in early childhood centers. December was a premium holiday month realizing a cost benefit for medical and dental of \$473,300. December ended in a positive position of \$1,020,261 and a fund balance of \$64,743,301. The following are year-end fund balances: Gifts and Donations \$67,301; Medicaid Reserve \$2,914,247; Escrow/Bid Deposits \$1,602; and Permanent Improvement \$1,307,893.

MINUTES – annual organizational meeting and combined work session and regular meeting
Thursday, January 26, 2023

WORK SESSION

IV. DECEMBER FINANCIAL STATEMENTS (*continued*)

The Cuyahoga Falls and Barberton renovations project came in under budget. The approved budget was \$10,610,000 with final costs coming in at \$10,387,139. The December financial statements have been recommended for approval by the January Finance & Facilities Committee.

The work session adjourned at 5:56 p.m.

BOARD MEETING

The **regular monthly meeting** of the Summit County Developmental Disabilities Board convened at 5:56 p.m.

I. BOARD MEMBER CAUCUS

Gregg Cramer noted he has served on the Board for one year so far and can't say enough about how thorough the information disseminated to the Board is and how well prepared the Superintendent and staff are; it makes the Board better informed, makes the job easier and makes for a stronger Board. Mr. Cramer acknowledged and thanked the Superintendent for the good work she and her team are doing.

II. PUBLIC COMMENT

Leslie Frank, a parent and former Summit DD staff, commented she is pleased the 2023 Action Plan includes recruitment and retention efforts for DSPs; it's important the public sees the value Summit DD adds to the community. She also commented she is looking forward to touring the smart home. She wished all Happy Valentine's Day.

III. APPROVAL OF MINUTES

A. DECEMBER 15, 2022 (combined work session and regular meeting)

RESOLUTION No. 23-01-03

Mr. Dodson moved that the Board approve the minutes of the December 15, 2022 combined work session and regular meeting. The motion, seconded by Mrs. Gaugler, was unanimously approved.

MINUTES – annual organizational meeting and combined work session and regular meeting
Thursday, January 26, 2023

BOARD MEETING (continued)

IV. BOARD ACTION ITEMS

A. 2023 SUMMIT DD ACTION PLAN

RESOLUTION No. 23-01-04

Mrs. Ricks moved that the Board approve Summit DD's 2023 Action Plan. The motion, seconded by Mr. Cramer, was unanimously approved.

B. SUMMIT DD CONTRACT TEMPLATES

RESOLUTION No. 23-01-05

Ms. James moved that the Board approve the revised Summit DD contract templates. The motion, seconded by Mr. Dodson, was unanimously approved.

C. DECEMBER FINANCIAL STATEMENTS

RESOLUTION No. 23-01-06

Mrs. Gaugler moved that the Board approve the December Financial Statements. The motion, seconded by Mr. Cramer, was unanimously approved.

V. SUPERINTENDENT'S REPORT

Superintendent Kamlowsky reported that currently the highest priority is gathering information needed to conduct due diligence relative to the levy request that will be on the ballot in November. She thanked Board Members for their willingness to spend a couple hours with the Executive Leadership Team (ELT) at the end of February to review historical data, assumptions and projections under several different funding scenarios. Additional details around the Board/ELT retreat will be forthcoming. The February Board in-service will be an in-depth review of the Agency's five-year forecast, which will be a good foundation for continued discussions around various scenarios. Regarding timelines, the levy budget is presented to the Board for approval in March, then moved along to the SSAB Budget & Levy Review committee. If that committee concurs with the Board's determination, it then goes to the full SSAB for approval in April, and to the County Executive and County Council for approval in May.

Superintendent Kamlowsky commented the first Employee Appreciation Breakfast & Core Value Awards, formerly known as All Agency In-service, was held recently at Todaro's Party Center. The theme was "Making a Difference". Employees were able to nominate in advance fellow co-workers who exemplify Agency core values. A total of 36 staff were nominated and a winner was selected in each category.

MINUTES – annual organizational meeting and combined work session and regular meeting
Thursday, January 26, 2023

BOARD MEETING *(continued)*

V. SUPERINTENDENT'S REPORT *(continued)*

Nominees were announced prior to the event but winners were kept secret and unveiled at the breakfast. A short video of the awards portion of the event was shown to the Board. Employees enjoyed breakfast followed by an amazing keynote speaker, Jason Judy, who is a blind and deaf man advocating for assistive technology. Superintendent Kamlowky thanked Dave Dohnal and Allyson V. James for attending the event. Ms. James commented about the great staff turnout, the good food and the phenomenal keynote speaker; she particularly enjoyed how Mr. Judy talked about taking his sight for granted; she remarked it was a fantastic event from start to finish.

VI. PRESIDENT'S COMMENTS

Mr. Dohnal thanked Board Members for nominating him to serve another term as President. He said that as he looked through the long list of incredible achievements from the past year two things stood out: the Community Appreciation Breakfast and the Employee Appreciation & Core Values Awards Breakfast. The Community Appreciation Breakfast was a huge success attended by many stakeholders who are impressed with the good work and results achieved to improve the quality of life for citizens of the community. With regard to the Employee Appreciation & Core Values Awards Breakfast, he stated he has been to hundreds of these types of events over the years but this one stood out as a new experience. Arriving at the venue there was a long line of vehicles to get into the parking lot, Mr. Dohnal said he was surprised and delighted to find that all the people were headed to the Summit DD event. The keynote speaker, Jason Judy, was inspiring. He told of becoming very depressed as his eyesight declined and how assistive technology and Summit DD's support have changed the quality of his life. Mr. Dohnal expressed that this was an incredibly proud moment. Mr. Dohnal stated the relationships, the degree of confidence, and the trust and value employees have in each other is amazing to witness.

Mr. Dohnal said the year ahead will be busy with a levy on the ballot, the DSP shortages, funding barriers and other challenges that will likely come up but he has every confidence the challenges will be met and overcome and the people in Summit County will be better because of the good and hardworking Summit DD staff.

There being no further business, the Board Meeting adjourned at 6:22 p.m.

Jason Dodson, Secretary