



MINUTES – work session and regular meeting
Thursday, September 23, 2021

Summit County Developmental Disabilities Board

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5:30 p.m.

The **combined work session and regular monthly meeting** of the Summit County Developmental Disabilities Board was held on Thursday, September 23, 2021 at the at the Summit DD administrative offices located at 89 East Howe Road, Tallmadge, Ohio 44278. The **work session** convened at 5:39 p.m.

BOARD MEMBERS PRESENT

Tom Quade, Board President
Tami Gaugler, Board Vice President
Allyson V. James
Dave Dohnal
Denise Ricks

BOARD MEMBERS EXCUSED

Jason Dodson, Board Secretary
Meghan Wilkinson

ALSO PRESENT

John J. Trunk, Superintendent
Lisa Kamlowsky, Assistant Superintendent
Russ DuPlain, Director of IT & Facilities
Joe Eck, Director of Labor Relations &
Risk Management
Holly Brugh, Director of SSA & EI

Billie Jo David, Dir. of Communications
& Quality
Mira Pozna, Director of Fiscal
Drew Williams, Director of Community
Supports & Development
Maggi Albright, Recording Secretary

I. AUGUST FINANCIAL STATEMENTS

Revenue in August included quarterly Title XX reimbursement of \$91,200 and \$25,700 from the sale of two vehicles. Expenditures for the month were payment of the Summit 2020 Quality of Life Project contract of \$65,000 and \$33,800 payment to Intellinetics for the digitizing project. August ended in a deficit position of \$4,625,580 and a fund balance of \$53,140,009.

The work session adjourned at 5:41 p.m.

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BOARD MEETING

The **regular monthly meeting** of the Summit County Developmental Disabilities Board convened at 5:42 p.m.

I. APPROVAL OF MINUTES

A. AUGUST 26, 2021 (combined work session and regular meeting)

RESOLUTION No. 21-09-01

Ms. James moved that the Board approve the minutes of the August 26, 2021 combined work session and regular meeting. The motion, seconded by Mrs. Ricks, was unanimously approved.

II. BOARD ACTION ITEM

A. AUGUST FINANCIAL STATEMENTS

RESOLUTION No. 21-09-02

Mrs. Ricks moved that the Board approve the August Financial Statements. The motion, seconded by Mrs. Gaugler, was unanimously approved.

III. SUPERINTENDENT'S REPORT

Superintendent Trunk gave a COVID-19 report stating there has been a slight rise in the number of positive cases, however, no significant spikes that have resulted in major strategy differences. Drew Williams and his team continue to provide financial supports as well as PPE, and test kits to providers. Information continues to be provided to families and individuals about vaccines, boosters, testing and workforce shortages. Staff are tracking the availability of day programs and transportation services; most day programs are operating at 50-60% capacity with staffing issues being a contributing factor. Superintendent Trunk thanked the provider community for their heroic work over the past fifteen months.

Superintendent Trunk distributed the outline of a plan that he and Assistant Superintendent, Lisa Kamlowsky, developed to ensure a smooth transition over the next few months as he prepares to retire. The plan is an outline of the areas of focus to which action steps have been identified. Ms. James asked about the difference between diversity focus on ELT and employee supports. Mr. Trunk replied that diversity is an important topic and is a focus at all levels in the organization.

The Ohio Department of Developmental Disabilities will be on-site in March 2022 to conduct an accreditation review. The hope is for a three-year accreditation, which is the highest level available.

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BOARD MEETING *(continued)*

III. SUPERINTENDENT'S REPORT *(continued)*

Mr. Trunk stated there will be guests at the October Board Meeting from an organization called Merakey. They will give a presentation on the services Merakey provides which takes a comprehensive approach to working with individuals with complex needs.

Mr. Trunk presented Summit DD's 2022 budget to the Social Services Advisory Board (SSAB). He thanked the Executive Leadership Team (ELT) for gathering the information needed to put the budget packet together and particularly Mira Pozna for organizing the information and presenting with him at SSAB. The budget will be presented to County Council in the next few weeks.

IV. PRESIDENT'S COMMENTS

Mr. Quade thanked the Superintendent for the transition plan outline and said the upcoming transition reflects an exciting time. The Superintendent has developed a great Executive Leadership Team who do truly exceptional work. He thanked the Superintendent and staff for their hard work and dedication.

Mr. Quade commented on the loss experienced by Board Member, Meghan Wilkinson, and her family; he asked for a moment of silence to reflect on those who are no longer with us.

There being no further business, the Board Meeting adjourned at 6:04 p.m.



Jason Dodson, Secretary