



MINUTES – combined work session and regular meeting
Thursday, December 17, 2020

Summit County Developmental Disabilities Board

MINUTES

Thursday, December 17, 2020
5:30 p.m.

The **combined work session and regular monthly meeting** of the Summit County Developmental Disabilities Board was held on Thursday, December 17, 2020 via video conference. The **work session** convened at 5:34 p.m.

BOARD MEMBERS PRESENT

Meghan Wilkinson, Board President
Tom Quade, Vice President
Tami Gaugler, Board Secretary
Dave Dohnal
Randy Briggs
Denise Ricks
Allyson V. James

ALSO PRESENT

John J. Trunk, Superintendent
Lisa Kamlowsky, Assistant Superintendent
Danyelle Conner, Director of HR
Joe Eck, Director of Labor Relations &
Risk Management
Russ DuPlain, Director of IT & Facilities
Maggi Albright, Recording Secretary

Mira Pozna, Director of Fiscal
Holly Brugh, Director of SSA & Children's
Services
Billie Jo David, Director of MUI &
Communications
Drew Williams, Director of Community
Supports & Development

I. DISPOSITION OF HOWE ROAD CAMPUS AND BATH CENTER PROPERTIES

The facilities relocation plans included meetings over the past year with representatives from the City of Tallmadge and Summit County to consider the best use of the County-owned Summit DD parcels that will be vacated upon completion of renovations at the Cuyahoga Falls and Barberton buildings. The parties have come to agreements relative to the disposition of the parcels involved, with specifics outlined in the Cooperative Agreement and associated Compensation Agreements in attachment #1. Both Summit County Council and Tallmadge City Council recently approved the Cooperative Agreement. The Howe Road campus is approximately 28 acres and consists of the Tallmadge Center, Administration building and Transportation building. It will be split into four parcels: Eastern split – Transportation area consisting of six acres; Western split – Tallmadge Center consisting of 7 acres; Ballfield split – baseball field behind Administration consisting of 3 acres; Central split – Administration building consisting of 12 acres. The County will pay Summit DD the total amount of \$1,350,000 to retain possession of the Eastern and Western split parcels.

WORK SESSION (continued)**I. DISPOSITION OF HOWE ROAD CAMPUS AND BATH CENTER PROPERTIES** (continued)

Compensation will be paid in ten equal installments of \$135,000 with the first payment being made within ten days of the execution of the Compensation Agreement. The remaining nine payments will be made annually by December 31st, commencing on December 31, 2021, with the last payment on December 31, 2029. There will be no interest paid. The County intends to use the Eastern parcel for a public safety storage and operations facility. Summit DD will have use of 4,000 square feet of storage space available in that building or elsewhere. The Western parcel is intended to be used as a regional public safety dispatch and training center. The County and the City of Tallmadge will enter into a real estate purchase agreement for the Central and Ballfield parcels for the sum of \$1.00. This will include an adjacent parcel owned by the County which is currently being used as soccer fields. Summit DD will not receive compensation for the Central or Ballfield parcels. The City intends to use the Central parcel for the purpose of economic development and job creation. Summit DD must vacate the Central parcel no later than December 1, 2022. The Ballfield parcel will be retained for recreational purposes. The Compensation Agreement for the Bath Center campus ensures that the County will use reasonable measures to market the property through its economic development efforts and that Summit DD shall receive all net proceeds from any sale for its sole use and benefit. The Cooperative Agreement and the Compensation Agreements have been recommended for approval by the November Finance & Facilities Committees.

II. SALE OF SOUTHERN CENTER PROPERTY

In July 2017 Summit DD entered into a five-year lease with Greater Summit County Early Learning Center (GSCCEL - aka: SCOPE Academy) to use the building as a public conversion school serving grades K-4. The facility has worked out well and GSCCEL would like to purchase the building for its permanent location. Selling this property aligns with Summit DD's future facilities plans. GSCCEL submitted an offer to purchase the property for \$346,000. Each party had the property appraised about a year ago with the average being \$457,000. Factoring in the value of lease payments of \$140,000 received to date by Summit DD as well as current commercial real estate market conditions, staff recommend acceptance of the offer as fair and reasonable. Sale proceeds would be added to the Permanent Improvement Fund to offset the costs of renovations to the Barberton and Cuyahoga Falls facilities. The November Finance & Facilities Committee recommend approval of the sale.

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WORK SESSION (continued)

III. 2021 SUMMIT DD ACTION PLAN

The Summit DD 2021 Action Plan details items that will be addressed in 2021 to fulfill the goals of the 2019-2021 Long Range Plan. Despite the changing landscape due to the COVID-19 pandemic, Summit DD remained on track to meet the action items outlined in the 2020 Action Plan. While some provider support initiatives shifted to supporting providers through the pandemic and plans to support staff, individuals and families in a more remote fashion were unexpected initiatives, Summit DD remained committed to its Mission and Vision. The pandemic response remains a priority in 2021 and Summit DD will continue to address the needs of those it supports. 2021 action items will be cascaded throughout the Agency with department level action plans monitored through the Performance Management System. Feedback on the 2021 Action Plan will be obtained throughout November via virtual and online methods with options for people to mail or phone in feedback as well.

Long Range Plan Goal 1: To ensure quality services while we cultivate opportunities for people to feel included.

2021 Action Items:

- Enhance multi-system collaboration to support adults and youth with intensive needs
- Collaborate with providers to support adults and youth with intensive needs
- Connect individuals to an array of residential options in the community
- Partner with providers to enhance services to individuals we support
- Support individuals, families and providers with technology

Long Range Plan Goal 2: To empower an engaged workforce that achieve the best outcomes for people we support.

2021 Action Items:

- Design and implement a Leadership Development Program
- Develop a Diversity and Inclusion Program
- Implement Performance Management System
- Implement and evaluate Telework
- Keep employees informed and engaged

Long Range Plan Goal 3: To ensure that our system is sustainable for future generations.

2021 Action Items:

- Implement facilities use plan
- Continue to refine long-term financial forecasts
- Implement Business Intelligence
- Continue to implement and monitor COVID-19 Response Plan
- Maintain staffing levels for core functions

The 2021 Action Plan has been recommended for approval by the November Services & Supports and Finance & Facilities Committees. It has also been reviewed by the HR/LR Committee.

WORK SESSION (continued)IV. **SUMMIT COUNTY FAMILY AND CHILDREN FIRST COUNCIL SERVICE REVIEW
COLLABORATIVE AGREEMENT**

Summit DD contributes funds to a shared pool which assists children and families involved in multi-systems. As required by the Ohio Revised Code (ORC), Family and Children First Councils must develop a county-specific Service Coordination Mechanism (SCM) which serves as the guiding document for coordination of services in the county. The purpose of the SCM is to streamline and coordinate existing government services for families seeking services for children birth through age 21 and to ensure that eligible families have access to service coordination. A team of professionals meet weekly to:

- Review and monitor requests for community-based services for children with multi-system needs
- Offer case consultation from a multi-system perspective to staff from any agency working with a complex youth/family
- Refer families for wraparound/service coordination
- Review individual cases that need more restrictive placement settings such as residential treatment and monitoring youth in residential treatment
- Issue recommendations and/or offer alternatives to better serve youth and families

Data from January through August 2020 includes:

- ✓ Wraparound/Service Coordination – 45 referrals accepted and opened (12 were DD involved youth)
- ✓ Case consultation – 11 referrals accepted and reviewed (2 were DD involved youth)
- ✓ Funding requests for community-based services – 33 funding requests reviewed (21 were DD involved youth) – requests included camp, safety items, sensory items, Y memberships, structured activities and mentoring
- ✓ Funding requests for out of home placement (i.e., crisis respite home, residential treatment, etc.) – 27 requests (7 were DD involved youth)

The request is to continue participation in the shared pool agreement in the amount of \$110,700 for the period January 1, 2021 through December 31, 2021. Funds from this contract will be pooled with funds from other county agencies to support various needs of children/families, including residential placements. Contributions to this collaboration in 2020 included Summit DD (\$110,700), Summit County Children's Services Board (\$171,245), Juvenile Court (\$131,084) and the ADM Board (\$145,431). In addition, this group has also received over \$500,000 in state funds to cover the increasing placement costs for eligible youth. This additional funding, along with money from the contributing agencies, has dramatically reduced custody relinquishment in Summit County. Summit DD has two staff who serve as part of the SRC and have access to bring Board-eligible cases to the committee for support and funding recommendations. Funds are available in the budget and the SCFCFC SRC Agreement has been recommended for approval by the November Services & Supports and Finance & Facilities Committees.

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WORK SESSION (continued)

V. INDOOR AIR QUALITY CONSULTANTS CONTRACT

During the COVID-19 pandemic it is critical that Summit DD support providers with implementing increased cleaning protocols. In August 2020, Summit DD contracted with Indoor Air Quality Consultants (IAQ), an Akron-based commercial cleaning and consulting company, to provide cleaning services to providers. IAQ uses an aerosol-based cleaning method that can quickly clean vehicles, homes and day programs. Summit DD has been offering this service to transportation providers, homes and day programs when people test positive for COVID-19. Summit DD would like to continue to offer this service in 2021 to support individuals and providers. The contract would be for the period January 1, 2021 through December 31, 2021 in an amount not to exceed \$100,000. Superintendent Trunk noted this is an essential service and providers and families have been satisfied with the services provided by IAQ. He stated staff gathered additional information from 4-5 other companies that offer a similar service, however, Indoor Air Quality Consultants offered the most comprehensive services for the best price. Funds are available in the budget and the November Services & Supports and Finance & Facilities Committees recommend support of a contract for these services.

VI. SUMMIT COUNTY DEPARTMENT OF JOBS & FAMILY SERVICES CONTRACT

Summit DD and the Summit County Department of Jobs & Family Services (DJFS) have had a collaborative agreement since 2013. The contract supports a dedicated DJFS worker whose sole responsibility is to assist Summit DD staff and eligible individuals with Medicaid enrollment, Medicaid waivers, food assistance programs and access to various other DJFS programs. Individuals, families and Summit DD staff have direct access to the DJFS worker and do not have to go through the Akron DJFS office for support. This allows the caseworker to address special issues and barriers that can delay Medicaid enrollment. The dedicated DJFS worker provides over 250 individuals and SSAs with support each month. The request is to enter into a contract with DJFS for the period January 1, 2021 through December 31, 2021 in an amount not to exceed \$84,000, which is an increase of \$2,000 over last years contract to cover the cost of salary increase for the dedicated worker. Reimbursement would be made to DJFS on a monthly basis. Funds are available in the budget and the DJFS contract has been recommended for approval by the November Services & Supports and Finance & Facilities Committees.

VII. NORTHEAST OHIO NETWORK CONTRACT

Summit DD contracts with Northeast Ohio Network (NEON) to act as a flow through for reimbursement of funds to individuals and families using the Family Engagement Program (FEP). These funds allow individuals ages birth-22, without Medicaid waivers, the ability to access up to \$1,800 of funding which can be used to participate in activities that enhance their lives.

WORK SESSION *(continued)*VII. **NORTHEAST OHIO NETWORK CONTRACT** *(continued)*

Activities can include summer camps, community programs, school activities, therapy, specialized equipment and technology supports. Families pay for the goods/services up front and are reimbursed for their documented expenses. The contract allows NEON to deposit the reimbursement funds directly into a parent/guardian account. To date, 516 families have accessed FEP, with the majority using funds to pay for both community-based (39) and specialized (50) camps, community classes/clubs (130), respite (70) and adaptive equipment (70). In 2020 there has been a decrease of over 150 families, specifically those accessing camp and community classes/clubs, due to COVID-19, so there could be carry-over funds that would be used next year. The request is to enter into a contract with NEON for the administration of the FEP. The contract also includes \$6,000 for annual membership dues. The contract would be for the period January 1, 2021 through December 31, 2021 in an amount not to exceed \$621,000. Funds are available in the budget and the NEON contract has been recommended for approval by the November Services & Supports and Finance & Facilities Committees.

VIII. **SUCCESS4KIDZ (S4K) CONTRACT**

Summit DD follows evidence-based early intervention (EI) model recommended by the Ohio Department of Developmental Disabilities (DODD). This model provides consultative, in-home services to families through a coaching approach. Summit DD has contracted with S4K to provide services since 2007, which includes:

- Participating in evaluations to determine eligibility for early intervention services
- Meeting weekly with Help Me Grow (HMG) service coordinators and developmental specialists (DS) to ensure families are supported by one primary service provider who is backed by a team of support professionals
- Adding OT/PT staff to the team of professionals who can serve as the primary service provider. This allows the team to select from not only the DS and speech therapist but also the OT/PT, allowing for the best fit for each family
- Providing consultative services to the Inclusion Department for children in childcare centers

In the past nine months, S4K has completed 2,039 home/telehealth visits and evaluations, which is an increase of 117 visits over the same period in 2019, acting as both the primary and secondary service provider. This is an average of 227 visits per month, which is an increase of 16 visits per month over 2019. This increase is consistent with the increase in children eligible for EI services. The recommendation is to enter into a contract with S4K for the period January 1, 2021 through December 31, 2021 in an amount not to exceed \$476,500. Costs are billed hourly at \$75/hour or \$18.75 per unit of service, which is the standard Medicaid rate. Funds are available in the budget and the S4K contract has been recommended for approval by the November Services & Supports and Finance & Facilities Committees.

WORK SESSION (continued)

IX. GARDINER CONTRACT

Summit DD uses Gardiner to provide routine and emergency maintenance on all the aging HVAC units at all facilities. The annual cost for the maintenance contract is \$49,999 for 2021, which is the same cost as 2020. Summit DD has also budgeted \$30,000 in 2021 for repairs that are outside of the maintenance contract such as non-maintainable parts (i.e., heat exchangers, ductwork, structural supports, water/steam/drain piping, wiring, replacement of obsolete equipment, etc.). This \$30,000 may be a high estimate, however, as the HVAC units age, particularly at the Administration building, there is increased risk of needing significant repairs. The combined total of the 2021 contract could not exceed \$79,999. Funds are available in the budget and the Gardiner contract has been recommended for approval by the November Finance & Facilities Committees.

X. PRIMARY SOLUTIONS CONTRACT

Summit DD uses the Gatekeeper system provided by Primary Solutions as its main application for tracking individuals served and managing billing activities. The annual license cost for Gatekeeper will be \$55,383 in 2021, which is a 2% increase over 2020. Summit DD uses OhioDD.com provided by Primary Solutions for tracking billing and utilization of services. The annual license cost for OhioDD.com will be \$9,074 in 2021, which is a 3% increase over 2020. An additional \$5,000 has also been budgeted in 2021 for customized work and training from Primary Solutions that is beyond what is included in the licensing agreements. The total amount of the 2021 contract would not exceed \$69,457. Funds are available in the budget and the Primary Solutions contract has been recommended for approval by the November Finance & Facilities Committees.

XI. SUMMIT 2020 QUALITY OF LIFE PROJECT INTERGOVERNMENTAL AGREEMENT

Summit 2020 is a collaboration between Summit County Department of Job and Family Services (DJFS), the Summit County ADM Board, Summit County Children's Services and Summit DD that has been in place since 2002 and focuses on primary indicators and initiatives that include economic stability and prosperity, early childhood, health and health disparities, older adults and government efficiencies and effectiveness. Project goals include collecting data to measure the quality of health and social services in Summit County, developing plans and goals to improve the quality of services, implementing plans to strengthen public health and social service infrastructure and strengthening collaborations between public health and social service providers and systems. Summit 2020 is a priority of County Executive Ilene Shapiro with oversight of the project delegated to the Social Services Advisory Board (SSAB). It is a priority of the Directors of the three levy funded agencies (Summit DD, ADM and CSB) to integrate more agency priorities into the Summit 2020 Plan and to assure the Plan reflects more initiatives of the three agencies.

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WORK SESSION *(continued)*

XI. **SUMMIT 2020 QUALITY OF LIFE PROJECT INTERGOVERNMENTAL AGREEMENT** *(continued)*

The contract is managed by the Summit County Combined General Health District and the request is for Summit DD to renew its funding support for two years from January 1, 2021 through December 31, 2022 for a total amount not to exceed \$65,000. Mr. Quade stated he supports this program and asked relative to indicator #4 health and health disparities, sometimes also referred to as health equity, if there are efforts to specifically gather data on the disability population. Mr. Trunk replied that there are and said those conversations have taken a back seat to the pandemic but there have been discussions around the unique challenges that people with disabilities face and the importance of making sure the community is addressing the needs. Funds are available in the budget and continued participation in the Summit 2020 Quality of Life Project has been recommended for approval by the Superintendent.

XII. **NOVEMBER FINANCIAL STATEMENTS**

In November, approximately \$519,300 in revenue for quarterly Medicaid Administrative Claims (MAC) reimbursement was received. Expenditures included grant awards to eligible providers of \$53,600, payment of \$10,100 to Indoor Air Quality Consultants for sanitization services, \$14,500 for annual licensing fees for Docuware and \$12,600 to purchase HP Elite notebooks and hardware support. November ended with a balance of \$7,557,428 and a fund balance of \$59,844,093. The fund balance is due to an unusual amount of federal pandemic support received and funds being underspent on some initiatives due to COVID-19. Mr. Quade asked if staff anticipate additional federal funds being received next year as well since the pandemic effects will last into the summer of 2021. Mrs. Pozna replied that enhanced FMAP is expected through March, but she is not sure beyond that. Mr. Trunk added that a larger share of Medicaid costs has been picked up. Utilization is lower with only about 25% of adults attending day programs so match obligation has been below forecast. The November financial statements have been reviewed by the December Finance & Facilities Committee.

The work session adjourned at 6:12 p.m.

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BOARD MEETING

The **regular monthly meeting** of the Summit County Developmental Disabilities Board convened at 6:12 p.m.

I. BOARD MEMBER CAUCUS

Ms. Wilkinson welcomed Jason Dodson as the newest Summit DD Board Member. Mr. Dodson was appointed to the Board by County Executive Ilene Shapiro/County Council to a term that commences January 1, 2021 and runs through December 31, 2024. Mr. Dodson was formerly the Chief of Staff for the County Executive's office and is currently a shareholder with Roetzel & Andress. He brings a wealth of knowledge and experience and all are excited to have him as part of the team.

II. PUBLIC COMMENT

Ms. Wilkinson read a public comment from Leslie Frank, a parent and former Summit DD staff: *I appreciate Randy Briggs' time serving on the Board and thank him for his time, knowledge and input serving as a Board Member; he will be missed. I wish Jason Dodson a warm welcome to the Board. This is a cohesive Board with a great group of people and I am looking forward to his service. Even though 2020 has been an unusual year, I appreciate the work of staff provided, especially my son's SSA who has been as helpful and accessible as ever. The Cuyahoga Falls Center auction seems to have gone smoothly and I won several items that I had bid on. I hope 2021 brings lower COVID numbers, vaccinations and a return to near normalcy. I am thankful that Summit County is blessed to have such great staff, a great Board and a great Superintendent. Merry Christmas and a safe new year.*

III. APPROVAL OF MINUTES

A. NOVEMBER 19, 2020 (combined work session and regular meeting)

RESOLUTION No. 20-12-01

Mr. Quade moved that the Board approve the minutes of the November 19, 2020 combined work session and regular meeting, as presented in attachment #13. The motion, seconded by Ms. James, was unanimously approved.

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BOARD MEETING *(continued)*

IV. BOARD ACTION ITEMS

A. DISPOSITION OF HOWE ROAD CAMPUS AND BATH CENTER PROPERTIES

RESOLUTION No. 20-12-02

Ms. James moved that the Board approve a Cooperative Agreement with the County of Summit and the City of Tallmadge, and associated Compensation Agreements, as presented in attachment #1, and that the Superintendent be authorized to take all actions necessary to carry out the transactions contemplated by said Agreements. The motion, seconded by Mr. Quade, was unanimously approved with abstention from Mr. Briggs.

B. SALE OF SOUTHERN CENTER PROPERTY

RESOLUTION No. 20-12-03

Mrs. Ricks moved that the Board approve the sale of the Southern Center property located at 1651 Massillon Road, Akron, Ohio to Greater Summit County Early Learning Center in the amount of Three Hundred Forty Six Thousand Dollars (\$346,000), as presented in attachment #2, and that the Superintendent be authorized to take all necessary steps to complete said transaction. The motion, seconded by Mr. Briggs, was unanimously approved.

C. 2021 SUMMIT DD ACTION PLAN

RESOLUTION No. 20-12-04

Mr. Briggs moved that the Board approve the 2021 Summit DD Action Plan, as presented in attachment #3. The motion, seconded by Mr. Quade, was unanimously approved.

D. SUMMIT COUNTY FAMILY AND CHILDREN FIRST COUNCIL SERVICE REVIEW COLLABORATIVE

RESOLUTION No. 20-12-05

Mr. Quade moved that the Board approve funding in an amount not to exceed One Hundred Ten Thousand Seven Hundred Dollars (\$110,700) for participation in the Summit County Family and Children First Council Shared Pool for Youth for the period January 1, 2021 through December 31, 2021, as presented in attachment #4, and that the Superintendent be authorized to execute said agreement. The motion, seconded by Mrs. Gaugler, was unanimously approved.

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BOARD MEETING *(continued)*

IV. BOARD ACTION ITEMS *(continued)*

E. INDOOR AIR QUALITY CONSULTANTS CONTRACT

RESOLUTION

No. 20-12-06

Mr. Briggs moved that the Board approve a contract with Indoor Air Quality Consultants for the period January 1, 2021 through December 31, 2021, in an amount not to exceed One Hundred Thousand Dollars (\$100,000), as presented in attachment #5, and that the Superintendent be authorized to sign said contract. The motion, seconded by Ms. James, was unanimously approved.

F. SUMMIT COUNTY DEPARTMENT OF JOBS & FAMILY SERVICES CONTRACT

RESOLUTION

No. 20-12-07

Mrs. Gaugler moved that the Board approve a contract with the Summit County Department of Jobs & Family Services to provide a dedicated caseworker for the period January 1, 2021 through December 31, 2021, in an amount not to exceed Eighty Four Thousand Dollars (\$84,000), as presented in attachment #6, and that the Superintendent be authorized to sign said contract. The motion, seconded by Mrs. Ricks, was unanimously approved.

G. NORTHEAST OHIO NETWORK CONTRACT

RESOLUTION

No. 20-12-08

Ms. James moved that the Board approve a contract with Northeast Ohio Network for the fiscal administration of the Family Engagement Program and for 2021 dues for the period January 1, 2021 through December 31, 2021, in an amount not to exceed Six Hundred Twenty One Thousand Dollars (\$621,000), as presented in attachment #7, and that the Superintendent be authorized to sign said contract. The motion, seconded by Mr. Briggs, was unanimously approved.

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BOARD MEETING (continued)

IV. BOARD ACTION ITEMS (continued)

H. SUCCESS4KIDZ CONTRACT

RESOLUTION No. 20-12-09

Mr. Quade moved that the Board approve a contract with Success4Kidz to provide consultative therapy services for the period January 1, 2021 through December 31, 2021, in an amount not to exceed Four Hundred Seventy Six Thousand Five Hundred Dollars (\$476,500), as presented in attachment #8, and that the Superintendent be authorized to sign said contract. The motion, seconded by Ms. James, was unanimously approved.

I. GARDINER CONTRACT

RESOLUTION No. 20-12-10

Mrs. Ricks moved that the Board approve expenditures with Gardiner for annual maintenance and HVAC repair costs for calendar year 2021 in an amount not to exceed Seventy Nine Thousand Nine Hundred Ninety Nine Dollars (\$79,999), as presented in attachment #9, and that the Superintendent be authorized to sign said contract. The motion, seconded by Mrs. Gaugler, was unanimously approved.

J. PRIMARY SOLUTIONS CONTRACT

RESOLUTION No. 20-12-11

Ms. James moved that the Board approve a expenditures with Primary Solutions Sixty Nine Thousand Four Hundred Fifty Seven Dollars (\$69,457), as presented in attachment #10, and that the Superintendent be authorized to sign said contract. The motion, seconded by Mrs. Gaugler, was unanimously approved.

K. SUMMIT 2020 QUALITY OF LIFE PROJECT INTERGOVERNMENTAL AGREEMENT

RESOLUTION No. 20-12-12

Mr. Briggs moved that the Board renew its funding support for the Summit 2020 Quality of Life Project and approve a two-year contract for he period January 1, 2021 through December 31, 2022, for an amount not to exceed Sixty Five Thousand Dollars (\$65,000), as presented in attachment #11, and that the Superintendent be authorized to sign said contract. The motion, seconded by Mr. Quade, was unanimously approved.

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BOARD MEETING (continued)

IV. BOARD ACTION ITEMS (continued)

L. NOVEMBER FINANCIAL STATEMENTS

RESOLUTION No. 20-12-13

Ms. James moved that the Board approve the November financial statements, as presented in attachment #12. The motion, seconded by Mrs. Ricks, was unanimously approved.

V. SUPERINTENDENT'S REPORT

A. MISCELLANEOUS UPDATES

Superintendent Trunk reported there have been 109 positive cases of COVID-19 and five deaths among the over 5,000 individuals supported by the Board. Amazing work is being done by providers and Drew Williams and his staff have done an outstanding job supporting providers in the community. Individuals with disabilities who reside in congregate settings, along with their care providers, will be among the first people to receive the COVID-19 vaccine once it becomes available.

The future facilities renovations are progressing well and Russ DuPlain continues to have discussion and meetings with staff from the County and the Cities of Cuyahoga Falls and Barberton, as well as with the Hasenstab Architect team and Summit Construction. Superintendent Trunk thanked Mr. DuPlain for taking the lead on this monumental effort.

Mr. Trunk mentioned that the 2021 Board Meeting schedule has been included in packets. The schedule reflects meetings being held on the fourth Thursday of the month, with the exception of November and December due to holidays.

Superintendent Trunk thanked Randy Briggs for his leadership, direction and service on the Board and wished him well. He stated it has been a pleasure to work with Mr. Briggs for the past seven years. Mr. Briggs has been insightful, has brought a sense of humor and he appreciates Mr. Briggs' old school approach where a handshake still means something. Mr. Briggs is a strong voice in the community and uses that voice to make sure everyone, including individuals with disabilities, is included. He thanked Mr. Briggs for all that he has done and all that he will continue to do to make Summit County a community where all are welcomed and included. Mr. Briggs stated this is not goodbye that he will continue to be involved. It has been a great twelve years and he leaves the Board stronger and has all the faith that the good work will continue. The Board is well aligned and has a unified voice. Jason Dodson will do a great job and will provide good leadership.

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BOARD MEETING (continued)

VI. PRESIDENT'S COMMENTS

A. NOMINATING COMMITTEE

Ms. Wilkinson mentioned that a nominating committee will be needed to collect a slate of Board officers for 2021; she asked Mr. Quade and Mr. Dohnal if they would be willing to serve as the Nominating Committee and reach out to Board Members to discuss 2021 Board officers; both agreed.

Ms. Wilkinson commented that 2020 has been a challenging year. She thanked everyone for their hard work and stated it has been an honor to serve on the Board for another year. Tonight is Randy Brigg's last night as a Summit DD Board Member after serving for twelve years and to say he this is a big loss for the Board is an understatement. It has been a privilege to serve with him. She thanked him for his service and for making a tremendous difference in the lives of the individuals and families supported by the Board.

VII. EXECUTIVE SESSION

RESOLUTION No. 20-12-14

Mrs. Gaugler moved that the Board enter into Executive Session in compliance with Sunshine Laws, Ohio Revised Code 121.22, Section G, Subsection (1) to consider the employment of a public employee. Upon reconvening, the Board may or may not conduct additional business. The motion was seconded by Mr. Dohnal.

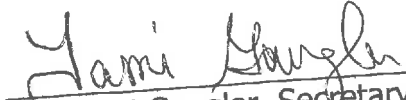
Roll call: Quade-yes, Briggs-yes, James-yes, Wilkinson-yes, Dohnal-yes, Ricks-yes and Gaugler-yes.

The regular session of the Board Meeting adjourned at 6:39 p.m.

The Board entered Executive Session at 6:42 p.m.

The Board Meeting reconvened at 7:16 p.m.

There being no further business, the Board Meeting adjourned at 7:17 p.m.


Tami Gaugler, Secretary