



MINUTES – combined work session and regular meeting
Thursday, October 22, 2020

Summit County Developmental Disabilities Board

MINUTES

Thursday, October 22, 2020

5:30 p.m.

The **combined work session and regular monthly meeting** of the Summit County Developmental Disabilities Board was held on Thursday, October 22, 2020 via video conference. The **work session** convened at 5:40 p.m.

BOARD MEMBERS PRESENT

Meghan Wilkinson, Board President
Tom Quade, Vice President
Tami Gaugler, Board Secretary
Dave Dohnal
Randy Briggs
Denise Ricks
Allyson V. James

ALSO PRESENT

John J. Trunk, Superintendent	Mira Pozna, Director of Fiscal
Lisa Kamlowsky, Assistant Superintendent	Holly Brugh, Director of SSA & Children's Services
Danyelle Conner, Director of HR	Billie Jo David, Director of MUI & Communications
Joe Eck, Director of Labor Relations & Risk Management	Maggi Albright, Recording Secretary
Russ DuPlain, Director of IT & Facilities	

I. CONSTRUCTION MANAGER AT RISK SELECTION – SUMMIT CONSTRUCTION

The Board approved the Cuyahoga Falls and Barberton facilities renovation project in December 2019 under resolution #19-12-03. In order to move forward with the design and development of the project, a construction manager at risk (CMR) is required. In May, a request for quotation (RFQ) to select the construction management firm for the CMR role was initiated with eleven responders. A review and scoring process was completed to evaluate the responders, which led to the top four firms being selected to go through the request for proposal (RFP) process. Out of the RFP process, Summit Construction as the firm that was selected as the best fit for the project. Summit DD contracted with Summit Construction in 2009 and 2010 for the original construction of the Cuyahoga Falls and Barberton facilities. Summit Construction's proposal includes demolition, construction and all related CMR services at an estimated cost of \$5,829,333. A 5% contingency of \$291,467 has been added for a total cost not to exceed \$6,120,800, which is below the budgeted amount for this portion of the project. Funds are available in the permanent improvement fund and the CMR selection of Summit Construction has been recommended for approval by the October Finance & Facilities Committee.

WORK SESSION *(continued)*

II. SUMMIT COUNTY SHERIFF CONTRACT

The request is to renew a contract with the Summit County Sheriff to provide an assigned deputy and vehicle to patrol inside and outside Summit DD sites, take initial criminal notifications and complete initial police reports for MUIs of a criminal nature. The contract also provides a detective to investigate criminal cases including conducting relevant interviews, searching for suspects, gathering evidence, obtaining warrants, grand jury/courtroom testimony and other duties based on case-specific needs. The detective coordinates with the Summit County Prosecutor's office and other law enforcement jurisdictions as needed to educate the community concerning criminal cases involving individuals with disabilities. In 2019 there were 542 cases reviewed, 120 cases opened, 14 felony arrests and 26 misdemeanor arrests. The contract would be for the period January 1, 2021 through December 31, 2021 in an amount not to exceed \$247,361.87. There is also up to \$4,000 available in the contract to purchase security for events that external entities hold at Summit DD facilities, such as Special Olympics. Superintendent Trunk stated this is a long-standing contract and great partnership. Funds are available in the budget and the contract has been recommended for approval by the September Finance & Facilities Committee.

III. SURPLUS INVENTORY

There is surplus inventory from the Cuyahoga Falls and Barberton facilities that is no longer needed or of useful value that is being requested for disposal. Some of the items listed in attachment #3 may be sold via internet auction that will be conducted by a Summit County vendor who specializes in online auctions. Any remaining items will be disposed of in an environmentally safe manner. The surplus inventory identified in attachment #3 has been recommended for disposal by the October Finance & Facilities Committee.

IV. SEPTEMBER FINANCIAL STATEMENTS

September ended in a positive position of \$14,944,726 and a fund balance of \$67,231,391. Revenue in September included \$23,061,000 for second half tax settlement and \$28,100 annual settlement from Akron Metropolitan Housing Authority for properties they own. Expenditures included \$250,000 incremental funding for the Family Engagement Program (FEP), \$9,600 in provider grant awards, \$35,800 in sanitizing efforts of provider vehicles, day program facilities and homes of individuals through a contract with In-Door Air Quality, and \$13,300 in annual maintenance agreements for computer network hardware. The September Financial Statements have been recommended for approval by the September Finance & Facilities Committee.

The work session adjourned at 5:51 p.m.

BOARD MEETING

The **regular monthly meeting** of the Summit County Developmental Disabilities Board convened at 5:51 p.m.

I. BOARD MEMBER CAUCUS

Mr. Dohnal commented on a recent OACB-sponsored seminar around implementing technology and training first responders to help identify when someone may have unique circumstances or special needs. Mr. Briggs stated that both the City of Akron and Summit County were looking into this technology, but it was put on hold while there is consideration to consolidate dispatch functions and to look into concerns relative to HIPAA around the set-up of the system.

II. APPROVAL OF MINUTES

A. SEPTEMBER 24, 2020 (combined work session and regular meeting)

RESOLUTION No. 20-10-01

Mr. Quade moved that the Board approve the minutes of the September 24, 2020 combined work session and regular meeting, as presented in attachment #5. The motion, seconded by Mrs. Ricks, was unanimously approved.

III. BOARD ACTION ITEMS

A. SUMMIT COUNTY SHERIFF CONTRACT

RESOLUTION No. 20-10-02

Ms. James moved that the Board approve a contract with the Summit County Sheriff's Office for security and criminal investigation services for the period January 1, 2021 through December 31, 2021, in an amount not to exceed Two Hundred Forty Seven Thousand Three Hundred Sixty One Dollars and Eighty Seven Cents (\$247,361.87), as presented in attachment #2, and that the Superintendent be authorized to sign said contract. The motion, seconded by Mrs. Gaugler, was unanimously approved.

B. SURPLUS INVENTORY

RESOLUTION No. 20-10-03

Mr. Briggs moved that the Board approve the disposal of surplus inventory, as identified in attachment #3. The motion, seconded by Mr. Quade, was unanimously approved.

MINUTES – combined work session and regular meeting
Thursday, October 22, 2020

BOARD MEETING *(continued)*

III. BOARD ACTION ITEMS *(continued)*

C. SEPTEMBER FINANCIAL STATEMENTS

RESOLUTION

No. 20-10-04

Mr. Dohnal moved that the Board approve the September financial statements, as presented in attachment #4. The motion, seconded by Mrs. Gaugler, was unanimously approved.

IV. SUPERINTENDENT'S REPORT

A. OACB VIRTUAL CONFERENCE AND DELEGATE ASSEMBLY

The OACB annual convention is being held virtually this year via the Zoom platform. Sessions will be offered over a three-week period; November 17th – 19th, December 1st – 3rd and December 8th – 10th between the hours of 10:00 a.m. – 2:00 p.m. Sessions are offered a la carte with a fee per credit structure. One-hour sessions will be \$25 per credit, per participant. The Delegate Assembly will be held on Wednesday, December 2nd. Mr. Briggs nominated Mr. Dohnal to be the delegate for Summit County. Other Board Members expressed agreement. Mr. Dohnal accepted. Ms. James offered to be the alternate. All agreed.

B. MISCELLANEOUS UPDATES

Superintendent Trunk announced the County Executive will be recommending Jason Dodson to County Council as a replacement to fill Randy Briggs' seat on the Board. The motion is scheduled to go before County Council on November 9th. If confirmed, Mr. Dodson's first term would be January 1, 2021 through December 31, 2024. Mr. Trunk stated he is excited about the appointment and will provide additional information to the Board in the coming months.

The Superintendent asked Board Members about their preference relative to holding Board Meetings in person, virtually or some hybrid of both. Lisa Kamlowky reviewed the legislation around virtual meetings, which expires at the end of the year, however there is likely to be an extension due to COVID-19. Ms. James said that while she misses the human element and seeing everyone in person virtual meetings have been working well so she is not in favor of meeting in person at this time. Mr. Quade stated he is in favor of continuing virtual meetings. The number of COVID-19 cases will likely increase as we enter the season where families traditionally gather. The virtual meetings also help with his schedule. He commented he prefers to explore options after the beginning of the year.

MINUTES – combined work session and regular meeting
Thursday, October 22, 2020

BOARD MEETING *(continued)*

IV. SUPERINTENDENT'S REPORT *(continued)*

B. MISCELLANEOUS UPDATES *(continued)*

Mrs. Gaugler added that if social distancing and PPE guidelines are followed, she would be ok meeting in person but is agreeable to any option. Mrs. Ricks stated she prefers to meet virtually for now due to health concerns. Mr. Dohnal remarked he would like to get things back to in-person meetings but prefers to defer the discussion for now and have meetings remain remote at this time. Mr. Briggs said due to health concerns he would not meet in person currently. Ms. Wilkinson added she is agreeable to any of the options. Mr. Trunk indicated the topic can be revisited after the beginning of the year.

The Superintendent mentioned there has been a slight increase in the number of people showing symptoms and testing positive for COVID-19 but there have been no recent deaths. The outbreaks have occurred in congregate and residential settings. About 450-500 adults have returned to day programming, which is about 30%.

Mr. Trunk stated staff do amazing things as they continue to work remotely. He is confident quality services are being delivered, just in a different way. Drew Williams and his team put together a RFP to identify new strategies for individuals with behavioral challenges. It will include specialized training to work with people who have dual diagnosis where unique interventions are needed. Staff continue to develop innovative and creative ways to support the provider community, individuals and families.

The Superintendent announced there was a tragedy a few weeks ago. A fire broke out in a Cuyahoga Falls home owned by one of Summit DD's long-time SSA staff, Cathy Smith, who died in the fire. Cathy was an employee with almost 30 years of service. She was well known and respected and very well connected to staff, individuals and families. This tragedy has hit hard and will be felt for a long time. She will be missed by so many.

Mr. Trunk complimented and thanked Donna Skoda and the Summit County Health Department for their tremendous partnership in the support they have provided in assisting the provider community with testing, PPE supplies and guidance.

An offer to purchase the Southern Center has been received from the entity that is currently leasing the facility. It is a solid offer in line with what staff hoped to get as the sale price. Negotiations are underway and the Superintendent will update the Board as more information becomes available.

MINUTES – combined work session and regular meeting
Thursday, October 22, 2020

BOARD MEETING (continued)

V. PRESIDENT'S COMMENTS

Ms. Wilkinson noted that October is Down Syndrome Awareness month, her favorite month of the year, although she celebrates Down Syndrome every day in her home. She commented that her kids started in a new school system this year, Woodridge, primarily due to the wonderful programs available for different learning needs. She said there is district-wide recognition of Down Syndrome month. She is now a proud blue and yellow Bulldogs fan. Ms. Wilkinson thanked everyone for joining the virtual meeting tonight and wished all a safe and healthy weekend.

VI. EXECUTIVE SESSION

RESOLUTION No. 20-10-05

Mrs. Gaugler moved that the Board enter into Executive Session in compliance with Sunshine Laws, Ohio Revised Code 121.22, Section G, Subsection (1) to consider the employment of a public employee. Upon reconvening, the Board may or may not conduct additional business. The motion was seconded by Mr. Dohnal.

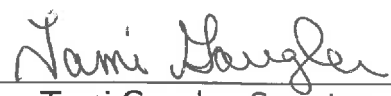
Roll call: Quade-yes, Briggs-yes, James-yes, Wilkinson-yes, Dohnal-yes, Ricks-yes and Gaugler-yes.

The regular session of the Board Meeting adjourned at 6:28 p.m.

The Board entered Executive Session at 6:30 p.m.

The Board Meeting reconvened at 6:45 p.m.

There being no further business, the Board Meeting adjourned at 6:46 p.m.



Tami Gaugler, Secretary