

MINUTES – combined work session and regular meeting
Thursday, September 24, 2020

Summit County Developmental Disabilities Board

MINUTES

Thursday, September 24, 2020
5:30 p.m.

The **combined work session and regular monthly meeting** of the Summit County Developmental Disabilities Board was held on Thursday, September 24, 2020 via video conference. The **work session** convened at 5:32 p.m.

BOARD MEMBERS PRESENT

Meghan Wilkinson, Board President
Tom Quade, Vice President
Tami Gaugler, Board Secretary
Dave Dohnal
Randy Briggs
Denise Ricks
Allyson V. Lee

ALSO PRESENT

John J. Trunk, Superintendent	Mira Pozna, Director of Fiscal
Lisa Kamlowsky, Assistant Superintendent	Holly Brugh, Director of SSA & Children's Services
Danyelle Conner, Director of HR	Billie Jo David, Director of MUI & Communications
Drew Williams, Director of Community Supports & Development	Joe Eck, Director of Labor Relations & Risk Management
Russ DuPlain, Director of IT & Facilities	
Maggi Albright, Recording Secretary	

I. SUMMIT COUNTY SHERIFF CONTRACT

The request is to renew a contract with the Summit County Sheriff to provide an assigned deputy and vehicle to patrol inside and outside Summit DD sites, take initial criminal notifications and complete initial police reports for MUIs of a criminal nature. The contract also provides a detective to investigate criminal cases including conducting relevant interviews, searching for suspects, gathering evidence, obtaining warrants, grand jury/courtroom testimony and other duties based on case-specific needs. The detective also coordinates with the Summit County Prosecutor's office and other law enforcement jurisdictions as needed to educate the community concerning criminal cases involving individuals with disabilities. In 2019 there were 542 cases reviewed, 120 cases opened, 14 felony arrests and 26 misdemeanor arrests. The contract would be for the period January 1, 2021 through December 31, 2021 in an amount not to exceed \$247,361.87. There is also up to \$4,000 available in the contract to purchase security for events that external entities hold at Summit DD facilities, such as Special Olympics. Funds are available in the budget and the contract has been recommended for approval by the September Finance & Facilities Committee.

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WORK SESSION *(continued)*

II. SUMMIT COUNTY FAMILY AND CHILDREN FIRST COUNCIL (FCFC) CONTRACT

The counties of Summit, Trumbull, Columbiana, Ashtabula and Portage applied for and received a Strong Families Safe Communities grant through the Ohio Department of Mental Health and Addiction Services. The grant is funded for two years at the rate of \$179,000 per year, which is split between the counties based on activities in each county. Through the collaborative grant project, each county will continue to provide high fidelity wrap around respite and peer support services to children and youth ages birth through 25 who have intensive needs related to intellectual/ developmental disabilities and/or behavioral health. The grant also provides funding that covers the majority of rent and utilities costs at the crisis home for children located in Summit County. In Summit County these services are currently being provided by a service coordinator hired by FCFC, via the Summit County Combined General Health District that acts as the administrative agent for the grant. Summit DD has a high rate of satisfaction with Summit County FCFC. The request is to approve a contract with Summit County FCFC in the amount of \$75,000 for the period July 1, 2020 through June 30, 2021. Funds to cover this contract will be supported by grant dollars. The Summit County FCFC contract has been recommended for approval by the September Finance & Facilities Committee.

III. AUGUST FINANCIAL STATEMENTS

August ended with a deficit of \$5,399,512 and a fund balance of \$46,887,153. Revenue for the month included quarterly Medicaid Administrative Claims reimbursement of \$373,800, reconciliation of targeted case management of \$189,300, quarterly Title XX reimbursement of \$84,000 and reimbursement of expenses associated with the Strong Families Safe Communities Grant of \$73,100. Expenditures in August included \$50,000 for the Volunteer Guardianship Program. The August Financial Statements have been recommended for approval by the September Finance & Facilities Committee.

The work session adjourned at 5:43 p.m.

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BOARD MEETING

The **regular monthly meeting** of the Summit County Developmental Disabilities Board convened at 5:43 p.m.

I. BOARD MEMBER CAUCUS

Mr. Dohnal mentioned there is a free two-day seminar offered by Ohio Attorney General, Dave Yost, office on October 20th and October 21st. The virtual seminar focuses on protecting crime victims with developmental disabilities. Some of the topics include recognizing and preventing crime against people with disabilities, forensic investigating and trauma informed approaches. The seminar is a collaboration with OACB and The Arc of Ohio.

II. APPROVAL OF MINUTES

A. AUGUST 27, 2020 (combined work session and regular meeting)

R E S O L U T I O N

No. 20-09-01

Mrs. Lee moved that the Board approve the minutes of the August 27, 2020 combined work session and regular meeting, as presented in attachment #4. The motion, seconded by Mrs. Gaugler, was unanimously approved.

III. BOARD ACTION ITEMS

A. SUMMIT COUNTY FAMILY AND CHILDREN FIRST COUNCIL CONTRACT

R E S O L U T I O N

No. 20-09-02

Mr. Briggs moved that the Board approve a contract with Summit County Family and Children First Council to provide high fidelity wrap around services for the period July 1, 2020 through June 30, 2021, in an amount not to exceed Seventy Five Thousand Dollars (\$75,000), as presented in attachment #2, and that the Superintendent be authorized to sign said contract. The motion, seconded by Mrs. Gaugler, was unanimously approved.

B. AUGUST FINANCIAL STATEMENTS

R E S O L U T I O N

No. 20-09-03

Mrs. Ricks moved that the Board approve the August financial statements, as presented in attachment #3. The motion, seconded by Mr. Briggs, was unanimously approved.

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BOARD MEETING *(continued)*

IV. SUPERINTENDENT'S REPORT

A. MISCELLANEOUS UPDATES

Staff continue to work from home with outreach to individuals and families remaining at high levels. There has been a recent spike in COVID-19 with one provider that operates a number of homes where staff travel between settings. All residents and staff have been tested with several positive results.

Superintendent Trunk commented that Summit County FCFC is searching for a new administrative agent (AA) which needs to be one of the public organizations. Mr. Trunk has been asked to consider Summit DD assuming this role. There are 3-4 staff employed by FCFC and the AA would house those staff and provide organizational and administrative support. Mr. Trunk and members of his Executive Leadership Team (ELT) will be meeting with FCFC staff to get a full understanding of what is involved. Grant and state dollars cover the majority of costs. The grant ties in with Summit DD's initiatives around early childhood and dual diagnosis. Mr. Quade stated he supports Summit DD taking on the role of AA with FCFC. He is confident staff will be able to assume the responsibilities and he thanked the Superintendent for considering the request. Mrs. Lee said she concurs with Mr. Quade's comments and noted it speaks volumes about how well-respected Summit DD is in the community. She asked what it means to be the fiscal agent. Mr. Trunk replied he will put a full profile of all the responsibilities together for the Board. Mr. Briggs stated that one of his main goals in serving on the Summit DD Board was to elevate the Agency's status in the community and make the organization a strong voice for people with disabilities and everyone in the community. He believes the Board has taken significant steps in that direction. It is an honor to be recognized and asked to take on this role.

The Summit DD 2021 Budget request was presented to the Social Services Advisory Board (SSBA) in late September; Superintendent Trunk stated he believes the meeting went well. He thanked Mira Pozna for her assistance in preparing for this important meeting. Once the SSAB approves the budget, it will then go on to County Council for review and approval.

Superintendent Trunk noted Randy Briggs' term on the Board expires at the end of this year and he will be term limited so a replacement will be needed. Mr. Trunk has submitted Jason Dodson's name to the County Executive for consideration as a potential replacement. Mr. Dodson is the former Chief of Staff for the County and about a year ago resigned to accept a position with the local law firm of Roetzel & Andress.

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BOARD MEETING *(continued)*

IV. SUPERINTENDENT'S REPORT *(continued)*

A. MISCELLANEOUS UPDATES *(continued)*

Superintendent Trunk stated Randy Briggs has been a leader on the Board and has demonstrated genuine passion and commitment to its Mission; he will be hard to replace and truly missed. Mr. Briggs mentioned he knows Jason Dodson very well and is excited about the possibility of him being a successor. He stated Mr. Dodson is knowledgeable, hard-working, has a lot of influence in the County, will fit in nicely and the Board Members and staff will enjoy getting to know him. Mr. Dohnal commented that while nobody can replace Mr. Briggs, he feels Mr. Dodson is an excellent choice. Mr. Quade added that he worked with Mr. Dodson a number of years ago and Mr. Dodson left a very positive impression; great pick. Mrs. Lee stated she has met Mr. Dodson and he left a very positive and lasting impression. The Board will be fortunate if he is appointed as part of the team and she looks forward to getting to know him better.

V. VICE PRESIDENT'S COMMENTS

Due to some technical difficulties with the Board President's audio, the Vice President was asked to make closing remarks. Mr. Quade, who is also the Geauga County Health Commissioner, mentioned that flu season is right around the corner and encouraged everyone to remember that measures that reduce the spread of COVID-19 also reduce the spread of the flu. He encouraged everyone to get flu shots and continue to be diligent in sanitation efforts.

There being no further business, the Board Meeting adjourned at 6:15 p.m.



Tami Gaugler, Secretary