

MINUTES – combined work session and regular meeting
Thursday, February 27, 2020

Summit County Developmental Disabilities Board

MINUTES

Thursday, February 27, 2020
5:30 p.m.

The **combined work session and regular monthly meeting** of the Summit County Developmental Disabilities Board was held on Thursday, February 27, 2020 at the Summit DD administrative offices located at 89 East Howe Road, Tallmadge, Ohio 44278. The **work session** convened at 5:31 p.m.

BOARD MEMBERS PRESENT

Meghan Wilkinson, Board President
Tom Quade, Vice President
Tami Gaugler, Board Secretary
Dave Dohnal

BOARD MEMBER EXCUSED

Randy Briggs
Allyson V. Lee
Denise Ricks

ALSO PRESENT

John J. Trunk, Superintendent
Lisa Kamlowsky, Assistant Superintendent
Holly Brugh, Director of SSA & Children's
Service
Mira Pozna, Director of Fiscal
Russ DuPlain, Director of IT &
Facilities

Joe Eck, Director of Labor Relations &
Risk Management
Billie Jo David, Director of MUI &
Communications
Drew Williams, Director of Community
Supports & Development
Maggi Albright, Recording Secretary
and others

I. JANUARY FINANCIAL STATEMENTS

January ended with a deficit of \$2,157,519 and a fund balance of \$50,129,146. Financial statements will continue to reflect deficit spending until the first property tax settlement is received, which is anticipated in March or April. January was a premium holiday for health insurance benefits, realizing a cost benefit of about \$370,000. Mrs. Wilkinson asked when the \$1.5 million dollars upfront costs will be recovered. Mr. Trunk replied costs will be recovered in four premium holidays, or two years. There have been two premium holidays so far and there are two more to get to the \$1.5 million dollars. Expenditures for the month included \$40,700 for new IT hardware, \$55,100 for annual licensing, maintenance and support of IT applications and \$13,300 for printing management software. The January Financial Statements have been recommended for approval by the February Finance & Facilities Committee.

The work session adjourned at 5:34 p.m.

MINUTES – combined work session and regular meeting
Thursday, February 27, 2020

BOARD MEETING

The **regular monthly meeting** of the Summit County Developmental Disabilities Board convened at 5:34 p.m.

I. PUBLIC COMMENT

Shellie Blevins, a Summit DD employee, reminded everyone about the Special Olympics fundraiser basketball game between the Weaver Warriors and Summit DD staff. The game will take place on Saturday, March 14th at 6:00 p.m.

Leslie Frank, a parent and former Summit DD employee, mentioned she recently saw a commercial on TV featuring a lady with Downs Syndrome and that it is nice to see people with disabilities appearing in ads. Ms. Frank also expressed her appreciation that SSA staff are flexible relative to meeting locations. She congratulated Danyelle Conner on her recent contract renewal. Ms. Frank thanked the Superintendent and the Board for the good work being done.

II. APPROVAL OF MINUTES

- A. JANUARY 23, 2020 (annual organizational meeting and combined work session and regular meeting)

RESOLUTION **No. 20-02-01**

Mrs. Gaugler moved that the Board approve the minutes of the January 23, 2020 annual organizational meeting and combined work session and regular meeting, as presented in attachment #3. The motion, seconded by Mr. Quade, was unanimously approved.

III. BOARD ACTION ITEMS

- A. FINANCE & FACILITIES COMMITTEE

1. JANUARY 2020 FINANCIAL STATEMENTS

RESOLUTION **No. 20-02-02**

Mr. Quade moved that the Board approve the January 2020 Financial Statements, as presented in attachment #2. The motion, seconded by Mrs. Gaugler, was unanimously approved.

MINUTES – combined work session and regular meeting
Thursday, February 27, 2020

BOARD MEETING (continued)

IV. SUPERINTENDENT'S REPORT

A. SUPERINTENDENT'S STAFF RECOGNITION AWARD

The Superintendent's Staff Recognition Award is presented to Summit DD staff who really stand out for making a difference in the lives of people with disabilities. Superintendent Trunk presented the award to Randall Huber, Investigative Analyst. Randall has worked in the developmental disabilities field since 2005. He has worked in residential services and as a Service and Support Administrator (SSA) and an Investigative Agent (IA) in Stark County. Randall began working at Summit DD in 2010 as an IA and has been in a management position in the MUI Department for the past five years. Randall has trained hundreds of staff as well as over 300 local law enforcement and first responders throughout the county. This has created the opportunity for increased collaborative efforts. Captain Rich Paolucci, Summit County Sheriff's Training Bureau Commander, recently submitted a letter of recognition about the 30-week training that Randall provided along with Deputy Matt Petroc and Detective Joe Storad. Randall is also recognized as an expert in the field for analyzing data such as trends and patterns. Mr. Huber thanked the Superintendent for the award and commented that he is not doing this work alone; Deputy Petroc and Detective Storad have been a great help and he is excited to continue working with them to train additional law enforcement personnel. He thanked the Board for approving the contract with the Sheriff's office and noted this groundbreaking work could not happen without this collaborative effort. Mrs. Wilkinson thanked Randall for the great work he is doing and agreed that the Sheriff's contract is money well spent.

B. MISCELLANEOUS UPDATES

Mr. Trunk stated that relative to the Board hiring an architect for the facilities renovation project, staff have been working with a local law firm that specializes in construction projects and a conflict in the law has been discovered. While boards have the authority under the Ohio Revised Code (ORC) to establish a relationship without going through the bidding process, there is an attorney general opinion that suggested additional steps may be needed. Mr. Trunk said staff are looking at the process and will continue to work with the law firm to ensure compliance. Mr. Quade commented that due diligence is the best insurance and it is the responsible thing to do.

DODD Director Davis visited Summit DD again recently and there were good discussions around the use of capital dollars for housing, which are mostly connected to single family homes. There is a need for flexibility around multi-unit housing and the Director has already assigned one of his staff to work with Summit DD staff on this issue.

MINUTES – combined work session and regular meeting
Thursday, February 27, 2020

BOARD MEETING *(continued)*

IV. SUPERINTENDENT'S REPORT *(continued)*

B. MISCELLANEOUS UPDATES *(continued)*

There was also discussion with the Director around managing the number of provider approvals. A group of superintendents met with the Director and he assigned his chief legal council to work together on the certification process.

Summit DD is continuing to provide information and guidance to stakeholders about the importance of participating in the 2020 Census process.

Mr. Trunk noted that Summit County has a very active Family and Children First Council (FCFC) and staff work with that group to explore additional strategies for working with multi-system youth.

Staff had a good meeting with the Executive Director of the ADM Board about continuing collaboration for adults who receive services from both agencies.

Mr. Trunk thanked Tom Quade for meeting with him and Dr. Mary Ann Devine of Kent State University (KSU) to discuss more inclusive opportunities for people with disabilities relative to health and fitness activities in the community. KSU is putting together a grant to break down physical, attitudinal and system barriers that exist.

Mr. Trunk reminded everyone that March is DD Awareness Month, which will be kicked off on March 2nd by encouraging all to wear orange for inclusion. The County Executive issued a proclamation declaring March 2nd DD Awareness Day in Summit County and she will present it at the Akron Zoo on March 2nd. The Akron Zoo and Summit DD have partnered and anyone wearing orange on March 2nd will receive free admission to the zoo. Staff will also have sensory areas and developmental screenings that day at the zoo. There are a variety of additional activities planned throughout the month, ending with Summit DD's Appreciation Breakfast on March 25th.

V. PRESIDENT'S COMMENTS

Ms. Wilkinson thanked Russ DuPlain for the IT in-service stating that she learned a lot and appreciates the information. She also thanked Randall Huber for his service, the important trainings he is conducting and congratulated him on the award.

Mrs. Wilkinson mentioned that March 21st is World Down Syndrome Day. She also said that Lincoln Elementary School put out an all call to parents to welcome a new service dog to the school. The all call was made by a child who uses an augmented device. She said it's these types of little things that have a big impact and make a huge difference. Mrs. Wilkinson stated that Summit DD has amazing staff and she always looks forward to seeing what they will do next.

MINUTES – combined work session and regular meeting
Thursday, February 27, 2020

BOARD MEETING *(continued)*

VI. EXECUTIVE SESSION

RESOLUTION

No. 20-02-04

Mrs. Gaugler moved that the Board enter into Executive Session in compliance with Sunshine Laws, Ohio Revised Code 121.22, Section G, Subsection (4) to discuss collective bargaining matters. Upon reconvening, the Board may or may not conduct additional business. The motion was seconded by Mr. Dohnal.

Roll call: Quade-yes, Wilkinson-yes, Dohnal-yes, and Gaugler-yes.

The regular session of the Board Meeting adjourned at 5:59 p.m.

The Board entered Executive Session at 6:05 p.m.

The Board Meeting reconvened at 6:15 p.m.

VII. ADDITIONAL ACTION ITEM

A. WWSA LABOR CONTRACT

RESOLUTION

No. 20-02-05

Mrs. Gaugler moved that the Board approve the Tentative Agreement dated February 20, 2020 between Summit DD and Weaver Workshop Support Administration for an agreement effective January 1, 2020 through December 31, 2022. The motion, seconded by Mr. Quade, was unanimously approved.

There being no further business, the Board Meeting adjourned at 6:17 p.m.


Tami Gaugler, Secretary