

MINUTES – combined work session and regular meeting  
Thursday, September 26, 2019

## Summit County Developmental Disabilities Board

# MINUTES

Thursday, September 26, 2019  
5:30 p.m.

The **combined work session and regular monthly meeting** of the Summit County Developmental Disabilities Board was held on Thursday, September 26, 2019 at the Summit DD administrative offices located at 89 East Howe Road, Tallmadge, Ohio 44278. The **work session** convened at 5:30 p.m.

### Board Members Present

Meghan Wilkinson, Board President  
Denise Ricks, Board Vice President  
Randy Briggs  
Tom Quade  
Dave Dohnal  
Tami Gaugler

### Board Member Excused

Allyson V. Lee, Board Secretary

### ALSO PRESENT

John J. Trunk, Superintendent  
Lisa Kamlowky, Assistant Superintendent  
Russ DuPlain, Director of IT and  
Facilities  
Danyelle Conner, Director of HR  
Mira Pozna, Director of Fiscal  
Maggi Albright, Recording Secretary

Joe Eck, Director of Labor Relations &  
Risk Management  
Holly Brugh, Director of SSA & Children's  
Services  
Drew Williams, Director of Community  
Supports & Development  
and others

## I. AUGUST FINANCIAL STATEMENTS

August ended with a deficit of \$10,918,319. Revenue in August included an annual settlement from Akron Metropolitan Housing Authority (AMHA) for properties it owns in the amount of \$24,300; quarterly Title XX reimbursement of \$64,100; multi-system youth grant quarterly reimbursement of \$49,900; and Part C Child Find Grant reimbursement of \$44,300. Expenditures in August included payment to the Ohio Department of Developmental Disabilities (DODD) of \$6,142,500 for quarterly waiver match and payment to ComDoc in the amount of \$79,600 for customized technical support. August ended with a fund balance of \$39,801,944. The August Financial Statements have been recommended for approval by the September Finance & Facilities Committee.

The work session adjourned at 5:32 p.m.

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## **BOARD MEETING**

The **regular monthly meeting** of the Summit County Developmental Disabilities Board convened at 5:32 p.m.

### **I. BOARD MEMBER CAUCUS**

Mr. Briggs announced that he intends to propose a resolution tonight to endorse the Alcohol, Drug Addiction & Mental Health Services (ADM) Board Issue #14 in support of its Levy. The ADM Board staff were very helpful when the Summit DD Board had a Levy on the ballot and there is a great need for Levy agencies to work together since all collaborate for the betterment of the community. Superintendent Trunk added that the ADM Board has been a good collaborative partner and there is a strong working relationship between the two agencies. The Levy is a six-year renewal of an existing 2.95 mil Levy, which makes up 78% of the ADM Board's budget. The passage of this Levy is critical to the continuation of programs and services. Mr. Trunk thanked the Board for the endorsement.

### **II. PUBLIC COMMENT**

Leslie Frank, a parent and former Summit DD staff, asked for an update regarding the sale of the Bath Center. Mr. Trunk responded that there has been interest in the property but it has not materialized into an offer. Staff are working with the County on legislation that may lead to having the property listed and hopefully sold. Ms. Frank noted that Summit Housing Development Corporation (SHDC) has moved its offices out of the Cuyahoga Falls Center and asked if this is in preparation for Summit DD to occupy the building. She stated she attended the Cuyahoga Falls City Council Meeting and was pleased that Council approved plans for additional parking. Mr. Trunk replied that SHDC has relocated to new offices. He also thanked Ms. Frank for her support.

Jordan English, a Summit DD Behavior Support SSA, remarked that he has the opportunity to work with SSAs and other staff to help the Agency be the best it can be. He stated that management listen to staff and respond, which makes people feel valued and respected and he appreciates this level of support. He commented on the Agency's core value of innovation and noted that Summit DD is a leader in this area. Mr. English said he feels fortunate to work for Summit DD and thought the Board might want to hear this perspective. Mrs. Wilkinson thanked Mr. English for his comments and also thanked staff for all that they do for the individuals and families the Board supports; it helps to build a strong community. Mr. Quade added that he has served on many boards over the years and he rarely hears staff talk about how good things are working. It validates the feeling that Summit DD is an amazing place with wonderful people who are doing incredible work.

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## **BOARD MEETING (continued)**

### III. APPROVAL OF MINUTES

#### A. AUGUST 22, 2019 (combined work session and regular meeting)

##### R E S O L U T I O N

##### No. 19-09-01

Mr. Briggs moved that the Board approve the minutes of the August 22, 2019 combined work session and regular meeting, as presented in attachment #2. The motion, seconded by Mr. Quade, was unanimously approved.

### IV. BOARD ACTION ITEMS

#### A. OTHER

##### 1. ENDORSEMENT OF ADM BOARD LEVY

##### R E S O L U T I O N

##### No. 19-09-02

Mr. Briggs moved that whereas the Summit County Alcohol, Drug Addiction & Mental Health Services Board provides critical education, programs and supports to Summit County residents; and

Whereas the ADM Board is seeking a renewal of its current Levy that funds the majority of services in our community;

Therefore be it resolved that the Summit County Developmental Disabilities Board does hereby endorse the ADM Board Issue #14 ballot initiative appearing on the November 2019 ballot, and further authorizes the Superintendent to sign any documents necessary to communicate said endorsement. The motion, seconded by Mr. Quade, was unanimously approved.

#### B. FINANCE & FACILITIES COMMITTEE

##### 1. AUGUST FINANCIAL STATEMENTS

##### R E S O L U T I O N

##### No. 19-09-03

Mr. Quade moved that the Board approve August Financial Statements, as presented in attachment #1. The motion, seconded by Mrs. Ricks, was unanimously approved.

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## **BOARD MEETING** *(continued)*

### V. SUPERINTENDENT'S REPORT

Superintendent Trunk thanked Lisa Kamlowsky and Mira Pozna for presenting Summit DD's 2020 budget to the Social Services Advisory Board's (SSAB) Budget & Levy Review Committee. The full SSAB subsequently approved the budget and the next step is for the budget to be presented to County Council on November 18<sup>th</sup>.

Mr. Trunk stated that discussions and planning around the use of the Cuyahoga Falls Center have been ongoing for several years. He announced that Cuyahoga Falls City Council took official action to purchase property adjacent to the Cuyahoga Falls Center, which secures additional parking needed for staff to occupy that building. The Cuyahoga Falls and Barberton Centers will be used to transition staff from the Howe Road campus. Mr. Trunk noted there has been great support from Mayor Walters of Cuyahoga Falls and his staff. He credits Lisa Kamlowsky, Russ DuPlain and Mira Pozna for assisting in putting a plan together. Mr. Trunk noted that staff have also been working with Mayor Kline of Tallmadge relative to future use of the Howe Road campus.

Mr. Trunk advised that DODD Director Jeff Davis was in the county this past Friday on other business and he and his leadership team had the opportunity to meet and review several topics of state-wide interest. Drew Williams and Holly Brugh talked about person centered planning, along with some initiatives and collaborative partnerships. The Director offered to include both on some state-wide committees. Summit DD does some things very well and staff are excited to share information with others. Mr. Trunk thanked Tom Quade, who also attended the meeting. Mr. Quade spoke about health disparities among the disabled population and made a connection between shaping policies state-wide and helping people get the supports they need. Mr. Quade commented that the Director was clearly impressed with the work being done in Summit County and that the Director considers Summit DD to be a leader in the state. Public health needs to look across the entire spectrum. Health departments and DD Boards could partner with a shared mission. Mr. Trunk noted the Director committed to sharing conversations with his cabinet and the Director of Health. Mr. Trunk mentioned he also talked with the Director around Social Security and Medicaid eligibility relative to retirement for people with disabilities. There is currently an unintended consequence that can negatively impact retirement benefits. The Director was very interested and said he would have his staff work on this issue. This is an issue that will take time, however, since it is a nation-wide issue and legislation may need to be updated.

Mr. Trunk advised that staff are beginning to build the 2020 Action Plan around the three major goals of: ensuring quality services, empowering an engaged workforce and ensuring sustainability. A draft should be submitted to the Board in November, public hearings will be held in early December and Board approval of the Plan will be requested at the December Board Meeting.

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## **BOARD MEETING** *(continued)*

### VI. PRESIDENT'S COMMENTS

#### A. NOMINATING COMMITTEE

Mrs. Wilkinson indicated that she would like Board Members to start thinking about leadership for next year. She asked Dave Dohnal if he would serve as the Nominating Committee. Mr. Dohnal accepted.

Mrs. Wilkinson said she read something the other day that struck her....

*You cannot get through a single day without making a difference and you have to decide what kind of difference you want to make.* She stated that sharing your passion makes a difference and urged everyone to keep working hard and striving to be better and to make a difference and know that each person is appreciated.

### VII. EXECUTIVE SESSION

#### R E S O L U T I O N

##### No. 19-09-04

Mrs. Ricks moved that the Board enter into Executive Session in compliance with Sunshine Laws, Ohio Revised Code 121.22, Section G, Subsection (1) to consider the employment of public employees. Upon reconvening, the Board may or may not conduct additional business. The motion was seconded by Mr. Dohnal.

Roll call: Briggs-yes, Quade-yes, Wilkinson-yes, Ricks-yes, Gaugler-yes, and Dohnal-yes.

The regular session of the Board Meeting adjourned at 5:56 p.m.

The Board entered Executive Session at 6:01 p.m.

The Board Meeting reconvened at 6:07 p.m.

### VIII. ADDITIONAL ACTION ITEMS

#### A. EMPLOYMENT CONTRACT – HOLLY BRUGH

#### R E S O L U T I O N

##### No. 19-09-05

Mr. Quade moved that the Board approve a contract of employment for Holly Brugh, Director of Service & Support Administration and Children's Services, for the period January 3, 2020 through January 2, 2022. The motion, seconded by Mr. Briggs, was unanimously approved.

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## **BOARD MEETING** *(continued)*

### VIII. ADDITIONAL ACTION ITEMS *(continued)*

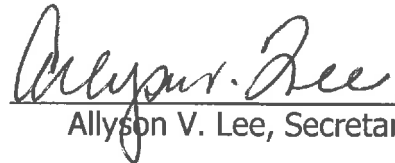
#### B. EMPLOYMENT CONTRACT – RUSS DUPLAIN

##### RESOLUTION

No. 19-09-06

Mrs. Ricks moved that the Board approve a contract of employment for Russ DuPlain, Director of IT and Facilities, for the period January 3, 2020 through January 2, 2022. The motion, seconded by Mrs. Gaugler, was unanimously approved.

There being no further business, the Board Meeting adjourned at 6:08 p.m.

  
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Allyson V. Lee, Secretary