

MINUTES – combined work session and regular meeting
Thursday, October 25, 2018

Summit County Board of Developmental Disabilities

MINUTES

Thursday, October 25, 2018
5:30 p.m.

The **combined work session and regular monthly meeting** of the Summit County Developmental Disabilities Board was held on Thursday, October 25, 2018 at the Summit DD administrative offices located at 89 East Howe Road, Tallmadge, Ohio 44278. The **work session** convened at 5:30 p.m.

BOARD MEMBERS PRESENT

Randy Briggs, Board President
Meghan Wilkinson, Board Vice President
Denise Ricks, Board Secretary
Tom Quade
Allyson V. Lee
Dave Dohnal
Tami Gaugler

ALSO PRESENT

John J. Trunk, Superintendent
Lisa Kamlowky, Assistant Superintendent
Holly Brugh, Director of SSA & Children's Services
Drew Williams, Director of Community Supports & Development

Joe Eck, Director of Labor Relations & Risk Management
Billie Jo David, Director of MUI & Communications
Mira Pozna, Director of Fiscal
Maggi Albright, Recording Secretary and others

I. SUMMIT DD 2019-2021 LONG RANGE PLAN

Summit DD's current Long Range Plan (LRP) expires at the end of 2018. The Plan explains the Board's role in building an all-inclusive community, creating opportunities for every individual. The new three-year LRP will take effect in 2019 and coincides with the Board's final transition from being a direct service provider. This is the first Plan in fifty years where Summit DD won't be a provider of services. The LRP lays the foundation for the next generation of disability services in Summit County and outlines the Board's Mission, Vision and Values and identifies goals of the Agency from 2019-2021. Feedback for the LRP was gathered from parents/guardians, employees, providers, taxpayers, census trends and patterns and review of long term financial models. Language in the LRP was updated to reflect feedback that was received. The Board's Mission was updated to reflect Summit DD's role and responsibility to the individual rather than emphasizing services. The Vision statement was updated to more clearly articulate the vision for the community the Agency serves. The Values were updated to reflect the commitment of Summit DD's employees to people supported, each other and the community.

MINUTES – combined work session and regular meeting
Thursday, October 25, 2018

WORK SESSION *(continued)*

I. SUMMIT DD 2019-2021 LONG RANGE PLAN *(continued)*

The goals identified in the LRP are:

- Ensure quality services while we cultivate opportunities for people to feel included.
 - ✓ Build meaningful relationships with people we support to shape person-centered outcomes
 - ✓ Ignite the community as a natural support
 - ✓ In partnership with our provider community, build a culture in the direct service professional community that is committed to achieving people's outcomes
- Empower an engaged workforce that achieve the best outcomes for people we support.
 - ✓ Foster a culture that reflects our core values
 - ✓ Build work systems that support organizational performance excellence
- Ensuring that our system is sustainable for future generations.
 - ✓ Maximize alternative revenue streams
 - ✓ Ensure that the allocation of local resources are aligned to outcomes that move us closer to our Mission and Vision
 - ✓ Right size our facilities to meet future needs

The 2019-2021 LRP has been recommended for approval by the September HR/LR, Services & Supports and Finance & Facilities Committees.

II. SEPTEMBER FINANCIAL STATEMENTS

The third quarter ended in a positive position of \$9,961,252 at the end of September and a fund balance of \$60,508,509. Revenue for the month included second half tax settlement of \$21,833,000. Expenditures included payments to providers participating in the TANF Summer Youth Program of \$26,900. Fuel usage and vehicle repairs are trending low due to the transition out of transportation services happening faster than anticipated.

The work session adjourned at 5:38 p.m.

MINUTES – combined work session and regular meeting
Thursday, October 25, 2018

BOARD MEETING

The **regular monthly meeting** of the Summit County Developmental Disabilities Board convened at 5:38 p.m.

I. BOARD MEMBER CAUCUS

Mrs. Gaugler stated she recently attended a community legal aid event and observed participants at the event commenting positively on the summer youth employment programs offered in Summit County. Some of the people indicated they are going to try and replicate the partnerships and model a program after the programs Summit DD has created. Mr. Trunk commented that Drew Williams and his team have done a fantastic job with the summer youth work programs.

Mrs. Lee mentioned she was at the Children's Services Board (CSB) recently picking up levy information for distribution. CSB's community relations staff was sharing information and commented that CSB got many of their levy campaign ideas from Summit DD and indicated that CSB consulted with Summit DD staff on strategies for running an effective levy campaign, ideas for literature, fundraisers, etc. and indicated many pointers were taken from Summit DD's experiences with successful levy passage.

Mr. Quade shared that Marion County's Developmental Disabilities Board held a kickball game with individuals served and community members. The event brought many people together and it may be something to consider in the future.

II. PUBLIC COMMENT

Leslie Frank, a parent and Summit DD staff, commented that she has had the opportunity to visit a number of provider sites where people have transitioned and will be visiting two additional sites tomorrow. She commented that people seem happy and adjusting very well to the transition. She thanked management for providing this opportunity. Ms. Frank also thanked Lynn Sargi for conducting informational insurance benefits meetings or staff; she believes it will be very helpful. Ms. Frank commented how helpful the IT Department has been troubleshooting various issues. Ms. Frank mentioned a recent article in the Akron Beacon Journal reporting on a community member who educates the public about people with disabilities and using people first language. Mrs. Wilkinson added that she knows the mother referenced in the article and stated she is a wonderful advocate. Mrs. Wilkinson and this mother addressed first year medical students about using people first language and referring to individuals as people and not a diagnosis. It is the sixth time Mrs. Wilkinson has had the opportunity to speak with medical students and she believes it makes a significant impact.

MINUTES – combined work session and regular meeting
Thursday, October 25, 2018

BOARD MEETING *(continued)*

III. APPROVAL OF MINUTES

A. SEPTEMBER 27, 2018 (combined work session and regular meeting)

R E S O L U T I O N

No. 18-10-01

Mrs. Wilkinson moved that the Board approve the minutes of the September 27, 2018 combined work session and regular meeting, as presented in attachment #3. The motion, seconded by Mr. Quade, was unanimously approved.

IV. BOARD ACTION ITEMS

A. FINANCE & FACILITIES COMMITTEE

1. SEPTEMBER FINANCIAL STATEMENTS

R E S O L U T I O N

No. 18-10-02

Mrs. Lee moved that the Board approve the September Financial Statements, as presented in attachment #2. The motion, seconded by Mr. Quade, was unanimously approved.

B. SERVICES & SUPPORTS COMMITTEE

1. SUMMIT DD 2019-2021 LONG RANGE PLAN

R E S O L U T I O N

No. 18-10-03

Mr. Quade moved that the Board approve Summit DD's 2019-2021 Long Range Plan, as presented in attachment #1. The motion, seconded by Mrs. Ricks, was unanimously approved.

V. SUPERINTENDENT'S REPORT

A. MISCELLANEOUS UPDATES

Mr. Trunk congratulated staff who participated in the All Agency In-Service on October 15th at Quaker Station. Over 60 staff were recognized for their years of service; 6 staff for 20 years, 2 staff with 25 years, and 4 staff with 30 years. This event is a great opportunity for staff to come together.

MINUTES – combined work session and regular meeting
Thursday, October 25, 2018

BOARD MEETING *(continued)*

V. SUPERINTENDENT'S REPORT *(continued)*

A. MISCELLANEOUS UPDATES *(continued)*

Mr. Trunk mentioned that he met with the Weaver Industries Board at a Retreat and gave a general overview of the system landscape, what the future of the system may look like and discussed the future role of providers.

Mr. Trunk thanked Drew Williams and the Quality Assurance staff and others who have assisted in preparing the Agency for the Ohio Department of Developmental Disabilities (DODD) accreditation review which will occur onsite January 29th, 30th and 31, 2019. The goal is a three-year certification, which is the longest available.

We are pleased to announce that Allyson V. Lee has agreed to serve another term on the Summit DD Board. Mrs. Lee is currently serving in an unexpired term, which ends December 31, 2018. The request for reappointment to a new four-year term has been submitted to Probate Judge Stormer with a response expected in the next few weeks.

Mr. Trunk noted he provided a letter of support for Kent State University's grant that will be based around increasing the health and fitness of people with disabilities using virtual reality technology as a way to increase activity and help people overcome barriers.

At the Ohio Association of County Boards of Developmental Disabilities (OACB) Delegate Assembly in November there will be a resolution related to an increase of annual dues for county board membership. Dues have not been updated since 2007. If the resolution passes, Summit DD will experience an increase in dues effective 2019.

Mr. Trunk stated that DODD Director Martin reported some progress in the Ball v. Kasich lawsuit and it may come to resolution before the end of the year.

Mr. Trunk congratulated Drew Williams and his team for being selected to participate in a provider partnership pilot program intended to enhance and develop best practices for providers across the State of Ohio. DODD recognized Summit DD for the work we have been doing around provider relations and asked us to help develop a prototype to be used in other counties. Mr. Trunk stated he is very proud that Summit County has been selected.

MINUTES – combined work session and regular meeting
Thursday, October 25, 2018

BOARD MEETING (continued)

VI. PRESIDENT'S COMMENTS

Mr. Briggs stated this is the last Board Meeting before the election and he encouraged everyone to get out and vote. Remind relatives, friends and everyone you know not to take your right to vote for granted; exercise your right to vote.

VII. EXECUTIVE SESSION

RESOLUTION **No. 18-10-04**

Mrs. Ricks moved that the Board enter into Executive Session in compliance with Sunshine Laws, Ohio Revised Code 121.22, Section G, Subsection (1) to consider the employment of a public employee. Upon reconvening, the Board may or may not conduct additional business. The motion was seconded by Mr. Dohnal.

Roll call: Quade-yes, Wilkinson-yes, Lee-yes, Gaugler-yes, Briggs-yes, Dohnal-yes and Ricks-yes.

The regular session of the Board Meeting adjourned at 6:00 p.m.

The Board entered Executive Session at 6:05 p.m.

The Board Meeting reconvened at 6:15 p.m.


VII. ADDITIONAL ACTION ITEM

A. EMPLOYMENT CONTRACT EXTENSION – LYNN SARGI

RESOLUTION **No. 18-10-05**

Mrs. Gaugler moved that the Board approve a contract of employment for Lynn Sargi, Director of Human Resources, for the period February 21, 2019 through February 20, 2021. The motion, seconded by Mr. Dohnal, was unanimously approved.

There being no further business, the Board Meeting adjourned at 6:16 p.m.


Denise Ricks, Secretary