

MINUTES – combined work session and regular meeting
Thursday, July 26, 2018

Summit County Board of Developmental Disabilities

MINUTES

Thursday, July 26, 2018
5:30 p.m.

The **combined work session and regular monthly meeting** of the Summit County Developmental Disabilities Board was held on Thursday, July 26, 2018 at the Summit DD administrative offices located at 89 East Howe Road, Tallmadge, Ohio 44278. The **work session** convened at 5:35 p.m.

BOARD MEMBERS PRESENT

Randy Briggs, Board President
Meghan Wilkinson, Board Vice President
Denise Ricks, Board Secretary
Dave Dohnal
Allyson V. Lee
Tom Quade
Tami Gaugler

ALSO PRESENT

John J. Trunk, Superintendent
Billie Jo David, Director of Communications
& MUI
Russ DuPlain, Director of IT, Records &
Facilities
Drew Williams, Director of Community
Supports & Development

Joe Eck, Director of Labor Relations &
Risk Management
Lynn Sargi, Director of HR
Holly Brugh, Director of SSA & Children's
Services
Maggi Albright, Recording Secretary
and others

I. SUMMIT DD 2019 BUDGET REQUEST

The 2019 Summit DD budget requires Board approval prior to submission to the Social Services Advisory Board (SSAB) and County Council. The 2019 Budget request is in the amount of \$69,877,409 for the Operating Fund, \$157,980 for the Gifts and Donations Fund and \$729,405 for the Permanent Improvement Fund. The 2019 projected revenue is \$66,668,418, which is 1.7% higher than the 2018 budget due to anticipation of an extra cost report audit settlement which helps offset the loss of Medicaid reimbursements due to the transition out of direct services. Reimbursements include approximately \$2.6 million dollars in state subsidy, about \$4.5 million dollars in targeted case management (TCM), \$1.5 million dollars in Medicaid Administrative Claims (MAC) and \$4.8 million dollars in cost report settlements.

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WORK SESSION *(continued)*

I. SUMMIT DD 2019 BUDGET REQUEST *(continued)*

Grants are increased as a result of Holly Brugh securing a \$200,000 grant for multi-system youth and a slight increase in the Help Me Grow (HMG) appropriation. The 2019 request for operating expenditures is projected to be \$68,877,409, which is relatively flat in comparison to the 2018 budget. Net revenues and expenditures result in deficit spending of approximately \$3.2 million dollars. The 2019 budget for salaries is projected at approximately \$2.7 million dollars less than 2018 due to a net reduction of 116.50 FTEs versus the 2018 budget and is the effect of closing the Ellet, Tallmadge, Cuyahoga Falls and Barberton Centers and the Dream Out Loud Studio. A reduction in salary costs is offset by anticipated exit cost payouts and an on average 2.5% pay increase. A direct effect of salary cost reductions is a reduction in benefit costs, however, this is offset by the anticipation of a one-time health insurance reserve payment which results in an overall increase in employee benefits when compared to the 2018 budget. Staff have been reviewing health insurance options and considering joining a large consortium. There is an option to prepay the reserve payment which would qualify the Agency for premium holidays. The increase in direct service contracts is primarily due to additional local levy dollars allocated to services for eligible individuals so that service needs are met. Increased waiver match is due to the transition out of services in addition to typical waiver growth. The Family Support Services (FSS) Program state subsidy allocation will be used as match for Medicaid waivers. The FSS has been replaced with the Family Engagement Program (FEP) which is entirely funded with local levy dollars. Most other 2019 budget expenditure categories are reduced when compared to the 2018 budget. The 2018 budgeted ending fund balance of \$45,636,382 less projected 2019 deficit spending results in a projected fund balance of \$421,427,391 at the end of 2019. Mr. Quade commented that he appreciates the details given about the 2019 budget request. Mrs. Lee added that relative to the health insurance consortium option, she is fascinated by the concept of premium holidays. Mr. Trunk stated that Lynn Sargi and her team have done a great job researching options and comparing complex models. Mrs. Sargi added that size, structure and cost were all reviewed. The consortium was created in 1984 and has grown significantly with 115 employers participating and coverage provided for over 50,000 lives. The consortium is financially stable and since 1984 only five members have exited the consortium. There is a minimum of 20% reserve and premium holidays are awarded when reserves exceed 30%. Mr. Briggs asked about the carrier. Mrs. Sargi replied that Medical Mutual of Ohio (MMO) is the primary carrier with one additional carrier being reviewed. The 2019 budget request has been recommended for approval by the July Finance & Facilities Committee.

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WORK SESSION *(continued)*

II. AKRON CHILDREN'S HOSPITAL CONTRACT

Part C is Ohio's Early Intervention (EI) system serving children with developmental disabilities under the age of three. The primary role is to conduct developmental evaluations to identify delays in the areas of adaptive, cognitive, communication, physical and social-emotional development and to use service coordinators to develop Individualized Family Service Plans (ISP) to address the individual needs of each child and family. As the lead agency for the Family and Children First Council (FCFC), which is the local authority over Part C services, Summit County Public Health has contracted with Summit DD to oversee the contract and manage the service coordination portion of Part C EI services. Through an RFP process, Summit DD selected Akron Children's Hospital (ACH) to provide service coordination. Early this year, the Summit DD staff who was serving as the contract manager left the Agency. At that time, a joint decision was made to move the contract manager role to the current Part C supervisor at ACH with no increase to the current contract. Summit DD was able to keep the remaining funds allocated for the contract manager and use them toward reimbursement for Part C evaluations which have previously been provided 100% in-kind. The recommendation is to enter into a one year contract with ACH for the period July 1, 2018 through June 30, 2019 in an amount not to exceed \$761,518. For this contract period, ACH has proposed absorbing the cost of salary increases for service coordination staff, allowing \$22,762 of the total grant allocation to remain with Summit DD for evaluations. The total grant allocation is \$807,184, which is the same as the current year. This contract serves an average of 800 children in Summit County annually and ACH has met or exceeded all expectations as a service provider. Funds are available in the budget and will be supported by grant funds and the contract with ACH has been recommended for approval by the July Services & Supports and Finance & Facilities Committees.

III. KOINONIA ENTERPRISES CONTRACT EXTENSION

Since March 2017, Summit DD has been partnering with Koinonia and Woodridge Local School District (WLSD) to assist in supporting youth as they near graduation in becoming college and career ready. Students have participated in a variety of community based activities such as career exploration, vocational assessments, the Discovery process and community based volunteer opportunities. A representative of Koinonia attends the Individualized Education Plan (IEP) Team meetings where progress of students is reviewed and next steps are discussed. There have been thirteen students served through this partnership and students have participated in 596 hours of community based activities occurring at nine local businesses. At the end of May, WLSD and Koinonia hosted a year-end event where students received notebooks with their resumes and details about their progress. Parents were able to see a multimedia presentation highlighting the activities in which their children participated during the year.

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WORK SESSION *(continued)*

III. KOINONIA ENTERPRISES CONTRACT EXTENSION *(continued)*

The request is to extend the contract with Koinonia through June 30, 2019 to continue to support transition services at WLSD through the end of the 2018/2019 school year. The contract extension will not increase the originally approved \$125,000. The contract extension with Koinonia Enterprises has been recommended for approval by the July Services & Supports and Finance & Facilities Committees.

IV. REQUEST TO DISPOSE OF BUSES

As a result of Summit DD's transition out of being a service provider, the Agency has buses that are no longer needed. In accordance with Ohio Revised Code (ORC) 307.12, the request is to auction fourteen busses, identified in attachment #4, to the highest bidder. These buses are no longer needed and most have a value around \$2,500 and mileage exceeding 200,000. Summit DD would partner with Bottomline Auctions to assist in marketing the vehicles to reach a larger customer base than if Summit DD hosted the auction. The request to dispose of buses has been recommended for approval by the July Services & Supports and Finance & Facilities Committees.

V. MAY/JUNE FINANCIAL STATEMENTS

The May and June Financial Statements have been combined. Revenue for this period included receipt of homestead and rollback in the amount of \$2,978,000, Title XX reimbursement of \$95,900 and quarterly Medicaid Administrative Claims (MAC) of \$402,900. Expenditures for May/June included payment of \$110,700 for the shared pool agreement with Summit County Family & Children First Council (FCFC), payment to NEON of \$125,000 for the Family Engagement Program (FEP), payment of \$42,600 for IT security monitoring, licensing and maintenance fees, quarterly payment to Primary Solutions in the amount of \$13,200 for Gatekeeper, payment of \$10,100 to Wichert Insurance for various coverages, payment of \$31,300 to the County for building insurance and \$28,700 for the purchase of a new Ford F-350 and plow for the Facilities Department to replace three vehicles, used as trade, that were past their usefulness. June ended with a fund balance of \$53,793,530. The May/June Financial Statements have been recommended for approval by the July Finance & Facilities Committee.

The work session adjourned at 6:02 p.m.

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BOARD MEETING

The **regular monthly meeting** of the Summit County Developmental Disabilities Board convened at 6:02 p.m.

I. PUBLIC COMMENT

Leslie Frank, a parent and Summit DD staff, commented there are eleven individuals remaining at the Cuyahoga Falls Center and they will be selecting new providers soon. She noted there are many options available. She thanked the Board for instituting the policy that allows individuals to return to Summit DD for services if they aren't satisfied with the provider they select, until an alternate provider can be identified. She also thanked the Board for extending the contract of Rich Rybak, Facility Manager. Ms. Frank stated that she and about six other staff that she knows of have engaged with Career Curve and she appreciates this support that the Board is providing.

II. APPROVAL OF MINUTES

A. MAY 24, 2018 (combined work session and regular meeting)

RESOLUTION No. 18-07-01

Mrs. Wilkinson moved that the Board approve the minutes of the May 24, 2018 combined work session and regular meeting, as presented in attachment #6. The motion, seconded by Mr. Quade, was unanimously approved.

III. BOARD ACTION ITEMS

A. FINANCE & FACILITIES COMMITTEE

1. KOINONIA ENTERPRISES CONTRACT EXTENSION

RESOLUTION No. 18-07-02

Mrs. Lee moved that the Board approve an extension to the contract with Koinonia Enterprises through June 30, 2019, as presented in attachment #3, and that the Superintendent be authorized to sign said contract extension. The motion, seconded by Mr. Quade, was unanimously approved.

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BOARD MEETING *(continued)*

III. BOARD ACTION ITEMS *(continued)*

A. FINANCE & FACILITIES COMMITTEE *(continued)*

2. REQUEST TO DISPOSE OF BUSES

R E S O L U T I O N

No. 18-07-03

Mr. Quade moved that the Board approve of the disposal of certain Summit DD vehicles, identified in attachment #4 (attachment A), in accordance with Ohio Revised Code Section 307.02. The motion, seconded by Mrs. Gaugler, was unanimously approved.

3. MAY/JUNE FINANCIAL STATEMENTS

R E S O L U T I O N

No. 18-07-04

Mrs. Ricks moved that the Board approve the May/June Financial Statements, as presented in attachment #5. The motion, seconded by Mrs. Wilkinson, was unanimously approved.

IV. SUPERINTENDENT'S REPORT

A. CENSUS

The Census report through June 2018 was included in packets for review. The Superintendent noted Summit DD continues to support additional people every quarter. There have been 90 more people supported versus the same period in 2017. The number of people referred and determined eligible continues to grow in the areas of SSA and Referral & Support Specialists (RSS) services. Summit DD is supporting almost 70 more individuals on waivers over the same period as last year. There are 46 more individuals receiving residential supports paid with local dollars, over the same period as last year. The Board is currently providing adult day services to 1% with the remaining services provided by private providers. The journey to transition to private providers is almost complete.

B. GRAHAM ROAD PROJECT

The four person home designed for individuals with dual diagnosis is scheduled to be complete in September. Selection of a provider to operate the home is in process. Mr. Trunk thanked Holly Brugh and Drew Williams for their work on this project. Mr. Briggs commented these types of homes should be a natural occurrence.

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BOARD MEETING *(continued)*

IV. SUPERINTENDENT'S REPORT *(continued)*

C. MISCELLANEOUS

Mr. Trunk reported the Department of Job & Family Services (JFS) has allocated an additional \$80,000 for the TANF Summer Youth Program, which will likely eliminate the Board needing to contribute any costs to this program this year. Mrs. Lee asked how the program is going. Mr. Williams replied the program is going very well. The goal was to support 80 students and there have been 81 students supported with only one termination. It is a strong program. There are two weeks remaining for the TANF Program and three weeks left for the Summit DD Summer Youth Program. Several employers have already asked about hiring some of the students.

Howard Taylor, Executive Director of United Disability Services (UDS), announced his retirement. Mr. Taylor will remain with UDS through the end of this year. Brian Thomas has been named as his replacement and begins in August. Mr. Thomas is currently the President/CEO of AAA in Akron, he has a sister with a disability and his father, Ray Thomas, former Executive Director of The Arc of Summit and Portage Counties and also a former Summit DD Board Member.

The annual Superintendent's Summer Conference will be held August 8th – 10th this year in Berlin, Ohio and will focus on creating a culture of inclusion, integration, fiscal sustainability and creating new identity for county boards.

The Summit DD annual golf outing will be held August 13th at Fairlawn Country Club. The golf outing is the largest PAC fundraiser for the levy. All foursomes have already been sold out with 120 golfer expected. There are many sponsorships in place and it is expected to be a good event.

V. PRESIDENT'S COMMENTS

Mr. Briggs gave the floor to Mr. Quade. Mr. Quade commented that when it comes to natural inclusion and community partners, we need to walk the talk. He stated he is in the process of planning a session for the American Public Health Association Conference in the fall and the idea was to present on research for Special Olympics about the degree to which local agencies include individuals with disabilities in program implementation relative to health. However, from conversations at Summit DD Board Meetings, additional research and participating at an intentional inclusion event, he has decided to do something different. About 15,000 public health professionals attend this event and this is Mr. Quade's last year after being involved at this level after 20 years. He plans to have a panel consisting entirely of individuals living with intellectual disabilities. He is currently working to identify individuals to participate in the event.

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BOARD MEETING *(continued)*

V. PRESIDENT'S COMMENTS *(continued)*

The panel will be asked what they do to be healthy, what health means to them, what challenges and barriers they face and what public health professionals can do to remove barriers. Mr. Quade stated he wants the presentation to come from individuals living with those experiences. He noted that the US Surgeon General will be the speaker to close the session. Intentional inclusion is truly inclusion and truly intentional.

There being no further business, the Board Meeting adjourned at 6:25 p.m.



Denise Ricks, Secretary