

**SUMMIT COUNTY DEVELOPMENTAL DISABILITIES BOARD
COMBINED WORK SESSION/REGULAR MONTHLY MEETING**

AGENDA

Thursday, August 23, 2018
Administrative Board Room
5:30 p.m.

WORK SESSION

DISCUSSION ONLY ITEMS

- I. 2019 EMPLOYEE INSURANCE
- II. COMDOC CONTRACTS

ACTION ITEMS FOR BOARD CONSIDERATION DISCUSSED PREVIOUSLY

- III. SUMMIT DD 2019 BUDGET REQUEST
- IV. AKRON CHILDREN'S HOSPITAL CONTRACT

NEW ACTION ITEMS FOR BOARD CONSIDERATION

- V. SURPLUS INVENTORY
- VI. JULY FINANCIAL STATEMENTS

BOARD MEETING

- I. CALL TO ORDER
- II. CAUCUS - BOARD MEMBERS: ADDITIONAL AGENDA ITEMS
- III. CAUCUS – SUPERINTENDENT
- IV. PUBLIC COMMENT
- V. APPROVAL OF MINUTES
 - A. JULY 26, 2018 (combined Work Session/Regular Meeting)
- VI. BOARD ACTION ITEMS
 - A. FINANCE & FACILITIES COMMITTEE
 - 1. SUMMIT DD 2019 BUDGET REQUEST
 - 2. AKRON CHILDREN'S HOSPITAL CONTRACT
 - 3. SURPLUS INVENTORY
 - 4. JULY FINANCIAL STATEMENTS
- VII. SUPERINTENDENT'S REPORT
- VIII. PRESIDENT'S COMMENTS
- IX. ADJOURN

Summit County Developmental Disabilities Board

TOPIC SUMMARY REPORT

TOPIC	ISSUE/CONCERN	RECOMMENDATION
2019 Employee insurance	Provision of an affordable quality insurance program for Summit DD employees	Approve resolution to join Stark County Schools Council of Governments health plan effective January 1, 2019, contingent upon WWSA, WEA 1 and WEA 2 approving same.
<i>SUPPORTING DATA FOR RECOMMENDATION</i>		

Background

Local government entities in Ohio can participate in inter-governmental collaborations to reduce costs and enhance services through cost sharing arrangements. In the realm of health insurance purchasing, Ohio's State Employee Relations Board (SERB) has documented widespread participation in health benefit consortia by local government entities. The 2017 SERB Health Insurance Survey indicates that almost 61% of statewide public employers currently belong to a consortia with the primary goal of saving money by increasing the health benefit risk pool.

Prior to 2012, when Summit DD had 569.5 employees, the Agency participated in the County of Summit's Health Insurance plan, a health benefit consortia. The County proposed a 30% increase for 2013. As a result, Summit DD sought proposals from various carriers and the Insurance Committee recommended, and the Board approved, exiting the County program and selecting Aetna as its carrier for its fully-insured program.

Summit DD faced a proposed 47% rate increase from Aetna for 2018 due to recent high claims experience. The Insurance Committee recommended, and the Board approved, significant plan design changes (increased deductibles, co-pays, out-of-pocket maximums) and switching to Medical Mutual of Ohio (MMO) to offer a program that fell within 2018 budget parameters.

Current

As the 2019 budget indicates, Summit DD will now employ 280.5 employees, an approximately 50 percent reduction from its 2013 headcount, the year Summit DD left the Summit County consortium and shifted its program to Aetna. As a significantly smaller stand-alone entity, Summit DD is less able to withstand the volatility of the health care market place as well as the inevitable high claim years. As a result, Human Resource and Fiscal staff began to explore health benefit consortia options as a potential mechanism to offer a competitive health care plan and increase our health benefit risk pool. Initial research focused on the size, structure, application and termination processes, plan design and rates, as well as compliance and reporting support of several consortia.

Three consortia were explored in depth. All have MMO as their carrier.

1. CBA Benefits (Summit DD's current dental plan provider) - a fully insured program that covers approximately 1,700 lives. Initial rates are determined by underwriting and plan design. Members/employers are re-rated annually.
2. Summit County Health Connection - a self-insured program with approximately 15 members/employers that covers 8,000 lives. Initial rates are determined by underwriting and plan design. Members/employers receive the same percentage increase for the first two years of a three-year agreement period, and then are individually re-rated every third year based on claims and premiums paid.

Summit County Developmental Disabilities Board

TOPIC SUMMARY REPORT

3. Stark County Schools Council of Governments health benefits program – a partially self-insured program with 115 members/employers that covers 50,000 lives. All members pay the same rate for the single plan design that is offered. There is no individual member underwriting or re-rating process. Stark members must also purchase its ancillary insurance options (i.e., dental, vision, and life). The cost of these ancillary programs are anywhere from two to five times higher than Summit's current rates. Stark does provide a Section 125 Flexible Spending Account program at no cost to its members.

After sharing an overview of these three options with the Insurance Committee, members expressed strong interest in meeting with representatives from the Stark County Schools program. Summit DD and union leadership met with Stark County Schools' representatives on July 18.

Stark County Schools Program

Summit DD vs. Stark Health Plan design

	Summit DD 2018	Stark (7/1/18-6/30/19)
Deductible	\$1,500/\$3,000	\$250/\$500
Co-insurance	80/20	90/10
Out of pocket maximum	\$6,000/\$12,000	\$1,000/\$2,000
Monthly Premium	\$681/\$1836 (rounded)	\$782/\$1899 (rounded)

Summit DD vs. Stark Dental Plan design

	Summit DD 2018	Stark (7/1/18-6/30/19)
Deductible	\$50/\$100	\$25/\$50
Co-insurance	100/80/50	100/80/80
Maximum Benefit	\$1,500	\$2,500
Ortho	N/A	\$1,200
Monthly Premium	\$27/\$84 (rounded)	\$99/\$245 (rounded)

Additional information regarding Stark's program:

- Individual members/employers may negotiate the employee cost-sharing structure (currently 15% employee/85% Summit DD).
- Summit DD currently offers a \$100 per month opt-out waiver payment to employees, and domestic partner coverage. Stark prohibits both an opt-out waiver as well as domestic partner coverage.
- Stark has a spousal carve-out requirement. The spouses of Summit DD employees as of the date of entry into the program are grandfathered in and are eligible for coverage. Spouses of future employees are ineligible if they are eligible for employer provided coverage elsewhere.
- Stark's program has averaged a 4.8 percent rate increase over the last ten years.
- Stark requires members to contribute to its reserve. This reserves requirement can be achieved in one of two ways: (1) Buy in – pay an up-front amount equivalent to 30 percent of claims paid over the last three years. This equates to approximately \$1.58 million for Summit DD. (2) Achieve the reserve requirement over an up-to five year period. When a member achieves the reserve requirement, it becomes eligible for Premium Holidays.

Summit County Developmental Disabilities Board

TOPIC SUMMARY REPORT

- Premium holidays are defined as a month where neither the employer nor employee is responsible for paying for medical, dental and vision coverage (life insurance premiums must be paid.) The Stark program averages 2.4 premium holidays per plan year (July 1-June 30). A single premium holiday for Summit DD would equate to its current monthly premiums for medical and dental of approximately \$435,000. (Vision is 100 percent employee-paid.)

Financial Implications

The proposed 2019 budget includes, in anticipation of a possible change, a:

- five percent increase for the health insurance line item;
- fifty percent increase for dental and life insurance line items;
- line item equivalent to the reserve requirement buy-in amount of \$1,584,084.90.

The health insurance rates offered by Stark are comparable to current rates, but the plan design is far superior. While Stark's dental, vision and life insurance rates are significantly higher, the dental plan design is better and the employer costs of these coverages are modest compared to health care costs. In addition, if Summit DD shifted to the Stark program, there would be cost savings of approximately \$90,000 in 2019 and beyond associated with terminating a number of contracts/relationships (insurance consultant/broker, FSA/HSA/COBRA administrator, and on-line enrollment system.)

Staff anticipates that if the Agency associates itself with a large, well-respected health benefit consortia such as Stark with a track record of annual increases in the five percent range, Summit DD will be better able to control its future health insurance costs while providing an important benefit to its employees.

Recommended for approval by the August HR/LR and Finance & Facilities Committees.

Submitted By: Lynn Sargi

Date: August 6, 2018

For: Superintendent/Assistant Superintendent
 X Finance & Facilities Committee
 Services & Supports Committee
 X HR/LR Committee

Summit County Developmental Disabilities Board

TOPIC SUMMARY REPORT

TOPIC	ISSUE/CONCERN	RECOMMENDATION
Allocation of resources for support contracts in 2018	Custom consulting solution and annual maintenance & licensing for document management system	The Board approve the request to enter into contracts with ComDoc in 2018 for an amount not to exceed \$99,344

SUPPORTING DATA FOR RECOMMENDATION

Total Cost: Not to exceed \$99,344 in 2018

Summary:

Summit DD is continuing to work with ComDoc to provide customized technical support and consulting as we expand document management and paperless processes in our organization. ComDoc was the vendor chosen at the end of 2014 to implement our document management solution. Processes have been implemented to streamline Early Intervention, Day Services Billing, Intake, MUI, Fiscal, HR, Records, and many others.

Work is currently in progress for processes in Administration, Fiscal, and HR. These and other areas such as SSA will be in scope in the remainder of 2018 and into 2019. There is \$100,000 budgeted for this consulting work in 2018, though based on need we intend to enter into new consulting contracts for an amount totaling \$66,120. The consulting work done so far this year has been covered by 2017 funds that were approved last year.

Other expenses with ComDoc include annual maintenance for the software packages used for our document management environment for \$28,224, support for some of our printers. The cost for printer support is based on usage and is expected to be less than \$5,000 for the year.

Consulting	\$66,120
Licensing annual maintenance	\$28,224
Printer support	\$5,000
Total	\$99,344

The total cost of annual software maintenance, printing, and all statements of work will be a maximum of \$99,344 in 2018, and funding is available in the 2018 budget.

It is recommended that the Board approve the request to enter into contracts with ComDoc in 2018 for an amount not to exceed \$99,344.

**Recommended for approval by the
August Finance & Facilities Committee.**

Submitted By: Russ DuPlain

Date: August 2018

For: Superintendent/Assistant Superintendent
 X Finance & Facilities Committee
 Services & Supports Committee
 HR/LR Committee

COMDOC PREMIER SOLUTIONS AGREEMENT

THIS COMDOC PREMIER AGREEMENT (this "Agreement") is made effective as of _____ (the "Effective Date"), by and between ComDoc, Inc. with its principal place of business at 3458 Massillon Rd., Uniontown, OH 44685 ("Provider") and County of Summit Developmental Disabilities Board _____ (Client Name) with its principal place of business at 89 E Howe Rd Tallmadge, OH 44278 _____ ("Client"). Provider and Client are sometimes referred to individually as a "Party" and collectively as the "Parties".

BILLING INFORMATION		
LEGAL NAME: County of Summit Developmental Disabilities Board		
ADDRESS: 89 E Howe Rd		
CITY: Tallmadge	STATE: OH	ZIP: 44278
BILLING CONTACT NAME: Russ Duplain		
CONTACT PHONE: 330-634-8830	CONTACT EMAIL: rduplain@summitdd.org	

WHEREAS, Provider is in the business of delivering professional services, including, but not limited to, programming services and software installation; and **WHEREAS**, Client wishes to obtain certain professional services from Provider from time to time on the terms set forth herein;

NOW, THEREFORE, intending to be legally bound hereby, and in consideration of the mutual covenants and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties, intending to be legally bound agree as follows:

1. Hardware and Software purchases:

HARDWARE AND SOFTWARE PURCHASES				
	QTY	Description	Price	Extension
1		n/a		
2				
3				
4				
Total (plus tax)				
<input checked="" type="checkbox"/>	N/A See SOW for billing, project completion and sign-off.			

2. Cloud Based Software purchases:

CLOUD AND TERM BASED SOFTWARE SOLUTIONS		
Description	Term in Months	Price/month (plus Tax)
n/a		
Details:		
<input checked="" type="checkbox"/>	N/A See SOW for billing, project completion and sign-off.	

3. Professional Services:

PROFESSIONAL SERVICES AND IMPLEMENTATION	
Description	Price
If Professional Services are not included, Client agrees to be billed separately for implementation of items in Sections 1 and 2.	

4. Premier Maintenance:

PREMIER MAINTENANCE AND SUPPORT		
Description	Term in Months	<input type="checkbox"/> Billed Monthly <input checked="" type="checkbox"/> Billed Annually
DocuWare Maintenance & Support		\$1,209 / mo.
JobRouter Maintenance & Support		\$1,143 / mo.
	Total:	\$2,352 / mo.
<input type="checkbox"/> N/A See SOW for billing, project completion and sign-off.		
If Premier Maintenance and Support is not included, Client agrees to be billed on a per call basis for all break/fix assistance and upgrades		



County of Summit Developmental Disabilities Board Block of Hours Statement of Work

This Statement of Work is made by and between:

ComDoc
3458 Massillon Rd.
Uniontown, OH 44685
(hereinafter "ComDoc")

and

County of Summit Developmental
Disabilities Board
89 E Howe Rd
Tallmadge, OH 44278
(hereinafter "Client")

This Statement of Work shall be governed by, and is an integral part of, the Master Services Agreement (MSA) effective "Date" between ComDoc and "Client". In the event of conflict between this Statement of Work and the Master Services Agreement, the terms and conditions of the MSA shall prevail unless specifically and purposely modified by herein.

This Agreement expressly supersedes and replaces all Proposals and/or Statement of Works (whether oral or written) and any other communications between ComDoc and the Client relating to the subject matter of this Agreement.



I. ComDoc Project Team and Roles

ComDoc will engage the following resources for this project:

Name	Role	Effort
Jason Wilson	Project Manager:	Project Communications Scope Management
Zach Kemppe/Brad Magyar	Project Analyst:	Process review Technology review
Matt Molnar	Account Manager	Sales

II. Assumptions

The following are assumptions upon which this Statement of Work (SOW) is based:

- Client will identify a Project Manager/Owner as a Primary Contact for this project Client will establish a Project Steering Committee for this project
- Client will ensure support and participation from all project stakeholders
- Client will comply to the agreed upon project schedule
- If available, Client will share current state documentation
- Project work will be done both on-site and off-site
- Each Project Phase when completed will be signed off on by both parties
- Any changes to this (SOW) will be documented in a Change Request Form and will be agreed to and signed off on by both parties.
- Submission of a Change Request (by the customer) does not imply that the change will be made.
- ComDoc will configure necessary scanning on MFP's and/or scanners under a ComDoc maintenance contract. Configuration of devices not under a ComDoc maintenance contract will not be the responsibility of ComDoc.
- Client will be responsible for providing proper access to any pertinent databases, as well as the appropriate tables and views etc.
- Remote access (Assisted or Unassisted) to Servers will be provided to ComDoc, by the Client. If this access cannot be granted, additional Implementation and Maintenance costs may be required. Windows updates for all servers and workstations will be the responsibility of the client.
- Configuration and Maintenance of scanners or MFP's not under a ComDoc Maintenance contract, will be the responsibility of the Client.



III. Travel Expense Reimbursement

In addition to the payment for the project, Client will pay all actual, reasonable, documented travel related expenses incurred by ComDoc in connection with the provision of the Services in accordance with the terms of the Master Services Agreement. ComDoc adheres to the following travel policy and makes travel arrangements and accommodations in accordance with the travel policy as follows. **If Client requires ComDoc resources to travel beyond the standard daily trips to Client site(s) the following travel rules will be followed:**

- **Airfare** - All travelers are required to travel at the lowest reasonable cost. Every attempt will be made to book travel requirements at least two weeks in advance. On domestic flights, travelers are required to travel coach class.
- **Hotel** – Client or ComDoc will provide a list of hotels and corporate apartments where discounted rates have been negotiated. All travelers will be expected to stay at these locations when reasonably available.
- **Car Rental/Personal Car** - Traveler may only rent mid-size "intermediate" or compact cars. Every attempt will be made to reduce the number of rental cars by combining 2 or 3 consultants in one rental car whenever possible. If a personal car is used, mileage will be reimbursed at the current Internal Revenue Service standard mileage rate. Tolls and parking fees will also be reimbursed.
- **Meals** – Travelers will be reimbursed for reasonable expenses for breakfast, lunch and dinner while working at a location other than the traveler's normal office location. For meal allowances and incidental expenses, ComDoc will be reimbursed up to \$50.00/per day, per consultant in the continental United States.

All expenses must be documented with the original receipt for the expense. These receipts will be retained by ComDoc and copies provided to Client upon request.



IV. Project Objectives

This block of Professional Service will be provided by ComDoc (Not the Manufacturer) and will be used on the tasks detailed below, as well as future projects. The block of hours will prepaid (invoiced up front), and drawn from as used. Any remaining balance will be available to be used in future months, until it is consumed.

Services will be provided at 2 rates as listed below.

Total Professional Service Dollars Allocated: \$66,120.00

Technical Rate = \$149.15. This rate will be used for any time spent configuring the system(s) or for training IT staff on how to configure the product.

Non-Technical Rate = \$71.25. This rate will be used for time spent in planning meetings or for end user training.

All time will be tracked using a Spreadsheet. The spreadsheet will provide an itemized list of the tasks completed, date of completion, the time required to do so, and the rate at which the work was completed. The Client will be asked to sign off on this summary each month, so that an invoice can be generated for payment.

Tasks: JobRouter and DocuWare work



V. Acceptance

The above summary and referenced addendums are agreed to and accepted as the Scope of this Project, by a duly authorized officer of each party on behalf of such party as of the Effective Date set forth in the Master Service Agreement.

ComDoc

Signed:

Name (printed):

Title:

Date:

Client

Signed:

Name (printed):

Title:

Date:

Summit County Developmental Disabilities Board

TOPIC SUMMARY REPORT

TOPIC	ISSUE/CONCERN	RECOMMENDATION
Approval of the 2019 Budget request	2019 Budget request needs to be approved by the Board prior to submission to SSAB and County Council.	Approval of the 2019 Budget request in the amount of \$69,877,409 for the Operating Fund, \$157,980 for the Gifts and Donations Fund, and \$729,405 for the Permanent Improvement Fund.

SUPPORTING DATA FOR RECOMMENDATION

The net result of the proposed 2019 budget is better than that of the 2018 budget. The revenue request is 1.7% higher than the 2018 budget. This increase is due to the anticipation of an extra cost report audit settlement which helps to offset the loss of Medicaid reimbursements due to the transition out of services. The 2019 budget request for operating expenditures is relatively flat in comparison to the 2018 budget. Net revenues and expenditures results in deficit spending of approximately \$3.2m.

The 2019 budget includes a reduction of 116.50 FTEs from the 2018 budget and is the effect of closing the Ellet, Tallmadge, Cuyahoga Falls, Barberton and Dream Out Loud Centers in addition to ceasing transportation services.

A reduction in salary costs is offset by anticipated exit cost payouts and an on average 2.5% pay increase. A direct effect of salary cost reductions is a reduction in benefit costs. However, this is offset by the anticipation of a one-time health insurance reserve payment, which results in an overall increase in employee benefits when compared to the 2018 budget.

The increase in direct service contracts is primarily due to additional local levy dollars allocated to services for eligible individuals so that service needs are met.

Increased waiver match is due to the transition out of services in addition to typical waiver growth. The Board will use the portion allocated to the Family Support Services (FSS) program of its state Subsidy as match for Medicaid waivers pursuant to OAC 5123:2-1-02. The FSS program has been replaced with the Family Engagement Program which is entirely funded with local levy dollars.

Most other 2019 budget expenditure categories are reduced when compared to the 2018 budget.

The budgeted 12/31/18 ending fund balance of \$45,636,382 less projected 2019 deficit spending results in a 12/31/19 projected fund balance of \$42,427,391.

Recommended for approval by the July Finance & Facilities Committee.

Submitted By: Mira Pozna

For: Superintendent/Assistant Superintendent

X Finance & Facilities Committee

Services & Supports Committee

HR/LR Committee

Date: July 12, 2018

**HR/LR Staffing Report – To support 2019 Budget
July 2018 Board Meeting**

	2015	2016	2017	2018	2019
Budgeted Positions (Board Approved)	498	496	452.5	397	Proposed 280.5

397 (2018 FTEs) – 126 Eliminations + 9.5 Additions = 280.5 (2019 FTEs)

Detail				
Type	Position Elimination		Position Addition	
Non-bargaining - Management	12	Supervisor (2); Manager (7); Senior Management (3)	1	SSA Manager
Non-bargaining – Non-management				
Bargaining unit - Direct Service	111	Various classifications in adult services (67) and transportation (44)		
Bargaining unit – Non-direct Service	3	Accountant (1); Custodian (1); Speech Language Pathologist (1)	8.5	SSA (2); TBD Growth (6.5)
Total	126		9.5	

SUMMIT COUNTY DD BOARD
COMPARATIVE SUMMARY OF REVENUE, EXPENDITURES AND FUND BALANCE
FOR THE SIX MONTHS ENDED JUNE 30, 2018 AND THE YEARS ENDING DECEMBER 31, 2019, 2018 AND 2017

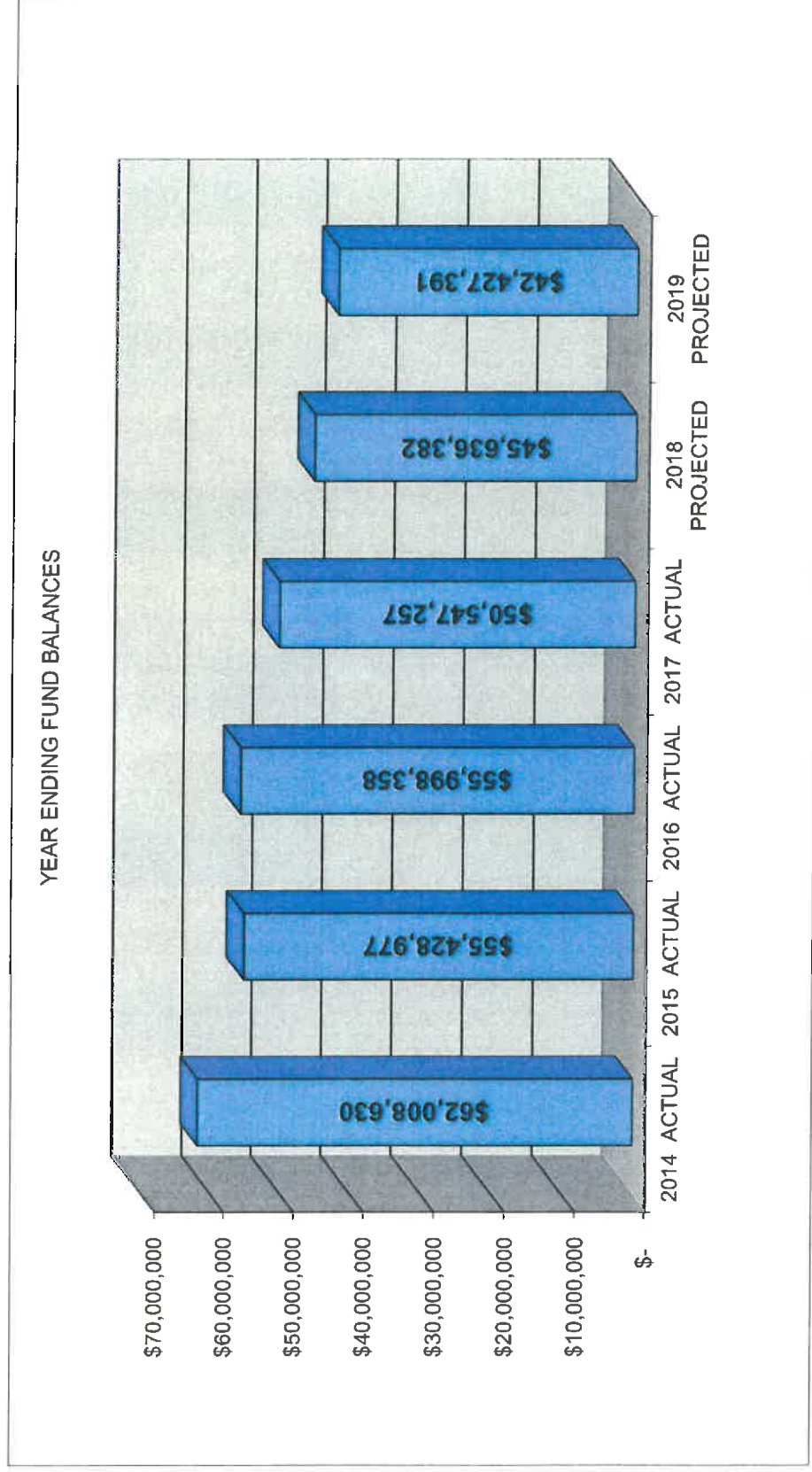
	<u>ACTUAL</u>		<u>BUDGET</u>		
	<u>12/31/2017</u>	<u>6/30/2018</u>	<u>12/31/2018</u>	<u>12/31/2019</u>	<u>% CHANGE PY BUDGET</u>
OPERATING REVENUE					
PROPERTY TAXES	\$ 51,022,088	\$ 27,028,251	\$ 51,456,835	\$ 51,466,835	\$ 10,000 0.0%
REIMBURSEMENTS	12,154,047	7,944,302	12,301,000	13,462,254	1,161,254 9.4%
GRANTS	1,011,767	729,767	1,250,000	1,523,329	273,329 21.9%
CONTRACT SERVICES	579,808	54,461	450,000	120,000	(330,000) -73.3%
REFUNDS	9,594	18,948	-	-	- 0.0%
OTHER RECEIPTS	848,246	139,470	86,000	96,000	10,000 11.6%
TOTAL REVENUE	\$ 65,625,550	\$ 35,915,199	\$ 65,543,835	\$ 66,668,418	\$ 1,124,583 1.7%
OPERATING EXPENDITURES					
SALARIES	\$ 19,914,731	\$ 9,373,998	\$ 19,083,932	\$ 16,409,804	\$ (2,674,128) -14.0%
EMPLOYEE BENEFITS	9,059,610	3,491,429	8,611,271	9,278,922	667,651 7.8%
SUPPLIES	597,046	235,227	708,020	431,423	(276,597) -39.1%
TRAVEL AND TRAINING	319,746	122,439	315,350	297,700	(17,650) -5.6%
DIRECT SERVICE CONTRACTS	8,901,058	4,631,660	9,310,583	9,578,218	267,635 2.9%
INDIRECT SERVICE CONTRACTS	2,043,778	864,416	2,183,530	1,857,350	(326,180) -14.9%
MEDICAID COSTS	28,002,816	13,236,209	28,410,000	30,390,000	1,980,000 7.0%
UTILITIES	563,743	242,780	649,174	565,175	(83,999) -12.9%
RENTALS	130,216	19,682	23,600	8,000	(15,600) -66.1%
ADVERTISING	138,295	49,800	132,000	145,000	13,000 9.8%
OTHER EXPENSES	332,218	252,460	335,250	311,817	(23,433) -7.0%
EQUIPMENT	168,004	138,572	342,000	304,000	(38,000) -11.1%
REAL PROPERTY IMPROVEMENT	905,391	10,254	350,000	300,000	(50,000) -14.3%
TOTAL EXPENDITURES	\$ 71,076,652	\$ 32,668,926	\$ 70,454,710	\$ 69,877,409	\$ (577,301) -0.8%
NET REVENUES AND EXPENDITURES	\$ (5,451,102)	\$ 3,246,273	\$ (4,910,875)	\$ (3,208,991)	
BEGINNING FUND BALANCE	ACTUAL	ACTUAL	BUDGET	PROJECTED	
PLUS: REVENUE	\$ 55,998,359	\$ 50,547,257	\$ 50,547,257	\$ 45,636,382	
LESS: EXPENDITURES	65,625,550	35,915,199	65,543,835	66,668,418	
ENDING FUND BALANCE	(71,076,652)	(32,668,926)	(70,454,710)	(69,877,409)	
	\$ 50,547,257	\$ 53,793,530	\$ 45,636,382	\$ 42,427,391	

Description		2018 Approved Budget	2019 Proposed Budget	% Change From 2018 Budget	Notes
Revenue					
Property Taxes	\$	51,456,835	\$ 51,466,835	0.0%	Per most current Budget Commission Certification of Tax Levy.
Grants		1,250,000	1,523,329	21.9%	Addition of Multi-System Youth Grant and Part C Child Find Grant.
Contract Services		450,000	120,000	-73.3%	Decrease in waivers allocated for needs of the Children Services Board as children are granted alternative supports.
Other Receipts		86,000	96,000	11.6%	Increased sales of surplus assets no longer needed.
Reimbursements		12,301,000	13,462,254	9.4%	Loss of Medicaid reimbursements offset by an additional cost report audit settlement.
Total Revenue	\$	65,543,835	\$ 66,668,418	1.7%	
Expenditures					
Salaries	\$	19,083,932	\$ 16,409,804	-14.0%	Reduction in staffing levels as we transition out of services offset by exit cost payouts and a 2.5% wage increase.
Employee Benefits		8,611,271	9,278,922	7.8%	One time health insurance reserve payment in anticipation of entering into a consortium in addition to increased dental and life insurance costs.
Supplies		708,020	431,423	-39.1%	Reduced fuel, vehicle parts, and direct service supplies in addition to other overall net reductions.
Travel and Training Expense		315,350	297,700	-5.6%	Overall net reduction directly related to reduced staffing.
Direct Service Contracts		9,310,583	9,578,218	2.9%	Increase in services funded with local levy dollars.
Indirect Service Contracts		2,183,530	1,857,350	-14.9%	Reduction in administrative and transportation related costs due to the transition out of services.
Waiver Match, 1.25% Waiver Admin Fee, MAC Fees		28,410,000	30,390,000	7.0%	Increase due to the transition out of services in addition to typical waiver growth.
Utilities		649,174	565,175	-12.9%	Directly effected by the non-renewal of expired building leases at the Eliet Center and Dream out Loud locations.
Rentals		23,600	8,000	-66.1%	Non-renewal of the remaining expired building leases.
Advertising		132,000	145,000	9.8%	Additional expenditures for the Multi-System Youth Grant and Part C Child Find Grant.
Other Expenses		335,250	311,817	-7.0%	Reduction of vehicle insurance costs.
Equipment		342,000	304,000	-11.1%	Reduced computer and hardware costs.
Real Property Improvements		350,000	300,000	-14.3%	General decrease with fewer locations.
Total Expenditures		70,454,710	69,877,409	-0.8%	
Net Change		(4,910,875)	(3,208,991)	-34.7%	

Fund Balance Information

Based on current projections

	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 PROJECTED	2019 PROJECTED
ENDING FUND BALANCES	\$ 62,008,630	\$ 55,428,977	\$ 55,998,358	\$ 50,547,257	\$ 45,636,382	\$ 42,427,391



Fund Balances are typically built up during the early years of a levy period and spent down during the later years of the levy period.

**Summit County DD Board
Appropriation Request for Other Funds
For the Year Ending December 31, 2019**

Gifts and Donations Fund

Fund Balance as of 6/30/18	\$ 157,980
2019 Appropriation Request	\$ 157,980

Permanent Improvement Fund

Fund Balance as of 6/30/18	\$ 229,405
Anticipated Capital Assistance rewarded during 2019	500,000
Anticipated permanent improvement costs	229,405
2019 Appropriation Request	\$ 729,405

Summit County Developmental Disabilities Board

TOPIC SUMMARY REPORT

TOPIC	ISSUE/CONCERN	RECOMMENDATION
Contract with Akron Children's Hospital to provide service coordination for Part C early intervention services (formally Help Me Grow)	Service Coordination is a key component of Part C early intervention services, serving on average 800 children in Summit County annually	Recommend that the Board approve a one year contract with Akron Children's Hospital for the period of 7/1/18-6/30/19 in an amount not to exceed \$761,518.

SUPPORTING DATA FOR RECOMMENDATION

Service Area: Children's Services / Early Intervention

Total Cost: \$761,518 (\$5634 increase)

Satisfaction: Akron Children Hospital has met or exceeded all expectations as a service provider.

- Part C is Ohio's early intervention system serving children under the age of three with developmental delays and disabilities. The primary role is to:
 - Conduct developmental evaluations to identify delays in the areas of adaptive, cognitive, communication, physical, and social-emotional development; and
 - Use Service Coordinators to develop Individualized Family Service Plans to address the individual needs of each child and family.
- As the lead agency for the Family and Children's First Council, the local authority over Part C Services, Summit County Public Health has contracted with Summit DD to oversee the contract manager and service coordination portion of Part C early intervention services. Summit DD, through an RFP process in 2015, selected Akron Children's Hospital to provide service coordination. Early this year, the Summit DD staff member who was serving as the contract manager left the agency. At that time a joint decision was made to move the contract manager role to the current Part C supervisor at ACH with no increase to the current contract. Summit DD was able to keep the remaining funds allocated for the contract manager and use them toward reimbursement for the Part C evaluations which have always been provided 100% in-kind.
- For this contract period, Akron Children's Hospital has proposed absorbing the cost of salary increases for the Service Coordination staff allowing \$22,762 of the total grant allocation to remain at Summit DD for evaluations. Total grant allocation is \$807,184, which is the same as the current year.
- Funds to cover the contract are included in the budget and will be supported by grant funds.

Recommended for approval by the Services & Supports and Finance & Facilities

Submitted By: Holly Brugh

Date: June 2018

For: Superintendent/Assistant Superintendent
 X Finance & Facilities Committee
 X Services & Supports Committee
 HR/LR Committee



**SERVICE CONTRACT
BETWEEN SUMMIT COUNTY
DEVELOPMENTAL DISABILITIES BOARD
AND
Children's Hospital Medical Center of Akron**

This Contract, entered into by and between the Summit County Developmental Disabilities Board, a Board authorized, created and appointed under the provisions of Chapter 5126 of the Ohio Revised Code, with its principal office at 89 East Howe Road, Tallmadge, Ohio 44278, hereinafter referred to as "Summit DD", and Children's Hospital Medical Center of Akron, an Ohio non-profit corporation with its principal office at One Perkins Square, Akron, Ohio, 44308-1062, hereinafter referred to as "Contractor", recites that:

WHEREAS, the parties desire to enter into a Contract whereby Summit DD will provide reimbursement to Contractor for Part C Early Intervention Service Coordination.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the parties do hereby agree as follows:

I. SUMMIT DD OBLIGATIONS

- A. Summit DD shall monitor the quality of services delivered under this Contract in the following manner: monthly reports, documentation reviews and/or site visits. In the event of an adverse finding, Summit DD will share the results of said finding with the Contractor, and initiate corrective action to improve the quality of services in accordance with that level of service which is recognized as acceptable professional practice in the community in which services are provided and in accordance with the standards established by Summit DD.

II. CONTRACTOR OBLIGATIONS

- A. Contractor shall maintain all necessary insurance coverage, licenses, certifications, registrations and credentials required hereunder.
- B. Contractor shall provide service coordination and specific activities as required in Chapter 3701-8 of the Ohio Administrative Code (OAC), including but not limited to:
 - OAC Section 3701-8-03: Personnel and Supervision Requirements;
 - OAC Section 3701-8-07: Help Me Grow Early Intervention System Eligibility and Determination of Need for Early Intervention;
 - OAC Section 3701-8-07.1: Early Intervention Individualized Family Service Plan and Service Delivery; and
 - OAC Section 3701-8-09: Data and Maintenance of Records.
- C. Contractor shall make available to Summit DD or its designated representative for review all records and data pertaining to payments, claims and services rendered to individuals under this contract. Contractor shall initiate corrective action where necessary to improve the quality of

services in accordance with that level of service which is recognized as acceptable professional practice in the community in which services are provided.

- D. Contractor shall reply to and cooperate in arranging compliance with an identified program or fiscal audit. Contractor is liable to Summit DD for any adverse findings that result from an action it takes or fails to take in the implementation of its response to adverse audit findings.
- E. Contractor shall comply with all professional licensure and certification requirements, including but not limited to furnishing evidence of the following: Contractor shall conduct criminal background investigations of all staff in accordance with Ohio Revised Code § 5123.081. Contractor shall require that all staff meet the Ohio Department of Developmental Disabilities rules and regulations as applicable to Contractor. Contractor shall employ staff in sufficient numbers and with sufficient academic background and/or experience to meet the training, health, safety, social and personal needs of the individual as such needs are mutually agreed upon by the parties. Contractor shall obtain training, which is acceptable to the Summit DD for all staff providing services under this Contract. Contractor shall comply with all local, state and federal requirements regarding non-discrimination, fair employment practices and wage/hour standards, and shall not discriminate in the provision of services on the basis of race, color, disability, religion, sex or national origin. Contractor shall furnish the Summit DD with evidence of appropriate state licensure and credentials as required for all personnel providing services under this Contract.
- F. The Contractor agrees to submit all such programmatic and financial information as may reasonably be required by Summit DD:
 - 1. To permit monitoring and evaluation of the faithful performance of services being rendered under this contract; and
 - 2. To allow effective program planning, service coordination and resource development.
- G. Contractor shall give notice of incidents adversely affecting health and safety pertaining to individuals receiving services under this Contract to the Summit DD's Major Unusual Incident (MUI) Unit, and shall provide other additional reports to the Summit DD and to such other persons and/or agencies as is required by applicable state and federal law. "Major Unusual Incidents" and "Unusual Incidents" shall be defined for purposes of this Contract as such term is defined in the Ohio Administrative Code § 5123:2-17-02 and Contractor shall notify the Summit DD's MUI Unit within the timelines spelled out in said rule. Notification shall be made by submitting same to the Summit DD by electronic mail to www.muireports@summitdd.org or by facsimile to 330.634.8553
- H. Contractor shall provide and maintain, in full force and effect, general liability insurance covering the Contractor's activities under this contract. This shall include coverage for liability or casualty loss or claims arising from actions by or from the use or occupancy by Contractor of premises used by the Contractor in performance of its duties under this contract. The Contractor shall provide the Summit DD with a copy of the Contractor's liability insurance policy upon request of Summit DD. Such coverage shall be in an amount of no less than \$1,000,000.00/occurrence.

Should the policy have a general aggregate limit, such aggregate limit must not be less than \$2,000,000.00.

- I. Contractor shall comply with all applicable Workers' Compensation laws and acquire a certificate of insurance, evidence of which must be produced to the Summit DD upon demand.
- J. Contractor shall provide upon request of Summit DD the names and addresses of Contractor's current Board members.
- K. The Contractor shall indemnify, save and hold harmless the Summit DD and any agents or employees thereof, from any and all claims, demands, actions, or causes of action of whatsoever nature or character resulting from the performance of Contractor, its agents and/or employees, and shall make good any loss, damage or injury without the loss to the Summit DD.
- L. Contractor shall name the Summit DD as a source of funding in any audit, literature, brochure or presentation.
- M. Employees of the Contractor are not "public employees" for the purpose of membership in the Ohio Public Employees Retirement System.

III. CONTRACTOR FINANCIAL OBLIGATIONS

- A. Contractor will disclose for-profit or not-for-profit status on "Exhibit 1" attached hereto and made part of this Contract and a complete list of names and addresses of any individuals or organizations having a direct or indirect ownership or controlling interest of five percent (5%) or more in the Contractor.
- B. The Contractor agrees to keep a regular book of accounts maintained on an accrual basis of accounting and in such form as is consistent with generally accepted accounting principles. The Contractor further agrees to submit an audit of its operation by an independent certified public accountant annually. The Summit DD, or its authorized representative, shall have access to the books and records of the Contractor at any time during the normal business hours of the Contractor.
- C. If the Contractor is a non-federal entity that expends seven-hundred and fifty thousand dollars (\$750,000) or more per year in Federal awards, a single or program-specific audit shall be conducted in accordance with the provisions included in OBM Uniform Guidance, Subpart F. Any audit made in accordance with this paragraph shall be in lieu of any financial audit requirement under this Contract.

IV. CLAIMS AND PAYMENT

- A. The amount of this Contract shall not exceed Seven Hundred Sixty-One Thousand Five Hundred and Eighteen Dollars and no/100 (\$761,518) and is limited to the Summit DD'S 2018/2019 appropriation.

- B. Payments will be made monthly upon Summit DD's receipt of a detailed invoice from Contractor which will include identification of costs of salary/benefits, expenses, and itemized breakdown of staff time spent on activities required to carry out Contractor's responsibilities under this Contract.
- C. Payments under this Contract are contingent upon receipt of grant funds by Summit DD for the funding period July 1, 2018 to June 30, 2019 through Summit DD's contract with the Summit County Family and Children's First Council.

V. TERM AND TERMINATION

- A. The term of this Contract shall be from July 1, 2018 through June 30, 2019.
- B. This Contract may be terminated by Summit DD at any time for cause or for no cause by providing the Contractor with notice in writing not less than ninety (90) days prior to terminating this Contract.
- C. In the event of a breach of any provision of this Contract, the non-breaching party may institute Conciliation Procedures as set forth in "Exhibit 2" attached hereto and made a part of this Contract. If the dispute is not resolved within the timeframes identified in the Conciliation Procedure, then the non-breaching party may terminate this Contract by written notice delivered via certified mail.

VI. CONFIDENTIALITY

The Contractor shall maintain the confidentiality of any records of individuals receiving service and shall not disclose them except as permitted by law; provided, however, that the laws of Ohio and the requirements of the Summit DD's policies and procedures shall govern this provision. Any information gathered through service delivery is the property of the Summit DD and may not be released without a written authorization signed by the parent/guardian/individual served.

VII. DISPUTE RESOLUTION PROCESS FOR PERSONS SERVED

The Contractor shall establish a procedure for affording individuals served due process as appropriate. The Contractor shall utilize this procedure in the event of a disagreement between the Contractor and the individual related to the Contractor's performance of its duties and obligations under this Contract.

VIII. MISCELLANEOUS

A. STANDARDS

All services provided under this Contract shall be in accordance with applicable local, state and federal rules and laws including but not limited to the requirements of Chapter's 5123 and 5126 of the Ohio Revised Code, the rules and regulations of the Ohio Department of Developmental Disabilities and any applicable requirements and regulations of the Summit DD.

B. ASSIGNMENT

Contractor may not assign this Contract or any part thereof without the written consent

of the Summit DD.

C. ENTIRE CONTRACT

It is acknowledged by the parties that this Contract supersedes any and all previous written or oral Contracts between the parties concerning the subject matter of this Contract. Exhibits attached hereto are adopted by reference as though fully rewritten herein.

D. NOTICES

Notices required to be given herein shall be in writing and shall be sent via certified mail to the following respective addresses:

TO: County of Summit
Developmental Disabilities Board
ATTENTION: Superintendent
89 East Howe Road
Tallmadge, Ohio 44278-1099

TO: Grace Wakulchik
Chief Operating Officer
Children's Hospital Medical Center of Akron
One Perkins Square
Akron, OH 44308-1062

COPY TO: Shelley Walker
Director of Social Work
Children's Hospital Medical Center of Akron
One Perkins Square
Akron, OH 44308-1062

- E. In the event that any statute, regulation, rule or state or federal law is amended, the requirements of this Contract shall be automatically amended to reflect such modification without any further action by the parties.
- F. This Contract shall be governed by and interpreted in accordance with the laws of Ohio.

******* SIGNATURE PAGE TO FOLLOW *******

SIGNATURES

IN WITNESS WHEREOF, the parties by their duly authorized representatives have executed this Contract.

PROVIDER:

**COUNTY OF SUMMIT
DEVELOPMENTAL DISABILITIES BOARD**

Grace Wakulchik, Chief Operating Officer
Signature / Date

John Trunk, Superintendent
Signature / Date

Print Name

Print Name

Witness / Date

Witness / Date

***APPROVED AS TO FORM
OPINION NO.: 10-095
MICHAEL D. TODD
ASSISTANT PROSECUTING ATTORNEY
SUMMIT COUNTY, OHIO***

EXHIBIT 1:

Status: _____ Not-for-Profit _____ For Profit

Names and addresses of any individuals or organizations having a direct or indirect ownership or control interest of 5% or more in Contractor.

NAME	ADDRESS

CONCILIATION PROCEDURE

In the event of disagreement between the parties as to their rights, duties and obligations under the Contractor Agreement, the following procedure shall be implemented, at the written request of either party:

STEP I

The Superintendent of the Summit DD or Chief Executive Officer of the contract agency shall indicate and detail the specific problem or conflict situation in writing to the other Chief Executive Officer/Superintendent with copies to the respective Board Chairpersons.

A meeting between the Executive Directors shall be scheduled to review the facts presented, obtain additional factual material and agree on a proposed resolution within the context of the established policies of the respective Boards within ten (10) working days after the original presentation of the issue. If no such resolution is achieved, the parties shall move to Step II.

STEP II

Within ten (10) days of outcome of Step I, written factual materials produced during Step I detailing the problem and the reasons for failure to resolve same shall be presented to the Chairpersons of the respective Boards.

The Chairpersons will schedule within ten (10) working days a meeting which shall include the members of the Executive Committee of the respective Boards or selected Board members to review the facts and to make recommendations for resolution of the problem. Since resolution at this level may require policy modification of one or both Boards, a period of thirty (30) working days will be allowed for final resolution of problems at this level.

Neither party shall initiate any court action unless and until the conciliation procedure set forth in this policy has been completed.

Summit County Developmental Disabilities Board

TOPIC SUMMARY REPORT

TOPIC	ISSUE/CONCERN	RECOMMENDATION
Surplus inventory	Summit DD has items in inventory that are no longer needed or usable	The Board approve the request to auction or dispose of the surplus inventory
<i>SUPPORTING DATA FOR RECOMMENDATION</i>		
<p>There are a large amount of surplus items and equipment from our Tallmadge center that are no longer needed by Summit DD.</p> <p>These assets are identified on the attached list(s).</p> <p>It is Summit DD's desire to offer for sale surplus assets that are no longer needed via internet auction where assets are sold to the highest bidder. Any assets remaining will be disposed of in an environmentally safe manner.</p> <p>The internet auction will be conducted by a Summit County vendor that specializes in this area, and the auction will be held at our Tallmadge center where this inventory is being held.</p> <p>It is recommended that the Board approve the request to remove and sell or scrap the identified surplus assets in accordance with the Ohio Revised Code.</p>		

**Recommended for approval by the
August Finance & Facilities Committee.**

Submitted By: Russ DuPlain

Date: August 2018

For: _____ Superintendent/Assistant Superintendent
 X Finance & Facilities Committee
 _____ Services & Supports Committee
 _____ HR/LR Committee

County of Summit Declaration of Surplus Inventory Form

Summit Board of DD - IT Department

Department

Russell DuPlain

Contact Person

Date

330-634-8830

Contact Phone

I hereby declare the below listed items are either obsolete, unfit for use, or are generally no longer needed by this department.

Signature of Department Administrator

	ITEM DESCRIPTION (Make/Model)	SERIAL/MODEL NUMBER	INVENTORY TAG NUMBER	CONDITON Excellent (But no longer needed), Good, Poor, Scrap
1	Walkie Talkie (icom Transceiver)	IC-F11/S	027498	Poor
2	Router (Motorola 2525A-3347)	164323277056	N/A	Poor
3	Router (Netgear DGN2000)	1WR299BE00711	N/A	Poor
4	Monitor (Dell 2407WFPb)	MX0CC302466347751WVU	N/A	Poor
5	VOIP (Avaya 9620)	09N529402166	102227	Poor
6	VOIP (Avaya 9620)	11N508302746	N/A	Poor
7	Desktop (Dell Optiplex 755)	DZ6YHH1	N/A	Poor
8	Desktop (XBOXX)	B134184	N/A	Poor
9	Desktop (Dell Optiplex GX400)	37FWR01	026798	Scrap
10	CRT Monitor (Dell 828FT)	22794F40S539025789	N/A	Scrap
11	Monitor (Dell P2213F)	CN0FP04F728722BKA1LM	N/A	Scrap
12	UPS (APC Back-UPS CS350)	AB0220143237	N/A	Scrap
13	UPS (APC Back-UPS RS1200)	BB0833011639	N/A	Scrap
14	IP Phone (Avaya 9620)	09N529401291	N/A	Scrap
15	Desktop (Dell Optiplex 3010)	JN3KTV1	N/A	Scrap
16	Desktop (Dell Optiplex 3010)	335QPW1	N/A	Scrap
17	Desktop (Dell Optiplex 3010)	JN2PSV1	N/A	Scrap
18	Desktop (Dell Optiplex 3010)	167H6V1	N/A	Scrap
19	Desktop (Dell Optiplex 3010)	8JG0XV1	N/A	Good
20	Desktop (Dell Optiplex 3010)	32XMPW1	N/A	Good
21	Desktop (Dell Optiplex 3010)	JN2N8V1	N/A	Good
22	Desktop (Dell Optiplex 3010)	F9D2HX1	N/A	Good
23	Desktop (Dell Optiplex 3010)	8JKYWV1	N/A	Good
24	Desktop (Dell Optiplex 3010)	16876V1	N/A	Good
25	Desktop (Dell Optiplex 3010)	C5LQVV1	N/A	Good
26	Desktop (Dell Optiplex 3010)	8JM0XV1	N/A	Good
27	Desktop (Dell Optiplex 3020)	FYPRR12	N/A	Good
28	Desktop (Dell Optiplex 3010)	C59QVV1	N/A	Good
29	Desktop (Dell Optiplex 3010)	8JL1XV1	N/A	Scrap
30	Desktop (Dell Optiplex 3010)	C59SVV1	N/A	Good
31	Desktop (Dell Optiplex 3010)	C5PSVV1	N/A	Good
32	Desktop (Dell Optiplex 3010)	G2Y9CX1	N/A	Good
33	Desktop (Dell Optiplex 9010 Full Size)	HDM0FX1	N/A	Good
34	Desktop (Dell Optiplex 3010 Full Size)	9MKSXV1	N/A	Good
35	Desktop (Dell Optiplex 9010 Full Size)	94RDTW1	N/A	Good
36	Laptop (Dell Latitude E6430S)	71BC7W1	N/A	Good
37	Laptop (Dell Latitude E6430)	D3Q9CW1	N/A	Good
38	Laptop (Dell Latitude E6430S)	7Y9C7W1	N/A	Good
39	Laptop (Dell Latitude E6430S)	J68CZW1	N/A	Good
40	Laptop (Dell Latitude E6430S)	5Z9C7W1	N/A	Good
41	Laptop (Dell Latitude E6430S)	23VZNX1	N/A	Good
42	Laptop (Dell Latitude E5420)	G98LKQ1	N/A	Good
43	Laptop (Dell Latitude E6540)	JTD4YZ1	N/A	Good
44	2 boxes of of laptop docks and AC adapters for various laptop models.	N/A	N/A	Good
45	iPad 2 (A1395 16 Gig)	DYVJXCZTDFHW	N/A	Scrap
46	iPad 2 (A1395 16 Gig)	DN6GFY6UDFHY	N/A	Scrap
47	iPad 2 (A1395 16 Gig)	DR5HPYWCDFW	N/A	Scrap

	ITEM DESCRIPTION (Make/Model)	SERIAL/MODEL NUMBER	INVENTORY TAG NUMBER	CONDTION Excellent (But no longer needed), Good, Poor, Scrap
48	iPad 2 (A1395 16 Gig)	DYTK1LRDFHW	N/A	Scrap
49	iPad 2 (A1395 16 Gig)	F5RLL41UDFHW	N/A	Scrap
50	iPad 2 (A1395 32 Gig)	DN6GFDQMDFHY	N/A	Scrap
51	iPad 2 (A1395 32 Gig)	DMPGGQCZDFHY	N/A	Scrap
52	iPad 2 (A1395 32 Gig)	DMQGG9WKDFHY	N/A	Scrap
53	iPad 2 (A1395 32 Gig)	DN6GCN03DFHY	N/A	Scrap
54	iPad 2 (A1395 16 Gig)	DYVJXD0ADFHW	N/A	Good
55	iPad 2 (A1395 16 Gig)	DVPHMQG9DFHW	N/A	Good
56	iPad 2 (A1395 16 Gig)	DR5HPZ3GDFHW	N/A	Good
57	iPad 2 (A1395 16 Gig)	DQVGTDYRDFHW	N/A	Good
58	iPad 2 (A1395 16 Gig)	DR5HPWSVDFHW	N/A	Good
59	iPad 2 (A1395 16 Gig)	DR5HPZ3BDFHW	N/A	Good
60	iPad 2 (A1395 16 Gig)	DR5HPVKGDFHW	N/A	Good
61	iPad 2 (A1395 16 Gig)	DYTKP8KPDFHW	N/A	Good
62	iPad 2 (A1395 16 Gig)	DQTG63WHDFHW	N/A	Good
63	iPad 2 (A1395 16 Gig)	DMQGG6K2DFHY	N/A	Good
64	VOIP Phone (Avaya 9620)	09N529401246	N/A	Scrap
65	VOIP Phone (Avaya 9620C)	11N509302429	N/A	Scrap
66	VOIP Phone (Avaya 9620)	09N529402172	N/A	Scrap
67	Desktop (Dell Optiplex 3010)	163K6V1	N/A	Scrap
68	Switch (Linksys EZXS88W)	RA33042021935	N/A	Scrap
69	UPS (APC Powerstack 450)	QA0402325525	N/A	Scrap
70	Desktop (Dell Optiplex 3010)	8JJ1XV1	N/A	Good
71	Desktop (Dell Optiplex 3010)	334QPW1	N/A	Good
72	Desktop (Dell Optiplex 3010)	332QPW1	N/A	Good
73	Desktop (Dell Optiplex 3010)	C5PRV1	N/A	Good
74	Desktop (Dell Optiplex 3010)	C5MSV1	N/A	Good
75	Desktop (Dell Optiplex 3010)	8JM1XV1	N/A	Good
76	iPad 2 (A1395 16 Gig)	DR6HP2KSDFHW	N/A	Good
77	iPad 2 (A1395 16 Gig)	DR5HPYCBDFHW	N/A	Good
78	iPad 2 (A1395 16 Gig)	FSRKQHZ5DFHW	N/A	Good
79	Desktop (Dell Optiplex 3010)	8JC1XV1	N/A	Good
80	Desktop (Dell Optiplex 3010)	C5BQVV1	N/A	Good
81	Desktop (Dell Optiplex 3010)	8JQ1XV1	N/A	Good
82	Desktop (Dell Optiplex 3010)	C5JQVV1	N/A	Good
83	Desktop (Dell Optiplex 3010)	32YMPW1	N/A	Good
84	Desktop (Dell Optiplex 3010)	JN2L8V1	N/A	Good
85	iPad 2 (A1395 32 Gig)	DMQGGAGBDFHY	N/A	Good
86	iPad 2 (A1395 32 Gig)	DMPGGYD7DFHY	N/A	Good
87	Laptop (Dell Latitude E6430)	6V9HLV1	N/A	Good
88	Laptop (Dell Latitude E5410)	CHLFQP1	N/A	Good
89	Laptop (Dell Latitude E6540)	5F34YZ1	N/A	Good
90	Monitor (LF Flatron W1934S-BN)	905TPED16772	N/A	Good
91	Touch Screen Monitor (ELO E686772)	728117267C	100634	Good
92	UPS (Trip-Lite Smartpro UPS)	9942JY0SM618	N/A	Scrap
93	Monitor (LG Flatron L1718S-BN)	711UXAY1W688	N/A	Good
94	VOIP (Avaya 9620)	09N529401086	N/A	Good
95	Thin Client (Wyse SX0)	6E8DJ102100	N/A	Scrap
96	Modem (MultiTech MT5656ZDX)	113979616	N/A	Scrap
97	Docking Station (Surface Pro 3 Model 1664)	0243577434486	N/A	Scrap
98	Desktop (Dell Optiplex 380)	FLX7QN1	N/A	Scrap
99	Docking Station (Surface Pro 3 Model 1664)	0291871431486	N/A	Scrap
100	Cordless Phone (Panasonic 2KAXA)	PNLC1029	N/A	Scrap
101	Cordless Phone (Panasonic 2KAXA)	2KBXA035590	N/A	Scrap
102	Docking Station (Surface Pro 1 Model)	0030004408486	N/A	Scrap
103	Docking Station (Surface Pro 1 Model)	0018525404486	N/A	Scrap
104	Docking Station (Lenovo Dock USB 3.0)	K1328021486	N/A	Scrap
105	Docking Station (Lenovo Dock USB 3.0)	K1323002008	N/A	Scrap
106	Docking Station (Kensington USB 3.0)	A1323A000388	N/A	Scrap

	ITEM DESCRIPTION (Make/Model)	SERIAL/MODEL NUMBER	INVENTORY TAG NUMBER	CONDITON Excellent (But no longer needed), Good, Poor, Scrap
107	Switch (Cisco Catalyst 2960)	F0C1344Y0DH	N/A	Scrap
108	switch (Cisco Catalyst 2950)	F0C0811W4GK	N/A	Scrap
109	Switch (Cisco Catalyst 2960)	F0C1338Y3Z2	N/A	Scrap
110	Switch (Cisco Catalyst 1800)	FHK142170WN	N/A	Scrap
111	Switch (Cisco Catalyst 1800)	FHK13975LL	N/A	Scrap
112	Switch (Cisco Catalyst 3700)	JMX0819L3NU	N/A	Scrap
113	Switch (Cisco Catalyst 3700)	JMX0637LCXC	N/A	Scrap
114	Server (Dell Poweredge 1850)	FM1PV51	027934	Scrap
115	Server (Dell Poweredge 1850)	781BR51	027912	Scrap
116	Server (Dell Poweredge 1850)	BM1PV51	027936	Scrap
117	Server (Dell Poweredge 1850)	FDK7W71	028342	Scrap
118	Server (Dell Poweredge 1850)	7M1PV51	027937	Scrap
119	Server (Dell Poweredge 1850)	5M1PV51	027935	Scrap
120	Server (Dell Poweredge 1850)	GXNSZ81	028514	Scrap
121	Docking Station (Surface Pro 1 Model)	0030112414486	N/A	Scrap
122	Mobile Scanner (Brother DSiMobile 600)	U54473I2S103613	N/A	Scrap
123	Mobile Scanner (Brother DSiMobile 600)	U54473I2S103281	N/A	Scrap
124	Mobile Scanner (Fujitsu ScanSnap S1100I)	AFPH005962	N/A	Scrap
125	Mobile Scanner (Fujitsu ScanSnap S1100I)	AFPH005902	N/A	Scrap
126	Mobile Scanner (Fujitsu ScanSnap S1100I)	AFPH005663	N/A	Scrap
127	Mobile Scanner (Fujitsu ScanSnap S1100I)	AFPH005904	N/A	Scrap
128	Mobile Scanner (Fujitsu ScanSnap S1100I)	AFPH006285	N/A	Scrap
129	Mobile Scanner (Fujitsu ScanSnap S1100I)	AFPH003800	N/A	Scrap
130	Mobile Scanner (Fujitsu ScanSnap S1100I)	AFPH006282	N/A	Scrap
131	Mobile Scanner (Fujitsu ScanSnap S1100I)	AFPH003800	N/A	Scrap
132	Mobile Scanner (Fujitsu ScanSnap S1100I)	AFPH006282	N/A	Scrap
133	Mobile Scanner (Cannon Image Formula P-215)	FUA72132	N/A	Scrap
134	USB WiFi Adapter (Hawking Wifi Adapter)	HEMCAWNU1112300767	N/A	Scrap
135	VOIP (Polycom Sound Station IP 6000)	0004F2F1308F	N/A	Scrap
136	Laptop (Dell Latitude E6520)	2N18DS1	N/A	Scrap
137	Laptop (dell Latitude E5550)	DZ4ZF72	DD200230	Scrap
138	Laptop (Dell Latitude E6440)	9ZMYP12	N/A	Scrap
139	Laptop (Dell Latitude E6430s)	H4Q68W1	N/A	Scrap
140	Laptop (Dell Latitude E6430s)	51BC7W1	DD200228	Scrap
141	Laptop (Dell Latitude E6430)	HMDKLV1	DD200241	Scrap
142	Laptop (Dell Latitude E6430s)	1TRWRY1	DD200223	Scrap
143	Laptop (Dell Latitude E6430s)	BM7B4X1	DD200227	Scrap
144	Laptop (Dell Latitude E6430)	G7RHLX1	N/A	Scrap
145	Server (Dell Poweredge 2950)	61WS0F1	N/A	Scrap
146	Server (Dell Poweredge 2950)	82S1KD1	N/A	Scrap
147	Server (Dell Poweredge 2850)	5N1NHL61	028243	Scrap
148	Desktop (Dell Optiplex 3010)	8JMWV1	N/A	Scrap
149	Desktop (Dell Optiplex 3010)	HPBM8V1	N/A	Scrap
150	Desktop (Dell Optiplex 3010)	337PPW1	N/A	Scrap
151	Desktop (Dell Optiplex 3010)	HJVX7Y1	N/A	Scrap
152	Desktop (Dell Optiplex 3010)	335NPW1	N/A	Scrap
153	Desktop (Dell Optiplex 3010)	32ZMPW1	N/A	Scrap
154	Desktop (Dell Optiplex 3010)	3VXJPS1	N/A	Scrap
155	Server (Dell Poweredge 1850)	H71BR51	027911	Scrap
156	Monitor (Dell P1911t)	FZS0000060	N/A	Scrap
157	Monitor (LG Flatron W1943ss)	103TPXV0D434	N/A	Scrap
158	Monitor (Dell E2211HB)	CN04JCCP7426117F2CWM	N/A	Scrap
159	Monitor (Planar PX2210MW)	PC0385JA08995	N/A	Scrap
160	Desktop (Dell Optiplex 3010)	8JNZWV1	N/A	Scrap
161	Desktop (Dell Optiplex 3010)	331PPW1	N/A	Scrap
162	Desktop (Dell Optiplex 3010)	HJW08Y1	N/A	Scrap
163	Desktop (Dell Optiplex 3010)	JQ9Q5V1	N/A	Scrap
164	Desktop (Dell Optiplex 3010)	16686V1	N/A	Scrap
165	Desktop (Dell Optiplex 3010)	32YNPW1	N/A	Scrap

	ITEM DESCRIPTION (Make/Model)	SERIAL/MODEL NUMBER	INVENTORY TAG NUMBER	CONDITON Excellent (But no longer needed), Good, Poor, Scrap
166	Desktop (Dell Optiplex 3010)	G2Y7CX1	N/A	Scrap
167	Desktop (Dell Optiplex 3010)	C5DRVV1	N/A	Scrap
168	Desktop (Dell Optiplex 3010)	JN3HTV1	N/A	Scrap
169	Desktop (Dell Optiplex 3010)	HPBZ7V1	N/A	Scrap
170	Desktop (Dell Optiplex 3010)	CKP5CY1	N/A	Scrap
171	Router (Netgear FS108)	FS18G24616825	N/A	Scrap
172	VOIP (Avaya 9620C)	11N509302541	N/A	Scrap
173	Laptop (Dell E6430)	G7RHLX1	N/A	Scrap
174	Desktop (Dell Optiplex 3010)	332PPW1	N/A	Scrap
175	Desktop (Dell Optiplex 3010)	32ZNPW1	N/A	Scrap
176	Desktop (Dell Optiplex 3010)	8JN1XV1	N/A	Scrap
177	Desktop (Dell Optiplex 3010)	CKQ3CY1	N/A	Scrap
178	Dock (Surface Pro 3)	0178131431486	N/A	Scrap
179	Dock (Surface Pro 3)	0251751431486	N/A	Scrap
180	Dock (Surface Pro 3)	0041763452486	N/A	Scrap
181	Monitor (Dell E2211HB)	CN04JCCP7426117F2CWM	N/A	Scrap
182	Scanner (Fujitsu Scansnap S1100i)	PA97305Y321	N/A	Scrap
183	UPS (APC Back-UPS 600)	FB9708641812	N/A	Scrap
184	VOIP (Avaya 9620C)	11N508302858	N/A	Scrap
185	Dock (Surface Pro 1)	0031935414486	N/A	Scrap
186	Dock (Surface Pro 1)	0024645414486	N/A	Scrap

Surplus iPads

Barberton iPads		
Model	Friendly Name	Serial Number
iPad 2 (16 GB)	SDD-1013	DYTJXNA2DFHW
iPad (16 GB)	SDD-1001	F5RKQV7VDFHW
iPad 2 (32 GB)	SDD-1046	DMQGG9V9DFHY
iPad 2 (16 GB)	SDD-1070	DR6HP101DFHW
iPad 2 (16 GB)	SDD-1074	DR6HP10NDFHW
iPad 2 (16 GB)	SDD-1073	DR5HPXZ8DFHW
iPad 2 (16 GB)	SDD-1071	DR5HPUN5DFHW
iPad 2 (32 GB)	SDD-1068	DLXGC9U9DFHY
iPad 2 (16 GB)	SDD-1076	DVPHMDXWDFHW
iPad 2 (32 GB)	SDD-1078	DMPGGYAJDFHY
iPad 2 (16 GB)	SDD-1139	DMQHRCWNDFFHW
iPad 4 (16 GB)	SDD-1136	DMQMT2TKF182
Tallmadge iPads		
iPad 2 (16 GB)	SDD-1014	DYTK2K08DFHW
iPad 2 (16 GB)	SDD-1030	DR5HPXUYDFHW
iPad 2 (32 GB)	SDD-1033	DMPGFW0NDFHY
iPad 2 (16 GB)	SDD-1047	DQVFXH5EDFW
iPad 2 (16 GB)	SDD-1066	DR6HP2NDFFW
iPad 2 (16 GB)	SDD-1067	DR6HP06EDFW
iPad 2 (16 GB)	SDD-1065	DR5HPYTWDFHW
iPad 2 (32 GB)	SDD-1062	DLXGC8WLDFFHY
iPad 2 (16 GB)	SDD-1089	DR5HPULZDFHW
iPad 2 (32 GB)	SDD-1061	DMQGGAM0DFHY
iPad 2 CDMA (16 GB)	SDD-1116C	DR5L109WDJHF
iPad 2 (16 GB)	SDD-1019	DYTK2GM2DFHW
iPad 2 (16 GB)	SDD-1005	F5RKQV34DFHW
iPad 2 (16 GB)	SDD-1025	DYVKR2A8DFHW
iPad 2 (16 GB)	SDD-1010	DYTK2JTLDFHW

Quantity	Type	Description	Dept/Center	Room	Tag number
Items Stored in C Wng & D Wing Now Moveed to Tallmadge Center					
1		Sitonit Guest Chair w/Arms, Black	Admin. (LC-19)	Plant-Op	102367
1		Sitonit Guest Chair w/Arms, Black	Admin. (LC-19)	Plant-Op	102264
1		Sitonit Guest Chair w/Arms, Black	Admin. (LC-19)	Plant-Op	102378
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	102277
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	102282
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	100697
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	100696
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	102380
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	102377
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	102375
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	102274
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	102355
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	102283
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	102359
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	102354
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	102275
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	102276
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	102360
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	102368
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	102280
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	102363
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	102284
1		Sitonit Guest Chair, No Arms, Black	Admin. (LC-19)	Plant-Op	102370
1		Guest Chair, Red	Admin. (LC-19)	Plant-Op	100562
1		Guest Chair, Red	Admin. (LC-19)	Plant-Op	025917
1		Metal Mesh Patio Chair, Black	Admin. (LC-19)	Plant-Op	DD203751
1		Desk Chair, Black Cloth	Admin. (LC-19)	Plant-Op	DD201463
1		Desk Chair, Violet	Admin. (LC-19)	Plant-Op	DD202385
1		Desk Chair, Gray Cloth	Admin. (LC-19)	Plant-Op	DD201276
1		Desk Chair, Black Cloth	SSA	UD-23	100539
1		Desk Chair, Beige Striped	Admin. (LC-19)	Plant-Op	DD202372
1		Desk Chair, Black Cloth	Admin. (LC-19)	Plant-Op	028143
1		Guest Chair, Red	Admin. (LC-19)	Plant-Op	024352
1		Guest Chair, Wood Frame, Blue Cloth	Admin. (LC-19)	Plant-Op	024491
1		Guest Chair, Wood Frame, Blue Cloth	Admin. (LC-19)	Plant-Op	024495
1		Guest Chair, Wood Frame, Blue Cloth	Admin. (LC-19)	Plant-Op	024492
1		Guest Chair w/Arms, Blue Cloth	Admin. (LC-19)	Plant-Op	025339
1		Desk Chair w/Arms, Black Cloth	Admin. (LC-19)	Plant-Op	No Tag
1		Guest Chair w/Arms, Black Vinyl	Admin. (LC-19)	Plant-Op	027568
1		Desk Chair, Gray Cloth	Admin. (LC-19)	Plant-Op	DD203234
1		Desk Chair, Beige Striped	Admin. (LC-19)	Plant-Op	DD202374
1		Desk Chair, Black Cloth	D Wing Storage	Plant-Op	DD200671
1		Guest Chair, Gray	Admin. (LC-19)	Plant-Op	DD201320
1		Guest Chair, Red Cloth	Admin. (LC-19)	Plant-Op	No Tag
1		Plastic Chair, Black	Admin. (LC-19)	Plant-Op	DD201792
1		Plastic Chair, Black	Admin. (LC-19)	Plant-Op	DD201773
1		Desk Chair, Black	Admin. (LC-19)	Plant-Op	DD200677
1		Guest Chair, Wood Frame, Blue Cloth	Admin. (LC-19)	Plant-Op	DD203308
1		Guest Chair, Wood Frame, Red Cloth	Admin. (LC-19)	Plant-Op	023594
1		Hon Desk Chair, Black Plastic Arms, Gray Cloth	Admin. (LC-19)	Plant-Op	No Tag
1		Guest Chair, Black Vinyl	Admin. (LC-19)	Plant-Op	DD201390
1		Desk Chair, Mauve Cloth	Admin. (LC-19)	Plant-Op	No Tag
1		Desk Chair, Gray Cloth	Admin. (LC-19)	Plant-Op	DD203283
1		Desk Chair, Dark Gray	Admin. (LC-19)	Plant-Op	DD200717
1		Desk Chair, Beige Striped	Admin. (LC-19)	Plant-Op	100693
1		Guest Chair, Tan	Admin. (LC-19)	Plant-Op	DD203484
1		Guest Chair, Wood Frame, Blue Cloth	Admin. (LC-19)	Plant-Op	024490

Quantity	Type	Description	Dept/Center	Room	Tag number
1		Sitonit Desk Chair, Brown/Tan Polka Dot	Tallmadge		No Tag
1		Sitonit Desk Chair, Lime Green	Tallmadge		No Tag
1		Wheelchair, Black	Tallmadge		DD200525
1		Invacare Tracer Lx Wheelchair, Blue	Tallmadge		No Tag
1		Invacare Wheelchair, Blue	Tallmadge		DD200526
1		Sitonit Desk Chair, Lime Green	Tallmadge		No Tag
1		Desk Chair, Black	Admin	D Wing Storage	027256
1		Sitonit Desk Chair, Lime Green	Tallmadge		No Tag
1		Sitonit Desk Chair, Blue/Gray/Green Striped	Tallmadge		No Tag
1		Sitonit Desk Chair, Gray Cloth (R & R Tar)	Tallmadge		No Tag
1		Sitonit Desk Chair, Black/Brown Polka Dot	Tallmadge		No Tag
1		Sitonit Desk Chair, Gray Cloth (R & R Tar)	Tallmadge		No Tag
1		Gray/Mauve Desk Chair	Tallmadge		DD200615
1		Sitonit Desk Chair, Lime Green	Tallmadge	Prod. Floor	No Tag
1		Sitonit Desk Chair Black/Brown Polka Dot	Tallmadge	Prod. Floor	No Tag
1		Hon Guest Chair w/Arms, Blue Cloth	Tallmadge	Prod. Floor	No Tag
1		Desk Chair, Gray/Mauve Cloth	Tallmadge	Prod. Floor	DD200512
1		Sitonit Desk Chair, Lime Green	Tallmadge	Prod. Floor	No Tag
1		Sitonit Desk Chair, Gray Cloth (R & R Tar)	Tallmadge	Prod. Floor	No Tag
1		Desk Chair, Blue	Admin. (LC-19)	Plant-Op	DD200672
1		Guest Chair, Red	Admin. (LC-19)	Plant-Op	100560
1		Pedestal Chair, Red	Admin. (LC-19)	Plant-Op	024456
1		Desk Chair, Maroon	Admin. (LC-19)	Plant-Op	025924
1		Desk Chair, Beige Striped	Admin. (LC-19)	Plant-Op	DD201437
1		Guest Chair, Wood Frame, Blue Cloth	Admin. (LC-19)	Plant-Op	024493
1		Guest Chair, Wood Frame, Blue Cloth	Admin. (LC-19)	Plant-Op	024494
1		Tall Metal Stool, Black	Admin. (LC-19)	Plant-Op	DD203763
1		Tall Metal Stool, Black	Admin. (LC-19)	Plant-Op	DD202389
1		Tall Metal Stool, Black	Admin. (LC-19)	Plant-Op	DD203760
1		Tall Metal Stool, Black	Admin. (LC-19)	Plant-Op	DD203762
1		Tall Metal Stool, Black	Admin. (LC-19)	Plant-Op	DD202391
1		Tall Metal Stool, Black	Admin. (LC-19)	Plant-Op	DD203761
1		Metal Mesh Patio Chair, Black	Admin. (LC-19)	Plant-Op	DD203755
1		Metal Mesh Patio Chair, Black	Admin. (LC-19)	Plant-Op	DD203756
1		Metal Mesh Patio Chair, Black	Admin. (LC-19)	Plant-Op	DD203752
1		Metal Mesh Patio Chair, Black	Admin. (LC-19)	Plant-Op	DD203753
1		Metal Mesh Patio Chair, Black	Admin. (LC-19)	Plant-Op	DD203754
1		Chair - Café Chair	Tallmadge		DD200571
1		Chair - Café Chair	Tallmadge		DD200571
1		Chair - Café Chair	Tallmadge		DD200601
1		Guest Chair w/Wheels, Blue	Sheriff's Office		DD203319
1		Desk Chair, Gray Cloth	Admin. (LC-19)	Plant-Op	DD203244
1		Desk Chair, Black	Admin. (LC-19)	Plant-Op	18099
1		Desk Chair, Black Cloth	Admin. (LC-19)	Plant-Op	021440
1		Desk Chair, Black	Admin. (LC-19)	Plant-Op	DD203245
1		Lounge Chair, Black Leather	D Wing Storage		DD203713
1		Desk Chair, Black	D Wing Storage		11900
1		Guest Chair, Black	D Wing Storage		DD201282
1		Plastic Chair, Brown	D Wing Storage		DD203492
1		Plastic Chair, Black	D Wing Storage	Plant-Op	DD203491
1		Plastic Chair, Black	D Wing Storage	Plant-Op	DD203490
1		Plastic Chair, Black	D Wing Storage	Plant-Op	DD203489
1		Plastic Chair, Black	D Wing Storage	Plant-Op	DD203488
1		Plastic Chair, Black	D Wing Storage	Plant-Op	DD203487
1		Guest Chair, Blue	D Wing Storage	Plant-Op	DD203460
1		Guest Chair, Black, Black Vinyl Seat/Silver Frame/Wood Arms	D Wing Storage	Plant-Op	DD203742
1		Guest Chair, Black, Black Vinyl Seat/Silver Frame/Wood Arms	D Wing Storage	Plant-Op	DD201283
1		Desk Chair, Maroon	D Wing Storage	Plant-Op	024567
1		Desk Chair, Black	D Wing Storage	Plant-Op	07092
1		Desk Chair, Black Vinyl	D Wing Storage	Plant-Op	DD203714
1		Desk Chair, Black	D Wing Storage	Plant-Op	DD203740
1		Desk Chair, Black Cloth	D Wing Storage	Plant-Op	DD203388
1		Desk Chair, Maroon	D Wing Storage	Plant-Op	025244

Quantity	Type	Description	Dept/Center	Room	Tag number
1		Desk Chair, Black/Tan	Ellet		100798
1		Desk Chair, Black/Tan Striped	Cuyahoga Falls		102397
1		Desk Chair, Black/Tan Striped	Cuyahoga Falls		100821
1		GBC Laminator	Tallmadge		DD202144
1		Ranger X Motorized Wheelchair, Black/Maroon Seat	D Wing Storage	Plant-Op	DD203461
1		Ambu-Man CPR Kit	Admin	D Wing Storage	022960
1		Ambu-Man CPR Kit	Admin	D Wing Storage	022961
1		Ambu-Man CPR Kit	Admin	D Wing Storage	DD203486
1		Two Door Metal Cabinet, Brown w/Lock			102193
1		24 Compartment Letter Organizer, Wood	Fiscal	D Wing Storage	No Tag
2		Computer Table w/Wheels, Black & Silver Metal	Admin. (LC-19)	Plant-Op	No Tag
1		Audio/Visual Cart, Brown	Admin. (LC-19)	Plant-Op	DD203603
1		Muratec Fax/Copier, Model F-320, ID# A3971	Admin. (LC-19)	Plant-Op	No Tag
1		Muratec Fax/Copier, Model F-320, ID# A3977	Admin. (LC-19)	Plant-Op	No Tag
1		JVC 20" Color TV	Admin. (LC-19)	Plant-Op	No Tag
1		Sylvania TV/VCR Combo	Plant-Op	LC-7	DD203096
1		Audio/Visual Cart, Tan	Admin. (LC-19)	Plant-Op	05233
1		Small Conference Table, Metal Legs, Laminate Top	Admin. (LC-19)	Plant-Op	DD203279
1		Long Rectangular Table, Wood Top	Admin. (LC-19)	Plant-Op	023250 & 023251
1		Whirlpool Dryer	Admin. (LC-19)	Plant-Op	028413
1		GE Dryer	UD-34	Admin.	028389
1		Speed Queen HD Washer	UD-34	Admin.	DD202233
1		Maytag Washer	UD-35	Admin.	DD202216
1		Small Laundry Basin, White	Admin. (LC-19)	Plant-Op	No Tag
1		Round Table	Admin. (LC-19)	Plant-Op	023822
1		Xerox Blueprint Printer, Model 2510	Admin. (LC-19)	Plant-Op	023894
1		Folding Table	C Wing Storage	Plant-Op	DD201274
7		Corkboards, Various Sizes	C Wing Storage	Plant-Op	No Tag
1		Conference Table, Wood	C Wing Storage	Plant-Op	026650
1		Conference Table, Black Metal Legs, Laminate Mauve Top	HR		DD201108
1		Overhead Cabinet, Dark Gray	Admin. (LC-19)	Plant-Op	DD203688
1		Overhead Cabinet, Dark Gray	Admin. (LC-19)	Plant-Op	DD203662
1		L Shaped Desk, Left Piece	Admin. (LC-19)	Plant-Op	DD203658
1		L Shaped Desk, Center Piece	Admin. (LC-19)	Plant-Op	DD203659
1		L Shaped Desk, Right Piece	Admin. (LC-19)	Plant-Op	DD203660
1		3 Drawer Metal Cabinet, Dark Gray	Admin. (LC-19)	Plant-Op	DD203661
1		Desk Extension, Wood, Left Side	Admin. (LC-19)	Plant-Op	No Tag
1		Metal Utility Cart, Gray	Admin. (LC-19)	Plant-Op	DD203247
1		Rubbermaid Janitorial Cart, Brown	Admin. (LC-19)	Plant-Op	DD204207
1		Wooden Table, Gray	Admin. (LC-19)	Plant-Op	DD200876
1		Metal Desk, Laminated Top	Admin. (LC-19)	Plant-Op	DD201750
1		Desk Chair, Red	Admin. (LC-19)	Plant-Op	DD201731
1		Desk Chair, Black Vinyl	Admin. (LC-19)	Plant-Op	100577
1		Metal Bookcase, Black	Admin. (LC-19)	Plant-Op	18672
1		Wooden Bookcase	Admin. (LC-19)	Plant-Op	100401
1		Wooden Bookcase	Admin. (LC-19)	Plant-Op	DD203180
1		Wood Bookcase	Admin. (LC-19)	Plant-Op	DD202813
1		Wooden Hutch	Admin. (LC-19)	Plant-Op	DD200845
1		Wooden Bookcase	Admin. (LC-19)	Plant-Op	025709
1		G.E. Microwave, White (Transferred from Ellet)	Admin. (LC-19)	Plant-Op	DD203734
1		Two Drawer File Cabinet, Black	Admin. (LC-19)	Plant-Op	DD203183
1		Air King Round Floor Fan, Tan	Admin. (LC-19)	Plant-Op	No Tag
1		2 Drawer Metal Cabinet, Dark Gray	Admin. (LC-19)	Plant-Op	100819
1		L Shaped Desk w/2 Drawer Cabinet	Admin. (LC-19)	Plant-Op	DD202810
1		Desk Extension w/3 Drawer Cabinet, Black	Admin. (LC-19)	Plant-Op	DD202812
1		Children's Rectangular Table, Blue Trim	Admin. (LC-19)	Plant-Op	No Tag
1		Wood Desk and Extension	Admin. (LC-19)	Plant-Op	100525
1		Wooden Bookcase	Admin. (LC-19)	C Wing Storage	DD203320
1		Computer Table w/Wheels	Admin. (LC-19)	Plant-Op	DD203333
1		Small Rectangular Wood Table	Admin. (LC-19)	Plant-Op	No Tag
1		Small Round Wood Table	Admin. (LC-19)	Plant-Op	No Tag
1		24 Slot Wall Mount Pamphlet Rack, Clear	Admin. (LC-19)	Plant-Op	No Tag
2		12 Slot Wall Mount Pamphlet Rack, Clear	Tallmadge		No Tag

Quantity	Type	Description	Dept/Center	Room	Tag number
1		4 Drawer File Cabinet, Green	D Wing Storage	HR Cage	18019
1		4 Drawer File Cabinet, Dark Gray	Admin	D Wing Storage	DD203470
1		4 Drawer File Cabinet, Black	Tallmadge		021667
1		Rolling Cabinet, Gray	Cuyahoga Falls		102349
1		Rolling Cabinet, Gray	Cuyahoga Falls		102350
1		48" Wood Rolling Cabinet	Cuyahoga Falls		No Tag
1		Two Drawer Lateral File Cabinet, Putty	Admin	D Wing Storage	025085
1		Two Door Metal Cabinet, Gray	UC-17		DD201177
1		Tennesco Two Door Metal Cabinet, Tan	Admin (LC-19)	Plant-Op	No Tag
1		Two Door Metal Cabinet, Black	Admin	D Wing Storage	DD203471
1		Two Door Wood Cabinet, White	Admin. (LC-19)	D Wing Storage	No Tag
1		Wood Desk	Admin	D Wing Storage	DD201248
1		Sentry Safe, Black	Admin	D Wing Storage	DD203485
1		Luxor Plastic Cart w/Wheels, Black	Admin. (LC-19)	D Wing Storage	DD200957
1		Rubbermaid Wall Mount Two Door Storage Cabinet, Tan	Admin. (LC-19)	Plant-Op	No Tag
1		4 Drawer File Cabinet, Black	Admin.	D Wing Storage	021343
1		Receptionist Cubicle, Left Piece	Admin.	D Wing Storage	DD203757
1		Receptionist Cubicle, Right Piece	Admin.	D Wing Storage	DD203758
1		Plastic Folding Table, Yellow	Admin.	D Wing Storage	DD203475
1		Plastic Folding Table, Yellow	Admin.	D Wing Storage	DD203476
1		Plastic Folding Table, Blue	Admin.	D Wing Storage	DD203477
1		Plastic Folding Table, Blue	Admin.	D Wing Storage	DD203472
1		Plastic Folding Table, Yellow	Admin.	D Wing Storage	DD203473
1		Plastic Folding Table, Blue	Admin.	D Wing Storage	DD203474
2		Cubicle Walls, 36" x60", Green Cloth	Admin	D Wing Storage	No Tag
1		Folding Table	Admin.	D Wing Storage	18389
1		Half Moon Shape Table Top	Admin	D Wing Storage	DD203738
1		Round Table	Admin	D Wing Storage	DD201284
1		Round Table	Admin	D Wing Storage	023650
1		Round Table	Admin	D Wing Storage	11654
1		Little Tykes Plastic Playground Slide	Admin.	D Wing Storage	No Tag
1		Wooden Bookcase	Admin	D Wing Storage	DD201298
1		Wooden Organizer	Admin.	D Wing Storage	No Tag
1		6' Wooden Hutch	Admin.	D Wing Storage	No Tag
1		HP Color Laserjet CP2025 Printer	Admin	D Wing Storage	DD203479
1		Wood Desk	Admin	D Wing Storage	DD203435
1		Metal Bookcase w/Sliding Doors, Black	Admin	D Wing Storage	18213
1		Metal Desk, Black, w/Laminate Top	Admin.	D Wing Storage	021524
1		Wood Desk	Admin.	UB-200	DD201379
1		Wood Desk	Admin.	UC-44	026040
1		Wood Desk Extension (for Above Desk)	Admin.	UC-44	026040
1		Wood Credenza	Admin.	UB-200	DD201378
1		H.P. Color Laserjet Printer 550dtn	Admin.	D Wing Storage	027186
1		Rotary File Rack System, Light Gray	Records Dept.	D Wing Storage	022627
1		Angeles Bye Bye Buggy, Red	D Wing Storage		DD203608
1		Angeles Bye Bye Buggy, Red	D Wing Storage		DD203609
2		Pallets of Cans of Paint, Various Colors	Admin. (LC-19)	Plant-Op	No Tag
2		Pallets of copy paper, Various Sizes	Admin. (LC-19)	Plant-Op	No Tag
1		36" x 48" Dry Erase Board			No Tag
1		GBC Laminator	Admin.	UD-11	100387
1		Wood Table w/Wheels	Admin. (LC-19)	Plant-Op	No Tag
1		Swintec 8014-S Typewriter	Admin. (LC-19)	Plant-Op	No Tag
1		Cash Register Till w/Key, Black	Admin.	Plant-Op	No Tag
1		Neopost Letter Folding Machine	Admin. (LC-19)	C Wing Storage	DD201172
1		Swintec 8014-S Typewriter	Admin. (LC-19)	Plant-Op	021938
1		Small Wooden Bookcase	Admin. (LC-19)	Plant-Op	No Tag
1		Wooden Bookcase	Admin. (LC-19)	Plant-Op	100507
1		4 Drawer Lateral File Cabinet, Black	Admin	D Wing Storage	DD201271
1		Rectangular Table, 30" x 72", Black Legs/Maroon Top	Tallmadge	Prod. Floor	No Tag
1		Rectangular Table, 30" x 72", Black Legs/Maroon Top	Tallmadge	Prod. Floor	No Tag
1		Rectangular Table, 30" x 72", Black Legs/Maroon Top	Tallmadge	Prod. Floor	No Tag
1		Rectangular Table, 30" x 72", Black Legs/Maroon Top	Tallmadge	Prod. Floor	No Tag
1		Rectangular Table, 30" x 72", Black Legs/Maroon Top	Tallmadge	Prod. Floor	No Tag

Quantity	Type	Description	Dept/Center	Room	Tag number
1		Rectangular Table, 30" x 72", Black Legs/Maroon Top	Tallmadge	Prod. Floor	No Tag
1		Rectangular Table, 30" x 72", Black Legs/Maroon Top	Tallmadge	Prod. Floor	No Tag
1		Rectangular Table, 30" x 72", Black Legs/Maroon Top	Tallmadge	Prod. Floor	No Tag
1		4 Drawer Plastic Storage Bin			No Tag
1		Sony Handycam Video Camera Recorder	Admin.	A-233	DD204334
1		Three Drawer Lateral File Cabinet, Light Brown	Admin.		No Tag
1		4 Drawer Lateral File Cabinet, Light Brown	Admin.	A-227	DD201053
1		Three Drawer Lateral File Cabinet, Light Brown	Admin.		No Tag
1		Hon 4 Drawer Lateral File Cabinet, Dark Gray	Admin. (LC-19)	Plant-Op	DD203080
1		4 Drawer Lateral File Cabinet, Light Brown	Admin. (LC-19)	Plant-Op	DD201052
1		3 Drawer Lateral File Cabinet, Light Brown	Admin.	A-227	DD201062
1		3 Drawer Lateral File Cabinet, Light Brown			No Tag
1		Overhead Cabinet, Light Brown	Admin.	UB-212	DD201414
1		Overhead Cabinet, Light Brown	Admin.	UB-212	DD201415
1		Cubicle Desk, Light Brown w/White Top, Left Piece	Admin.		No Tag
1		Cubicle Desk, Light Brown w/White Top, Corner Piece	Admin.		No Tag
1		Cubicle Desk, Light Brown w/White Top, Right Piece	Admin.		No Tag
1		Metal Desk w/Two Drawer Metal Cabinet, Tan	Admin. (LC-19)	Plant-Op	DD201184
1		Overhead Cabinet, Tan	Admin. (LC-19)	Plant-Op	DD201185
1		3 Door Metal Cabinet, Light Brown	Admin.		No Tag
1		Rectangular Metal Table, Beige	Admin. (LC-19)	Plant-Op	DD201182
1		Metal Table, Beige	Admin. (LC-19)	C Wing Storage	DD201171
1		Metal Table, Beige	Admin. (LC-19)	C Wing Storage	DD201170
1		Metal Table, Beige	Admin. (LC-19)	C Wing Storage	DD201169
1		2 Drawer File Cabinet, Black	Admin. (LC-19)	C Wing Storage	100393
1		2 Drawer File Cabinet, Black	Admin.	LB-103	100399
1		2 Drawer File Cabinet, Beige	Admin.	UC-41	DD201281
1		2 Drawer File Cabinet, Black			No Tag
1		2 Drawer File Cabinet, Black	Admin.	UB-214	07058
1		2 Drawer File Cabinet, Black	Admin.	UB-213	18210
1		4 Drawer Legal File Cabinet, Black	Admin. (LC-19)	C Wing Storage	100377
1		5 Drawer File Cabinet, Black	Admin. (LC-19)	C Wing Storage	14148
1		Metal Bookcase, Black, 3 Shelf	Admin. (LC-19)	C Wing Storage	19141
1		4 Drawer File Cabinet, White	Admin. (LC-19)	Plant-Op	028236
1		Overhead Cabinet, Gray (Transferred from Ellet)	Admin. (LC-19)	Plant-Op	DD204143
1		Overhead Cabinet, Dark Gray	Admin. (LC-19)	Plant-Op	DD203699
1		L Shaped Desk, Center Piece	Ellet	101	DD203690
1		L Shaped Desk, Center Piece	Ellet	101	DD203685
1		L Shaped Desk, Left Piece	Ellet	101	DD203689
1		3 Drawer Metal Cabinet, Dark Gray	Ellet	101	100788
1		3 Drawer Metal Cabinet, Dark Gray	Ellet	101	DD203687
1		2 Drawer Metal Cabinet, Dark Gray	Ellet	101	DD203692
1		L Shaped Desk, Left Piece, Gray	Ellet	101	DD203695
1		Overhead Cabinet, Gray (Transferred from Ellet)	Admin. (LC-19)	Plant-Op	DD204144
1		L Shaped Desk, Center Piece	Admin. (LC-19)	C Wing Storage	DD203696
1		L Shaped Desk, Right Piece	Admin. (LC-19)	C Wing Storage	DD203686
1		2 Drawer Metal Cabinet, Dark Gray	Ellet	105	100807
1		2 Drawer Metal Cabinet, Dark Gray	Ellet	105	100834
1		L Shaped Desk, Left Piece	Ellet	105	DD203684
1		3 Drawer Metal Cabinet, Dark Gray	Admin. (LC-19)	Plant-Op	DD203698
1		Small Square Table	Admin.	Plant-Op	02126
1		2 Drawer File Cabinet, Beige	Tallmadge	Prod. Floor	024237
1		G.E. Mini Refrigerator, Woodgrain	Admin. (LC-19)	D Wing Storage	025812
1		Fellowes Shredder	Admin. (LC-19)	D Wing Storage	DD200826
1		Fellowes Shredder, Powershred 320	Admin. (LC-19)	D Wing Storage	026830
1		Computer Stand w/Wheels	Admin.	D Wing Storage	DD201278
1		Computer Stand w/Wheels	Admin. (LC-19)	UB-207	DD201376
1		Small Trapezoid Table	Tallmadge		No Tag
1		4 Drawer File Cabinet, Beige	Admin.	UB-219	DD201392
1		4 Drawer File Cabinet, Beige	Admin.	UB-219	DD201393
1		Wood Desk	Admin.	LB-105	100398
1		Credenza	Admin.	S-204-A	DD201314
1		Wooden Desk	Admin.	S-204-A	DD201313

Quantity	Type	Description	Dept/Center	Room	Tag number
1		Computer Stand w/Wheels	Admin.	C Wing Storage	028314
1		24 Slot Wood Letter Organizer, White	Admin.	C Wing Storage	
1		Wood Desk, Black w/Purple Top	Admin.	C Wing Storage	025720
1		Metal Desk, Gray w/Wood Top	Admin.	C Wing Storage	024430
1		Wood Desk	Admin.	S-205	DD201330
1		Wood Desk	Admin.	UB-213	100531
1		Metal Desk, Black	Plant-Op	LC-19	023091
1		Metal Desk, Beige			02390
1		Wood Desk	Admin.	UB-213	025219
1		Credenza	Admin.	S-204-B	025237
1		Wood Desk	Admin.	UB-213	100523
1		Wood Desk	Admin.	UC-41	DD201428
1		Wood Desk	Admin.	UB-207	DD201375
1		Wood Desk	Admin.	C Wing Storage	025953
1		Wood Desk	Admin.	S-204-B	DD201317
1		Wood Desk, Black w/Tan Laminate Top	Admin. (LC-19)	Plant-Op	DD201224
1		Overhead Wood Cabinets, Black w/Tan Laminate Top	Admin. (LC-19)	Plant-Op	DD201224
1		Wood Desk Extension, Black w/Tan Laminate Top	Admin. (LC-19)	Plant-Op	DD201224
1		Computer Table, Black	Admin.	S-212-A	24104
1		Wood Desk	Admin.	UB-218	DD201777
1		Wood Desk	Admin.	UB-218	DD201778
1		Bean Bag Chair, Black/White Polka Dot	Tallmadge		No Tag
1		Bean Bag Chair, Lime Green	Tallmadge		No Tag
1		Bean Bag Chair, Blue	Tallmadge		No Tag
1		Bean Bag Chair, Red/Yellow	Tallmadge		No Tag
1		Electric Mat, Black	Tallmadge		No Tag
1		Gym Mat, Blue	Tallmadge		No Tag
1		Bean Bag Chair, Green	Tallmadge		No Tag
1		Recliner Chair w/Wheels, Tan	Tallmadge		DD204113
1		Rolling Cabinet, Green	Tallmadge		No Tag
1		Rolling Cabinet, Green	Tallmadge		No Tag
1		U Shaped Desk, Left Piece (Transferred from Ellet)	Admin. (LC-19)	Plant-Op	DD204139
1		U Shaped Desk, Center Piece (Transferred from Ellet)	Admin. (LC-19)	Plant-Op	DD204140
1		U Shaped Desk, Right Piece (Transferred from Ellet)	Admin. (LC-19)	Plant-Op	DD204141
1		Two Drawer Metal Cabinet, Gray (Transferred from Ellet)	Admin. (LC-19)	Plant-Op	DD204142
1		3 Drawer Metal Cabinet, Dark Gray	Ellet		100675
3		Cubicle Walls, Metal Trim/ Putty Cloth	Admin	D Wing Storage	No Tag
1		Round Table, 42", Black Legs/Purple Top	Tallmadge	Prod. Floor	No Tag
1		Round Table, 42", Black Legs/Purple Top	Tallmadge	Prod. Floor	No Tag
1		Giant Swing, Gray Metal Curved Support	Tallmadge	Prod. Floor	No Tag
1		Single Pedestal Desk, Gray/Wood Top	Tallmadge	Prod. Floor	No Tag
1		Rolling Cabinet, Green	Tallmadge	Prod. Floor	No Tag
1		Rolling Cabinet, Green	Tallmadge	Prod. Floor	No Tag
1		Rolling Cabinet, Green	Tallmadge	Prod. Floor	No Tag
1		Rolling Cabinet, Green	Tallmadge	Prod. Floor	No Tag
1		96" x 36" Wood Work Table	Tallmadge	Prod. Floor	No Tag
1		96" x 36" Metal Work Table, Green Top	Tallmadge	Prod. Floor	No Tag
1		96" x 36" Metal Work Table, Green Top	Tallmadge	Prod. Floor	No Tag
1		Computer Stand w/Wheels, Black, 19" x 25"	Tallmadge	Prod. Floor	024970
1		Cub Cadet Snowblower, Blue/Yellow	Admin.	D Wing Storage	DD203285
1		MI-T-M Power Washer	Plant-Op		DD203300
1		Rigid Kollmann Drain Cleaning Machine	Plant-Op		DD203301
1		Rockwell Model 14 Band Saw	Plant-Op		02646
1		Hermes Engraveograph Machine	Plant-Op		025724
1		Dell Optiplex Gxa P.C.	Plant-Op		025725
1		96" x 36" Metal Work Table, Purple Top	Tallmadge	Prod. Floor	No Tag
1		96" x 36" Metal Work Table, Red Top	Tallmadge	Prod. Floor	No Tag
1		96" x 36" Metal Work Table, Turquoise Top	Tallmadge	Prod. Floor	No Tag
1		96" x 36" Metal Work Table, Yellow Top	Tallmadge	Prod. Floor	No Tag
1		Wood Lounge Chair w/Cloth Seat, Mauve	Cuyahoga Falls	Prod. Floor	No Tag
1		Wood Lounge Chair w/Cloth Seat, Mauve	Cuyahoga Falls	Prod. Floor	No Tag
1		7' Wood Display Case	Cuyahoga Falls	Prod. Floor	No Tag
1		Corner Desk, Gray w/Wood Top	Cuyahoga Falls	Prod. Floor	No Tag

Quantity	Type	Description	Dept/Center	Room	Tag number
1		36" Round Folding Table, Wood Top	Cuyahoga Falls		No Tag
1		36" Round Folding Table, Wood Top	Cuyahoga Falls		No Tag
1		48" x 24" x 35" Floor Display Case, Wood	Cuyahoga Falls		No Tag
1		48" x 18" x 35" Floor Display Case, Wood	Cuyahoga Falls		No Tag
1		18" x 21" x 73" Wood Display on Wheels	Cuyahoga Falls		No Tag
1		4 Drawer File Cabinet, Black	Tallmadge	Prod. Floor	04393
1		4 Drawer File Cabinet, Putty	Tallmadge	Prod. Floor	No Tag
1		96" x 36" Wood Work Table	Tallmadge	Prod. Floor	001478 (W.I.)
1		96" x 36" Metal Work Table, Green Top	Tallmadge	Prod. Floor	No Tag
1		96" x 36" Metal Work Table, Green Top	Tallmadge	Prod. Floor	No Tag
1		96" x 36" Metal Work Table, Green Top	Tallmadge	Prod. Floor	No Tag
1		96" x 36" Wood Work Table	Tallmadge	Prod. Floor	100662
1		96" x 36" Wood Work Table	Tallmadge	Prod. Floor	100655
1		Uline Weigh Scale	Tallmadge	Prod. Floor	No Tag
1		Double Pedestal Desk, Gray/Wood Top	Tallmadge	Prod. Floor	No Tag
1		96" x 36" Metal Work Table, Green Top	Tallmadge	Prod. Floor	No Tag
1		96" x 36" Metal Work Table, Red Top	Tallmadge	Prod. Floor	No Tag
1		96" x 36" Metal Work Table, Red Top	Tallmadge	Prod. Floor	No Tag
1		Bretford Metal Cart, Putty	Tallmadge	Prod. Floor	No Tag
1		Rifton Wrangleer Tricycle, Red	Tallmadge	Prod. Floor	DD204196
1		96" x 36" Metal Work Table, Purple Top	Tallmadge	Prod. Floor	No Tag
1		96" x 36" Metal Work Table, Purple Top	Tallmadge	Prod. Floor	No Tag
1		96" x 36" Metal Work Table, Yellow Top	Tallmadge	Prod. Floor	No Tag
1		Summit No Frost Refrigerator, White	Tallmadge	Prod. Floor	No Tag
1		Two Door Metal Cabinet, Black	Tallmadge	Prod. Floor	No Tag
1		Rolling Cabinet, Gray	Tallmadge	Prod. Floor	No Tag
1		Rolling Cabinet, Gray	Tallmadge	Prod. Floor	No Tag
1		Summit No Frost Refrigerator, White	Tallmadge	Prod. Floor	No Tag
3		Bulltein Boards, Various Sizes	Tallmadge	Prod. Floor	No Tag
1		:Hon Two Drawer File Cabinet, Black	Tallmadge	Prod. Floor	No Tag
1		Rubbermaid Utility Cart, Beige	Tallmadge	Prod. Floor	No Tag
1		Rubbermaid Service Cart, Gray	Tallmadge	Prod. Floor	No Tag
1		Rubbermaid Service Cart, Gray	Tallmadge	Prod. Floor	No Tag
1		Rubbermaid Utility Cart, Beige	Tallmadge	Prod. Floor	No Tag
1		Rubbermaid Utility Cart, Beige	Tallmadge	Prod. Floor	No Tag
1		Rubbermaid Utility Cart, Beige	Tallmadge	Prod. Floor	025916
1		Rubbermaid Commercial Cart, Gray	Tallmadge	Prod. Floor	026858
1		Rubbermaid Commercial Cart, Gray	Tallmadge	Prod. Floor	No Tag
1		74" x 32" 4 Door Wood Cabinet on Wheels, Orange Wood	Tallmadge	Prod. Floor	No Tag
5		Rubbermaid 32 Gal. Trash Cans w/Lid, Black	Tallmadge	Prod. Floor	No Tag
6		Office Trash Cans, Various Size & Colors	Tallmadge	Prod. Floor	No Tag
1		19 Compartment Wood Art Supply Organizer, White	Ellet (Lot# 77)		No Tag
1		6 shelf Wood Mail Organizer, Gray	Admin.		No Tag
1		Rifton Wall Mount Lift Table, White w/Blue Seat	Tallmadge	Prod. Floor	No Tag
1		Rifton Wall Mount Lift Table, White w/Blue Seat	Tallmadge	Prod. Floor	No Tag
23		Metal Work Table, 96" x 36", Various Colors	Tallmadge	Prod. Floor	Various Tags
1		Round Table, 42", Black Base/Light Green Top	Tallmadge	Prod. Floor	028108
1		Round Table, 42", Black Base/Light Green Top	Tallmadge	Prod. Floor	028107
1		Round Table, 42", Black Base/Light Green Top	Tallmadge	Prod. Floor	028106
1		Round Table, 42", Black Base/Light Green Top	Tallmadge	Prod. Floor	No Tag
1		Round Table, 42", Black Base/Light Green Top	Tallmadge	Prod. Floor	No Tag
1		Round Table, 42", Black Base/Tellow Top	Tallmadge	Prod. Floor	No Tag
1		Metal Work Table, 23" x 47", Metal Gray Legs, White Top	Tallmadge	Prod. Floor	07050
1		Metal Work Table, 25" x 49", Metal Gray Legs/Gray Top	Tallmadge	Prod. Floor	13873
1		72" x 18" Retangular Folding Table	Tallmadge	125	No Tag
1		72" x 18" Retangular Folding Table	Tallmadge	125	No Tag
10		Lifetime Plastic Folding Chairs, Gray/White	Tallmadge	125	No Tag
1		Guest Chair w/Arms, Black/Gray	Tallmadge	125	No Tag
1		46" x 30" Computer Table, Gray w/Laminate Wood Top	Tallmadge	125	No Tag
1		60" x 30" Retangular Table	Tallmadge	125	100568
1		60" x 30" Retangular Table	Tallmadge	125	100571
1		Trapezoid Table	Tallmadge	125	100565
1		Trapezoid Table	Tallmadge	125	100567

Quantity	Type	Description	Dept/Center	Room	Tag number
1		Lifetime 96" x 30" Plastic Folding Table, White	Tallmadge	125	No Tag
1		MLP Guest Chair w/Arms, Black/Red	Tallmadge	125	No Tag
1		MLP Guest Chair w/Arms, Black/Red	Tallmadge	125	No Tag
1		72" x 18" Rectangular Folding Table	Tallmadge	125	No Tag
1		Two Level Computer Table, Putty	Tallmadge	125	No Tag
1		Quartet Easel Tripod	Tallmadge	125	24074
1		Two Door Metal Cabinet on Wheels, Red/Black	Tallmadge	125	No Tag
1		Magnovox 32" Flat Screen TV	Tallmadge	125	No Tag
1		Expo 23" x 36" Dry Erase Board	Tallmadge	125	No Tag
1		Two Piece Conference Table, Black Legs/Tan Top	Tallmadge	128	No Tag
1		Desk Chair, Black/Tan Polka Dot	Tallmadge	128	No Tag
1		Desk Chair, Black/Tan Polka Dot	Tallmadge	128	No Tag
1		Desk Chair, Black/Tan Polka Dot	Tallmadge	128	No Tag
1		Desk Chair, Black/Tan Polka Dot	Tallmadge	128	No Tag
1		Desk Chair, Black/Tan Polka Dot	Tallmadge	128	No Tag
1		Desk Chair, Black/Tan Polka Dot	Tallmadge	128	No Tag
1		Single Pedestal Desk, Gray/Wood Top	Tallmadge	130	No Tag
1		Two Seat Couch, Black	Tallmadge	130	No Tag
1		96" x 36" Metal Work Table, Yellow Top	Tallmadge	130	No Tag
1		96" x 36" Metal Work Table, Orange Top	Tallmadge	130	No Tag
1		Lounge Chair, Tan Leather	Tallmadge	130	DD203674
1		Recliner Chair, Black	Tallmadge	130	No Tag
1		Midland Electric Mat Table, 46" x 84", Blue	Tallmadge	130	No Tag
1		Rolling Cabinet, Mauve	Tallmadge	130	No Tag
1		Rolling Cabinet, Mauve	Tallmadge	130	No Tag
1		Rolling Cabinet, Mauve	Tallmadge	130	No Tag
1		Rolling Cabinet, Green	Tallmadge	130	No Tag
1		Global Two Door Metal Cabinet, Gray	Tallmadge	130	DD202089
1		Two Door Metal Cabinet, Gray	Tallmadge	130	04305
1		Two Door Metal Cabinet, Black	Tallmadge	130	05959
1		Magnavox 31" Flat Screen TV	Tallmadge	130	No Tag
1		View Z 18" Flat Screen Monitor	Tallmadge	130	No Tag
1		Metal Waste Receptacle, Red	Tallmadge	131	No Tag
1		4 Drawer File Cabinet, Black	Tallmadge	131	18017
1		Rectangular Table, 20" x 37", Wood Top, Silver Legs	Tallmadge	131	09406
1		Two Drawer File Cabinet, Black	Tallmadge	131	18780
1		Single Pedestal Desk, Gray/Wood Top	Tallmadge	131	No Tag
1		Single Pedestal Desk, Gray/Wood Top	Tallmadge	131	No Tag
1		Sitonit Desk Chair, Gray Cloth (R & R Tar)	Tallmadge	131	No Tag
1		Lounge Chair, Tan Leather	Tallmadge	131	No Tag
1		Sitonit Desk Chair, Gray Cloth (R & R Tar)	Tallmadge	131	No Tag
1		Desk Chair, Black/Tan Polka Dot	Tallmadge	131	No Tag
1		Fellowes Powershred Shredder on Wheels	Tallmadge	131	No Tag
1		Square Table, 36" x 36", Black w/Wood Top	Tallmadge	131	No Tag
1		Rectangular Table, 24" v 60", Purple Top	Tallmadge	131	No Tag
1		Rectangular Table, 24" v 60", Purple Top	Tallmadge	131	No Tag
1		Rectangular Table, 24" v 60", Purple Top	Tallmadge	131	No Tag
1		Rectangular Table, 36" x 42", Black Legs, Green Top	Tallmadge	131	No Tag
1		Rectangular Table, 36" x 42", Black Legs, Orange Top	Tallmadge	131	No Tag
1		Rectangular Table, 36" x 42", Gray Legs, Yellow Top	Tallmadge	131	No Tag
1		Rectangular Table, 36" x 42", Gray Legs, Green Top	Tallmadge	131	No Tag
1		Rubbermaid Utility Cart, Beige	Tallmadge	131	025584
1		Summit No Frost Refrigerator, White	Tallmadge	131	No Tag
1		G.E. Microwave, White	Tallmadge	131	027022
1		Two Drawer Wood File Cabinet, Black	Tallmadge	131	No Tag
1		Rolling Cabinet, Green	Tallmadge	131	No Tag
1		Rifton 503 Stand Up Pacer, Lime Green	Tallmadge	Shower Room	DD204202
1		Invacare Reliant 450 Patient Lift	Tallmadge	Shower Room	DD204392
1		Rifton Sololift on Wheels, White, Model KX87	Tallmadge	Shower Room	No Tag
1		Invacare Reliant RPS 350 Patient Lift	Tallmadge	Shower Room	DD204394
1		Rifton Toilet Chair on Wheels, Blue/White Frame	Tallmadge	Shower Room	DD203748
1		Rifton Toilet Chair on Wheels, Blue/White Frame	Tallmadge	Shower Room	No Tag

Quantity	Type	Description	Dept/Center	Room	Tag number
1		Rifton 502 Stand Up Pacer, Lime Green	Tallmadge	Shower Room	DD204201
1		Rifton Chair on Wheels, Wood Base, Tan Seat	Tallmadge	Shower Room	No Tag
1		Hoyer Lift (Transferred from Ellet)	Tallmadge	Shower Room	DD203750
1		6' Plastic 4 Door Cabinet, Gray	Tallmadge	Shower Room	No Tag
1		Rubbermaid Two Door Cabinet, Black	Tallmadge	Shower Room	No Tag
1		Theradapt Wood Ramp	Tallmadge	Shower Room	No Tag
1		Rubbermaid Utility Cart, Gray	Tallmadge	133	No Tag
1		Grey/Mauve Desk Chair	Tallmadge	133	DD200609
1		Executive Desk Chair, Black	Tallmadge	133	No Tag
1		Two Piece Conference Table, Black Legs/Gray Top	Tallmadge	133	No Tag
1		Two Piece Corner Desk, Wood	Tallmadge	133	No Tag
1		Desk Chair, Black/Tan Polka Dot	Tallmadge	133	No Tag
1		HP Color Laserjet CP2025 Printer	Tallmadge	133	No Tag
1		Rubbermaid Utility Cart, Gray	Tallmadge	132	No Tag
1		Black Wire Rack	Tallmadge	132	DD200626
1		G.E. Microwave, Black/Silver	Tallmadge	132	No Tag
1		Wood Slot Organizer	Tallmadge	134	No Tag
1		Single Pedestal Desk, Gray/Wood Top	Tallmadge	134	No Tag
1		Desk Chair, Black/Brown Polka Dot	Tallmadge	134	No Tag
1		Kidney Shaped Table, Wood	Tallmadge	134	No Tag
1		Trapezoid Table	Tallmadge	134	05920
1		3 Drawer Metal Cabinet, on Wheels, Gray	Tallmadge	134	No Tag
1		Metal Work Table, 24" x 72", Silver Legs/Green Top	Tallmadge	134	No Tag
1		Wood End Table, 20" x 20", Black Top	Tallmadge	134	No Tag
1		Hon 4 Drawer File Cabinet, Black	Tallmadge	135	027974
1		Steelcase 4 Drawer File Cabinet, Black	Tallmadge	135	No Tag
1		U Shaped Desk, Left Piece, Gray	Tallmadge	135	No Tag
1		U Shaped Desk, Center Piece, Gray	Tallmadge	135	No Tag
1		U Shaped Desk, Right Piece, Gray	Tallmadge	135	No Tag
1		Two Drawer Metal Cabinet, Gray	Tallmadge	135	No Tag
1		Three Drawer Metal Cabinet, Gray	Tallmadge	135	No Tag
1		Overhead Cabinet, Gray	Tallmadge	135	No Tag
1		Overhead Cabinet, Gray	Tallmadge	135	No Tag
1		Desk Chair, Black/Brown Polka Dot	Tallmadge	135	No Tag
1		Hon Guest Chair w/Arms, Black w/ Maroon Cloth	Tallmadge	135	No Tag
1		Hon Guest Chair w/Arms, Black w/ Maroon Cloth	Tallmadge	135	No Tag
1		Wood Desk	Tallmadge	101	No Tag
1		Wood Desk Extension, Left Piece	Tallmadge	101	No Tag
1		Wood Round Table, 42"	Tallmadge	101	No Tag
1		Sitonit Desk Chair, Green/Gray Leaf Pattern	Tallmadge	101	No Tag
1		Sitonit Desk Chair, Green/Gray Leaf Pattern	Tallmadge	101	No Tag
1		Sitonit Desk Chair, Green/Gray Leaf Pattern	Tallmadge	101	No Tag
1		Sitonit Desk Chair, Green/Gray Leaf Pattern	Tallmadge	101	No Tag
1		Sitonit Desk Chair, Green/Gray Leaf Pattern	Tallmadge	101	No Tag
1		Global Two Drawer File Cabinet, Black	Tallmadge	102	No Tag
1		36" Expert Table w/Wheels, Black w/Gray Top	Tallmadge	102	No Tag
1		Wood Conference Table, 36" x 72", Maroon	Tallmadge	102	No Tag
1		Sentry Safe, Gray	Tallmadge	102	No Tag
1		Guest Chair, No Arms, Black Legs/Red Cloth	Tallmadge	102	No Tag
1		Guest Chair, No Arms, Black Legs/Red Cloth	Tallmadge	102	No Tag
1		Guest Chair, No Arms, Black Legs/Red Cloth	Tallmadge	102	No Tag
1		Guest Chair, No Arms, Black Legs/Red Cloth	Tallmadge	102	No Tag
1		Wood Desk, Maroon	Tallmadge	102	No Tag
1		6 Shelf Wood Bookcase	Tallmadge	102	025983
1		Desk Chair, Black Arms, Red Cloth	Tallmadge	102	No Tag
1		Computer Stand on Wheels, Wood	Tallmadge	102	026156
1		Rubbermaid Trash Can, 32 Gal., Gray	Tallmadge	102	No Tag
1		Two Drawer Wood File Cabinet, Maroon	Tallmadge	102	No Tag
1		Single Pedestal Desk, Gray/Wood Top	Tallmadge	103	No Tag
1		Wood Fake Fireplace Cabinet	Tallmadge	103	No Tag
1		Rocking Recliner, Dark Brown Vinyl	Tallmadge	103	No Tag
1		Lounge Chair, Tan Leather	Tallmadge	103	100801
1		Round Table, 60", Black Legs/Orange Top	Tallmadge	103	No Tag

Quantity	Type	Description	Dept/Center	Room	Tag number
1		G.E. Microwave, Black/Silver	Tallmadge	103	No Tag
1		Couch, 84" Long, Dark Brown Vinyl	Tallmadge	103	No Tag
1		Magnavox 32" Flat Screen TV	Tallmadge	103	No Tag
1		Round Table, 60", Black Legs/Orange Top	Tallmadge	103	No Tag
1		3 Panel Privacy Screen, 68" Tall, Metal Frame/White Panels	Tallmadge	103	No Tag
1		Summit No Frost Refrigerator, White	Tallmadge	103	No Tag
1		Summit No Frost Refrigerator, White	Tallmadge	104	No Tag
1		Rubbermaid 6' Plastic 4 Door Storage Cabinet, Gray	Tallmadge	104	No Tag
1		Metal Work Table, 96" x 36", Purple Top	Tallmadge	104	No Tag
1		Metal Work Table, 96" x 36", Purple Top	Tallmadge	104	No Tag
1		G. E. Microwave, Black	Tallmadge	104	No Tag
1		Single Pedestal Desk, Gray/Wood Top	Tallmadge	104	No Tag
1		Privacy Screen on Wheels, 3 Panel, Metal Frame, White Vinyl	Tallmadge	104	No Tag
1		Privacy Screen on Wheels, 3 Panel, Metal Frame, White Vinyl	Tallmadge	104	No Tag
1		Box of 4 Electric Coffeemakers Plastic	Tallmadge	104	No Tag
1		Hitachi 26" Flat Screen TV	Tallmadge	104	No Tag
1		Love Seat, Black Vinyl	Tallmadge	105	DD203523
1		Single Pedestal Desk, Gray/Wood Top	Tallmadge	105	No Tag
1		Retangular Table, 24" v 60", Orange Top	Tallmadge	105	No Tag
1		Retangular Table, 24" v 60", Orange Top	Tallmadge	105	No Tag
1		Metal Work Table, 96" x 36", Orange Top	Tallmadge	105	No Tag
1		Hill Mat Table, Electronic, Tan	Tallmadge	105	DD204195
1		Hill Mat Table, Electronic, Tan	Tallmadge	105	No Tag
1		Ergo Lift, Wall Mount, White	Tallmadge	105	No Tag
1		Summit No Frost Refrigerator, White	Tallmadge	105	No Tag
1		Tennesco Two Door Metal Cabinet, Gray	Tallmadge	105	No Tag
1		Summit No Frost Refrigerator, White	Tallmadge	112	No Tag
1		Double Pedestal Desk, Gray/Wood Top	Tallmadge	112	No Tag
1		Desk Chair, Lime Green	Tallmadge	112	No Tag
1		Love Seat, Black Vinyl	Tallmadge	112	No Tag
1		Trapezoid Table	Tallmadge	112	05921
1		Sitonit Desk Chair, Gray Cloth (R & R Tar)	Tallmadge	112	No Tag
1		Wood Work Table, 37" x 97", Wood Legs/Green Top	Tallmadge	112	No Tag
1		Wood Work Table, 37" x 97", Wood Legs/Green Top	Tallmadge	112	No Tag
1		Magnavox 32" Flat Screen TV	Tallmadge	112	No Tag
1		Rolling Cabinet, GRay	Tallmadge	112	No Tag
1		Retangular Table, 42" x 54", Black Legs/Orange Top	Tallmadge	112	No Tag
1		Storage Cabinet w/Wheels, Woodgrain	Tallmadge	Multipurpose	No Tag
1		Storage Cabinet w/Wheels, Woodgrain	Tallmadge	Multipurpose	100937
1		Storage Cabinet w/Wheels, Woodgrain	Tallmadge	Multipurpose	100844
1		Storage Cabinet w/Wheels, Woodgrain	Tallmadge	Multipurpose	100936
1		Storage Cabinet w/Wheels, Woodgrain	Tallmadge	Multipurpose	100845
1		Recliner, Brown Leather	Tallmadge	111	No Tag
1		Round Table, 42", Black Legs/Purple Top	Tallmadge	111	No Tag
1		Round Table, 35", Black Legs/Tan Top	Tallmadge	111	No Tag
1		Square Table	Tallmadge	111	022933
1		Sofa, Black	Tallmadge	111	DD203524
1		Storage Cabinet w/Wheels, Beige w/Red Doors	Tallmadge	111	No Tag
1		Spalding Foosball Table	Tallmadge	111	No Tag
1		Retangular Table, 24" x 60", Black Legs/Purple Top	Tallmadge	111	No Tag
1		Stainless Steel Table, 36" x 60"	Tallmadge	111	No Tag
1		Magnavox 32" Flat Screen TV	Tallmadge	111	No Tag
1		Sony CD/DVD Player, Silver	Tallmadge	111	No Tag
1		Sofa, Black	Tallmadge	111	DD203522
1		Retangular Table, 36" x 42", Black Legs/Orange Top	Tallmadge	111	No Tag
1		Square Table, 36" x 36", Black Legs/Purple Top	Tallmadge	109	No Tag
1		Regency Desk Chair, Black Cloth	Tallmadge	109	No Tag
1		Regency Desk Chair, Black Cloth	Tallmadge	109	No Tag
1		Regency Desk Chair, Black Cloth	Tallmadge	109	No Tag
1		Sitonit Desk Chair, Gray Cloth (R & R Tar)	Tallmadge	109	No Tag
1		Square Folding Table, 36" x 36", Black Legs/Woodgrain Top	Tallmadge	109	026860
1		Love Sofa, Tan Vinyl	Tallmadge	109	No Tag
1		Pebbles Desk Chair, Black	Tallmadge	109	No Tag

Quantity	Type	Description	Dept/Center	Room	Tag number
1		Grey/Mauve Desk Chair	Tallmadge	109	DD200611
1		Table - Café' Table	Tallmadge	109	DD200600
1		Table - Café' Table	Tallmadge	109	DD200600
1		Schulmerich Handbells w/Carrying Case, Black	Tallmadge	109	'18791
1		Schulmerich Handbells w/Carrying Case, Black	Tallmadge	109	'18791
1		Knox Spectator Projection Screen w/Tripod	Tallmadge	109	No Tag
1		Tour Grade Camera Stand, Black	Tallmadge	109	No Tag
1		Stitz CV200BQ Tripod, Black	Tallmadge	109	No Tag
1		Retangular Table, 24" x 60", Black Legs/Green Top	Tallmadge	119	No Tag
1		Retangular Table, 24" x 60", Black Legs/Purple Top	Tallmadge	119	No Tag
1		Retangular Table, 24" x 36", Black Base/Woodgrain Top	Tallmadge	119	022940
1		Rectangular Metal Table, 36" x 42", Beige Legs/Orange Top	Tallmadge	119	No Tag
1		Magnavox 36" FlatScreen TV	Tallmadge	119	No Tag
1		Metal Bookcase, 3 Shelf, Putty	Tallmadge	126	09396
1		Double Pedestal Desk, Gray/Wood Top	Tallmadge	126	No Tag
1		Global 4 Drawer File Cabinet, Black	Tallmadge	126	026175
1		Desk Chair, Blue Cloth	Tallmadge	126	DD200563
1		Quartet Corkboard, 18" x 24"	Tallmadge	126	No Tag
1		Corkboard, 36" x 48"	Tallmadge	126	No Tag
1		Desk Lamp, Green	Tallmadge	126	No Tag
1		Computer Stand on Wheels, Wood	Tallmadge	126	024424
1		Quartet Dry Erase Board, 36" x 48", White	Tallmadge	126	No Tag
1		Nurse's Couch, Beige	Tallmadge	129	No Tag
1		4 Drawer Lateral File Cabinet, Tan	Tallmadge	129	04331
1		Square Table, 20" x 20", Wood Legs/Black Top	Tallmadge	129	No Tag
1		Two Drawer File Cabinet, Black	Tallmadge	129	18779
1		Single Pedestal Desk, Gray/Wood Top	Tallmadge	129	No Tag
1		Double Pedestal Desk, Gray/Wood Top	Tallmadge	129	No Tag
1		Health O Meter Scale, Blue & White	Tallmadge	129	No Tag
1		Desk Chair, Black/Brown Polka Dot	Tallmadge	129	No Tag
1		Desk Chair, Lime Green	Tallmadge	129	No Tag
1		Guest Armchair, Green Vinyl	Tallmadge	129	026905
1		Desk Chair, Black/Brown Polka Dot	Tallmadge	129	No Tag
1		Homed Red 5-drawer Locked Medicine Cabinet	Tallmadge	129	DD200538
1		Wood Bench w/Back, 45", Turquoise	Tallmadge	Back Entrance	No Tag
1		Wood Bench w/Back, 45", Lime Green	Tallmadge	Back Entrance	No Tag
1		Wood Bench w/Back, 45", Lime Green	Tallmadge	Back Entrance	No Tag
1		Wood Bench w/Back, 45", Purple	Tallmadge	Back Entrance	No Tag
1		Wood Bench w/Back, 45", Purple	Tallmadge	Back Entrance	No Tag
1		Wood Bench w/Back, 45", Purple	Tallmadge	Back Entrance	No Tag
1		Wood Bench w/Back, 45", Purple	Tallmadge	Back Entrance	No Tag
1		Wood Bench w/Back, 45", Purple	Tallmadge	Back Entrance	No Tag
1		Wood Bench w/Back, 45", Red	Tallmadge	Back Entrance	No Tag
1		Wood Bench w/Back, 45", Lime Green	Tallmadge	Back Entrance	No Tag
1		Children's School Chair, Yellow	Tallmadge	Back Entrance	07583
1		Double Pedestal Desk, Gray/Wood Top	Tallmadge	106	No Tag
1		Regency Desk Chair, Black Cloth	Tallmadge	106	No Tag
1		Onkyo Portable Stereo System	Tallmadge	106	No Tag
1		Wood Computer Stand on Wheels, Maroon	Tallmadge	106	No Tag
1		Two Drawer File Cabinet, Gray	Tallmadge	106	No Tag
1		Double Pedestal Desk, Gray/Wood Top	Tallmadge	107	No Tag
1		Desk Chair, Black Vinyl	Tallmadge	107	026851
1		Desk Chair, Lime Green	Tallmadge	107	No Tag
1		Cork Bulletin Board, 36" x 48"	Tallmadge	107	No Tag
1		Computer Table, 24" x 56", Black Legs/Woodgrain Top	Tallmadge	107	No Tag
1		Hon Metal Bookcase, Beige w/Woodgrain Top, 3 Shelf	Tallmadge	108	No Tag
1		Guest Chair w/Arms, Black Cloth	Tallmadge	108	DD200575
1		Wooden Dual File Desk	Tallmadge	108	DD200567
1		Desk Chair, Black Cloth	Tallmadge	108	DD200568
1		Computer Stand on Wheels, Wood	Tallmadge	108	025967
1		Whirlpool Estate H.D. Washer	Tallmadge	110	No Tag
1		Speed Queen Dryer	Tallmadge	110	100718
1		Ecolab Laundry Dispenser System	Tallmadge	110	No Tag

Quantity	Type	Description	Dept/Center	Room	Tag number
1		Parker Pacific Portable Shower on Wheels	Tallmadge	Restroom	No Tag
1		Attendant Chair, Metal Frame/Plastic Seat, Beige	Tallmadge	Restroom	No Tag
1		Two Drawer File Cabinet, Black	Tallmadge	145	18408
1		Wheelchair, Blue	Tallmadge	118	DD200524
1		Yamaha RSP-11 Electronic Keyboard	Tallmadge	118	No Tag
1		Square Table, 36" x 36", Black Legs/Purple Top	Tallmadge	118	No Tag
1		Recliner w/Wheels, Blue	Tallmadge	118	100942
1		Rolling Cabinet, Gray	Tallmadge	118	No Tag
1		Rectangular Table, 36" x 42", Black Legs/Orange Top	Tallmadge	118	No Tag
1		Hill Mat Table, Electronic, Tan	Tallmadge	118	No Tag
1		Ergo Lift, Wall Mount, White	Tallmadge	118	No Tag
1		Rubbermaid Commercial Cart, Gray	Tallmadge	118	No Tag
1		Square Table, 36" x 36", Black Base/Yellow Top	Tallmadge	118	No Tag
1		Round Table, 60", Black Legs/Purple Top	Tallmadge	118	No Tag
1		Two Drawer File Cabinet, Tan	Tallmadge	118	No Tag
1		Rolling Cabinet, Green Doors	Tallmadge	118	No Tag
1		Loveseat, Tan Leather	Tallmadge	118	DD203672
1		Rectangular Table, 36" x 42", Black Legs/Orange Top	Tallmadge	118	No Tag
1		Magnavox 32" Flat Screen TV	Tallmadge	118	No Tag
1		Lounge Chair, Tan Leather	Tallmadge	118	No Tag
1		Round Table, 42", Silver Legs/Brown Top	Tallmadge	118	No Tag
1		Round Table, 42", Silver Legs/Woograin Top	Tallmadge	118	No Tag
1		Round Table, 42", Silver Legs/Woograin Top	Tallmadge	118	No Tag
1		Square Table, 36" x 36", Black Legs/Purple Top	Tallmadge	118	No Tag
1		Trapezoid Table	Tallmadge	118	022092
1		Round Table, 42", Black Base/Maroon Top	Tallmadge	118	No Tag
1		Lunch Room Table w/Built in Benches, Woodgrain	Tallmadge	118	No Tag
1		Plastic Seat w/Table Frame, Blue Seat/Metal Frame	Tallmadge	118	No Tag
1		Summit No Frost Refrigerator, White	Tallmadge	118	No Tag
1		12 Slot Letter Organizer, Gray Plastic	Tallmadge	118	No Tag
4		Virco Guest Chair, No Arms, Red Cloth	Tallmadge	118	No Tag
1		Metro Wire Rack, 24" x 30", Silver	Tallmadge	120	No Tag
1		Metro Wire Rack, 24" x 48", Silver	Tallmadge	120	No Tag
1		Black Wire Rack, 18" x 36"	Tallmadge	120	No Tag
1		Silver Wire Rack, 18" x 48"	Tallmadge	120	No Tag
1		Lifetime 6' Plastic Folding Table	Tallmadge	124	DD200559
1		Lifetime 6' Plastic Folding Table	Tallmadge	124	No Tag
1		Lifetime 6' Plastic Folding Table	Tallmadge	124	No Tag
1		Lifetime 6' Plastic Folding Table	Tallmadge	124	No Tag
1		Wooden Audio Cabinet, Brown	Tallmadge	124	DD204315
1		IV Stand	Tallmadge	124	DD204316
1		6' Table w/Tilttable Table Top, Black/Gray	Tallmadge	124	DD204313
1		6' Table w/Tilttable Table Top	Tallmadge	124	DD204302
1		5' Table w/Wheels & Tilttable Table Top	Tallmadge	124	DD204301
1		5' Table w/Wheels & Tilttable Table Top	Tallmadge	124	DD204300
1		Invacare Tracer Wheelchair, Blue	Tallmadge	124	DD204308
1		Invacare Wheelchair, Blue	Tallmadge	124	DD204309
1		Invacare Wheelchair, Black	Tallmadge	124	DD204310
1		Easel, Green Legs	Tallmadge	124	No Tag
1		Rectangular Table, 36" x 42", Gray Legs/Green Top	Tallmadge	124	No Tag
1		Pacon Rotary Rack	Tallmadge	124	No Tag
1		Lifetime 6' Plastic Folding Table	Tallmadge	124	No Tag
1		Lifetime 6' Plastic Folding Table	Tallmadge	124	No Tag
1		Square Folding Table, 36" x 36", Black Legs/Woodgrain Top	Tallmadge	124	No Tag
1		Peavy XR-700 Dual Powered Mixing Console	Tallmadge	124	No Tag
1		Invacare 450 Hoyer Lift	Tallmadge	124	DD204307
1		Wood Desk	Tallmadge	124	024686
1		10 Compartment Wood Organizer	Tallmadge	124	No Tag
1		Rectangular Table, 30" x 42", Woodgrain Top	Tallmadge	124	No Tag
1		Rectangular Table, 30" x 42", Woodgrain Top	Tallmadge	124	No Tag
1		Sitonit Desk Chair, Gray Cloth (R & R Tar)	Tallmadge	Dock	No Tag
1		Recliner, Black	Tallmadge	Dock	No Tag
1		Speed Queen H.D. Washer	Tallmadge	Dock	No Tag

Quantity	Type	Description	Dept/Center	Room	Tag number
1		6' Ladder	Tallmadge	Dock	No Tag
4		Rolling Cabinet, Gray	Tallmadge	Dock	No Tag
2		Rolling Cabinet, Green	Tallmadge	Dock	No Tag
1		Metal Work Table, 96" x 36", Purple Top	Tallmadge	Dock	DD204295
1		Metal Work Table, 96" x 36", Purple Top	Tallmadge	Dock	DD204296
2		Minuteman 200X Floor Scrubber	Tallmadge	Dock	028381
1		Retangular Table, 24" x 60", Black Legs/Green Top	Tallmadge	Dock	No Tag
1		Retangular Table, 24" x 60", Black Legs/Yellow Top	Tallmadge	Dock	No Tag
1		Retangular Table, 24" x 60", Black Legs/Orange Top	Tallmadge	Dock	No Tag
1		G.E. Microwave, Silver	Tallmadge	Dock	No Tag
4		Metal Work Table 96" x 36", Various Colors	Tallmadge	Dock	No Tag
1		Rolling Cabinet, Gray	Tallmadge	Dock	DD204293
1		Rolling Cabinet, Gray	Tallmadge	Dock	026590
1		Rolling Cabinet, Gray	Tallmadge	Dock	026594
1		Rolling Cabinet, Gray	Tallmadge	Dock	026586
8		Rolling Cabinet, Green	Tallmadge	Dock	No Tag
4		Rolling Cabinet, Gray	Tallmadge	Dock	No Tag
2		Couch, Black Vinyl	Tallmadge	Dock	No Tag
1		Lot of 8 Folding Tables, Round & Retangular	Tallmadge	Dock	No Tag
1		Minuteman 200 Floor Scrubber	Tallmadge	Dock	No Tag
1		Rocking Recliner, Dark Brown Vinyl	Tallmadge	Dock	No Tag
1		Two Door Metal Cabinet, Tan	Tallmadge	Dock	DD202098
1		Rolling Cabinet, Woodgrain	Tallmadge	Dock	100880
1		4 Drawer File Cabinet, Black	Tallmadge	Dock	03459
1		Sodir Hot Plate	Tallmadge	Dock	026847
3		Round Table, 42", Black Base/Brown Top	Tallmadge	116	No Tag
1		Round Table, 36", Black Base/Brown Top	Tallmadge	116	No Tag
3		Sitonit Desk Chair, Lime Green	Tallmadge	116	No Tag
1		Retangular Table, 30" x 72", Black Legs/Maroon Top	Tallmadge	116	No Tag
1		Sitonit Desk Chair, Green/Gray Leaf Pattern	Tallmadge	116	No Tag
1		Sitonit Desk Chair, Gray Cloth (R & R Tar)	Tallmadge	116	No Tag
1		Berger 4 Drawer File Cabinet, Woodgrain Finish	Tallmadge	116	025204
1		Rectangular Table, 24" x 60", Black Legs/Orange Top	Tallmadge	116	No Tag
1		Cork Bulletin Board, 36" x 48"	Tallmadge	116	No Tag
1		Square Trash Can, 32" Tall, Tan	Tallmadge	116	No Tag
1		Aeroshot Food Warmer on Wheels, Stainless Steel	Tallmadge	Kitchen	No Tag
1		Stainless Steel Table on Wheels, 24" x 48"	Tallmadge	Kitchen	No Tag
1		Stainless Steel Table on Wheels, 36" x 36"	Tallmadge	Kitchen	No Tag
1		Silver Cart	Tallmadge	Kitchen	DD200520
1		Metro FlavorHold Food Warmer Unit	Tallmadge	Kitchen	No Tag
1		Vulcan Oven w/Stainless Steel Table	Tallmadge	Kitchen	No Tag
1		Hobart Dishwasher/Sanitizer Unit, Stainless Steel	Tallmadge	Kitchen	No Tag
1		Hobart Freezer, Stainless Steel	Tallmadge	Kitchen	024319
3		32 Gal. Trash Can, Gray	Tallmadge	Kitchen	No Tag
1		Metal Stool, Square Seat	Tallmadge	Kitchen	No Tag
1		Lot of Kitchen Utensils (Pots, Pans, Silverware, Cups, etc.)	Tallmadge	Kitchen	No Tag
6		Stainless Steel Warming Pans	Tallmadge	Kitchen	No Tag
1		Hobart Refrigerator, Stainless Steel	Tallmadge	Kitchen	024320
1		Stainless Steel Serving Cart w/Handles	Tallmadge	Kitchen	No Tag
1		Panasonic Commercial Microwave Oven, Stainless Steel	Tallmadge	Kitchen	No Tag
1		G.E. Microwave, White	Tallmadge	Kitchen	027327
74		MLP Guest Chair w/Arms, Gray Vinyl	Tallmadge	Multipurpose	No Tag
17		MLP Guest Chair w/Arms, Maroon Vinyl	Tallmadge	Multipurpose	No Tag
18		MLP Guest Chair w/Arms, Red Vinyl	Tallmadge	Multipurpose	No Tag
4		MLP Guest Chair w/Arms, Orange Vinyl	Tallmadge	Multipurpose	No Tag
28		United Guest Chair w/Arms, Gray Vinyl	Tallmadge	Multipurpose	No Tag
1		Wood Computer Stand on Wheels, Black	Tallmadge	Multipurpose	024969
1		Sony Trinitron TV	Tallmadge	Multipurpose	No Tag
1		Vizio Flat Screen TV	Tallmadge	Multipurpose	No Tag
37		Guest Chair w/Arms, Dark Gray Vinyl	Tallmadge	Multipurpose	No Tag
7		Guest Chair w/Arms, Blue Vinyl	Tallmadge	Multipurpose	No Tag
9		Guest Chair w/Arms, Black Vinyl	Tallmadge	Multipurpose	No Tag
16		MLP Guest Chair, No Arms, Red Vinyl	Tallmadge	Multipurpose	No Tag

Quantity	Type	Description	Dept/Center	Room	Tag number
1		Duration Commerce Armchair, Green Vinyl	Tallmadge	Multipurpose	026899
1		Duration Commerce Armchair, Green Vinyl	Tallmadge	Multipurpose	026896
15		MLP Guest Chair, No Arms, Brown Vinyl	Tallmadge	Multipurpose	No Tag
16		MLP Guest Chair, No Arms, Orange Vinyl	Tallmadge	Multipurpose	No Tag
22		KFI Guest Chair, No Arms, Light Gray Vinyl	Tallmadge	Multipurpose	No Tag
1		Wheelchair, Black/Gray Vinyl	Tallmadge	Multipurpose	DD203587
1		Stone Water Fountain, 59" Tall	Tallmadge	Multipurpose	No Tag
1		Hugo Walker w/Wheels, Blue	Tallmadge	Multipurpose	DD204199
1		Retangular Table, 30" x 42", Black Base/Woodgrain Top	Tallmadge	Multipurpose	No Tag
1		Round Table, 42", Black Legs/Brown Top	Tallmadge	Multipurpose	No Tag
1		Round Table, 42", Black Legs/Brown Top	Tallmadge	Multipurpose	No Tag
1		Round Table, 42", Black Legs/Maroon Top	Tallmadge	Multipurpose	No Tag
1		Round Table, 36", Black Base/Brown Top	Tallmadge	Multipurpose	No Tag
1		Round Table, 48", Black Base/Orange Top	Tallmadge	Multipurpose	No Tag
1		Round Table, 60", Black Base/Purple Top	Tallmadge	Multipurpose	No Tag
1		Round Table, 42", Black Base/Maroon Top	Tallmadge	Multipurpose	No Tag
1		Round Table, 42", Silver Legs/Woograin Top	Tallmadge	Multipurpose	No Tag
1		Wood TV Stand	Tallmadge	Multipurpose	No Tag
1		Wood Bench w/Back, 45", Purple	Tallmadge	Multipurpose	No Tag
1		Wood Bench w/Back, 45", Purple	Tallmadge	Multipurpose	No Tag
4		Two Side Wood Bench w/Back, 45", Purple	Tallmadge	Multipurpose	No Tag
1		Air Hockey Table	Tallmadge	Multipurpose	No Tag
1		NordicTrak EasySki Exercise Machine	Tallmadge	Multipurpose	No Tag
3		Commercial Trash Can w/Lid, Brown	Tallmadge	Multipurpose	No Tag
1		Cork Bulletin Board, 36" x 48"	Tallmadge	Multipurpose	No Tag
1		Small Wood Retangular Table, Wood Legs/Black Top	Tallmadge	Multipurpose	No Tag
1		Recycle Trash Can, Blue	Tallmadge	Multipurpose	No Tag
1		Sony CD/VCR Player, Silver	Tallmadge	B 115	No Tag
1		RCA Rs-2501 Audio System	Tallmadge	B 115	No Tag
1		Wood Cabinet on Wheels	Tallmadge	B 115	No Tag
2		JBL 500 Series Speakers on Tripods	Tallmadge	B 115	No Tag
1		Conference Table, 96", Wood	Tallmadge	B 115	No Tag
1		Computer Table, Black Base/Wood Top	Tallmadge	B 115	No Tag
1		Full Size Refrigerator, White	Tallmadge	122	No Tag
1		Trapezoid Table	Tallmadge	122	022096
1		Two Door Metal Cabinet, Black	Tallmadge	122	No Tag
1		Trapezoid Table	Tallmadge	122	05922
1		Sharp Microwave, Silver	Tallmadge	122	No Tag
1		Two Drawer File Cabinet, Black	Tallmadge	122	07068
1		Desk Chair, Maroon	Tallmadge	122	No Tag
1		Desk Chair, Red	Tallmadge	122	No Tag
1		Computer Table, Wood	Tallmadge	122	No Tag

SUMMIT COUNTY DD BOARD
COMPARATIVE SUMMARY OF REVENUE, EXPENDITURES AND FUND BALANCE
FOR THE SEVEN MONTHS ENDED JULY 31, 2018 AND 2017

	7/31/2018				7/31/2017			
	2018 ANNUAL BUDGET	2018 YTD ACTUAL	YTD \$ BUDGET REMAINING	YTD % BUDGET REMAINING	2017 ANNUAL BUDGET	2017 YTD ACTUAL	YTD \$ BUDGET REMAINING	YTD % BUDGET REMAINING
OPERATING REVENUE								
PROPERTY TAXES	\$ 51,456,835	\$ 27,028,858	\$ 24,427,977	47.5%	\$ 50,701,798	\$ 26,077,254	\$ 24,624,544	48.6%
REIMBURSEMENTS	12,301,000	8,842,716	3,458,284	28.1% 1	12,485,745	6,370,039	6,115,706	49.0%
GRANTS	1,250,000	792,676	457,324	36.6%	1,627,402	617,680	1,009,722	62.0%
CONTRACT SERVICES	450,000	60,865	389,135	86.5% 2	157,110	406,573	(249,463)	-158.8%
REFUNDS	-	21,127	(21,127)	0.0%	-	9,594	(9,594)	0.0%
OTHER RECEIPTS	86,000	148,659	(62,659)	-72.9%	63,243	743,737	(680,494)	-1076.0%
TOTAL REVENUE	\$ 65,543,835	\$ 36,894,901	\$ 28,648,934	43.7%	\$ 65,035,298	\$ 34,224,877	\$ 30,810,421	47.4%
OPERATING EXPENDITURES								
SALARIES	\$ 19,083,932	\$ 10,755,394	\$ 8,328,538	43.6%	\$ 21,676,369	\$ 11,952,882	\$ 9,723,487	44.9%
EMPLOYEE BENEFITS	8,611,271	4,108,357	4,502,914	52.3%	9,854,803	5,240,906	4,613,897	46.8%
SUPPLIES	708,020	253,711	454,309	64.2%	958,239	384,324	573,915	59.9%
TRAVEL AND TRAINING	315,350	141,162	174,188	55.2%	336,950	181,518	155,432	46.1%
DIRECT CONTRACT SERVICES	9,310,583	5,344,021	3,966,562	42.6%	8,501,516	5,608,244	2,893,272	34.0%
INDIRECT CONTRACT SERVICES	2,183,530	945,722	1,237,808	56.7%	2,797,498	1,437,858	1,359,640	48.6%
MEDICAID COSTS	28,410,000	21,645,155	6,764,845	23.8% 3	24,765,000	11,965,849	12,799,151	51.7%
UTILITIES	649,175	291,052	358,123	55.2%	702,250	351,417	350,833	50.0%
RENTALS	23,600	19,682	3,918	16.6%	142,675	87,878	54,797	38.4%
ADVERTISING	132,000	54,496	77,504	58.7%	132,000	69,531	62,469	47.3%
OTHER EXPENSES	335,250	253,387	81,863	24.4%	363,323	291,175	72,148	19.9%
EQUIPMENT	342,000	148,733	193,267	56.5%	256,000	123,157	132,843	51.9%
REAL PROPERTY IMPROVEMENTS	350,000	10,254	339,746	97.1%	818,680	387,570	431,110	52.7%
TOTAL EXPENDITURES	\$ 70,454,711	\$ 43,971,126	\$ 26,483,585	37.6%	\$ 71,305,303	\$ 38,082,309	\$ 33,222,994	46.6%
NET REVENUES AND EXPENDITURES	\$ (4,910,876)	\$ (7,076,225)			\$ (6,270,005)	\$ (3,857,432)		
BEGINNING FUND BALANCE		ACTUAL						
PLUS: REVENUE	\$ 50,547,257	\$ 50,547,257						
LESS: EXPENDITURES	65,543,835	36,894,901						
ENDING FUND BALANCE	(70,454,711)	(43,971,126)						
	\$ 45,636,381	\$ 43,471,032						

**Recommended for approval by the
August Finance & Facilities Committee.**

SUMMIT COUNTY DD BOARD
NOTES TO FINANCIAL STATEMENTS
FOR THE MONTH ENDED JULY 31, 2018
(Rounded)

<u>Revenue:</u>					
1	Reimbursement:	Quarterly state subsidy.			
2	Contract Services:	Under-budget due to an unanticipated decrease in waivers allocated for needs of the Children Services Board as children are granted alternative supports.	\$	650,000	8.3% 41.7%
<u>Expenditures:</u>					
3	Medicaid Costs:	Payments to DODD for the following costs: Quarterly waiver administration fee, Quarterly waiver match. Annual supplemental waiver match.		347,600 6,514,300 1,547,000	
<u>Revenue:</u>					
	Reimbursements:	FY 2013 DODD Cost Report settlement, over budget.	\$	2,828,400	
	Grants:	Receipt of HMG reimbursements that was expected in 2017.		244,300	
<u>Expenditures:</u>					
	Employee Benefits:	Health insurance costs are currently below budget. As a new customer Medical Mutual required a binder payment in 2017 in the amount of \$490,000 which has been credited against 2018 premiums. In addition, due to lower rates and a rebate from the state there will be no workers' compensation cost for 2018.			
	Other Expenses:	Payment of 2018 Ohio Association of County Boards (OACB) annual dues. Payment to Wichert Insurance Company for the following insurance costs: Cyber insurance with AIG-Illinois National Insurance, Director and officers liability insurance with Selective Insurance Company, Property & casualty, business automobile and umbrella coverage with Selective Insurance Company. Annual county chargeback for building insurance.		77,300 10,100 32,100 74,900 31,300	

MINUTES – combined work session and regular meeting
Thursday, July 26, 2018

Summit County Board of Developmental Disabilities

MINUTES - draft

Thursday, July 26, 2018
5:30 p.m.

The **combined work session and regular monthly meeting** of the Summit County Developmental Disabilities Board was held on Thursday, July 26, 2018 at the Summit DD administrative offices located at 89 East Howe Road, Tallmadge, Ohio 44278. The **work session** convened at 5:35 p.m.

BOARD MEMBERS PRESENT

Randy Briggs, Board President
Meghan Wilkinson, Board Vice President
Denise Ricks, Board Secretary
Dave Dohnal
Allyson V. Lee
Tom Quade
Tami Gaugler

ALSO PRESENT

John J. Trunk, Superintendent	Joe Eck, Director of Labor Relations & Risk Management
Billie Jo David, Director of Communications & MUI	Lynn Sargi, Director of HR
Russ DuPlain, Director of IT, Records & Facilities	Holly Brugh, Director of SSA & Children's Services
Drew Williams, Director of Community Supports & Development	Maggi Albright, Recording Secretary and others

I. SUMMIT DD 2019 BUDGET REQUEST

The 2019 Summit DD budget requires Board approval prior to submission to the Social Services Advisory Board (SSAB) and County Council. The 2019 Budget request is in the amount of \$69,877,409 for the Operating Fund, \$157,980 for the Gifts and Donations Fund and \$729,405 for the Permanent Improvement Fund. The 2019 projected revenue is \$66,668,418, which is 1.7% higher than the 2018 budget due to anticipation of an extra cost report audit settlement which helps offset the loss of Medicaid reimbursements due to the transition out of direct services. Reimbursements include approximately \$2.6 million dollars in state subsidy, about \$4.5 million dollars in targeted case management (TCM), \$1.5 million dollars in Medicaid Administrative Claims (MAC) and \$4.8 million dollars in cost report settlements.

MINUTES – combined work session and regular meeting
Thursday, July 26, 2018

WORK SESSION *(continued)*

I. SUMMIT DD 2019 BUDGET REQUEST *(continued)*

Grants are increased as a result of Holly Brugh securing a \$200,000 grant for multi-system youth and a slight increase in the Help Me Grow (HMG) appropriation. The 2019 request for operating expenditures is projected to be \$68,877,409, which is relatively flat in comparison to the 2018 budget. Net revenues and expenditures result in deficit spending of approximately \$3.2 million dollars. The 2019 budget for salaries is projected at approximately \$2.7 million dollars less than 2018 due to a net reduction of 116.50 FTEs versus the 2018 budget and is the effect of closing the Ellet, Tallmadge, Cuyahoga Falls and Barberton Centers and the Dream Out Loud Studio. A reduction in salary costs is offset by anticipated exit cost payouts and an on average 2.5% pay increase. A direct effect of salary cost reductions is a reduction in benefit costs, however, this is offset by the anticipation of a one-time health insurance reserve payment which results in an overall increase in employee benefits when compared to the 2018 budget. Staff have been reviewing health insurance options and considering joining a large consortium. There is an option to prepay the reserve payment which would qualify the Agency for premium holidays. The increase in direct service contracts is primarily due to additional local levy dollars allocated to services for eligible individuals so that service needs are met. Increased waiver match is due to the transition out of services in addition to typical waiver growth. The Family Support Services (FSS) Program state subsidy allocation will be used as match for Medicaid waivers. The FSS has been replaced with the Family Engagement Program (FEP) which is entirely funded with local levy dollars. Most other 2019 budget expenditure categories are reduced when compared to the 2018 budget. The 2018 budgeted ending fund balance of \$45,636,382 less projected 2019 deficit spending results in a projected fund balance of \$421,427,391 at the end of 2019. Mr. Quade commented that he appreciates the details given about the 2019 budget request. Mrs. Lee added that relative to the health insurance consortium option, she is fascinated by the concept of premium holidays. Mr. Trunk stated that Lynn Sargi and her team have done a great job researching options and comparing complex models. Mrs. Sargi added that size, structure and cost were all reviewed. The consortium was created in 1984 and has grown significantly with 115 employers participating and coverage provided for over 50,000 lives. The consortium is financially stable and since 1984 only five members have exited the consortium. There is a minimum of 20% reserve and premium holidays are awarded when reserves exceed 30%. Mr. Briggs asked about the carrier. Mrs. Sargi replied that Medical Mutual of Ohio (MMO) is the primary carrier with one additional carrier being reviewed. The 2019 budget request has been recommended for approval by the July Finance & Facilities Committee.

MINUTES – combined work session and regular meeting
Thursday, July 26, 2018

WORK SESSION *(continued)*

II. AKRON CHILDREN'S HOSPITAL CONTRACT

Part C is Ohio's Early Intervention (EI) system serving children with developmental disabilities under the age of three. The primary role is to conduct developmental evaluations to identify delays in the areas of adaptive, cognitive, communication, physical and social-emotional development and to use service coordinators to develop Individualized Family Service Plans (ISP) to address the individual needs of each child and family. As the lead agency for the Family and Children First Council (FCFC), which is the local authority over Part C services, Summit County Public Health has contracted with Summit DD to oversee the contract and manage the service coordination portion of Part C EI services. Through an RFP process, Summit DD selected Akron Children's Hospital (ACH) to provide service coordination. Early this year, the Summit DD staff who was serving as the contract manager left the Agency. At that time, a joint decision was made to move the contract manager role to the current Part C supervisor at ACH with no increase to the current contract. Summit DD was able to keep the remaining funds allocated for the contract manager and use them toward reimbursement for Part C evaluations which have previously been provided 100% in-kind. The recommendation is to enter into a one year contract with ACH for the period July 1, 2018 through June 30, 2019 in an amount not to exceed \$761,518. For this contract period, ACH has proposed absorbing the cost of salary increases for service coordination staff, allowing \$22,762 of the total grant allocation to remain with Summit DD for evaluations. The total grant allocation is \$807,184, which is the same as the current year. This contract serves an average of 800 children in Summit County annually and ACH has met or exceeded all expectations as a service provider. Funds are available in the budget and will be supported by grant funds and the contract with ACH has been recommended for approval by the July Services & Supports and Finance & Facilities Committees.

III. KOINONIA ENTERPRISES CONTRACT EXTENSION

Since March 2017, Summit DD has been partnering with Koinonia and Woodridge Local School District (WLSD) to assist in supporting youth as they near graduation in becoming college and career ready. Students have participated in a variety of community based activities such as career exploration, vocational assessments, the Discovery process and community based volunteer opportunities. A representative of Koinonia attends the Individualized Education Plan (IEP) Team meetings where progress of students is reviewed and next steps are discussed. There have been thirteen students served through this partnership and students have participated in 596 hours of community based activities occurring at nine local businesses. At the end of May, WLSD and Koinonia hosted a year-end event where students received notebooks with their resumes and details about their progress. Parents were able to see a multimedia presentation highlighting the activities in which their children participated during the year.

MINUTES – combined work session and regular meeting
Thursday, July 26, 2018

WORK SESSION *(continued)*

III. KOINONIA ENTERPRISES CONTRACT EXTENSION *(continued)*

The request is to extend the contract with Koinonia through June 30, 2019 to continue to support transition services at WLSD through the end of the 2018/2019 school year. The contract extension will not increase the originally approved \$125,000. The contract extension with Koinonia Enterprises has been recommended for approval by the July Services & Supports and Finance & Facilities Committees.

IV. REQUEST TO DISPOSE OF BUSES

As a result of Summit DD's transition out of being a service provider, the Agency has buses that are no longer needed. In accordance with Ohio Revised Code (ORC) 307.12, the request is to auction fourteen busses, identified in attachment #4, to the highest bidder. These buses are no longer needed and most have a value around \$2,500 and mileage exceeding 200,000. Summit DD would partner with Bottomline Auctions to assist in marketing the vehicles to reach a larger customer base than if Summit DD hosted the auction. The request to dispose of buses has been recommended for approval by the July Services & Supports and Finance & Facilities Committees.

V. MAY/JUNE FINANCIAL STATEMENTS

The May and June Financial Statements have been combined. Revenue for this period included receipt of homestead and rollback in the amount of \$2,978,000, Title XX reimbursement of \$95,900 and quarterly Medicaid Administrative Claims (MAC) of \$402,900. Expenditures for May/June included payment of \$110,700 for the shared pool agreement with Summit County Family & Children First Council (FCFC), payment to NEON of \$125,000 for the Family Engagement Program (FEP), payment of \$42,600 for IT security monitoring, licensing and maintenance fees, quarterly payment to Primary Solutions in the amount of \$13,200 for Gatekeeper, payment of \$10,100 to Wichert Insurance for various coverages, payment of \$31,300 to the County for building insurance and \$28,700 for the purchase of a new Ford F-350 and plow for the Facilities Department to replace three vehicles, used as trade, that were past their usefulness. June ended with a fund balance of \$53,793,530. The May/June Financial Statements have been recommended for approval by the July Finance & Facilities Committee.

The work session adjourned at 6:02 p.m.

MINUTES – combined work session and regular meeting
Thursday, July 26, 2018

BOARD MEETING

The **regular monthly meeting** of the Summit County Developmental Disabilities Board convened at 6:02 p.m.

I. PUBLIC COMMENT

Leslie Frank, a parent and Summit DD staff, commented there are eleven individuals remaining at the Cuyahoga Falls Center and they will be selecting new providers soon. She noted there are many options available. She thanked the Board for instituting the policy that allows individuals to return to Summit DD for services if they aren't satisfied with the provider they select, until an alternate provider can be identified. She also thanked the Board for extending the contract of Rich Rybak, Facility Manager. Ms. Frank stated that she and about six other staff that she knows of have engaged with Career Curve and she appreciates this support that the Board is providing.

II. APPROVAL OF MINUTES

A. MAY 24, 2018 (combined work session and regular meeting)

R E S O L U T I O N **No. 18-07-01**

Mrs. Wilkinson moved that the Board approve the minutes of the May 24, 2018 combined work session and regular meeting, as presented in attachment #6. The motion, seconded by Mr. Quade, was unanimously approved.

III. BOARD ACTION ITEMS

A. FINANCE & FACILITIES COMMITTEE

1. KOINONIA ENTERPRISES CONTRACT EXTENSION

R E S O L U T I O N **No. 18-07-02**

Mrs. Lee moved that the Board approve an extension to the contract with Koinonia Enterprises through June 30, 2019, as presented in attachment #3, and that the Superintendent be authorized to sign said contract extension. The motion, seconded by Mr. Quade, was unanimously approved.

MINUTES – combined work session and regular meeting
Thursday, July 26, 2018

BOARD MEETING (continued)

III. BOARD ACTION ITEMS (continued)

A. FINANCE & FACILITIES COMMITTEE (continued)

2. REQUEST TO DISPOSE OF BUSES

R E S O L U T I O N

No. 18-07-03

Mr. Quade moved that the Board approve of the disposal of certain Summit DD vehicles, identified in attachment #4 (attachment A), in accordance with Ohio Revised Code Section 307.02. The motion, seconded by Mrs. Gaugler, was unanimously approved.

3. MAY/JUNE FINANCIAL STATEMENTS

R E S O L U T I O N

No. 18-07-04

Mrs. Ricks moved that the Board approve the May/June Financial Statements, as presented in attachment #5. The motion, seconded by Mrs. Wilkinson, was unanimously approved.

IV. SUPERINTENDENT'S REPORT

A. CENSUS

The Census report through June 2018 was included in packets for review. The Superintendent noted Summit DD continues to support additional people every quarter. There have been 90 more people supported versus the same period in 2017. The number of people referred and determined eligible continues to grow in the areas of SSA and Referral & Support Specialists (RSS) services. Summit DD is supporting almost 70 more individuals on waivers over the same period as last year. There are 46 more individuals receiving residential supports paid with local dollars, over the same period as last year. The Board is currently providing adult day services to 1% with the remaining services provided by private providers. The journey to transition to private providers is almost complete.

B. GRAHAM ROAD PROJECT

The four person home designed for individuals with dual diagnosis is scheduled to be complete in September. Selection of a provider to operate the home is in process. Mr. Trunk thanked Holly Brugh and Drew Williams for their work on this project. Mr. Briggs commented these types of homes should be a natural occurrence.

MINUTES – combined work session and regular meeting
Thursday, July 26, 2018

BOARD MEETING (continued)

IV. SUPERINTENDENT'S REPORT (continued)

C. MISCELLANEOUS

Mr. Trunk reported the Department of Job & Family Services (JFS) has allocated an additional \$80,000 for the TANF Summer Youth Program, which will likely eliminate the Board needing to contribute any costs to this program this year. Mrs. Lee asked how the program is going. Mr. Williams replied the program is going very well. The goal was to support 80 students and there have been 81 students supported with only one termination. It is a strong program. There are two weeks remaining for the TANF Program and three weeks left for the Summit DD Summer Youth Program. Several employers have already asked about hiring some of the students.

Howard Taylor, Executive Director of United Disability Services (UDS), announced his retirement. Mr. Taylor will remain with UDS through the end of this year. Brian Thomas has been named as his replacement and begins in August. Mr. Thomas is currently the President/CEO of AAA in Akron, he has a sister with a disability and his father, Ray Thomas, former Executive Director of The Arc of Summit and Portage Counties and also a former Summit DD Board Member.

The annual Superintendent's Summer Conference will be held August 8th – 10th this year in Berlin, Ohio and will focus on creating a culture of inclusion, integration, fiscal sustainability and creating new identity for county boards.

The Summit DD annual golf outing will be held August 13th at Fairlawn Country Club. The golf outing is the largest PAC fundraiser for the levy. All foursomes have already been sold out with 120 golfer expected. There are many sponsorships in place and it is expected to be a good event.

V. PRESIDENT'S COMMENTS

Mr. Briggs gave the floor to Mr. Quade. Mr. Quade commented that when it comes to natural inclusion and community partners, we need to walk the talk. He stated he is in the process of planning a session for the American Public Health Association Conference in the fall and the idea was to present on research for Special Olympics about the degree to which local agencies include individuals with disabilities in program implementation relative to health. However, from conversations at Summit DD Board Meetings, additional research and participating at an intentional inclusion event, he has decided to do something different. About 15,000 public health professionals attend this event and this is Mr. Quade's last year after being involved at this level after 20 years. He plans to have a panel consisting entirely of individuals living with intellectual disabilities. He is currently working to identify individuals to participate in the event.

MINUTES – combined work session and regular meeting
Thursday, July 26, 2018

BOARD MEETING *(continued)*

V. PRESIDENT'S COMMENTS *(continued)*

The panel will be asked what they do to be healthy, what health means to them, what challenges and barriers they face and what public health professionals can do to remove barriers. Mr. Quade stated he wants the presentation to come from individuals living with those experiences. He noted that the US Surgeon General will be the speaker to close the session. Intentional inclusion is truly inclusion and truly intentional.

There being no further business, the Board Meeting adjourned at 6:25 p.m.

Denise Ricks, Secretary