

MINUTES – combined work session and regular meeting  
Thursday, July 27, 2017

## Summit County Developmental Disabilities Board

# MINUTES

Thursday, July 27, 2017  
5:00 p.m.

The combined work session and regular monthly meeting of the Summit County Developmental Disabilities Board was held on Thursday, July 27, 2017 at the Summit DD administrative offices located at 89 East Howe Road, Tallmadge, Ohio 44278. The work session convened at 5:02 p.m.

### BOARD MEMBERS PRESENT

Randy Briggs, Board President  
Denise Ricks, Secretary  
Joe Siegferth  
Tom Quade  
Meghan Wilkinson  
Allyson V. Lee

### BOARD MEMBERS ABSENT

Dave Dohnal, Vice President

### ALSO PRESENT

John J. Trunk, Superintendent	Joe Eck, Director of Labor Relations & Risk Management
Lisa Kamlowksy, Assistant Superintendent	
Drew Williams, Director of Community Supports & Development	Russ DuPlain, Director of IT & Facilities
Billie Jo David, Director of Communications & MUI	Lynn Sargi, Director of HR
	Maggi Albright, Recording Secretary and others

## I. 2018 BUDGET REQUEST

The 2018 Budget request is in the amount of \$70,454,711 for the Operating Fund, \$115,000 for the Gifts and Donations Fund and \$629,405 for the Permanent Improvement Fund. The 2018 budget needs to be approved by the Board prior to submission to the Social Services Advisory Board (SSAB) and County Council. The 2018 budget reflect relatively flat revenue and operating expenditures in comparison to 2017 and projects total deficit spending of approximately \$5.8 million dollars. The 2017 ending fund balance is projected to be \$49,481,267, less projected deficit spending in 2018, resulting in a fund balance at the end of 2018 of approximately \$43,683,886. Mrs. Lee asked about the difference in fund balance from 2017 to 2018. Mr. Trunk replied the levy request is for a renewal and the Board is spending more than revenue can cover. A significant amount of revenue is being lost and expenses have been controlled but they still exceed revenue. Mr. Briggs commented that the fund balance is like a rainy day fund. Mr. Trunk added the fund balance is needed to balance the budget each year.

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## **WORK SESSION** *(continued)*

### **I. 2018 BUDGET REQUEST** *(continued)*

The 2018 budget includes a reduction of 55.5 FTEs over the 2017 budget, offset by anticipated exit cost payouts and an average pay increase of 2.5%. Cost savings for staff reductions from the closing of the Tallmadge Center and a reduction in Transportation staff will be reflected in the 2019 budget. Revenue projections for Medicaid reimbursements are decreasing as services shift to private providers but is offset with an increase in the reimbursement rate for Targeted Case Management (TCM). Increases in direct services contracts are due to additional resources allocated to innovative programs and community collaborations for children, teens and adults. Increased waiver match is due to individuals selecting private providers in addition to typical waiver growth. The Board will use the portion of its state subsidy allocated to the Family Support Services (FSS) program as match for Medicaid waivers. The FSS program has been replaced with the Family Engagement Program (FEP), which is funded entirely with local tax dollars. The 2018 budget request has been recommended for approval by the July Finance & Facilities Committee.

### **II. AKRON CHILDREN'S HOSPITAL PART C EARLY INTERVENTION CONTRACT**

Part C is Ohio's Early Intervention system serving children with developmental disabilities under the age of three (formerly known as Help Me Grow). The primary role is to:

- Conduct developmental evaluations to identify delays in the areas of adaptive, cognitive, communication, physical and social-emotional development
- Use service coordinators to develop Individualized Family Service Plans (IFSP) to address the individual needs of each child and family

Beginning in January 2017, the lead agency for Part C Early Intervention services in Ohio changed from the Ohio Department of Health to the Ohio Department of Developmental Disabilities (DODD). Since the change in lead agencies is so new, there will not be a RFP at the state level. Instead, each county was asked to provide DODD with a written statement of how they will continue to offer Part C Early Intervention services for the next fiscal year. As the lead agency for the Family & Children First Council (FCFC), the local authority over Part C services, Summit County Public Health has contracted with Summit DD for the management of the service coordination of Part C Early Intervention services. Summit DD maintains the role of contract manager and, through a RFP process in 2015, selected Akron Children's Hospital to provide service coordination, supporting approximately 800 children in Summit County. The proposed contract, for the period July 1, 2017 through June 30, 2018 in an amount not to exceed \$755,884, continues that role for fiscal year 2017. Mr. Trunk noted that a slight increase to the contract amount was received since the contract was discussed with the Board last month. During this fiscal year, Summit DD will partner with the FCFC coordinator to assess current funding level, case load size and programmatic components in an effort to ensure families in Summit County are receiving the best possible services.

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## **WORK SESSION** *(continued)*

### **II. AKRON CHILDREN'S HOSPITAL PART C EARLY INTERVENTION CONTRACT *(continued)***

Funds are available in the budget and the contract with Akron Children's Hospital has been recommended for approval by the May Finance & Facilities and Services & Supports Committees.

### **III. SURPLUS INVENTORY**

There are items from the Southern Center that are no longer needed or in useable condition and are being requested to be auctioned, with any unsold items to be scrapped. The list of surplus items identified in attachment #3 have been recommended for approval by the July Finance & Facilities Committee.

### **IV. MAY AND JUNE FINANCIAL STATEMENTS**

The May and June financial statements have been combined and revenue reflects receipt of the Homestead & Rollback property taxes in the amount of \$3,005,000, which is trending on target, May quarterly Title XX reimbursement in the amount of \$86,000, June quarterly Medicaid Administrative Claiming reimbursement in the amount of \$416,000 and flow through Community Capital Assistance funding from DODD on behalf of Summit Housing Development Corporation (SHDC) in the amount of \$437,000. Expenditures for the two months included County chargeback for Worker's Compensation insurance in the amount of \$195,600, which was lower than expected, payment in the amount of \$42,600 to Binary Defense Systems for enhanced security monitoring, quarterly Medicaid Administrative Claiming fees in the amount of \$12,500, County annual chargeback for building insurance in the amount of \$32,600 and \$116,100 in flow through Community Capital Assistance funding received from DODD on behalf of SHDC for the purchase of a home. The fund balance at the end of June was \$54,168,589. The May and June Financial Statements have been recommended for approval by the July Finance & Facilities Committee.

The work session adjourned at 5:20 p.m.

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## **BOARD MEETING**

The **regular monthly meeting** of the Summit County Developmental Disabilities Board convened at 5:20 p.m.

### **I. PUBLIC COMMENT**

Leslie Frank, a parent and Summit DD staff, commented that the exterior lighting issue at Cuyahoga Falls has been resolved; it was a breaker/timing issue. Ms. Frank stated that she appreciated the opportunity to participate in the Agency-sponsored Volunteer Day. She mentioned that an individual who works at Cuyahoga Falls had previously selected a private provider and then decided to return to Cuyahoga Falls during his 60 day trial. She stated the team is reviewing other options. Ms. Frank commented on how successful the transition process has been in allowing each person to move forward at their own pace.

### **II. APPROVAL OF MINUTES**

#### **A. MAY 25, 2017 (combined work session and regular meeting)**

##### **RESOLUTION**

##### **No. 17-07-02**

Mrs. Wilkinson moved that the Board approve the minutes of the May 25, 2017 combined work session and regular meeting, as presented in attachment #5. The motion, seconded by Mrs. Ricks, was unanimously approved.

#### **B. JULY 10, 2017 (Special Meeting)**

##### **RESOLUTION**

##### **No. 17-07-03**

Mr. Siegfert moved that the Board approve the minutes of the July 10, 2017 special Board Meeting, as presented in attachment #6. The motion, seconded by Mr. Quade, was unanimously approved.

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## **BOARD MEETING** *(continued)*

### III. BOARD ACTION ITEMS

#### A. FINANCE & FACILITIES COMMITTEE

1. AKRON CHILDREN'S HOSPITAL PART C EARLY INTERVENTION CONTRACT

##### R E S O L U T I O N

No. 17-07-04

Mrs. Ricks moved that the Board approve a contract with Akron Children's Hospital for the period July 1, 2017 through June 30, 2018 in an amount not to exceed Seven Hundred Fifty Five Thousand Eight Hundred Eighty Four Dollars (\$755,884.00), as presented in attachment #2, and that the Superintendent be authorized to sign said contract. The motion, seconded by Mr. Quade, was unanimously approved.

2. SURPLUS INVENTORY

##### R E S O L U T I O N

No. 17-07-05

Mr. Quade moved that the Board approve the disposal of surplus inventory in accordance with the Ohio Revised Code, as identified in attachment #3. The motion, seconded by Mrs. Wilkinson, was unanimously approved.

3. MAY AND JUNE FINANCIAL STATEMENTS

##### R E S O L U T I O N

No. 17-07-06

Mrs. Lee moved that the Board approve the May and June Financial Statements, as presented in attachment #4. The motion, seconded by Mr. Siegferth, was unanimously approved.

### IV. SUPERINTENDENT'S REPORT

#### A. CENSUS

Mr. Trunk noted that the Board is supporting about 113 more adults and 320 more children compared to a year ago. He indicated the majority of the increase is in Early Intervention and indicated that better screening and identification is occurring, along with increased support in the 3-5 age group.

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## **BOARD MEETING** *(continued)*

### IV. SUPERINTENDENT'S REPORT *(continued)*

#### A. CENSUS *(continued)*

He also noted that there are 111 more Medicaid waivers versus last year and stated that most of the waiver growth over the last year has been state funded waivers. There are 33 more individuals in the area of Summit DD funded supported living, which is individuals who don't have waivers, only need short term intervention, or are not Medicaid eligible. There has also been a dramatic shift in day and transportation services in the past year. One year ago, 31% of adults received day services from Summit DD, versus 18% today. That equates to about 700 individuals last year and about 400 individuals this year. In Transportation, about 24% received services from Summit DD last year versus 13% this year. Adults are selecting providers quicker than anticipated and the trend is likely to continue. There has been much positive feedback from families relative to the transition process. Mr. Quade mentioned that as families transition and individuals select and move to private providers, does staff have any information about the individuals and families that have decided not to transition yet - why they may be choosing to wait? Mr. Trunk replied the transition was designed to take place over a number of years so that individuals and families could take their time to make choices that would be a good fit. He noted that Tallmadge, Barberton and Cuyahoga Falls are not scheduled to transition until next year. Some individuals and families at those locations have been in the program for years and have expressed their desire to remain with Summit DD until the end. Mrs. Lee asked about the growth in the Community Partnership for Inclusion Program (CPI) and if it is in line with benchmarks. Mr. Trunk replied this program area is exceeding growth identified in the Board's Action Plan. He stated how impressive it is that so many community childcare providers are willing to provide inclusive environments. Mr. Briggs noted that it speaks to the increased awareness.

#### B. TRANSITION SERVICES FOR YOUTH UPDATE

There has been an increased focus on supporting kids become ready for employment as they graduate school. Staff have been building collaborative relationships with school districts and are currently working with Woodridge and Copley-Fairlawn, where students are participating in Discovery assessments and career exploration activities with a focus on community-based employment education. During the 2017-2018 school year, students will spend time in the community weekly, rotating through intern opportunities based on their interests, as identified through the Discovery process. Trainings are also being conducted for teachers and paraprofessionals.



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## **BOARD MEETING** *(continued)*

### IV. SUPERINTENDENT'S REPORT *(continued)*

#### B. TRANSITION SERVICES FOR YOUTH UPDATE *(continued)*

Summit DD is also collaborating with Akron Public Schools. Summit DD staff participated on the College and Career Academics of Akron Tactical Plan Committee with the goal to develop and ensure students with disabilities have the same opportunities to participate as other students. Staff are also working in collaboration to develop an assessment that will be used with students in middle school and additional trainings will be held with teachers and paraprofessionals. The TANF Summer Work Experience program supported 40 students this year, each working 20 hours per week and earning \$9.25/hour. If students completed the entire eight weeks of the program, they could earn \$1,480. Some of the participating employers included Big Lots, Circle K, K-Mart, City of Akron, City of Stow, Summit METRO Parks and Pebble Creek Nursing Home. Mr. Briggs asked if any of the kids participating in the TANF program got jobs. Mr. Williams replied not yet, however, several employers have indicated interest in employing several individuals. Providers are following up with all employers for potential opportunities and to discuss the benefits of employing individuals with disabilities.

#### C. COMMUNITY POLL EXECUTIVE SUMMARY

Summit DD contracted with the Center for Marketing and Opinion Research (CMOR) to conduct a poll to measure overall familiarity and satisfaction with Summit DD along with attitudes and perception. The poll was conducted between March 31<sup>st</sup> and April 27<sup>th</sup>. The poll consisted of 800 respondents chosen at random. In the area of awareness and overall opinion of Summit DD, 91.2% of registered voters are aware of Summit DD, which is a favorable trend over the past levy period where it was 81%. The awareness has shifted to most people recognizing that Summit DD "supports people with developmental disabilities" from the previous levy period where most people associated Summit DD with transportation and job placement. About 34.1% of respondents were not aware or had no opinion of Summit DD compared to 40% at the last levy period. Approximately 72.1% of registered voters are likely to support the levy, with 64% very likely and 23.5% of voters undecided. Only 4% of voters stated they are less likely to vote for the levy knowing Summit DD will no longer provide direct services. 34% of voters plan to vote early and most people prefer to get information about local issues from the Akron Beacon Journal, word of mouth or weekly neighborhood newspapers. About 39% of voters indicated they have regular interactions with someone who has a disability. 96% of voters believe that individuals with disabilities can be productive in community employment, however, this number drops to 65% when asked about their place of employment.

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## **BOARD MEETING** *(continued)*

### IV. SUPERINTENDENT'S REPORT *(continued)*

#### C. COMMUNITY POLL EXECUTIVE SUMMARY *(continued)*

The most cited reason for this drop is that the job is too technical or too dangerous. 86% of voters believe children with disabilities can be successful in integrated settings such as schools, play groups, childcare centers, etc. When asked if children with disabilities could be success at their children's school/activities, that number increases to 90%. This is an improvement over 2016 polling data which was at 63%. A map of Summit County was displayed representing support by zip code to identify in which areas there is more work to do. Mr. Quade noted that property values went up recently and the way the Board is funded is a percentage of property taxes. He asked about the impact. Mr. Trunk replied that even though property values have increased, homeowners pay based on the value of their homes at the time the tax was passed so they are locked in at the rate in the year the levy passed.

#### D. MISCELLANEOUS

Mr. Trunk advised the first meeting of the Levy Steering Committee was held several weeks ago and he feels things are off to a good start. He noted there is an important endorsement presentation to the Greater Akron Chamber on August 4<sup>th</sup>. Additionally, the level of provider support has been incredible already and it is critical to everyone in Summit County that the levy passes.

The Summit DD Golf Outing is being held on August 14<sup>th</sup> at Fairlawn County Club. Golf is already full, however, people can still attend for the social activities. Mr. Trunk thanked volunteers for their hard work and efforts.

The sale of the home on Frederick Blvd. in Akron has been completed and Summit DD received a check for the proceeds of the sale. Mr. Trunk advised he is in discussions with DODD staff about transferring the \$49,000, which is the remaining balance of the 30-year commitment on this property, to another project.

Mr. Trunk announced he and Judge Stormer are hosting an art event at the Akron Art Museum on Thursday, August 3<sup>rd</sup> featuring art created by local artists with disabilities. The event will be held from 4:00 - 6:00 p.m. All art will be on sale and will be displayed at Probate Court for several weeks following the event.

Mr. Trunk provided a brief update on the state budget explaining that language has been added around how individuals are placed on or removed from waiting lists. The Help Me Grow intake and referral process has been centralized and is being overseen by DODD.



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## **BOARD MEETING** *(continued)*

### IV. SUPERINTENDENT'S REPORT *(continued)*

#### D. MISCELLANEOUS *(continued)*

The final budget includes language that will give county boards more of a voice in determining the role counties will play in overseeing provider quality. A workgroup must be formed within 30 days of the bill's passage and is required to report back to the legislature with its findings within one year. Mr. Trunk noted that he has been asked to serve on this workgroup. Also, \$65 million dollars has been added for additional waivers, which will fund approximately 750 waivers. Mr. Trunk indicated that Summit County could receive about 15-20 of those 750. Additionally, the budget has funds set aside to increase the hourly wage for direct service professionals by \$1.00/hour, if they meet specified criteria.

### V. PRESIDENT'S COMMENTS

Mr. Briggs stated that everyone needs to work on the levy efforts; talk to all your neighbors and friends and encourage people to get out to vote. It is expected to be a light election with not many issues on the ballot.

### VI. EXECUTIVE SESSION

#### RESOLUTION

##### No. 17-07-07

Mrs. Ricks moved that the Board enter into Executive Session in compliance with Sunshine Laws, Ohio Revised Code 121.22, Section G, Subsection (1) to consider the employment of public employees. Upon reconvening, the Board may or may not conduct additional business. The motion was seconded by Mr. Siegferth.

Roll call: Wilkinson-yes, Siegferth-yes, Briggs-yes, Ricks-yes, Quade-yes and Lee-yes.

The regular session of the Board Meeting adjourned at 6:15 p.m.

The Board entered Executive Session at 6:20 p.m.

The Board Meeting reconvened at 6:30 p.m.

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## **BOARD MEETING** *(continued)*

### VII. ADDITIONAL ACTION ITEMS

#### A. EMPLOYMENT CONTRACT – MAGGI ALBRIGHT

##### RESOLUTION No. 17-07-08

Mr. Quade moved that the Board approve a contract of employment for Maggi Albright, Executive Administrative Assistant to the Superintendent, for the period October 20, 2017 through October 19, 2019. The motion, seconded by Mrs. Ricks, was unanimously approved.

#### B. EMPLOYMENT CONTRACT – JUDY SPOONER

##### RESOLUTION No. 17-07-09

Mr. Quade moved that the Board approve a contract of employment for Judy Spooner, Bridges Transition Specialist, for the period October 12, 2016 through January 11, 2018. The motion, seconded by Mrs. Wilkinson, was unanimously approved.

### VIII. PRESIDENT'S FINAL COMMENTS

Mr. Briggs informed Board Members that the Superintendent's evaluation has been distributed to them. He asked Members to review the document, complete their portion of the evaluation and return to Mrs. Albright within the new week or so.

There being no further business, the Board Meeting adjourned at 6:34 p.m.

  
Denise Ricks, Secretary