

**SUMMIT COUNTY DEVELOPMENTAL DISABILITIES BOARD  
COMBINED WORK SESSION/REGULAR MONTHLY MEETING**

# **AGENDA**

Thursday, July 27, 2017  
Administration – lower level conference center  
**5:00 p.m.**

## **WORK SESSION**

### **DISCUSSION ONLY ITEMS**

- I. 2018 BUDGET REQUEST

### **ACTION ITEMS FOR BOARD CONSIDERATION DISCUSSED PREVIOUSLY**

- II. AKRON CHILDREN'S HOSPITAL PART C EARLY INTERVENTION CONTRACT

### **NEW ACTION ITEMS FOR BOARD CONSIDERATION**

- III. SURPLUS INVENTORY  
IV. MAY AND JUNE FINANCIAL STATEMENTS

## **BOARD MEETING**

- I. CALL TO ORDER
- II. CAUCUS - BOARD MEMBERS: ADDITIONAL AGENDA ITEMS
- III. CAUCUS – SUPERINTENDENT
- IV. PUBLIC COMMENT
- V. APPROVAL OF MINUTES
  - A. May 25, 2017 (combined Work Session/Regular Meeting)
  - B. July 10, 2017 (Special Meeting)
- VI. BOARD ACTION ITEMS
  - A. FINANCE & FACILITIES COMMITTEE
    - 1. AKRON CHILDREN'S HOSPITAL PART C EARLY INTERVENTION CONTRACT
    - 2. SURPLUS INVENTORY
    - 3. MAY AND JUNE FINANCIAL STATEMENTS
- VII. SUPERINTENDENT'S REPORT
  - A. CENSUS
  - B. TRANSITION SERVICES FOR YOUTH
  - C. COMMUNITY POLL EXECUTIVE SUMMARY
- VIII. PRESIDENT'S COMMENTS
- IX. EXECUTIVE SESSION
- X. ADJOURN

## Summit County Developmental Disabilities Board

### TOPIC SUMMARY REPORT

<b>TOPIC</b>	<b>ISSUE/CONCERN</b>	<b>RECOMMENDATION</b>
Approval of 2018 Budget request	2018 Budget request needs to be approved by the Board prior to submission to SSAB and County Council.	Approval of the 2018 Budget request in the amount of \$70,454,711 for the Operating Fund, \$115,000 for the Gifts and Donations Fund, and \$629,405 for the Permanent Improvement Fund.

#### ***SUPPORTING DATA FOR RECOMMENDATION***

The 2018 Budget request reflects relatively flat revenue and operating expenditures in comparison to the 2017 approved budget, and projects total deficit spending of approximately \$5.8m.

Revenue projections for Medicaid reimbursements are decreasing as services shift to private providers but is offset with an increase in the reimbursement rate for Targeted Case Management.

The 2018 budget includes a reduction of 55.5 FTEs from the 2017 budget offset by anticipated exit cost payouts and an on average 2.5% pay increase. Additionally included, in accordance with our timeline, is 2018 projected cost savings for staffing reductions caused by closing of the Tallmadge Center and a reduction of transportation routes. That reduction in FTE count will be noted with the 2019 budget.

Increases in direct service contracts is due to additional resources allocated to innovative programs and community collaborations for kids, teens and adults.

Increased waiver match is due to individuals choosing private providers in addition to typical waiver growth. The Board will use the portion allocated to the Family Support Services (FSS) program of its state Subsidy as match for Medicaid waivers pursuant to OAC 5123:2-1-02. The FSS program has been replaced with the Family Engagement Program which is entirely funded with local tax dollars.

The budgeted 12/31/17 ending fund balance of \$49,481,267 less projected 2018 deficit spending results in a 12/31/18 projected fund balance of \$43,683,886.

**Recommended for approval by the  
July Finance & Facilities Committee**

Submitted By:     Mira Pozna    

For:      Superintendent/Assistant Superintendent

  X   Finance & Facilities Committee

Date:   July 13, 2017  

     Services & Supports Committee

     HR/LR Committee

**HR/LR Staffing Report – To support 2018 Budget  
July 2017 Board Meeting**

	2016	2017	2018
Budgeted Positions (Board Approved)	496	452.5	397 Proposed

**452.5 (2017 FTEs) – 86.5 Eliminations + 31 Additions = 397 (2018 FTEs)**

Detail				
Type	Position Elimination		Position Addition	
Non-bargaining - Management	4	Director (1); Sr. Manager (1); Facility Manager (2)	2	SSA Manager (1); Office Services Supervisor (1);
Non-bargaining – Non-management	2.5	HR Coordinator (1); Staffing Coordinator (.5); Bridges Coordinator (1)	3	IA Analyst (1); HR Development Coordinator (1); Systems Analyst (1);
Bargaining unit - Direct Service Provision	63	Various adult services/transportation classifications (62); Inclusion Specialist (1)	0	
Bargaining unit – Non-direct Service Provision	17	Communication Specialist (1); Receptionist (1); Custodial/Maintenance Workers (4); Administrative positions (11)	26	Referral and Support Specialist (10); SSAs (8); RN (1); Quality Assurance Specialist (1); Administrative positions (6)
<b>Total</b>	<b>86.5</b>		<b>31</b>	

**SUMMIT COUNTY DD BOARD**

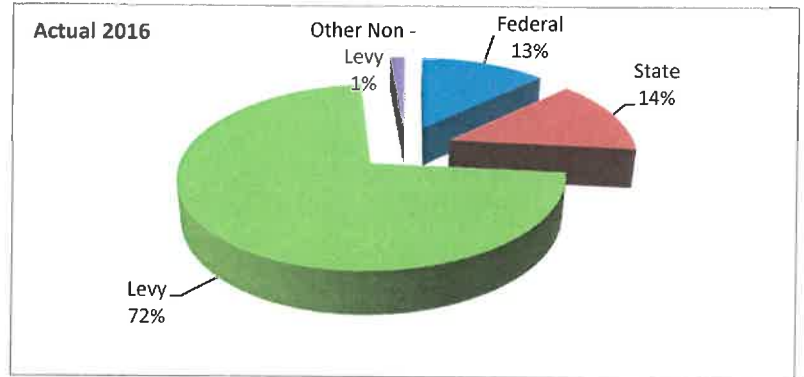
**COMPARATIVE SUMMARY OF REVENUE, EXPENDITURES AND FUND BALANCE  
FOR THE SIX MONTHS ENDED JUNE 30, 2017 AND THE YEARS ENDING DECEMBER 31, 2018, 2017, AND 2016**

	<b>ACTUAL</b>		<b>BUDGET</b>		<b>\$ CHANGE PY BUDGET</b>	<b>% CHANGE PY BUDGET</b>
	<b>12/31/2016</b>	<b>6/30/2017</b>	<b>12/31/2017</b>	<b>12/31/2018</b>		
<b>OPERATING REVENUE</b>						
PROPERTY TAXES	\$ 50,445,128	\$ 26,076,987	\$ 50,015,032	\$ 50,570,330	\$ 555,298	1.1%
REIMBURSEMENTS	17,740,129	5,215,535	12,485,745	12,301,000	(184,745)	-1.5%
GRANTS	1,490,698	554,141	1,627,402	1,250,000	(377,402)	-23.2%
CONTRACT SERVICES	150,219	372,856	157,110	450,000	292,890	186.4%
REFUNDS	32,822	7,685	-	-	-	0.0%
OTHER RECEIPTS	141,235	621,655	63,243	86,000	22,757	36.0%
<b>TOTAL REVENUE</b>	<b>\$ 70,000,231</b>	<b>\$ 32,848,859</b>	<b>\$ 64,348,532</b>	<b>\$ 64,657,330</b>	<b>\$ 308,798</b>	<b>0.5%</b>
<b>OPERATING EXPENDITURES</b>						
SALARIES	\$ 21,619,985	\$ 10,407,886	\$ 21,676,369	\$ 19,083,932	\$ (2,592,437)	-12.0%
EMPLOYEE BENEFITS	9,244,657	4,532,590	9,854,803	8,611,271	(1,243,532)	-12.6%
SUPPLIES	708,318	348,355	958,239	708,020	(250,219)	-26.1%
TRAVEL AND TRAINING	333,044	159,864	336,950	315,350	(21,600)	-6.4%
DIRECT SERVICE CONTRACTS	8,820,534	4,885,593	8,501,516	9,320,084	818,568	9.6%
INDIRECT SERVICE CONTRACTS	2,349,225	1,159,959	2,797,498	2,174,030	(623,468)	-22.3%
MEDICAID COSTS	24,624,485	11,965,849	24,765,000	28,410,000	3,645,000	14.7%
UTILITIES	610,646	293,083	702,250	649,174	(53,076)	-7.6%
RENTALS	397,427	77,368	142,675	23,600	(119,075)	-83.5%
ADVERTISING	124,534	65,661	132,000	132,000	-	0.0%
OTHER EXPENSES	329,128	275,194	363,323	335,250	(28,073)	-7.7%
EQUIPMENT	195,666	123,157	256,000	342,000	86,000	33.6%
REAL PROPERTY IMPROVEMENT	73,201	384,070	379,000	350,000	(29,000)	-7.7%
<b>TOTAL EXPENDITURES</b>	<b>\$ 69,430,850</b>	<b>\$ 34,678,629</b>	<b>\$ 70,865,623</b>	<b>\$ 70,454,711</b>	<b>\$ (410,912)</b>	<b>-0.6%</b>
<b>NET REVENUES AND EXPENDITURES</b>	<b>\$ 569,381</b>	<b>\$ (1,829,770)</b>	<b>\$ (6,517,091)</b>	<b>\$ (5,797,381)</b>		
<b>BEGINNING FUND BALANCE</b>						
PLUS: REVENUE	\$ 55,428,977	\$ 55,998,358	\$ 55,998,358	\$ 49,481,267		
LESS: EXPENDITURES	70,000,231	32,848,859	64,348,532	64,657,330		
	(69,430,850)	(34,678,629)	(70,865,623)	(70,454,711)		
<b>ENDING FUND BALANCE</b>	<b>\$ 55,998,358</b>	<b>\$ 54,168,588</b>	<b>\$ 49,481,267</b>	<b>\$ 43,683,886</b>		

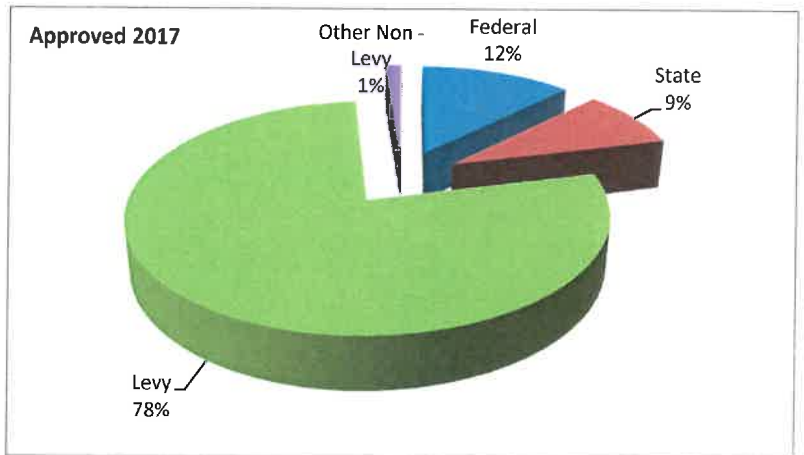
Revenue	Description	2017 Approved Budget	2018 Proposed Budget	% Change From 2017	Notes
Taxes / Public Utilities / Shared Tax		\$ 50,015,032	\$ 50,570,330	1.1%	Per most current Budget Commission Certification of Tax Levy
Grants		1,627,402	1,250,000	-23.2%	Elimination of the Bridges to Transition grant and a reduction in the TANF Summer Work Experience grant.
Contract Services		157,110	450,000	186.4%	Increased collaborations with the Children Services Board.
Other Receipts		63,243	86,000	36.0%	Lease agreement for the Southern Center building.
Reimbursements		12,485,745	12,301,000	-1.5%	Reduction of reimbursements as persons served choose private providers offset by an increase in the Targeted Case Management reimbursement rate.
<b>Total Revenue</b>		<b>\$ 64,348,532</b>	<b>\$ 64,657,330</b>	<b>0.5%</b>	
<b>Expenditures</b>					
Salaries		\$ 21,676,369	\$ 19,083,932	-12.0%	Reduction in staffing levels as we move to eliminate conflict of interest offset by exit cost payouts and an on average 2.5% increase.
Employee Benefits		9,854,803	8,611,271	-12.6%	Direct impact of staffing reductions.
Supplies		958,239	708,020	-26.1%	Reduced fuel, vehicle repairs and direct service supplies in addition to other overall net reductions.
Travel and Training Expense		336,950	315,350	-6.4%	Overall net reduction directly related to staffing reductions.
Direct Service Contracts		8,501,516	9,320,084	9.6%	Increased costs for innovative programs and community collaborations.
Indirect Service Contracts		2,797,498	2,174,030	-22.3%	Decrease in facility contract costs as we vacate leased locations, in addition to other overall net reductions.
Waiver Match, 1.25% Waiver Admin Fee, MAC Fees		24,765,000	28,410,000	14.7%	Increase in services provided by private providers in addition typical waiver growth.
Utilities		702,250	649,174	-7.6%	Directly effected by the non-renewal of expired building leases at the Ellet Center and Dream out Loud locations.
Rentals		142,675	23,600	-83.5%	Non-renewal of all expired building leases.
Advertising		132,000	132,000	0.0%	
Other Expenses		363,323	335,250	-7.7%	Anticipation of reductions in building and vehicle insurance costs.
Equipment >\$5,000		256,000	342,000	33.6%	Replacement of dated computer equipment in need of upgrades.
Capital Outlay		379,000	350,000	-7.7%	General decrease with fewer locations.
<b>Total Expenditures</b>		<b>70,865,623</b>	<b>70,454,711</b>	<b>-0.6%</b>	
<b>Net Change</b>		<b>(6,517,091)</b>	<b>(5,797,381)</b>	<b>-11.0%</b>	

## SUMMIT DD REVENUE FUNDING SOURCES

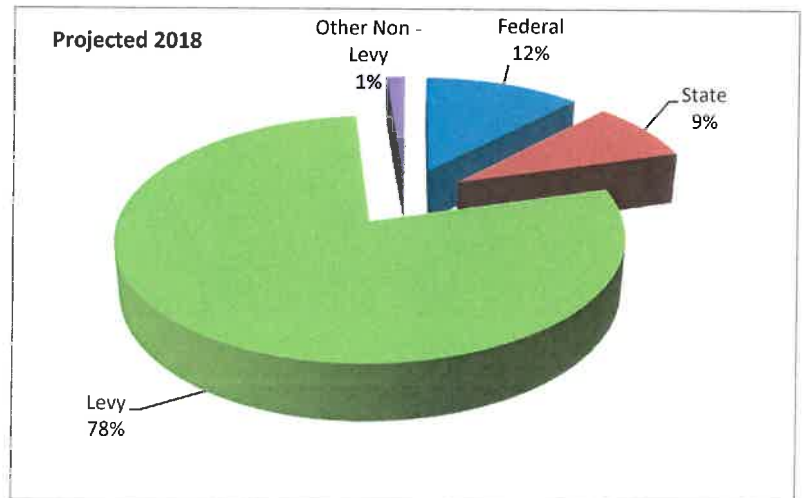
Description	Actual 2016
Federal	8,926,589
State	9,609,848
Levy	50,445,128
Other Non - Levy	1,018,666
<b>Totals</b>	<b>70,000,231</b>



Description	Approved 2017
Federal	7,934,737
State	5,578,410
Levy	50,015,032
Other Non - Levy	820,353
<b>Totals</b>	<b>64,348,532</b>

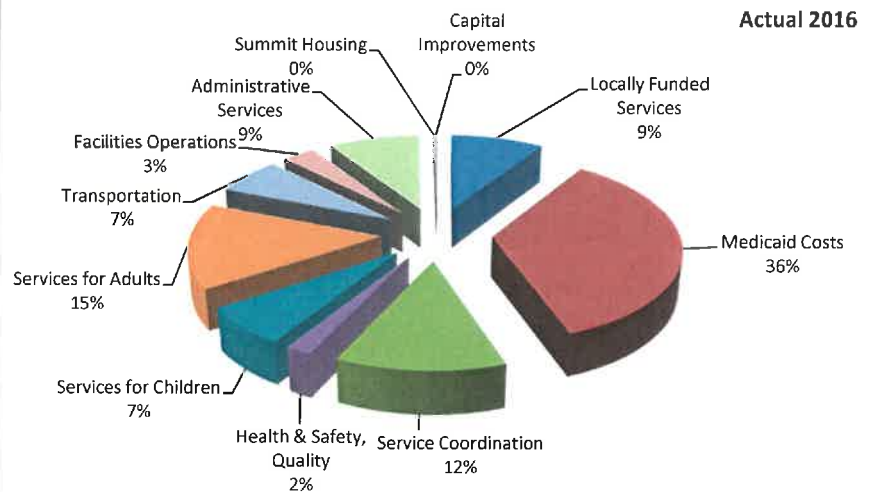


Description	Projected 2018
Federal	7,711,000
State	5,490,000
Levy	50,570,330
Other Non - Levy	886,000
<b>Totals</b>	<b>64,657,330</b>

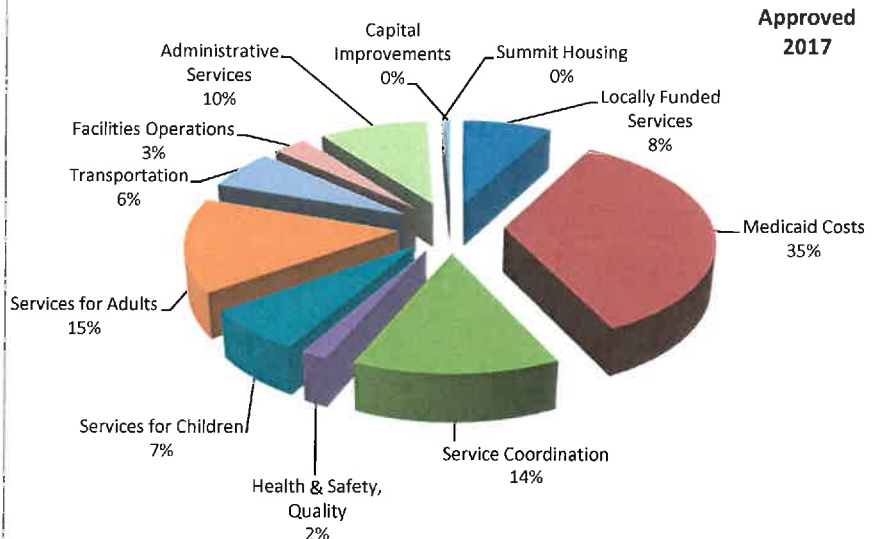


# SUMMIT DD EXPENDITURES BY PROGRAM

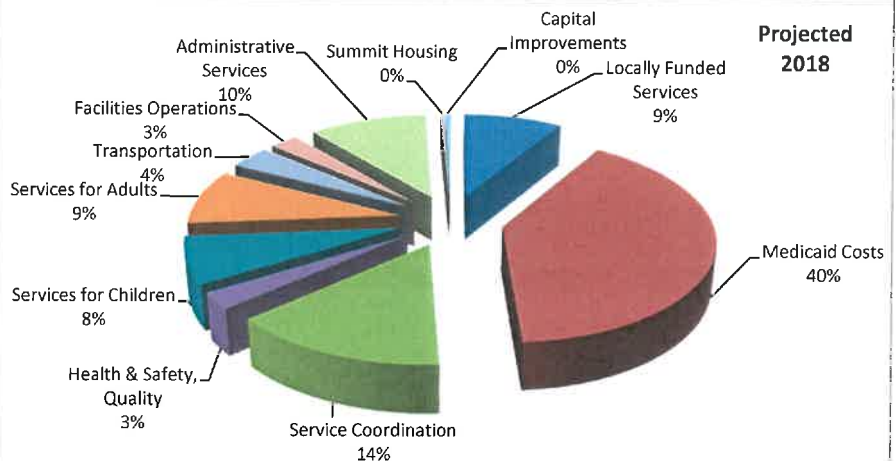
Description	Actual 2016
Locally Funded Services	6,344,493
Medicaid Costs	24,624,485
Service Coordination	8,636,166
Health & Safety, Quality	1,301,880
Services for Children	4,670,335
Services for Adults	10,536,392
Transportation	4,566,646
Facilities Operations	2,283,267
Administrative Services	6,238,446
Summit Housing	155,540
Capital Improvements	73,201
<b>Totals By Program</b>	<b>69,430,851</b>



Description	Approved 2017
Locally Funded Services	5,568,200
Medicaid Costs	24,765,000
Service Coordination	9,709,383
Health & Safety, Quality	1,232,114
Services for Children	4,866,424
Services for Adults	10,674,292
Transportation	4,489,792
Facilities Operations	2,173,027
Administrative Services	6,887,116
Summit Housing	121,275
Capital Improvements	379,000
<b>Totals By Program</b>	<b>70,865,623</b>



Description	Projected 2018
Locally Funded Services	6,173,700
Medicaid Costs	28,410,000
Service Coordination	10,182,395
Health & Safety, Quality	1,836,995
Services for Children	5,302,533
Services for Adults	6,197,816
Transportation	2,611,237
Facilities Operations	1,817,501
Administrative Services	7,372,534
Summit Housing	200,000
Capital Improvements	350,000
<b>Totals By Program</b>	<b>70,454,711</b>

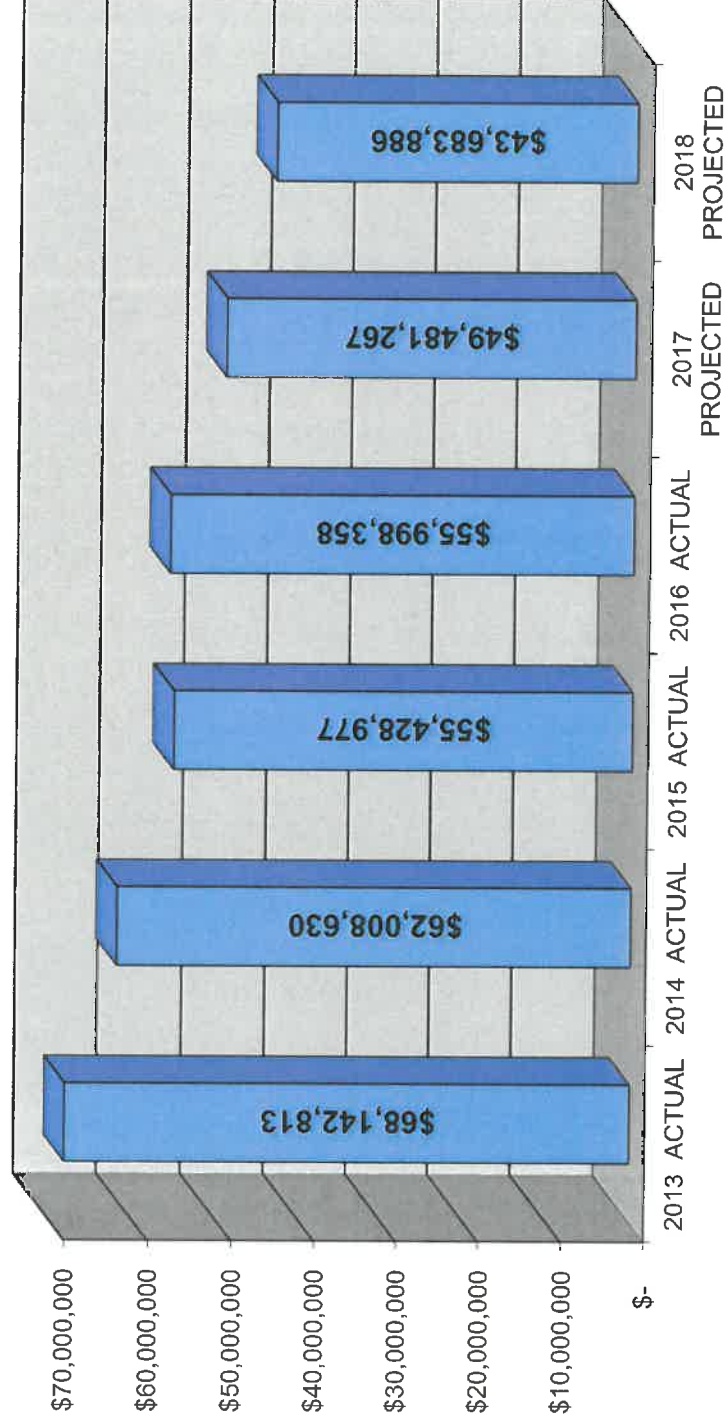


# Fund Balance Information

Based on current projections

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 PROJECTED	2018 PROJECTED
ENDING FUND BALANCES	\$ 68,142,813	\$ 62,008,630	\$ 55,428,977	\$ 55,998,358	\$ 49,481,267	\$ 43,683,886

YEAR ENDING FUND BALANCES



**Summit County DD Board**  
**Appropriation Request for Other Funds**  
**For the Year Ending December 31, 2018**

**Gifts and Donations Fund**

Fund Balance as of 6/30/17	\$ 206,284
2018 Appropriation Request	\$ 115,000

**Permanent Improvement Fund**

Fund Balance as of 6/30/17	\$ 129,405
Anticipated Capital Assistance rewarded during 2018	500,000
Projected 2018 available Fund Balance	\$ 629,405
2018 Appropriation Request	\$ 629,405

# Summit County Developmental Disabilities Board

## TOPIC SUMMARY REPORT

<b>TOPIC</b>	<b>ISSUE/CONCERN</b>	<b>RECOMMENDATION</b>
Contract with Akron Children's Hospital to provide service coordination for Part C early intervention services (formally Help Me Grow)	Service Coordination is a key component of Part C early intervention services, serving on average 800 children in Summit County annually	Recommend that the Board approve a one year contract with Akron Children's Hospital for the period of 7/1/17-6/30/18 in an amount not to exceed \$755,884

### **SUPPORTING DATA FOR RECOMMENDATION**

**Service Area:** Children's Services

**Total Cost:** \$755,884

**Satisfaction:** Akron Children Hospital has met or exceeded all expectations as a service provider.

- Beginning in January of 2017 the lead agency for Part C early intervention services in Ohio changed from the Ohio Department of Health to the Ohio Department of Developmental Disabilities (DODD). Since the change in lead agencies is so new, there will not be a RFP for Early Intervention services at the state level. Rather, each county was asked to provide DODD with a written statement on how they will continue to offer Part C early intervention services for next fiscal year.
- Part C is Ohio's early intervention system serving children under the age of three with developmental delays and disabilities. The primary role is to:
  - Conduct developmental evaluations to identify delays in the areas of adaptive, cognitive, communication, physical, and social-emotional development; and
  - Use Service Coordinators to develop Individualized Family Service Plans to address the individual needs of each child and family.
- As the lead agency for the Family and Children's First Council, the local authority over Part C Services, Summit County Public Health has contracted with Summit DD for the management of the service coordination of Part C early intervention services. Summit DD maintains the role of contract manager and through an RFP process in 2015 selected Akron Children's Hospital to provide service coordination. The proposed contract continues that role for fiscal year 2017.
- During this fiscal year, Summit DD will partner with the Family and Children First Council coordinator to assess the current funding level, case load size and programmatic components in an effort to ensure families in Summit County are receiving the best possible services.
- Funds to cover the contract are included in the budget and will be supported by grant funds.

**Recommended for approval by the July Finance & Facilities Committee.**

Submitted By: Holly Brugh

Date: 5/1/17

For:      Superintendent/Assistant Superintendent  
  X   Finance & Facilities Committee  
     Services & Supports Committee  
     HR/LR Committee



**SERVICE CONTRACT  
BETWEEN SUMMIT COUNTY  
DEVELOPMENTAL DISABILITIES BOARD  
AND  
Children's Hospital Medical Center of Akron**

This Contract, entered into by and between the Summit County Developmental Disabilities Board, a Board authorized, created and appointed under the provisions of Chapter 5126 of the Ohio Revised Code, with its principal office at 89 East Howe Road, Tallmadge, Ohio 44278, hereinafter referred to as "Summit DD", and Children's Hospital Medical Center of Akron, an Ohio non-profit corporation with its principal office at One Perkins Square, Akron, Ohio, 44308-1062, hereinafter referred to as "Contractor", recites that:

WHEREAS, the parties desire to enter into a Contract whereby Summit DD will provide reimbursement to Contractor for Part C Early Intervention Service Coordination.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the parties do hereby agree as follows:

**I. SUMMIT DD OBLIGATIONS**

- A. Summit DD shall monitor the quality of services delivered under this Contract in the following manner: monthly reports, documentation reviews and/or site visits. In the event of an adverse finding, Summit DD will share the results of said finding with the Contractor, and initiate corrective action to improve the quality of services in accordance with that level of service which is recognized as acceptable professional practice in the community in which services are provided and in accordance with the standards established by Summit DD.

**II. CONTRACTOR OBLIGATIONS**

- A. Contractor shall maintain all necessary insurance coverage, licenses, certifications, registrations and credentials required hereunder.
- B. Contractor shall provide service coordination and specific activities as required in Chapter 3701-8 of the Ohio Administrative Code (OAC), including but not limited to:
  - OAC Section 3701-8-03: Personnel and Supervision Requirements;
  - OAC Section 3701-8-07: Help Me Grow Early Intervention System Eligibility and Determination of Need for Early Intervention;
  - OAC Section 3701-8-07.1: Early Intervention Individualized Family Service Plan and Service Delivery; and
  - OAC Section 3701-8-09: Data and Maintenance of Records.
- C. Contractor shall make available to Summit DD or its designated representative for review all records and data pertaining to payments, claims and services rendered to individuals under this contract. Contractor shall initiate corrective action where necessary to improve the quality of

services in accordance with that level of service which is recognized as acceptable professional practice in the community in which services are provided.

- D. Contractor shall reply to and cooperate in arranging compliance with an identified program or fiscal audit. Contractor is liable to Summit DD for any adverse findings that result from an action it takes or fails to take in the implementation of its response to adverse audit findings.
- E. Contractor shall comply with all professional licensure and certification requirements, including but not limited to furnishing evidence of the following: Contractor shall conduct criminal background investigations of all staff in accordance with Ohio Revised Code § 5123.081. Contractor shall require that all staff meet the Ohio Department of Developmental Disabilities rules and regulations as applicable to Contractor. Contractor shall employ staff in sufficient numbers and with sufficient academic background and/or experience to meet the training, health, safety, social and personal needs of the individual as such needs are mutually agreed upon by the parties. Contractor shall obtain training, which is acceptable to the Summit DD for all staff providing services under this Contract. Contractor shall comply with all local, state and federal requirements regarding non-discrimination, fair employment practices and wage/hour standards, and shall not discriminate in the provision of services on the basis of race, color, disability, religion, sex or national origin. Contractor shall furnish the Summit DD with evidence of appropriate state licensure and credentials as required for all personnel providing services under this Contract.
- F. The Contractor agrees to submit all such programmatic and financial information as may reasonably be required by Summit DD:
  - 1. To permit monitoring and evaluation of the faithful performance of services being rendered under this contract; and
  - 2. To allow effective program planning, service coordination and resource development.
- G. Contractor shall give notice of incidents adversely affecting health and safety pertaining to individuals receiving services under this Contract to the Summit DD's Major Unusual Incident (MUI) Unit, and shall provide other additional reports to the Summit DD and to such other persons and/or agencies as is required by applicable state and federal law. "Major Unusual Incidents" and "Unusual Incidents" shall be defined for purposes of this Contract as such term is defined in the Ohio Administrative Code § 5123:2-17-02 and Contractor shall notify the Summit DD's MUI Unit within the timelines spelled out in said rule. Notification shall be made by submitting same to the Summit DD by electronic mail to [www.muireports@summitdd.org](mailto:www.muireports@summitdd.org) or by facsimile to 330.634.8553
- H. Contractor shall provide and maintain, in full force and effect, general liability insurance covering the Contractor's activities under this contract. This shall include coverage for liability or casualty loss or claims arising from actions by or from the use or occupancy by Contractor of premises used by the Contractor in performance of its duties under this contract. The Contractor shall provide the Summit DD with a copy of the Contractor's liability insurance policy upon request of Summit DD. Such coverage shall be in an amount of no less than \$1,000,000.00/occurrence.

Should the policy have a general aggregate limit, such aggregate limit must not be less than \$2,000,000.00.

- I. Contractor shall comply with all applicable Workers' Compensation laws and acquire a certificate of insurance, evidence of which must be produced to the Summit DD upon demand.
- J. Contractor shall provide upon request of Summit DD the names and addresses of Contractor's current Board members.
- K. The Contractor shall indemnify, save and hold harmless the Summit DD and any agents or employees thereof, from any and all claims, demands, actions, or causes of action of whatsoever nature or character resulting from the performance of Contractor, its agents and/or employees, and shall make good any loss, damage or injury without the loss to the Summit DD.
- L. Contractor shall name the Summit DD as a source of funding in any audit, literature, brochure or presentation.
- M. Employees of the Contractor are not "public employees" for the purpose of membership in the Ohio Public Employees Retirement System.

### **III. CONTRACTOR FINANCIAL OBLIGATIONS**

- A. Contractor will disclose for-profit or not-for-profit status on "Exhibit 1" attached hereto and made part of this Contract and a complete list of names and addresses of any individuals or organizations having a direct or indirect ownership or controlling interest of five percent (5%) or more in the Contractor.
- B. The Contractor agrees to keep a regular book of accounts maintained on an accrual basis of accounting and in such form as is consistent with generally accepted accounting principles. The Contractor further agrees to submit an audit of its operation by an independent certified public accountant annually. The Summit DD, or its authorized representative, shall have access to the books and records of the Contractor at any time during the normal business hours of the Contractor.
- C. If the Contractor is a non-federal entity that expends seven-hundred and fifty thousand dollars (\$750,000) or more per year in Federal awards, a single or program-specific audit shall be conducted in accordance with the provisions included in OBM Uniform Guidance, Subpart F. Any audit made in accordance with this paragraph shall be in lieu of any financial audit requirement under this Contract.

### **IV. CLAIMS AND PAYMENT**

- A. The amount of this Contract shall not exceed Seven Hundred Fifty-Five Thousand Eight Hundred and Eighty Four Dollars and no/100 (\$755,884) and is limited to the Summit DD'S 2017/2018 appropriation.

- B. Payments will be made monthly upon Summit DD's receipt of a detailed invoice from Contractor which will include identification of costs of salary/benefits, expenses, and itemized breakdown of staff time spent on activities required to carry out Contractor's responsibilities under this Contract.
- C. Payments under this Contract are contingent upon receipt of grant funds by Summit DD for the funding period July 1, 2017 to June 30, 2018 through Summit DD's contract with the Summit County Family and Children's First Council.

## **V. TERM AND TERMINATION**

- A. The term of this Contract shall be from July 1, 2017 through June 30, 2018.
- B. This Contract may be terminated by Summit DD at any time for cause or for no cause by providing the Contractor with notice in writing not less than ninety (90) days prior to terminating this Contract.
- C. In the event of a breach of any provision of this Contract, the non-breaching party may institute Conciliation Procedures as set forth in "Exhibit 2" attached hereto and made a part of this Contract. If the dispute is not resolved within the timeframes identified in the Conciliation Procedure, then the non-breaching party may terminate this Contract by written notice delivered via certified mail.

## **VI. CONFIDENTIALITY**

The Contractor shall maintain the confidentiality of any records of individuals receiving service and shall not disclose them except as permitted by law; provided, however, that the laws of Ohio and the requirements of the Summit DD's policies and procedures shall govern this provision. Any information gathered through service delivery is the property of the Summit DD and may not be released without a written authorization signed by the parent/guardian/individual served.

## **VII. DISPUTE RESOLUTION PROCESS FOR PERSONS SERVED**

The Contractor shall establish a procedure for affording individuals served due process as appropriate. The Contractor shall utilize this procedure in the event of a disagreement between the Contractor and the individual related to the Contractor's performance of its duties and obligations under this Contract.

## **VIII. MISCELLANEOUS**

### **A. STANDARDS**

All services provided under this Contract shall be in accordance with applicable local, state and federal rules and laws including but not limited to the requirements of Chapter's 5123 and 5126 of the Ohio Revised Code, the rules and regulations of the Ohio Department of Developmental Disabilities and any applicable requirements and regulations of the Summit DD.

### **B. ASSIGNMENT**

Contractor may not assign this Contract or any part thereof without the written consent

of the Summit DD.

C. ENTIRE CONTRACT

It is acknowledged by the parties that this Contract supersedes any and all previous written or oral Contracts between the parties concerning the subject matter of this Contract. Exhibits attached hereto are adopted by reference as though fully rewritten herein.

D. NOTICES

Notices required to be given herein shall be in writing and shall be sent via certified mail to the following respective addresses:

TO: County of Summit  
Developmental Disabilities Board  
ATTENTION: Superintendent  
89 East Howe Road  
Tallmadge, Ohio 44278-1099

TO: Grace Wakulchik  
Chief Operating Officer  
Children's Hospital Medical Center of Akron  
One Perkins Square  
Akron, OH 44308-1062

COPY TO: Shelley Walker  
Director of Social Work  
Children's Hospital Medical Center of Akron  
One Perkins Square  
Akron, OH 44308-1062

E. In the event that any statute, regulation, rule or state or federal law is amended, the requirements of this Contract shall be automatically amended to reflect such modification without any further action by the parties.

F. This Contract shall be governed by and interpreted in accordance with the laws of Ohio.

**\*\*\*\*\* SIGNATURE PAGE TO FOLLOW \*\*\*\*\***

## ***SIGNATURES***

IN WITNESS WHEREOF, the parties by their duly authorized representatives have executed this Contract.

### **PROVIDER:**

### **COUNTY OF SUMMIT DEVELOPMENTAL DISABILITIES BOARD**

\_\_\_\_\_  
Grace Wakulchik, Chief Operating Officer  
Signature / Date

\_\_\_\_\_  
John Trunk, Superintendent  
Signature / Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Witness / Date

\_\_\_\_\_  
Witness / Date

***APPROVED AS TO FORM  
OPINION NO.: 10-095  
MICHAEL D. TODD  
ASSISTANT PROSECUTING ATTORNEY  
SUMMIT COUNTY, OHIO***

**EXHIBIT 1:**

Status: \_\_\_\_\_ Not-for-Profit \_\_\_\_\_ For Profit

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Names and addresses of any individuals or organizations having a direct or indirect ownership or control interest of 5% or more in Contractor.

NAME	ADDRESS

## CONCILIATION PROCEDURE

In the event of disagreement between the parties as to their rights, duties and obligations under the Contractor Agreement, the following procedure shall be implemented, at the written request of either party:

### STEP I

The Superintendent of the Summit DD or Chief Executive Officer of the contract agency shall indicate and detail the specific problem or conflict situation in writing to the other Chief Executive Officer/Superintendent with copies to the respective Board Chairpersons.

A meeting between the Executive Directors shall be scheduled to review the facts presented, obtain additional factual material and agree on a proposed resolution within the context of the established policies of the respective Boards within ten (10) working days after the original presentation of the issue. If no such resolution is achieved, the parties shall move to Step II.

### STEP II

Within ten (10) days of outcome of Step I, written factual materials produced during Step I detailing the problem and the reasons for failure to resolve same shall be presented to the Chairpersons of the respective Boards.

The Chairpersons will schedule within ten (10) working days a meeting which shall include the members of the Executive Committee of the respective Boards or selected Board members to review the facts and to make recommendations for resolution of the problem. Since resolution at this level may require policy modification of one or both Boards, a period of thirty (30) working days will be allowed for final resolution of problems at this level.

Neither party shall initiate any court action unless and until the conciliation procedure set forth in this policy has been completed.

## Summit County Developmental Disabilities Board

### TOPIC SUMMARY REPORT

<b><i>TOPIC</i></b>	<b><i>ISSUE/CONCERN</i></b>	<b><i>RECOMMENDATION</i></b>
Surplus inventory	Summit DD has items in inventory that are no longer usable	The Board approve the request to dispose of the surplus inventory
<b><i>SUPPORTING DATA FOR RECOMMENDATION</i></b>		
<p>There are some items from our Southern Center that are no longer in usable condition. Summit DD will be disposing of the items on the attached list.</p> <p>Usable assets from Southern Center are not noted here, as those are being transferred to other Summit DD sites or will be queued up for auction in the future. Items queued up for auction will be submitted to the Board for review at a later time.</p> <p>It is recommended that the Board approve the request to remove and scrap the identified assets in accordance with the Ohio Revised Code.</p> <p style="text-align: center;"><b>Recommended for approval by the July Finance &amp; Facilities Committee</b></p>		

Submitted By: Russ DuPlainDate: July 2017
 For:        Superintendent/Assistant Superintendent  
  X   Finance & Facilities Committee  
       Services & Supports Committee  
       HR/LR Committee

## Southern Center Assets to Scrap

Qty	Description	Dept/Center	Room
1	Couch, Tan Color	Southern	122-B
1	Vinyl Lounge Rocking Chair, Brown	Southern	113
1	Vinyl Sofa, Beige	Southern	113
1	Vinyl Lounge Rocking Chair, Brown	Southern	113
1	Lounge Rocking Chair, Brown Cloth	Southern	117
1	Vinyl Sofa, Beige	Southern	127
1	Vinyl Lounge Rocking Chair, Brown	Southern	127
1	Couch, Tan Color	Southern	127
1	Vinyl Lounge Rocking Chair, Brown	Southern	127-A
1	Vinyl Lounge Rocking Chair, Brown	Southern	109
2	Vinyl Sofa, Beige	Southern	109
1	Vinyl Lounge Rocking Chair, Black	Southern	111
1	Vinyl Lounge Rocking Chair, Brown	Southern	104-P

**SUMMIT COUNTY DD BOARD**  
**COMPARATIVE SUMMARY OF REVENUE, EXPENDITURES AND FUND BALANCE**  
**FOR THE SIX MONTHS ENDED JUNE 30, 2017 AND 2016**

	6/30/17			6/30/16				
	2017 ANNUAL BUDGET	2017 YTD ACTUAL	YTD \$ BUDGET REMAINING	YTD % BUDGET REMAINING	2016 ANNUAL BUDGET	2016 YTD ACTUAL	YTD \$ BUDGET REMAINING	YTD % BUDGET REMAINING
OPERATING REVENUE								
PROPERTY TAXES	\$50,015,032	\$26,076,987	\$23,938,045	47.9% 1	\$50,543,000	\$25,766,505	\$24,776,495	49.0%
REIMBURSEMENTS	12,485,745	5,215,535	7,270,210	58.2%	13,915,074	10,077,910	3,837,164	27.6%
GRANTS	1,627,402	554,141	1,073,261	65.9% 2	1,434,473	684,653	749,820	52.3%
CONTRACT SERVICES	157,110	372,856	(215,746)	-137.3%	291,750	62,566	229,184	78.6%
REFUNDS	-	7,685	(7,685)	0.0%	-	31,738	(31,738)	0.0%
OTHER RECEIPTS	63,243	621,655	(558,412)	-883.0% 3	72,456	115,622	(43,166)	-59.6%
TOTAL REVENUE	\$64,348,532	\$32,848,859	\$31,499,673	49.0%	\$66,256,753	\$36,738,994	\$29,517,759	44.6%
OPERATING EXPENDITURES								
SALARIES	\$21,676,369	\$10,407,886	\$11,268,483	52.0%	\$23,384,781	\$10,398,782	\$12,985,999	55.5%
EMPLOYEE BENEFITS	9,854,803	4,532,590	5,322,213	54.0% 4	9,408,874	4,879,944	4,528,930	48.1%
SUPPLIES	958,239	348,355	609,884	63.6%	1,252,728	407,950	844,778	67.4%
TRAVEL	336,950	159,864	177,086	52.6%	382,260	161,612	220,648	57.7%
DIRECT SERVICE CONTRACTS	8,501,516	4,885,593	3,615,923	42.5%	9,508,618	4,370,194	5,138,423	54.0%
INDIRECT SERVICE CONTRACTS	2,797,498	1,159,959	1,637,539	58.5% 5	3,112,317	1,272,579	1,839,737	59.1%
MEDICAID COSTS	24,765,000	11,965,849	12,799,151	51.7% 6	24,715,000	11,891,005	12,823,995	51.9%
UTILITIES	702,250	293,083	409,167	58.3%	721,148	310,006	411,142	57.0%
RENTALS	142,675	77,368	65,307	45.8%	357,700	395,023	(37,323)	-10.4%
ADVERTISING	132,000	65,661	66,339	50.3%	127,500	76,989	50,511	39.6%
OTHER EXPENSES	363,323	275,194	88,129	24.3% 7	383,424	283,682	99,742	26.0%
EQUIPMENT	256,000	123,157	132,843	51.9%	277,500	131,876	145,624	52.5%
REAL PROPERTY IMPROVEMENT	379,000	384,070	(5,070)	-1.3% 8	400,000	28,126	371,874	93.0%
TOTAL EXPENDITURES	\$70,865,623	\$34,678,629	\$36,186,994	51.1%	\$74,031,849	\$34,607,768	\$39,424,080	53.3%
NET REVENUE AND EXPENDITURE	(\$6,517,091)	(\$1,829,770)			(\$7,775,096)			
BEGINNING FUND BALANCE	BUDGET	ACTUAL						
PLUS: REVENUE	\$55,998,359	\$55,998,359						
LESS: EXPENDITURES	64,348,532	32,848,859						
ENDING FUND BALANCE	(70,865,623)	(34,678,628)						
	\$49,481,268	\$54,168,589						

Recommended for approval by the  
July Finance & Facilities Committee

**Recommended for approval by the**  
**July Finance & Facilities Committee**

**SUMMIT COUNTY DD BOARD  
NOTES TO FINANCIAL STATEMENTS  
FOR THE MONTH ENDED JUNE 30, 2017**

(Rounded)

**An evenly distributed budget remaining for a one month period**  
**Evenly distributed budget remaining for six months**

**8.3%**  
**50.0%**

**Revenue:**

1	Property Taxes:	
2	Grants:	\$ 3,005,000
3	Other Receipts:	86,000
		416,000

**Expenditures:**

4	Employee Benefits:	437,000
5	Indirect Contract Services:	\$ 195,600
6	Medicaid Costs:	42,600
7	Other Expenses:	12,500
8	Real Property Improvements:	32,600
		116,100

June receipt of Homestead & Rollback (trending on target).  
May quarterly Title XX reimbursement.  
June quarterly Medicaid Administrative Claims (MAC) reimbursement.  
May flow-through Community Capital Assistance funding received from DODD on behalf of Summit Housing Development Corp. for the purchase three (3) homes.  
June County annual chargeback for worker's compensation insurance which was about \$127,400 lower than budget due to an improved loss experience rating.  
May payment to Binary Defense Systems for enhanced security monitoring of our IT systems including annual licensing and maintenance fees.  
June quarterly Medicaid Administrative Claims (MAC) Fees.  
June County annual chargeback for building insurance.  
May flow-through Community Capital Assistance funding received from DODD on behalf of Summit Housing Development Corp. for the purchase of a home.

**Revenue:**

Grants:	
Contract Services:	
Other Receipts:	\$ 117,500
<b><u>Expenditures:</u></b>	125,000
Direct Contract Services:	
Other Expenses:	254,000
	75,000
Equipment:	10,700
	32,500
	83,900
	77,100
	33,600
	125,000

**Prior Months**

Trending under budget due to a timing difference with the TANF Summer Youth Employment Program which is expected to begin in the third quarter.  
Payments received from Children Services Board for shared waiver costs for services provided June through December 2016.  
Flow-through Community Capital Assistance funding received from DODD on behalf of Summit Housing Corp. for the purchase of a home.  
Annual contract payment to Summit Housing Development Corp. (SHDC) to assure stable and affordable residence for individuals living in homes owned by SHDC.  
Payment of 2016 Ohio Association of County Boards (OACB) annual dues.  
Payments to Wichert Insurance Company for the following insurance costs:  
Cyber insurance with AIG-Illinois International Insurance.  
Director and officers liability insurance with Selective Insurance Company.  
Property & casualty, business automobile and umbrella coverage with Selective Insurance Company.  
Payment to ComDoc for customized technical support of the paperless document management system.  
Payment to Altura Communication Solutions for 2016 and 2017 annual phone system maintenance contracts.  
Flow-through Community Capital Assistance funding received from DODD on behalf of Summit Housing Corp. for the purchase of a home.

MINUTES – combined work session and regular meeting  
Thursday, May 25, 2017

## Summit County Developmental Disabilities Board

### **MINUTES - draft**

Thursday, May 25, 2017  
5:00 p.m.

The combined work session and regular monthly meeting of the Summit County Developmental Disabilities Board was held on Thursday, May 25, 2017 at the Summit DD administrative offices located at 89 East Howe Road, Tallmadge, Ohio 44278. The work session convened at 5:05 p.m.

#### BOARD MEMBERS PRESENT

Randy Briggs, Board President  
Denise Ricks, Secretary  
Joe Siegfert  
Meghan Wilkinson  
Allyson V. Lee

#### BOARD MEMBERS ABSENT

Dave Dohnal, Vice President  
Tom Quade

#### ALSO PRESENT

John J. Trunk, Superintendent	Joe Eck, Director of Labor Relations & Risk Management
Mira Pozna, Director of Fiscal	
Drew Williams, Director of Community Supports & Development	Russ DuPlain, Director of IT & Facilities
Billie Jo David, Director of Communications & MUI	Maggi Albright, Recording Secretary and others

### I. AKRON CHILDREN'S HOSPITAL PART C EARLY INTERVENTION CONTRACT

Part C is Ohio's Early Intervention system serving children with developmental disabilities under the age of three (formerly known as Help Me Grow). The primary role is to:

- Conduct developmental evaluations to identify delays in the areas of adaptive, cognitive, communication, physical and social-emotional development
- Use service coordinators to develop Individualized Family Service Plans (IFSP) to address the individual needs of each child and family

Beginning in January 2017, the lead agency for Part C Early Intervention services in Ohio changed from the Ohio Department of Health to the Ohio Department of Developmental Disabilities (DODD). Since the change in lead agencies is so new, there will not be a RFP at the state level. Instead, each county was asked to provide DODD with a written statement of how they will continue to offer Part C Early Intervention services for the next fiscal year. As the lead agency for the Family & Children First Council (FCFC), the local authority over Part C services, Summit County Public Health has contracted with Summit DD for the management of the service coordination of Part C Early Intervention services.

MINUTES – combined work session and regular meeting  
Thursday, May 25, 2017

## **WORK SESSION** *(continued)*

### **I. AKRON CHILDREN'S HOSPITAL PART C EARLY INTERVENTION CONTRACT** ***(continued)***

Summit DD maintains the role of contract manager and, through a RFP process in 2015, selected Akron Children's Hospital to provide service coordination, supporting approximately 800 children in Summit County. The proposed contract, for the period July 1, 2017 through June 30, 2018 in an amount not to exceed \$728,057, continues that role for fiscal year 2017. During this fiscal year, Summit DD will partner with the FCFC coordinator to assess current funding level, case load size and programmatic components in an effort to ensure families in Summit County are receiving the best possible services. Mr. Trunk noted there may be an increase in the amount awarded and if that is the case, he will let the Board know prior to seeking approval of the contract in July. If there is an increase, a decision will be made on how much to pass on to Akron Children's Hospital and what would be retained by Summit DD to offset internal costs. Mr. Briggs asked if the contract limits were met last year. Mr. Trunk replied all conditions were met and nobody was denied services. Funds are available in the budget and the contract with Akron Children's Hospital has been recommended for approval by the May Finance & Facilities and Services & Supports Committees.

### **II. TANF SUMMER YOUTH WORK EXPERIENCE PROGRAM**

The TANF Summer Youth Work Experience Program is an eight week summer work experience that is administered by the Summit County Department of Job & Family Services (DJFS) and partners with six private providers to support eligible students between the ages of 12-24. Students must live with a family that has an income at or below 200% of the federal poverty level. For students who are age 19 and older, a minor child must also reside in the home as well. The program runs from June 12<sup>th</sup> through August 5<sup>th</sup> with students working 20 hours per week in local businesses across Summit County and paid \$9.25/hour. DJFS has requested to partner with Summit DD to support 35 eligible students in the TANF Program. The program has been scaled back a bit since the federal funds were reduced. DJFS would commit \$105,000 and Summit DD would contribute an additional \$80,000, for a total of \$185,000. The monies allocated to Summit DD for this program would cover the cost of an outside job coach and transportation services. The partner providers are: Ardmore, Community Connections of NE Ohio, Koinonia, Louisa Ridge, REM-Ohio and Weaver Industries. In 2016, Summit DD participated in the TANF Program and supported 40 students served by eight private providers. Employers such as the City of Akron, the City of Stow, Circle K, Ball Street Rec Center, Marc's, Big Lots and Challenger Golf Course are participating in the program. Mr. Briggs asked how the program compares to last year. Mr. Williams replied it is down a bit, with about ten fewer kids participating. Mr. Briggs asked if there are any employers not participating this year who did so last year. Mr. Williams replied there are not. The TANF Summer Youth Work Experience Program has been recommended for approval by the April Finance & Facilities and Services & Supports Committees.

MINUTES – combined work session and regular meeting  
Thursday, May 25, 2017

## **WORK SESSION** *(continued)*

### III. REVISED POLICY 2006 – WEAPONS AND VIOLENCE-FREE WORKPLACE

The current Policy 2006 prohibits possession of firearms in privately owned vehicles on Board property. Revisions to the policy bring it into compliance with Senate Bill (SB) 199. SB 199 became effective March 21, 2017 and it prohibits businesses from having or enforcing a policy that precludes persons who are otherwise authorized to carry firearms from having a firearm and/or ammunition in their privately owned vehicle when it is parked on employer property, subject to specific conditions, which include:

- The firearm and/or ammunition must remain in the vehicle
- The firearm and/or ammunition must be locked in a glove box, trunk or other container inside the vehicle when the person authorized to carry the firearm is outside of the vehicle
- The vehicle must be properly parked in an authorized location

Revisions to this policy include the Board having the right to question staff and visitors to ensure compliance and also authorizes law enforcement and military personnel to be in possession of weapons on Board property. Mr. Trunk noted this policy was taken back through all committees in May for further input. He thanked Mr. Siegfert for providing examples of other policies of this nature. Mr. Briggs asked if there are other Board policies that address violence-free workplace. Mr. Eck responded there are a variety of other policies that are tied to this policy, such as the Workplace Bullying, Non-Discrimination and Harassment Policy, etc. Mr. Trunk added that the procedures outline the reporting structure. Mr. Briggs asked if there is a policy that addresses active shooters. Mr. Eck responded there is not, however, it is covered in the Agency's emergency procedures and trainings are conducted on this topic.

Mr. Siegfert noted the revisions to this policy are a reaction to a piece of legislation that specifies business must allow authorized permit holders to have firearms in their privately owned vehicles. Mr. Trunk noted there may be a need to revisit this policy as the legislation is challenged. Revised Policy 2006 has been recommended for approval by the May HR/LR, Finance & Facilities and Services & Supports Committees.

### IV. REQUEST FOR ADDITIONAL APPROPRIATION IN REAL PROPERTY IMPROVEMENTS

The Ohio Department of Developmental Disabilities (DODD) makes available community capital assistance funds to assist county boards and non-profit organizations to acquire housing for individuals with developmental disabilities. These funds are distributed to county boards for allocation to non-profits. Summit Housing Development Corporation (SHDC) was awarded community capital assistance funds for the purchase of five homes for a total of \$680,780, of which \$241,100 was absorbed within the budget. An additional budget appropriation in the amount of \$439,680 in Real Property Improvements is needed to distribute the remaining balance. A budget appropriation is needed when unanticipated funds are received. There is no monetary net effect for Summit DD.

MINUTES – combined work session and regular meeting  
Thursday, May 25, 2017

## **WORK SESSION** *(continued)*

### **V. REQUEST TO DISTRIBUTE COMMUNITY CAPITAL ASSISTANCE PASS-THROUGH FUNDS**

DODD makes available community capital assistance funds to assist county boards and non-profit organizations to acquire housing for individuals with developmental disabilities. These funds are distributed to county boards for allocation to non-profits. Summit Housing Development Corporation (SHDC) was awarded community capital assistance funds for the purchase of five homes for a total of \$680,780. The Board has received the funds and it must now be distributed to SHDC. There is no monetary net effect for Summit DD. Mr. Briggs asked if any match money is required. Mr. Trunk replied that it is not.

### **VI. APRIL FINANCIAL STATEMENTS**

April ended in a positive position of \$956,280, largely due to the receipt of the first half property tax settlement in the amount of \$23,100,000. Other revenue for April included quarterly state subsidy in the amount of \$689,800 and quarterly Medicaid Administrative Claims reimbursement in the amount of \$381,800. Expenditures for the month included payment of the inter-governmental agreement for the Summit 2020 Project in the amount of \$65,000, final installment for the Bridges to Transition grant match of \$32,400, payments to DODD for quarterly waiver administration fee of \$323,600, quarterly waiver match of \$5,652,500, and quarterly Medicaid Administrative Claiming fee of \$11,500. There were also payments to cover insurance fees of \$127,100 and renovations to classrooms in the amount of \$48,100. The fund balance at the end of April is \$56,954,639. The April Financial Statements have been recommended for approval by the May Finance & Facilities Committee.

The work session adjourned at 5:27 p.m.

MINUTES – combined work session and regular meeting  
Thursday, May 25, 2017

## **BOARD MEETING**

The **regular monthly meeting** of the Summit County Developmental Disabilities Board convened at 5:27 p.m.

### **I. BOARD MEMBER CAUCUS**

Mrs. Wilkinson thanked the Board for approving the Family Engagement Program and explained that her family has utilized dollars available through this program to fund karate lessons for her twins who have Downs Syndrome. She stated this program will make a real difference to enhance the lives of families. She also noted the process to access funding has been streamlined and is much easier.

Mr. Briggs stated he is looking into a project in which information on all individuals with disabilities would be entered into a CAD system so that whenever there is any type of emergency, personnel responding to the address would know that there could be someone with special needs at that location. This would help with communication and compliance issues and would also identify the need for specialized equipment for the response. The software already exists but the information needs to be put into the system. A committee will likely be formed to analyze costs, etc. The hope is to have all five dispatch centers in the county participate. This is important information that could be critical to assisting individuals in emergency situations (i.e., someone with hearing impairment may not comply with verbal commands, someone who is non-verbal would not be able to respond, etc.). Mr. Briggs stated he is looking forward to working with the City of Akron on this project and hopes to have it started before the end of the year. Mrs. Wilkinson said that she has registered her address with her local emergency system and did so thinking that if there was a fire in her home, her twins may not respond verbally to emergency personnel. It is a fantastic idea and Mrs. Wilkinson stated she would like to help in any way with this very important and worthwhile project.

### **II. PUBLIC COMMENT**

Leslie Frank, a parent and Summit DD staff, commented that she has noticed the Summit DD signs lit up at night and said it looks very nice and shows a presence in the community – she hopes the signs can continue to be lit at night. She also stated she spoke with some people from the community who did not know the Board has a levy coming up later this year. She explained the need and importance for this renewal levy and said she thinks they are now supportive. Ms. Frank thanked the Board for approving the upcoming Volunteer Day on June 5<sup>th</sup> and said she is looking forward to volunteering and giving back to the community.

MINUTES – combined work session and regular meeting  
Thursday, May 25, 2017

## **BOARD MEETING** *(continued)*

### III. APPROVAL OF MINUTES

#### A. APRIL 27, 2017 (combined work session and regular meeting)

##### RESOLUTION

No. 17-05-01

Mrs. Wilkinson moved that the Board approve the minutes of the April 27, 2017 combined work session and regular meeting, as presented in attachment #7. The motion, seconded by Mrs. Ricks, was unanimously approved.

### IV. BOARD ACTION ITEMS

#### A. FINANCE & FACILITIES COMMITTEE

##### 1. TANF SUMMER YOUTH WORK EXPERIENCE PROGRAM

##### RESOLUTION

No. 17-05-02

Mrs. Ricks moved that the Board approve a partnership with Summit County Job & Family Services, Ardmore, Community Connections of Northeast Ohio, Koinonia, Louisa Ridge, REM-Ohio and Weaver Industries to support eligible students in summer work experiences for the period June 12, 2017 through August 5, 2017, in an amount not to exceed Eighty Thousand Dollars (\$80,000.00), as presented in attachment #2, and that the Superintendent be authorized to sign said contracts. The motion, seconded by Mrs. Wilkinson, was unanimously approved.

##### 2. REQUEST FOR ADDITIONAL APPROPRIATION IN REAL PROPERTY IMPROVEMENTS

##### RESOLUTION

No. 17-05-03

Mr. Siegfert moved that the Board approve an additional budget request in the amount of Four Hundred Thirty Nine Thousand Six Hundred Eighty Dollars (\$439,680.00) to distribute community capital assistance funding to Summit Housing Development Corporation, as presented in attachment #4. The motion, seconded by Mrs. Wilkinson, was unanimously approved.

MINUTES – combined work session and regular meeting  
Thursday, May 25, 2017

## **BOARD MEETING** *(continued)*

### IV. BOARD ACTION ITEMS *(continued)*

#### A. FINANCE & FACILITIES COMMITTEE *(continued)*

3. REQUEST TO DISTRIBUTE COMMUNITY CAPITAL ASSISTANCE PASS-THROUGH FUNDS

#### RESOLUTION

No. 17-05-04

Mrs. Lee moved that the Board approve distribution of DODD community capital assistance funds to Summit Housing Development Corporation in an amount not to exceed Six Hundred Eighty Thousand Seven Hundred Eighty Dollars (\$680,780.00), as presented in attachment #5. The motion, seconded by Mrs. Ricks, was unanimously approved.

4. APRIL FINANCIAL STATEMENTS

#### RESOLUTION

No. 17-05-05

Mrs. Wilkinson moved that the Board approve the April Financial Statements, as presented in attachment #6. The motion, seconded by Mr. Siegferth, was unanimously approved.

#### B. HR/LR COMMITTEE

1. REVISED POLICY 2006 – WEAPONS AND VIOLENCE-FREE WORKPLACE

#### RESOLUTION

No. 17-05-06

Mrs. Ricks moved that the Board approve revisions to Policy 2006 – Weapons and Violence-Free Workplace, as presented in attachment #3. The motion, seconded by Mrs. Wilkinson, was unanimously approved.

### V. SUPERINTENDENT'S REPORT

#### A. FIRST QUARTER ACTION PLAN UPDATE

The quarterly report provides an update on progress of Action Plan metrics. During the first quarter of 2017, 14 of 21 metrics met or exceeded projections, 3 of 21 metrics were within 5% of projections and 4 metrics are below projections. Below is a summary by area:

##### Inclusive Community

- 230 children age 0-6 are supported in private community daycare centers, which exceeds projections

MINUTES – combined work session and regular meeting  
Thursday, May 25, 2017

## **BOARD MEETING (continued)**

### **V. SUPERINTENDENT'S REPORT (continued)**

#### **A. FIRST QUARTER ACTION PLAN UPDATE (continued)**

##### **Inclusive Community (continued)**

- About 16% of adults receive community employment supports, which is below the goal of 25%. Increasing the transition age support to 14-18 year olds will increase community employment options for graduates. Additionally, the Agency is exploring the option to capture individuals with disabilities who work in competitive employment without supports.
- Met with several key influencers such as the SSAB Health & Human Services Committee, Tri-County Independent Living, the Mayor's Association, Akron Chamber of Commerce, Barberton Rotary Club and the Mayor of Green, during the first quarter to familiarize them with Summit DD, the supports offered and the Agency's Mission of community inclusion

##### **Person Centered Planning**

- Monthly Satisfaction Survey data shows an adverse trend for persons served for the Service Coordination index and the Choice and Decision Making index. Satisfaction trends for parents/guardians, however, are positive in these two areas. These areas will continue to be monitored to determine root cause and next steps
- All children have been assigned SSAs to ensure more consistency during transition points
- An online provider rating tool driven by parent recommendations is under development

##### **Individualized Support**

- Summit DD continues to experience a growing demand for services, exceeding first quarter projections in the number of people supported
- Staff are working with local Boys and Girls Clubs to expand options for after school activities
- Transition collaborations with Woodridge and Copley-Fairlawn School Districts are continuing. Summit DD staff also participated on the Akron Public Schools Tactical Team which developed a plan to ensure students with disabilities have the same community based employment services as general education students have. As part of the plan, Summit DD will provide training and consultation to school staff.
- A contract with Total Education Solutions (TES) to provide additional support and resources for children, families and adults with Autism is under development. The Assistant SSA Director is the main point of contact for multi-system youth and adults, which is enhancing relationships with community providers and the judicial system

MINUTES – combined work session and regular meeting  
Thursday, May 25, 2017

## **BOARD MEETING** *(continued)*

### V. SUPERINTENDENT'S REPORT *(continued)*

#### A. FIRST QUARTER ACTION PLAN UPDATE *(continued)*

##### Quality

- Summit DD continues to receive high levels of satisfaction with individuals and families. Individuals also feel their rights are respected by their direct service staff.
- A provider orientation is being developed to address areas in which providers have identified more support is needed
- Developed an automated process to review random samples of provider Unusual Incident (UI) logs monthly and provide technical support for UI investigations and preventative measures.

##### Organizational

- Administrative costs continue to be below 10% of the total budget
- Approximately \$25 million dollars of a combination of local tax dollars, federal Medicaid dollars and state dollars was invested into private local service providers to deliver services to more than 2,000 adults. Approximately \$15.6 million of those dollars were federal Medicaid dollars that local tax money draws down as Medicaid match to reinvest into the local economy
- Summit DD continues to experience a loss in projected revenue as a Medicaid service provider as the Agency complies with the Conflict of Interest mandate. The Agency received less than \$500,000 in federal Medicaid revenue during the first quarter, with a projection of \$5.3 million dollars for the year. Mr. Briggs asked if it is anticipated these numbers will start to go up. Mr. Trunk replied that Medicaid reimbursement will continue to go down. Mrs. Lee asked why it is going down faster than anticipated. Mr. Trunk replied that individuals are choosing other providers quicker than expected, which is not a bad thing, it is just faster than the timeline that was developed.
- Efforts to secure a renewal of Summit DD's operating levy continue, with unanimous approval by the SSAB and SSAB Budget & Levy Review Committees. There were also over 400 employees trained on levy messaging
- A space planning committee developed a short-term space use plan, creating more office space in administration

#### B. MISCELLANEOUS

Mr. Trunk advised he met with the SSAB Budget & Levy Review Committee and presented the levy budget and message. He explained the transition and the progress of *Our Journey Forward*. He thanked Randy Briggs and Allyson Lee for attending. The Committee unanimously approved the levy budget.

MINUTES – combined work session and regular meeting  
Thursday, May 25, 2017

## **BOARD MEETING** *(continued)*

### V. SUPERINTENDENT'S REPORT *(continued)*

#### B. MISCELLANEOUS *(continued)*

Regarding the METRO MOU, a one-year agreement has been reached which identifies that individuals with disabilities will receive the same \$2.00 one way trip rate as other riders. Summit DD staff were invited to participate in a Stakeholder Workgroup. Mr. Trunk noted it struck him as unusual that METRO's guiding principles did not include anything about customers. The interim Executive Director indicated an open forum for dialogue and discussion so he intends to follow-up on several things in a more private setting. Mrs. Lee asked if other stakeholders participating on the workgroup pointed out the lack of customer focus. Mr. Trunk replied he decided not to bring it up in the public forum, however, that topic was being discussed in small groups. There was an opportunity to provide written feedback and Mr. Trunk did so.

The State budget moved from the House to the Senate and is expected to be signed by the Governor by June 30<sup>th</sup>. OACB is watching the reduction in the number of state supported Medicaid waivers since the Senate scaled back from 1,200 to about 400 and OACB is working to have the number increased. There is a proposal to reduce the agricultural tax amount and if that legislation goes through, agricultural property would pay about 30% less.

Mr. Trunk advised that he is part of a state work group working with OACB on trying to expand local Medicaid administrative authority with providers. They are hoping to get legislative language that permits count boards to intervene more quickly and make recommendations to DODD when health and safety situations arise with providers. Mrs. Lee asked how providers are monitored currently and how often. Mr. Trunk replied that providers are monitored no less than every three years and special compliance reviews can also be conducted with reports going back to DODD.

### VI. PRESIDENT'S COMMENTS

Mr. Briggs noted that the next time the Board meets will be in late July and the levy will be coming up fast. Everyone needs to get involved and move forward with getting this important renewal levy passed.

There being no further business, the Board Meeting adjourned at 6:03 p.m.

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Denise Ricks, Secretary

MINUTES – Special Board Meeting  
Monday, July 10, 2017

Page 1 of 3

## Summit County Developmental Disabilities Board

### **MINUTES - draft**

Monday, July 10, 2017  
11:30 a.m.

The **special meeting** of the Summit County Developmental Disabilities Board was held on Monday, July 10, 2017 at the Summit DD administrative offices located at 89 East Howe Road, Tallmadge, Ohio 44278. The **special meeting** convened at 11:37 a.m.

#### BOARD MEMBERS PRESENT

Randy Briggs, President  
Denise Ricks, Secretary  
Joe Siegferth  
Tom Quade  
Meghan Wilkinson  
Allyson V. Lee

#### BOARD MEMBERS EXCUSED

Dave Dohnal, Vice President

#### ALSO PRESENT

John J. Trunk, Superintendent  
Lisa Kamlowsky, Assistant Superintendent  
Drew Williams, Director of Community  
Supports & Development  
Billie Jo David, Director of Communications  
& MUI

Mira Pozna, Director of Fiscal  
Holly Brugh, Director of SSA &  
Children's Services  
Russ DuPlain, Director of IT &  
Facilities  
Maggi Albright, Recording Secretary

#### I. CALL TO ORDER

Mr. Briggs called the special Board Meeting to order and advised the Board has one item of business.

#### II. CAUCUS - SUPERINTENDENT

Mr. Trunk thanked Board Members for attending this special meeting. He explained that the County Executive's office asked Summit DD to be part of a bigger cause in the community by agreeing to transfer the property located at 1445 Frederick Ave., Akron to another Summit County non-profit organization since it is no longer being utilized or needed by Summit DD. Mr. Trunk provided a history of this property; in 1981, the Ohio Department of Developmental Disabilities (DODD) provided Summit DD with \$460,000 in capital assistance funding for the purchase of this home.

**BOARD MEETING** *(continued)***II. CAUCUS – SUPERINTENDENT** *(continued)*

The funds passed through Summit DD and the home was refurbished to accommodate a larger group home setting for individuals with developmental disabilities. The group home had been operated by Evant until about a year ago when it was determined that neither Evant nor the Board had a need for this home. The home has been vacant ever since. Summit DD has been maintaining the property through Summit Housing Development Corporation (SHDC). Mr. Quade asked how much money has been spent maintaining the property since Evant vacated. Mr. DuPlain responded that he does not have an exact dollar total, however, he believes it is around \$5,000-\$10,000/year. Mr. DuPlain mentioned the home is currently in need of a new roof. Mr. Briggs stated that the Summit County Land Reutilization Corporation, a company that assists non-profit organizations by subsidizing purchases, will assume the cost of the new roof. Recently, staff from the County approached Summit DD staff to discuss the transfer of this home to another Summit County non-profit agency so that the property could be utilized for men who are recovering from opiate addiction issues and help them reintegrate back into the community. The provider that operates the reintegration program needs to vacate their current location by the end of July and would like to take possession of the Frederick home as soon as practical so that some modifications can be completed prior to residents moving in. The home would be purchased in the amount of \$100,000 with the help of the Summit County Land Reutilization Corporation. Mr. Trunk noted that one issue he is still trying to resolve is that when DODD gave the \$460,000 originally there was a 40 year commitment attached and Summit DD has had the home for 36 years so there is about \$49,000 left on the financial commitment. Mr. Trunk is working with DODD to see if the \$49,000 can be used in another way to benefit individuals with disabilities in Summit County. If DODD will not permit this, Summit DD would need to pay the \$49,000 to DODD before the title is released. Mr. Briggs stated the County has committed that the proceeds of the sale of this home would flow back to Summit DD. Mrs. Lee asked how property taxes on this home are handled. Mr. Trunk replied that property taxes have been waived since the home was being utilized by individuals with disabilities. Mrs. Lee asked about the urgency of holding this special Board Meeting. Mr. Trunk stated the operator of the reintegration program needs to vacate their current location by the end of the month so the County requested the Board act on this topic as soon as practical. Mr. Briggs added that County Council will take action on this topic tonight as well. Mrs. Lee asked if there are any other homes that were operated by Evant in this situation. Mr. Trunk replied there are not and added that part of the transition plan with the new provider included the acquisition of Evant properties.

MINUTES – Special Board Meeting  
Monday, July 10, 2017

### **BOARD MEETING** *(continued)*

#### III. PROPERTY LOCATED AT 1445 FREDERICK BLVD., AKRON, OHIO

##### R E S O L U T I O N

No. 17-07-01

Mrs. Wilkinson moved that whereas, the County of Summit owns Parcel No. 6702382, commonly known as 1445 Frederick Boulevard, Akron, Ohio 44320 on behalf of the Summit County Developmental Disabilities Board (Summit DD); and

Whereas, Summit DD has determined that this property is no longer needed for purposes of services to individuals with developmental disabilities; and

Whereas, the County of Summit has identified a needed use for this property as a men's transitional facility to serve a critical role in the County's fight against the opiate epidemic;

No therefore be it resolved that Summit DD recommends this property be sold to the Summit County Land Reutilization Corporation in accordance with Summit County Council proposed Resolution No. 2017-252, and that the Board authorize the Superintendent to execute said transaction. The motion, seconded by Mr. Siegferth, was unanimously approved.

There being no further business, the special Board Meeting adjourned at 11:53 a.m.

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Denise Ricks, Secretary

June 2017 Executive Summary Dashboard		
	YTD Total	Definition
<b>Total Annual Persons Served</b>	<b>4189</b>	<b>Unduplicated cumulative total of YTD Persons Served.</b> Census line XI
Total Adults	2298	Cumulative total of YTD adults. SSA Assigned and adults receiving a day array service. Note: Adults who received "SSA only" and then receive a service would be counted in both SSA only and Day Array.
Total Children	2246	Cumulative total of YTD children. EI and ages 3+, SSA Assigned, and school age registry snapshot. Note: Children who become adults during time period are also counted as adults.
<b>Total Waiver</b>	<b>2088</b>	<b>Unduplicated cumulative total of YTD count of individuals receiving a waiver.</b> Census line IVB5
IO	1363	Individuals receiving I/O funding Note: if funding changes from Level 1 to IO, person counted in both waiver types
Level 1	694	Individuals receiving level 1 funding Note: if funding changes from Level 1 to IO, person counted in both waiver types
<b>Total Day Array</b>	<b>1963</b>	<b>Unduplicated cumulative total of YTD Persons Served receiving day array services.</b> Census line IIH6
Waiver funded	1808	Individuals receiving waiver funded day array services. Note: if funding changes from Local to waiver, person counted in both funding types.
Locally funded	420	Individuals receiving locally funded day array services. Note: if funding changes from Local to waiver, person counted in both funding types.
<b>Total Day Array Service Delivery</b>		
Summit DD	404	Individuals receiving day array services with Summit DD. Note: if served by Summit DD and then change to private provider, or served by both at same time, then counted in both provider categories.
Private Provider	1787	Individuals receiving day array services with Private Provider. Note: if served by Private Provider and then change to Summit DD, or served by both at same time, then counted in both provider categories.
<b>Total NMT Service Delivery</b>	<b>1895</b>	<b>Unduplicated cumulative total of YTD Persons Served receiving Non Medical Transportation (NMT).</b> Census line IXG
Summit DD	256	Individuals receiving NMT with Summit DD. Note: if changed from Summit DD to Provider counted in both provider categories
Private Provider	1759	Individuals receiving NMT services with private provider. Note: if changed from Summit DD to Provider counted in both provider categories
<b>Total Homemaker Personal Care Supports</b>	<b>1754</b>	<b>Unduplicated cumulative total of YTD persons served receiving homemaker personal care (HPC).</b> Note: HPC is defined as residential services and supports. Census line VIII
Shared 24/7 sites	223	# of sites individuals receive shared HPC services Note: this represents congregate community sites
Foster sites	140	# of Foster Care sites. Note: This includes single and shared Foster care

\*Locally funded means services are paid 100% with local tax dollars

# 2017 June Census

## CHILDREN'S SERVICES

		Point in Time		Definitions
		Snapshots	Cumulative	
		6/30/2017	Year to Date	
A	EARLY INTERVENTION (EI)			
	1 Total EI Children Served Community Based 0-2	609	761	Developmental specialist assigned
	2 Total EI Children Served Community Based 3-5	369	400	Developmental specialist assigned
	3 Total EI Child Care Specialist assigned 3-5	0	0	old children's registry who services
B	Child care (Birth to 3)			
	1 Paving the Way	0	0	Age Birth - 3, center based, children with delays
	2 Community Child Care - (Community Partnerships for Inclusion)	31	42	Age Birth - 3, community partnership for inclusion
	3 Total Children (Birth to 3) (unduplicated count) I.B.1 through I.B.2	31	42	
C	Child Care (3 and up)			
	1 Paving the Way	0	0	Age 3 and up, center based, children with delays
	2 Community Child Care - (Community Partnerships for Inclusion)	161	242	Age 3 and up community partnership for inclusion
	3 Total Children ages 3 and up served (unduplicated count) I.C.1 through I.C.3	161	242	
D	TOTAL Children served in EI AND Child Care (unduplicated count) 1. A.1 through I.A.3 plus I.B.3 plus I.C.3	1012	1205	
	TOTAL ENROLLED IN HEAD START (unduplicated count)	N/A		
	TOTAL CHILDREN ON SCHOOL AGE REGISTRY-SERVED	0	0	NOT included in Total Lives Touched
	Eligible children, not assigned a specific SSA, receiving services as needed and as requested	0	0	
E	ADULT Day Array services			
	Summit DD OPERATED WAIVER FUNDED SERVICE			Summit DD contributes 40% Match for Waiver Eligible Individuals
	1 Vocational Habilitation	0	1	Services teach and reinforce concepts related to work
	2 Day Support	0	0	Assessment, Personal care, Skill reinforcement
B	Summit DD OPERATED LOCALLY FUNDED SERVICE			Combination of Voc Hab and Day Support
	1 Vocational Habilitation	214	284	Summit DD pays 100% local for individuals not enrolled on Waiver
	2 Day Support	11	14	Services teach and reinforce concepts related to work
	3 Vocational Habilitation/Day Support	7	11	Assessment, Personal care, Skill reinforcement
C	TOTAL ADULT Day Array services, Locally Funded - Summit DD OPERATED (unduplicated count) II.B.1 through II.B.3	6	8	Combination of Voc Hab and Day Support
	TOTAL ADULT Day Array services - Summit DD OPERATED (unduplicated count) II.A.4 plus II.B.4	24	32	
	PRIVATE PROVIDER WAIVER FUNDED SERVICE, Summit DD MATCH	237	311	
	1 Vocational Habilitation	0	0	Summit DD contributes 40% Match for Waiver Eligible Individuals
D	Day Support	0	1	Services teach and reinforce concepts related to work
	Vocational Habilitation/Day Support	1253	1315	Assessment, Personal care, Skill reinforcement
	TOTAL ADULT Day Array services, Waiver Funded - Provider Operated (unduplicated count) II.C.1 through II.C.3	1253	1315	Combination of Voc Hab and Day Support
	PRIVATE PROVIDER LOCALLY FUNDED SERVICE			Summit DD pays 100% local for individuals not enrolled on Waiver
E	Vocational Habilitation	126	144	Services teach and reinforce concepts related to work
	Day Support	65	88	Assessment, Personal care, Skill reinforcement
	TOTAL ADULT Day Array services, Locally Funded - Private Provider (unduplicated count) II.D.1 through II.D.3	11	13	Combination of Voc Hab and Day Support
	TOTAL ADULT Day Array services PRIVATE PROVIDER (unduplicated count) II.C.4 plus II.D.4	189	240	
F	TOTAL ADULT Day Array services (unduplicated count) II.B.5 plus II.D.5	1448	1524	
	Summit DD OPERATED EMPLOYMENT WAIVER FUNDED, Summit DD MATCH	1641	1727	
	Summit DD OPERATED EMPLOYMENT			Summit DD contributes 40% Match for Waiver Eligible Individuals
	1 Supported Employment Enclave	1	2	Help people to perform work in a regular employment setting with enhanced supervision
G	Supported Employment Community	5	55	Help people to perform work in a regular employment setting with minimal support
	TOTAL ADULT Day Array services, Employment - Waiver Funded Summit DD Provided (unduplicated count) II.E.1 through II.E.2	6	57	
	Summit DD OPERATED EMPLOYMENT LOCALLY FUNDED			Summit DD pays 100% local for individuals not enrolled on Waiver
	1 Supported Employment Enclave	1	2	Help people to perform work in a regular employment setting with enhanced supervision
H	Supported Employment Community	11	34	Help people to perform work in a regular employment setting with minimal support
	TOTAL ADULT Day Array services, Employment - Locally Funded Summit DD Provided (unduplicated count) II.F.1 through II.F.2	12	36	
	TOTAL ADULT Day Array services, EMPLOYMENT Summit DD OPERATED (unduplicated count) II.E.3 plus II.F.3	18	83	
	PRIVATE PROVIDER EMPLOYMENT WAIVER FUNDED, Summit DD MATCH			Summit DD contributes 40% Match for Waiver Eligible Individuals
I	Supported Employment Enclave	42	46	Help people to perform work in a regular employment setting with enhanced supervision
	Supported Employment (includes independent workers) Community	14	108	Help people to perform work in a regular employment setting with minimal support
	TOTAL ADULT Day Array services, Employment - Waiver Funded Private Provider (unduplicated count) II.G.1 through II.G.2	56	152	
	PRIVATE PROVIDER EMPLOYMENT LOCALLY FUNDED			Summit DD pays 100% local for individuals not enrolled on Waiver
J	Supported Employment Enclave	20	23	Help people to perform work in a regular employment setting with enhanced supervision
	Supported Employment (includes independent workers) Community	48	91	Help people to perform work in a regular employment setting with minimal support
	TOTAL ADULT Day Array services, Employment - Locally Funded Private Provider (unduplicated count) II.H.1 through II.H.2	67	112	
	TOTAL ADULT Day Array services, EMPLOYMENT PRIVATE PROVIDER (unduplicated count) II.G.3 plus II.H.3	123	263	
K	TOTAL ADULT Day Array services, EMPLOYMENT PRIVATE PROVIDER (unduplicated count) II.F.4 plus II.H.4	139	328	
	TOTAL ADULT SERVICES ARRAY (unduplicated count) II.D.6 plus II.B.5	1761	1963	
	Total Competitively Employed	TBD	TBD	

# 2017 June Census

Point in Time  
Snapshot  
6/30/2017

Cumulative  
Year to Date

Definitions

SSA ONLY		Year to Date	
A	Children - SSA Assigned	1008	1041
B	Adults - SSA Assigned	307	335
C	TOTAL SSA ONLY (unduplicated count) III.A through III.B	1315	1366
HOME AND COMMUNITY BASED WAIVERS			
I/O WAIVERS			
1	Number of Waivers requested		
2	Number of Waivers ODD awarded	6	22
3	Number of Waivers Filled	1347	1363
4	Living Independently in community w/ Homemaker Personal Care Supports	495	543
5	Foster Homemaker Personal Care	196	208
6	24/7 shared staffing for Homemaker Personal Care Supports	567	595
LEVEL ONE WAIVERS			
1	Number of Waivers requested		60
2	Number of Waivers ODD awarded	1	22
3	Number of Waivers Filled	668	694
4	Living Independently in community w/ Homemaker Personal Care Supports	281	321
SELF WAIVERS			
1	Number of Waivers requested		33
2	Number of Waivers ODD awarded	4	18
3	Number of Waivers Filled	41	41
TDD WAIVERS			
1	Number of Waivers requested	16	38
2	Number of Waivers ODD awarded	2069	2088
Summit DD FUNDED SUPPORTED LIVING			
A	Living Independently in community w/ Homemaker Personal Care Supports	122	152
B	Foster Homemaker Personal Care	5	6
C	24/7 shared staffing for Homemaker Personal Care Supports	5	10
D	TOTAL Summit DD FUNDED SUPPORTED LIVING (unduplicated count) V.A through V.D	132	167
INDIVIDUALS LIVING IN AN ICFMR (unduplicated count)			
		62	71
INDIVIDUALS LIVING IN A NURSING HOME (unduplicated count)			
		69	69
TOTAL NUMBER OF INDIVIDUALS RECEIVING RESIDENTIAL SUPPORTS IV A4,5,6,IVB4, VD VI VII (unduplicated count)			
		1683	1754
TRANSPORTATION			
A	Non Medical Transportation, Summit DD Operated, Waiver Funded (unduplicated count)	146	237
B	Non Medical Transportation, Summit DD Operated, Locally Funded (unduplicated count)	14	21
C	TOTAL NUMBER OF PERSONS SERVED Summit DD OPERATED TRANSPORTATION (unduplicated count) IX.A plus IX.B	160	256
D	Non Medical Transportation, Private Provider, Waiver Funded (unduplicated count)	1430	1495
E	Non Medical Transportation, Private Provider, Locally Funded (unduplicated count)	248	302
F	TOTAL NUMBER OF PERSONS SERVED PRIVATE PROVIDER TRANSPORTATION (unduplicated count) IX.D plus IX.E	1673	1759
G	TOTAL NUMBER OF PERSONS SERVED RECEIVING TRANSPORTATION (unduplicated count) IX.C plus IX.F	1798	1895
QUALITY OF LIFE ACTIVITIES			
A	Special Olympics	66	308
B	Blind	44	352
C	College For Living	87	273
D	Camp	N/A	N/A
E	Family Support Services/Family Engagement Plan	50	545
F	Other	N/A	N/A
G	TOTAL NUMBER OF PARTICIPATIONS IN QUALITY OF LIFE ACTIVITIES X.A through X.G	247	1478
TOTAL ANNUAL PERSONS SERVED (unduplicated count)			
		3960	4189
WAITING LISTS Services Requested or Needed within 12 Months			
A	Adult Day Array services	0	
B	24/7 shared staffing for Homemaker Personal Care Supports	0	
C	Individual Options Waiver	1547	
D	Level One Waiver	956	
Waiting for Voc Hab, Day Support, and/or Supported Employment longer than 45 days			
Waiting to receive 24 x 7 paid staff supervision support			
Waiting for an individual Options waiver slot			
Waiting for a Level One waiver slot			



## **Transition Services for Youth**

- **School Collaborations**

- **Woodridge and Copley-Fairlawn**

- Students are participating in Discovery Assessments, Career Exploration activities.
    - Focus is on community based employment education
    - During the 2017-2018 school year students will be spending time out in the community weekly rotating through internship opportunities based on the interests that were identified through the Discovery Assessment and Career Exploration that was completed.
    - Conducted training for teachers and paraprofessionals

- **Akron Public Schools**

- Summit DD staff participated on the College and Career Academies of Akron Tactical Plan committee.
    - Goal was to develop a plan to ensure students with disabilities had the same opportunity to participate in the new academy model as other students.
    - Summit DD will be working with Akron Public Schools to develop an assessment that will be used with students in middle school.
    - Summit DD will also be conducting training with teachers and paraprofessionals.
    - Summit DD will provide support with the identification and development of community based internship and volunteer opportunities.

- **TANF Summer Work Experience Program**

- Supporting 40 students
  - Students work 20 hours per week, making \$9.25/hr.
  - Work Opportunities include, Big Lots, Circle K, K-Mart, Mature Services, City of Akron, City of Stow, Summit METRO Parks and Pebble Creek Nursing Home
  - If a student completes the entire 8 weeks of the program they would earn \$1,480.