

MINUTES – combined work session and regular meeting
Tuesday, November 15, 2016

Summit County Board of Developmental Disabilities

MINUTES

Tuesday, November 15, 2016
5:00 p.m.

The **combined work session and regular monthly meeting** of the Summit County Board of Developmental Disabilities was held on Tuesday, November 15, 2016 at the Summit DD administrative offices located at 89 East Howe Road, Tallmadge, Ohio 44278. The **work session** convened at 5:00 p.m.

BOARD MEMBERS PRESENT

Joe Siegfert, President
Denise Ricks, Secretary
Randy Briggs
Meghan Wilkinson

BOARD MEMBERS ABSENT

Dave Dohnal, Vice President
Tom Quade
Jenny Dwyer

ALSO PRESENT

John J. Trunk, Superintendent
Lisa Kamlowsky, Assistant Superintendent
Diamon Perry, Ombudsman
Billie Jo David, Director of Communications,
Quality & MUI
Mira Pozna, Director of Fiscal Services
Holly Brugh, Director of SSA & Children's
Services

Joe Eck, Director of Labor Relations and
Risk Management
Lynn Sargi, Director of HR
Russ DuPlain, Director of IT & Records
Drew Williams, Director of Community
Supports & Development
Tom Jacobs, Dir. of Operations/SHDC
Maggi Albright, Recording Secretary
and Guests

I. 2017 SUMMIT DD ACTION PLAN

The Action Plan identifies goals and action items that align with the 2016-2018 Summit DD Long Range Plan. It provides the framework for how Summit DD will accomplish its Mission and achieve its Vision. Enrollment growth is projected to continue by 2% with 4,338 individuals served, as follows:

- 895 Early Intervention supports
- 100 community childcare centers
- 1,700 adults receiving residential services
- 1,527 facility-based Adult Services
- 370 adults with Community Employment services
- 1,905 adults with Transportation services

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WORK SESSION *(continued)*

I. 2017 SUMMIT DD ACTION PLAN *(continued)*

Highlights of new 2017 action items include:

- creating opportunities for community events to include citizens of all abilities
- creating a parent network
- increasing access to after school activities
- expanding inter-Agency collaborations to support youth in crisis
- identifying best practices to increase independent living skills
- developing best practice guidelines for in-person ongoing monitoring of services
- ensuring the continuity of local levy funding for the 2019-2024 levy cycle
- developing short and long range plans for Summit DD owned facilities

A public Open House will be held on December 8th to review the Plan and gather feedback. The 2017 Summit DD Action Plan has been reviewed by the November HR/LR Committee and has been recommended for approval by the November Services & Supports and Finance & Facilities Committees.

II. OHIO LIVING HOME HEALTH & HOSPICE ADULT DAY SERVICES CONTRACT

Ohio Living Home Health & Hospice Adult Day Services is a provider of senior services across Ohio with a senior center located in Akron. Summit DD developed a collaboration with Ohio Living in 2014 that provided the opportunity for senior aged individuals attending the Akron Center to engage with other local seniors who were attending the center. Initially, Akron Center staff would accompany individuals to this opportunity. After about a year, Ohio Living staff reached out to Summit DD and inquired about serving senior individuals without the assistance of Summit DD staff. As part of the partnership, Summit DD provided Ohio Living with all the required training and support needed to provide the services independent of Summit DD staff. Through the partnership, interested individuals are able to attend Ohio Living full or part time, providing the opportunity to build relationships with other local seniors. Ohio Living is currently serving two individuals, with the capacity to serve up to four. As part of this contract, Ohio Living bills Summit DD for services provided and Summit DD bills the individual's waiver for reimbursement. The request is to enter into a contract for the period January 1, 2017 through December 31, 2017 in an amount not to exceed \$55,000. Funds are available in the budget and the Ohio Living Home Health & Hospice Adult Day Services Contract has been recommended for approval by the November Finance & Facilities and Services & Supports Committees.

III. SARAH DAY CENTERS CONTRACT

Sarah Day Centers is a provider of senior services across Ohio. They currently operate a senior center in Stow. In 2016, Sarah Day reached out to Summit DD inquiring about the possibility of serving senior aged individuals. A collaboration developed where eligible senior aged individuals could attend Sarah Day Center and have the opportunity to engage with other local seniors.

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WORK SESSION *(continued)*

III. SARAH DAY CENTERS CONTRACT *(continued)*

Through this contract, Sarah Day bills Summit DD for the services provided and Summit DD bills the individual's waiver. Sarah Day Center is currently providing services to one individual, with the capacity to serve up to four. Mr. Briggs asked if it is anticipated that all four slots would be filled. Mr. Williams responded that it is based on free choice of provider and noted that Sarah Day Centers have participated in provider events and have gotten a lot of interest so there is the potential for all four slots to become filled. Mrs. Wilkinson commented about the positive satisfaction rating from individuals served and their families and asked if the other seniors attending Sarah Day Centers are also satisfied with this model. Mr. Williams replied that no negative feedback has been received. The request is to enter into a contract for the period January 1, 2017 through December 31, 2017 in an amount not to exceed \$55,000. Funds are available in the budget and the Sarah Day Centers Contract has been recommended for approval by the November Finance & Facilities and Services & Supports Committees.

IV. WEAVER INDUSTRIES CONTRACT

The request is to enter into a contract with Weaver Industries for deliverables/outcomes relative to contract procurement, payroll functions, benefits management, worker's compensation and fringe benefits for persons served. The contract would be for the period January 1, 2017 through December 31, 2017 in an amount not to exceed \$368,350, which represents a reduction of \$135,503 over the 2016 contract amount. The workshop aide/cafeteria aide program portion of the contract provides wages through June 30, 2017 and is in the amount of \$48,250. The procurement of contract work portion of the contract is in the amount of \$31,452.40, which represents a 30% reduction based on serving fewer individuals in Summit DD day programs. The sales procurement, payroll services and production support portion of this contract is in the amount of \$288,547.60, which represents a 30% reduction also based on the decrease in the number of individuals served in Summit DD centers. Approximately 280 people are served under this contract. Funds are available in the budget and the Weaver Industries Contract has been recommended for approval by the November Finance & Facilities and Services & Supports Committees.

V. SUCCESS4KIDZ CONTRACT

Summit DD follows the evidence-based early intervention model recommended by the Ohio Department of Developmental Disabilities (DODD). This model provides consultative, in-home services to families through a coaching approach. Success4Kidz (S4K) follows this approach and has been providing consultative therapy services for Summit DD since 2007. S4K staff participate in evaluations to determine eligibility for early intervention services.

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WORK SESSION *(continued)*

V. SUCCESS4KIDZ CONTRACT *(continued)*

They also meet with Help Me Grow service coordinators and Developmental Specialists to ensure family support and they add OT and PT staff to the team of professionals who can serve as the primary service provider. In 2016, S4K has averaged 165 visits per month and have provided a total of 1,310 visits in the past eight months. It is anticipated that 1,950 visits will have been made by the end of 2016, which is almost double since 2014. In addition, S4K acts as the primary service provider for 24 families and is the secondary service provider for 44 families. S4K also provides consultative support to the Community Partnership for Inclusion (CPI) program to help promote inclusion in child care centers. The request is to enter into a contract with S4K for the period January 1, 2017 through December 31, 2017 in an amount not to exceed \$451,100, which is \$87,616 over the existing contract due to Summit DD expanding its Early Intervention program to serve children through age 5 and supporting the CPI program. Costs are billed at \$75/hour or \$18.75/unit of service. The current Medicaid rate is \$19.50/unit. In keeping with the competitive bidding process, a letter of interest was sent to four local therapy services agencies with two responses received, however, one was past the deadline. S4K was the only provider able to demonstrate the ability to follow the evidence-based early intervention model and that could keep costs below the Medicaid rate. Staff and families have been very satisfied with the services provided by S4K. Funds are available in the budget and the Success4Kidz Contract has been recommended for approval by the November Finance & Facilities and Services & Supports Committees.

VI. DEPARTMENT OF JOB & FAMILY SERVICES (DJFS) ONSITE ASSISTANCE CONTRACT

Summit DD has a collaboration with DJFS to provide onsite support of a caseworker who provides assistance with Medicaid enrollment, Medicaid waivers, Healthy Start and food assistance programs. Persons served and families are able to work with the DJFS staff to address special issues and barriers that delay Medicaid enrollment without going to the downtown Akron offices. The request is to enter into a contract for the period January 1, 2017 through December 31, 2017 to continue this onsite assistance. The contract would not exceed \$71,000, with payments made to DJFS monthly in the amount of \$5,916.67. Mr. Briggs asked if one onsite DJFS caseworker is enough to handle the workload. Mrs. Brugh replied that she will look at the numbers but noted that staff and families work with the onsite caseworker daily and she seems to be readily available so it would appear that one caseworker is sufficient, however, she will review the data. Funds are available in the budget and the DJFS Onsite Assistance Contract has been recommended for approval by the November Finance & Facilities and Services & Supports Committees.

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VII. SUMMIT COUNTY FAMILY & CHILDREN FIRST COUNCIL (FCFC)/SUMMIT COUNTY CLUSTER FOR YOUTH FUNDING AGREEMENT

The purpose of this contract is to establish a shared funding pool with FCFC in support of services through Cluster, which provides services to multi-need children in Summit County. Some of the services provided include: service coordination, placement, food, clothing, medical and psychological/psychiatric care. As of October 1st, 36 children have been served under the current contract, four of whom have a disability, and 60 children have been referred, 12 of whom are children with disabilities. The request is to enter into a contract for the period January 1, 2017 through December 31, 2017 in an amount not to exceed \$110,700. Other contributing agencies are: Children's Services Board (\$171,245), Juvenile Court (\$131,084) and the ADM Board (\$145,431). Summit DD's contribution to the shared pool would be disbursed in a one-time payment and the contract allows for amendment if the other agencies do not sign agreements for the amounts identified. Mr. Trunk commented that staff are looking at ways to reshape services under this contract and noted that Holly Brugh represents Summit DD on a committee that is reviewing best practice model for these type of services. Mr. Sieferth asked if there is a formula for calculating the dollar contribution of each agency. Mr. Trunk responded that this is a long-standing program and he is not familiar with the history. Mr. Briggs added that historically, some of the individuals served under this contract have dual diagnosis and this contract is a mechanism for providing the necessary dollars for services that in the past may have been in dispute about which agency was responsible to provide funding. Mr. Trunk stated that as the process is evaluated, he will see if he can determine how the cost of the contract is divided among the participating agencies. Funds are available in the budget and the Summit County Family & Children First Council/Summit County Cluster for Youth Funding Agreement has been recommended for approval by the November Finance & Facilities and Services & Supports Committees.

VIII. NORTHEAST OHIO NETWORK (NEON) CONTRACT

NEON is a Council of Governments (COG) established under the authority of Chapter 167 of the Ohio Revised Code. The primary purpose of NEON is to coordinate the power and duties of its members to better benefit and serve individuals with developmental disabilities. There are currently fourteen counties in the NEON COG. The request is to enter into a contract with NEON for the period January 1, 2017 through December 31, 2017 in an amount not to exceed \$875,000. The contract is for NEON to conduct reviews on Summit DD's behalf for Quality Assessment Registered Nurse (QARN) and Provider Compliance. These services are required by Ohio Administrative Code (OAC). The contract also allows for NEON to act as a flow through for reimbursement to families using the Family Engagement Program, and it also includes Summit DD's annual membership dues.

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VIII. NORTHEAST OHIO NETWORK (NEON) CONTRACT *(continued)*

The QARN portion of the contract is in the amount of \$60,000. OAC requires individuals enrolled on a waiver and receiving mediation administration by paid staff to have a quality assessment review completed by a registered nurse once every three years. Approximately 200 reviews are completed annually. The provider compliance review portion of this contract is in the amount of \$10,000. OAC requires provider reviews once every three years to ensure that providers and their staff are in compliance with all applicable certification rules and that services outlined in the ISP are being delivered and meet quality standards. Special provider compliance reviews may also be conducted to address health and safety concerns. The Family Engagement Program portion of this contract is in the amount of \$790,000, with an additional \$10,000 for the administration of the program. The contract allows for NEON to deposit funds directly into a parent or guardians account so they can access the funds to pay for authorized goods or services. NEON will charge a fee of \$12.50 per transaction for the Family Engagement Program, with the total administration fees not to exceed \$10,000. Summit DD's annual NEON dues in the amount of \$5,000 are also included in this contract. Funds are available in the budget and the NEON Contract has been recommended for approval by the November Finance & Facilities and Services & Supports Committees.

IX. COMDOC CONTRACTS

ComDoc provides customized technical support and consulting services and has been working with Summit DD since 2015 to implement a document management solution. A document management solution reduces printing costs by 30%-50%, improves compliance with HIPAA and other regulations, enhances reporting capabilities, provides one secure location for all document storage with automatic back-up and standardizes data in various systems to reduce human error. The request is to enter into a contract for the period January 1, 2017 through December 31, 2017 in an amount not to exceed \$147,000 (\$120,000 for consulting work and \$27,000 for annual maintenance on the software packages). Funds are available in the budget and the ComDoc Contracts have been recommended for approval by the November Finance & Facilities Committee.

X. PRIMARY SOLUTIONS CONTACT

Primary Solutions is a company that offers unique software packages specific to county boards. Summit DD uses the Gatekeeper System provided by Primary Solutions as its main application for tracking information on individuals served and managing billing activities. Summit DD also uses OhioDD.com provided by Primary Solutions for tracking billing and utilization of services. The request is to enter into a contract with Primary Solutions in 2017 for an amount not to exceed \$68,511. Annual license costs for Gatekeeper will be \$50,948, which is a 2% increase over 2016.

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X. PRIMARY SOLUTIONS CONTACT *(continued)*

Annual license costs for OhioDD.com will be \$8,063, which reflects a 3% increase over the 2016. Summit DD has also budgeted \$9,500 for customized work and technical support beyond what is included in the licensing agreements. Mr. Siegferth asked if staff are able to make requests for special projects under this contract. Mr. DuPlain confirmed that the contract can be utilized for special requests and various other requests for assistance. Mr. Briggs asked what the increase to this contract was last year. Mr. DuPlain replied that it was approximately the same as this year; 2% and 3% respectively. Funds are available in the budget and the Primary Solutions Contract has been recommended for approval by the November Finance & Facilities Committee.

XI. SUMMIT HOUSING DEVELOPMENT CORPORATION (SHDC) AGREEMENT

SHDC is a non-profit corporation that serves as a landlord for individuals with developmental disabilities who live in homes operated by the corporation. Summit DD and SHDC have had a contractual relationship since approximately 1991 wherein Summit DD accesses state funds to be used by SHDC for the purchase or renovation of homes for individuals with disabilities. Summit DD also employs two staff who provide work for SHDC in the capacity of Executive Director and a maintenance staff, which is reimbursed to Summit DD by SHDC. Summit DD provides various in-kind support to SHDC in the form of office space and equipment. The Board previously approved a contract extension to allow for the parties to negotiate a successor contract to facilitate SHDC's move toward independence. A committee, comprised of two Summit DD Board Members, two SHDC Board Members, the Superintendent and various other staff participated in planning meetings to analyze policies and review fiscal and personnel considerations. Mr. Trunk thanked Mr. Siegferth and Mr. Briggs for their participation in the planning meetings. Those meetings culminated in the proposed three-year Agreement, which is in an amount not to exceed \$604,333. Mr. Trunk noted that the SHDC Board met today and reviewed the Agreement.

The contract would be dispersed as follows:

- Calendar year 2017 - \$400,000: on or before February 1, 2017 Summit DD shall pay SHDC \$254,333, and Summit DD waives reimbursement for staffing services provided in 2016 in the amount of \$145,667.
- Calendar year 2018 - on or before February 1, 2018 Summit DD shall pay SHDC \$200,000
- Calendar year 2019 – on or before February 1, 2019 Summit DD shall pay SHDC \$150,000

Highlights of the contract include:

- Identification of housing inventory to ensure Summit DD maintains an interest in property that has been acquired or renovated using state community capital assistance funds for a period not to exceed 180 months
- Summit DD's commitment to seek state funding for new housing for SHDC

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WORK SESSION *(continued)*

XI. SUMMIT HOUSING DEVELOPMENT CORPORATION (SHDC) AGREEMENT *(continued)*

- Transfer of employment of the current Executive Director from Summit DD to SHDC effective February 1, 2017
- Structure of a three-year financial agreement that ensures stable residences and affordable rent for persons living in SHDC homes as well as viability for the corporation

Funds are available in the budget and the SHDC Agreement has been recommended for approval by the November Services & Supports Committee.

XII. ARAKYTA CONTRACTS

Arakyta is an Ohio-based information technology company that provides upgrades, maintenance and hosting services. Summit DD has been working with Arakyta to implement new backup hardware to improve disaster recovery capabilities as well as migrate to a new network domain. Arakyta will work with Summit DD staff to provide customized support to complete significant portions of technical upgrades to the Agency's infrastructure and to assess and upgrade the SharePoint system, which will involve hardware, software and process upgrades. Other upcoming work will involve assessing the server infrastructure to reduce ongoing support and maintenance costs by combining smaller servers into larger consolidated servers, resulting in less hardware maintenance support costs, at estimated savings of up to \$10,000/year. Approximately \$46,000 has been spent with Arakyta so far in 2016. The total cost of all statements of work in 2016 will be a maximum of \$85,000. Funds are available in the budget and the contract has been recommended for approval by the October Finance & Facilities Committee.

XIII. HATTIE LARLHAM COMMUNITY SERVICES NURSING CONTRACT

The Hattie Larlham nursing contract provides nursing services for eligible adults who attend Summit DD facilities, along with a RN to provide consultative support to childcare center staff. Nursing services are required for both adults and children needing G-tube feedings, aerosol treatments, medication administration and other medical treatments. As individuals continue to identify other adult service options and the Board transitions out of services at the Ellet Center, Southern Center and Dream Out Loud Studio, the number of nursing staff needed will be two RNs and two LPNs, which will reduce the total cost of the contract by approximately \$144,840 from the existing contract. One RN will be available to provide consultative support to children who have transitioned into community childcare centers. This support will fade as staff at the childcare centers become more comfortable providing the care. The contract would be for the period January 1, 2017 through December 31, 2017 in an amount not to exceed \$244,845. The contract serves approximately 300 individuals. Families and individuals continue to be satisfied with the nursing services received.

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WORK SESSION *(continued)*

XIII. HATTIE LARLHAM COMMUNITY SERVICES NURSING CONTRACT *(continued)*

Mr. Williams pointed out that funds have been budgeted in 2017 at a reduced rate over the 2016 contract and this contract amount came in even lower than anticipated. The contract has been recommended for approval by the October Finance & Facilities and Services & Supports Committees.

XIV. SUMMIT COUNTY SHERIFF'S CONTRACT

Mr. Trunk introduced Lt. Cottle and Detective Storad and thanked them for attending the meeting. He stated the request is to renew a contract with the Summit County Sheriff's office for a twelve month term to provide security and increase investigation services at a cost not to exceed \$222,766.66. The contract provides an assigned deputy and vehicle to patrol both inside facilities and outside parking areas at the Administration building and other facilities. Additionally, the deputy will answer initial criminal notifications and complete initial police reports for MUIs of a criminal nature. A detective will investigate criminal cases, including conducting relevant interviews, searching for suspects, gathering evidence, obtaining warrants, grand jury/courtroom testimony and any other duties based on case-specific needs. The detective will also coordinate with the Summit County Prosecutor's office and other law enforcement jurisdictions as needed to educate the community concerning criminal cases involving individuals with developmental disabilities, with the goal of more jurisdictions opening and investigating criminal cases. Mr. Trunk addressed the Board's question from last month relative to the deputy patrolling other sites and noted the deputy visits each site at least weekly on a rotating basis, as well as visiting homes and community locations. He stated the payoff of having this contract has been substantial in terms of indictments and he recommends continuation of the contract. At the end of the third quarter of this year, there have been 66 cases opened with ten misdemeanor arrests, ten felony arrests and ten indictments. Mr. Briggs asked if there are jurisdictions in the County where the cooperation could be improved. Detective Storad responded that approximately 115 cases have come in and about 100 have been reviewed criminally. Throughout the County, there have been 17 cases, five of those investigated fully with no arrests. He indicated that hopefully these numbers will increase. Mr. Briggs asked if there is anything the Board can do to assist. Detective Storad replied that trainings have been conducted twice in the County and of the 22 agencies, five have attended. Summit County also holds 40 hours of annual training that includes a one-hour session specific to crimes involving individuals with disabilities, for which he is the trainer. He stated that if more law enforcement officers received this specific training there may be different outcomes. Detective Storad also noted that sometimes incidents are not put into the correct category when an individual with a disability is involved. Funds are available in the budget and the contract has been recommended for approval by the October Finance & Facilities and Services & Supports Committees.

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WORK SESSION *(continued)*

XV. NEW POLICY 4046 – FAMILY ENGAGEMENT PROGRAM

New Policy 4046 will allow the use of local tax dollars to support eligible individuals birth to age 22 to access goods and services that are necessary due to the individual's disability. The Policy also sets forth the Board's commitment to use its state subsidy for the Family Support Services (FSS) Program as match for Medicaid waivers. In the past, the Board has provided this type of funding through two separate programs; the FSS and summer camp. The Family Engagement Program will blend together the two programs into one funding stream which will allow families access to goods and services needed to help individuals engage their communities while staying connected to natural supports. The program allows families to work with Summit DD staff they are already connected with and who know them best to determine how the funds assist each individual in meeting their specific outcomes. Summit DD will authorize the use of funds which will eliminate the need for an application process and a local contract for camp. Each year the budget will be evaluated to determine the maximum dollar amount to allocate to the Family Engagement Program. New Policy 4046 has been recommended for approval by the October Finance & Facilities and Services & Supports Committees.

XVI. OCTOBER FINANCIAL STATEMENTS

October ended in a positive position of \$6,448,570. Revenue for the month reflects second half homestead and rollback tax settlement in the amount of \$3,015,000, reimbursement of the quarterly state subsidy in the amount of \$684,000 and an additional 2011 cost report settlement of \$13,700. Expenditures for October included Relias software fees of \$29,000, Primary Solution fees of \$12,400, quarterly waiver administrative fees of \$303,000 and quarterly waiver match of \$5,653,000. The fund balance at the end of October was \$61,877,547. The October Financial Statements have been recommended for approval by the November Finance & Facilities Committee.

The work session adjourned at 5:45 p.m.

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BOARD MEETING

The **regular monthly meeting** of the Summit County Board of Developmental Disabilities convened at 5:45 p.m.

I. PUBLIC COMMENT

Leslie Frank, a parent and Summit DD staff, asked for status of the Bath Center auction. Mrs. Pozna replied that it is almost ready to begin and indicated she would send notification to staff with additional details. Ms. Frank commented that her family has utilized the services provided under the Cluster contract in the past and she was very satisfied. She stated this contract provides good options for families. Ms. Frank told about an individual who had poor dental care and was experiencing pain as a result. She and other staff found a facility that offered dental sedation and the individual was able to have his dental issues addressed and is now doing much better. She noted that the team process really worked to help this individual. Ms. Frank congratulated Mrs. Sargi, Mr. Eck and Mrs. Jones on the Board's recent approval of their contracts. She wished everyone a happy Thanksgiving.

II. APPROVAL OF MINUTES

A. OCTOBER 27, 2016 (combined work session and regular meeting)

RESOLUTION No. 16-11-01

Mrs. Wilkinson moved that the Board approve the minutes of the October 27, 2016 combined work session and regular meeting, as presented in attachment #17. The motion, seconded by Mrs. Ricks, was unanimously approved.

III. BOARD ACTION ITEMS

A. FINANCE & FACILITIES COMMITTEE

1. ARAKYTA CONTRACTS

RESOLUTION No. 16-11-02

Mrs. Ricks moved that the Board approve contracts with Arakya for customized IT services performed in 2016, in an amount not to exceed Eighty Five Thousand Dollars (\$85,000.00), as presented in attachment #12, and that the Superintendent be authorized to sign said contracts. The motion, seconded by Mr. Briggs, was unanimously approved.

BOARD MEETING *(continued)*

III. BOARD ACTION ITEMS *(continued)*

A. FINANCE & FACILITIES COMMITTEE *(continued)*

2. HATTIE LARLAHM COMMUNITY SERVICES NURSING CONTRACT

RESOLUTION No. 16-11-03

Mr. Briggs moved that the Board approve a contract with Hattie Larlham Community Services to provide nursing services for the period January 1, 2107 through December 31, 2107, in an amount not to exceed Two Hundred Forty Four Thousand Eight Hundred Forty Five Dollars (\$244,845.00), as presented in attachment #13, and that the Superintendent be authorized to sign said contract. The motion, seconded by Mrs. Wilkinson, was unanimously approved.

3. SUMMIT COUNTY SHERIFF CONTRACT

RESOLUTION No. 16-11-04

Mrs. Wilkinson moved that the Board approve a contract with the Summit County Sheriff's Office to provide security and investigation services, for the period January 1, 2017 through December 31, 2017, in an amount not to exceed Two Hundred Twenty Two Thousand Seven Hundred Sixty Six Dollars and 66/100 (\$222,766.66), as presented in attachment #14, and that the Superintendent be authorized to sign said contract. The motion, seconded by Mrs. Ricks, was unanimously approved.

4. NEW POLICY 4046 – FAMILY ENGAGEMENT PROGRAM

RESOLUTION No. 16-11-05

Mrs. Ricks moved that the Board approve new Policy 4046 – Family Engagement Program, as presented in attachment #15. The motion, seconded by Mr. Briggs, was unanimously approved.

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BOARD MEETING *(continued)*

III. BOARD ACTION ITEMS *(continued)*

A. FINANCE & FACILITIES COMMITTEE *(continued)*

5. OCTOBER FINANCIAL STATEMENTS

RESOLUTION

No. 16-11-06

Mr. Briggs moved that the Board approve the October Financial Statements, as presented in attachment #16. The motion, seconded by Mrs. Wilkinson, was unanimously approved.

IV. SUPERINTENDENT'S REPORT

A. 2017 SUMMIT DD BOARD MEETING SCHEDULE

The Summit DD 2017 Board Meeting schedule was include in packets. Mr. Trunk noted the schedule follows the same pattern as 2016 and asked Board Members to let him know if there are any conflicts with the schedule.

B. MISCELLANEOUS

Mr. Trunk updated the Board on the following:

- He met with Ilene Shapiro and Jason Dodson to talk about the 2017 budget and also discussed the transfer of the Bath Center. He indicated Ms. Shapiro was receptive to the transfer and will reach out one final time to the potential buyer but doesn't think anything will come of it. The property could then be deeded to Summit DD so that it can be sold, with the proceeds going to Summit DD.
- The 2017 budget was presented to County Council for first reading and there were alot of good questions asked. Final reading and subsequent approval is anticipated at the next Council meeting.
- The dedication celebration of the Barberton Center as the Russ Pry Barberton Center will take place on December 7th @ 11:00 a.m. A tree will be planted with seating around the tree and a walk way area. Invitations have been sent to elected officials, public agencies and past and present Board Members. Mayor Judge of Barberton will be asked to make a few comments at the dedication.
- An Employment Summit was held on November 10th at the Hall of Fame to spotlight the benefits of hiring individuals with disabilities. The event was emceed by Dick Ambrose and Don Cockroft, former Cleveland Browns players, who talked about teamwork. The event was well attended by employers, individuals, families and staff. Summit DD was an event sponsor.

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BOARD MEETING *(continued)*

IV. SUPERINTENDENT'S REPORT *(continued)*

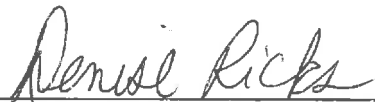
B. MISCELLANEOUS *(continued)*

- The OACB Annual Convention will be held November 30 – December 2nd at the Columbus Hilton @ Easton. The Delegate Assembly will be on November 30th and the Board needs to assign a delegate and an alternate to represent Summit County. Mr. Siegferth asked Mr. Trunk to act as the delegate and Mr. Dohnal to be the alternate.
- Mr. Trunk noted on behalf of Mr. Dohnal his appreciation for the feedback received last month on the Ball v. Kasich lawsuit. Mr. Dohnal had a meeting at the OACB and shared the Board's discussion.
- Mr. Trunk reminded everyone that the December Board Meeting will be held on Tuesday, December 13th due to the holidays.

V. PRESIDENT'S COMMENTS

Mr. Siegferth wished everyone a happy Thanksgiving and reminded people to take time to enjoy family, friends and loved ones.

There being no further business, the Board Meeting adjourned at 6:03 p.m.



Denise Ricks, Secretary