

MINUTES – combined work session and regular meeting  
Thursday, September 22, 2016

## Summit County Board of Developmental Disabilities

# MINUTES

Thursday, September 22, 2016  
5:00 p.m.

The **combined work session and regular monthly meeting** of the Summit County Board of Developmental Disabilities was held on Thursday, September 22, 2016 at the Summit DD administrative offices located at 89 East Howe Road, Tallmadge, Ohio 44278. The **work session** convened at 5:02 p.m.

### BOARD MEMBERS PRESENT

Joe Sieferth, President  
Dave Dohnal, Vice President  
Denise Ricks, Secretary  
Randy Briggs  
Tom Quade  
Meghan Wilkinson

### BOARD MEMBER ABSENT

Jennifer Dwyer

### ALSO PRESENT

John J. Trunk, Superintendent	Holly Brush, Director of SSA and
Lisa Kamlowky, Assistant Superintendent	Children's Services
Diamon Perry, Ombudsman	Lynn Sargi, Director of HR
Billie Jo David, Director of Communications,	Russ DuPlain, Director of IT & Records
Quality & MUI	Drew Williams, Director of Community
Mira Pozna, Director of Fiscal Services	Supports & Development
Tom Jacobs, Dir. of Operations/SHDC	Maggi Albright, Recording Secretary
	and Guests

## I. 2017 EMPLOYEE HEALTH INSURANCE

The Agency has used Aetna as its healthcare provider since 2013 and has had favorable claims experience in the past 24 months. The Insurance Committee, comprised of representatives from each of the four bargaining units and management, reached consensus in August and are recommended remaining with Aetna for the 2017 benefit year for eligible employees. The Board's 2017 budget for health insurance is \$4,988,828 compared to \$5,319,762 in 2016. It is anticipated that \$125,000 from the 2016 encumbrance will be used in early 2017 resulting in total available funds of \$5,113,828. Total costs for 2017 should fall within budget, although changes associated with open enrollment, staff transitions and substitute staff eligible under the Affordable Care Act provides some level of variance. Aetna reduced rates by 12.4% for the 2016 benefit year.

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## **WORK SESSION** *(continued)*

### **I. 2017 EMPLOYEE HEALTH INSURANCE** *(continued)*

Aetna's 2017 proposal includes a 5% rate increase over 2016 rates and Aetna will also provide \$50,000 pre-funded wellness dollars to be used at Summit DD's discretion. Mr. Trunk noted that approximately 60% of staff participate in the wellness program. Two plan options will be offered: a \$500/\$1,000 single/family deductible and a \$3,000/\$6,000 single/family deductible. Employees contribute 15% of the cost of health insurance and the Board contributes 85%. Mr. Briggs asked if staff are measuring employee satisfaction with this provider and the coverage offered. Mrs. Sargi replied there has been no data collected, however, the Insurance Committee provides feedback from members and satisfaction reports are high. Mr. Trunk indicated that a proposal for dental insurance will be presented to the Board next month. Funds are available in the budget and 2017 employee health insurance through Aetna for eligible employees has been recommended for approval by the Insurance Committee and the September HR/LR and Finance & Facilities Committees.

### **II. AUGUST FINANCIAL STATEMENTS**

August reflects deficit spending in the amount of \$7,944,890. There was reimbursement in the amount of \$2,849,000 for the 2011 Cost Report audit settlement and expenditures included payment to Summit County in the amount of \$25,000 for the Volunteer Guardianship program and \$27,700 for the purchase of a new Bobcat Skid-Steer Loader for the Facilities Department. The fund balance at the end of August was \$47,484,087. The August financial statements have been recommended for approval by the September Finance & Facilities Committee.

### **III. DISPOSAL OF SURPLUS COMPUTERS**

Through the process of routine upgrades and giving employees mobile computing devices, Summit DD has a large number of surplus computers that still have usable life but are no longer needed by the Agency. The surplus inventory consists of approximately 100 Dell Optiplex desktops (no monitors, keyboards or mice) and about nine Dell Latitude Laptops. All the computers have been wiped clean and reset to original factory settings. The recommendation is to follow the surplus process outlined in Ohio Revised Code Section 307.12 and sell or donate the items to other government or non-profit organizations. Mr. Trunk stated staff have had conversations with local entities, ESC and schools about the computers and there has been some interest from families. Mr. Quade asked if there is a way to donate these computers to providers in an additional effort to provide support. He commented that he toured several providers recently and was surprised that one had a computer lab.

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## **WORK SESSION** *(continued)*

### **III. DISPOSAL OF SURPLUS COMPUTERS** *(continued)*

Mr. Trunk replied there is an obligation to first try to connect with other public organizations, then non-profits, however, there is still potential to connect with interested providers. Mr. DuPlain indicated he will be following up to make sure computers are offered to those who want them. The September Finance & Facilities Committee recommends disposal of the surplus computers identified in attachment #3.

The work session adjourned at 5:16 p.m.

## **BOARD MEETING**

The **regular monthly meeting** of the Summit County Board of Developmental Disabilities convened at 5:16 p.m.

### **I. CAUCUS – BOARD MEMBERS**

Mr. Quade stated he has been doing provider tours with his sister and was thrilled to see Leslie Frank, Program Specialist, participating. He commented that he hopes it is part of the process that direct service staff are included. He thanked everyone for the high quality services; it is a reminder of how high the bar is set for quality services.

### **II. PUBLIC COMMENT**

Leslie Frank, a parent and Summit DD staff, said she appreciated the opportunity to be included in touring providers with the Quade family. They toured two providers and it seemed there was a stark difference. It has been an interesting process and it's always good to have a second set of eyes.

Ms. Frank asked if DODD is providing incentives for county boards to get out of the service delivery system. Mr. Trunk replied that he is not aware of any incentives being offered by DODD.

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## **BOARD MEETING** *(continued)*

### III. APPROVAL OF MINUTES

#### A. AUGUST 16, 2016 (Strategic Planning Meeting)

Mr. Trunk mentioned there is no official protocol relative how to handle the minutes of this type of meeting, however, he is suggesting the Board pass a resolution to make them part of the permanent record since they contain valuable information about planning that should be available to the public.

#### RESOLUTION

No. 16-09-01

Mrs. Wilkinson moved that the Board approve the minutes of the August 16, 2016 Strategic Planning Meeting, as presented in attachment #4. The motion, seconded by Mr. Quade, was unanimously approved.

### IV. APPROVAL OF MINUTES

#### A. AUGUST 25, 2016 (combined work session and regular meeting)

#### RESOLUTION

No. 16-09-02

Mr. Quade moved that the Board approve the minutes of the August 25, 2016 combined work session and regular meeting, as presented in attachment #5. The motion, seconded by Mr. Briggs, was unanimously approved.

### V. BOARD ACTION ITEMS

#### A. FINANCE & FACILITIES COMMITTEE

##### 1. 2017 EMPLOYEE HEALTH INSURANCE

#### RESOLUTION

No. 16-09-03

Mr. Dohnal moved that the Board adopt the Insurance Committee's recommendations for the Aetna health insurance plan for eligible employees for the 2017 benefit year, as presented in attachment #1. The motion, seconded by Mr. Briggs, was unanimously approved.

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## **BOARD MEETING** *(continued)*

### V. BOARD ACTION ITEMS *(continued)*

#### A. FINANCE & FACILITIES COMMITTEE *(continued)*

##### 2. AUGUST FINANCIAL STATEMENTS

#### R E S O L U T I O N

No. 16-09-04

Mrs. Ricks moved that the Board approve the August Financial Statements, as presented in attachment #2. The motion, seconded by Mr. Quade, was unanimously approved.

##### 3. DISPOSAL OF SURPLUS COMPUTERS

#### R E S O L U T I O N

No. 16-09-05

Mr. Briggs moved that the Board approve the disposal of surplus computers, as identified in attachment #3. The motion, seconded by Mrs. Ricks, was unanimously approved.

### VI. SUPERINTENDENT'S REPORT

#### A. EMPOWERS CAMPAIGN UPDATE

One of the Action Plan priorities is to build inclusive communities and education is a critical piece. Billie Jo David and Tricia Perduk from the Communications Department were asked to provide an overview of the messaging that will be rolled out in the next few months. Mrs. David explained that the Empowers Campaign focuses on educating the public about what the Agency does, not what we are not doing. Many people have heard of Summit DD but they don't necessarily know what the Board does. This is an opportunity to educate the public. Staff have learned through the survey process that people are not going to come to the Board to seek information, staff are going to have to go to them. Staff have developed three second and three minute messages about services focusing on empowering people of all abilities, connecting adults and children to the community with a lifetime of services and supports, advocating for inclusion and equality to build strong communities and providing safeguards to protect health and safety. Communities are stronger when they are built around the abilities of all citizens. Mr. Quade mentioned there needs to be a clear distinction between Board dollars and levy dollars. Mrs. David stated that Agency messages will be supported by Board dollars and *Vote Yes* messaging will be supported by levy funds.

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## **BOARD MEETING** *(continued)*

### VI. SUPERINTENDENT'S REPORT *(continued)*

#### A. EMPOWERS CAMPAIGN UPDATE *(continued)*

Mrs. Perduk said that messages will be disseminated via print ads (newspapers and magazines), through the outdoor market (billboards and Metro busses), online to target a younger demographic including local sites such as Pandora, and also through Summit DD publications such as the newsletter. Mr. Trunk said staff are doing creative things to educate the community and having individuals tell their own stories has a great deal of impact.

#### B. CRISIS RESPITE CENTER UPDATE

Mr. Trunk mentioned that another priority in the Action Plan includes collaborating and designing best-fit supports especially for individuals who have complex dual needs. Staff continue to look for efficiencies to assure long-term sustainability. Holly Brugh and other staff have been working jointly with the ADM Board on respite services, which is a project that began about five years ago and then stalled. Mrs. Brugh explained that Summit DD and the ADM Board are pooling funds and renting a two bedroom house from SHDC for eligible Summit County residents with a dual diagnosis who are in crisis. Viaquest is the provider with a 24 hour hotline and a four hour turn around time when an individual needs to access the home. The home is designed for short-term placement and the approximate stay is estimated to be three months, while working with the provider to transition the individual back into their home. Mrs. Brugh mentioned that staff are looking into a similar home for children. Mr. Briggs thanked staff for moving this project forward and stated it is a much needed home in the community. He asked if the partners in this collaboration are cooperating. Mrs. Brugh replied that all partners have been great and she feels they will be able to work well together to overcome any barriers that may develop.

#### C. MISCELLANEOUS

Mr. Trunk advised the dedication of the Barberton Center to honor Russ Pry is scheduled for mid-November although no firm date has been set yet. Members of County Council, elected officials and others will be invited. Mr. Trunk said he will be sure to keep the Board informed as additional details become available.

Mr. Trunk mentioned he is continuing to track the Ball v. Kasich lawsuit, which focuses on Ohio's slow transition to creating a system of full inclusion and integration. Recently, the Department of Justice submitted a statement of interest and there is talk relative to a class action suit. The attention to what is going on in Ohio seems to be accelerating.



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## **BOARD MEETING** *(continued)*

### VI. SUPERINTENDENT'S REPORT *(continued)*

#### C. MISCELLANEOUS *(continued)*

Summit County will continue to follow the Board's Mission collaborating with providers, supporting innovation and continuing on the transition path to inclusion.

Mr. Trunk thanked Mr. Briggs and Mr. Siegferth for their participation in meetings with the SHDC Board relative to working on a transition plan to separate the two entities. The plan would be a three year plan for SHDC to work toward full independence. Another meeting has been scheduled for early October, with a draft plan scheduled to be presented to the Board in November with implementation beginning in 2017.

Staff are in the process of developing the 2017 Action Plan and have been gathering good feedback. A draft of the Plan will be presented to the Board in October or November. A public hearing, which is required by law, will be held in November. Mr. Quade asked about inclusion and community participation and asked if there may be a role for the Board relative to voter registration. Mrs. Brugh stated that voter registration is discussed as part of the intake process and it is also part of the annual assessment so it should be part of the conversation at each annual meeting. Mr. Trunk commented he was approached by another organization in the community about partnering to work on a non-partisan campaign to spread the word to get out and vote and to help people understand how they can register if they aren't already. Mr. Briggs said that, as a Board, we should support these efforts and perhaps contact the Board of Elections to assist in this effort.

### VII. PRESIDENT'S COMMENTS

Mr. Siegferth commented that he felt the Strategic Planning Meeting was quality time well spent. As time goes by, it is apparent there is alignment in the Action Plan. The way the levy campaign is constructed will support the Board's transparency and re-education will be an important part. The levy will be on the ballot in November 2017 with collection beginning in 2019.

There being no further business, the Board Meeting adjourned at 5:56 p.m.

  
Denise Ricks, Secretary