

County of Summit Developmental Disabilities Board

MINUTES

Wednesday, February 13, 2013
5:00 p.m.

The **combined work session and regular monthly meeting** of the County of Summit Developmental Disabilities Board was held on Wednesday, February 13, 2013 at the Summit DD administrative offices located at 89 East Howe Road, Tallmadge, Ohio 44278. The **work session** convened at 5:01p.m.

BOARD MEMBERS PRESENT

Randy Briggs, President
Tom Quade, Vice President
Jacqueline Cooper, Secretary
Karen Arshinkoff
Dave Dohnal
Meghan Wilkinson

ALSO PRESENT

Thomas L. Armstrong, Superintendent	Bill Payne, Sr. Dir. of Board Svs. & Spts.
Lisa Kamlowsky, Assist. Superintendent	Mira Pozna, Director of Fiscal
Jerilyn George, Senior Director of SSA and Medicaid Services	Billie Jo David, Director of Communications & Quality
Holly Brugh, Director of Children's Services	Lindsay Bachman, Director of MUI
Lynn Sargi, Director of HR	Tom Jacobs, Dir. of Operations/SHDC
Carrie Roberts, Director of Community Employment & Specialty Businesses	Joe Eck, Director of Labor Relations
Jean Fish, Dir. of Adult Svs.-Center Based	Eric Matheny, Director of SSA
Eldridge Black, Director of Transportation	Russ DuPlain, Director of Information Technology
	Maggi Albright, Recording Secretary and others

I. COUNTY EXECUTIVE APPOINTMENT OF DENISE RICKS TO FILL OLIVIA DEMAS' UNEXPIRED TERM ON THE BOARD

County Executive Russ Pry will be recommending to County Council at its March 4th meeting the appointment of Denise Ricks to the Summit DD Board to fill the unexpired term on the Board vacated recently by Olivia Demas. Mrs. Demas had to resign after she was appointed by Governor Kasich to the University of Akron's Board of Trustees since it presented a conflict of interest. Ms. Ricks attended the University of Akron and earned her Master's Degree in 2008. She is an Intervention Specialist with the Akron Public School District and is currently in her thirteenth year teaching students in grades nine through twelve who have multiple disabilities. Ms. Ricks has an adult daughter who has Downs Syndrome and is eligible for Board Services.

WORK SESSION *(continued)*

II. RENEWAL OF SUMMIT COUNTY SHERIFF CONTRACT

The request is to renew a contract with the Summit County Sheriff to provide security services at the Howe Road campus. Having a Deputy patrol the complex has heightened awareness of security. The proposed contract is for the period March 1, 2013 through February 28, 2014 for a total amount not to exceed \$94,315.65. Funds are available in the budget and the contract has been recommended for approval by the February Finance & Facilities Committee.

III. JANUARY FINANCIAL STATEMENT

Revenue for the month of January reflects a favorable variance of \$1,868,651 due to the receipt of third quarter state fiscal year 2013 subsidy. Expenditures reflect an unfavorable variance of \$4,074,066 for the month mostly due to 2012 vacation/sick leave conversion, wellness incentive payouts and payment of 2013 OACB annual dues. The year-to-date fund balance is \$68,859,519. The January Financial Statement has been recommended for approval by the February Finance & Facilities Committee.

IV. POLICY CHANGES

A. POLICY #4020 – QUALITY ASSURANCE MONITORING – RECOMMENDED TO RESCIND

In November 2012, Ohio Administrative Code (OAC) 5213:2-12-01 was rescinded, which means that county boards are now prohibited from conducting quality assurance monitoring as a distinct function. The Ohio Department of Developmental Disabilities (DODD) is in the process of filing a new rule to codify quality assurance monitoring to be completed through multiple processes set forth through Administrative rules. Monitoring will be done through the ISP, provider reviews and MUI's so the ability to monitor and review won't be lost, it will just be done through different methods. Mr. Briggs asked if the State will be conducting monitoring. Mr. Armstrong replied the quality assurance rule was rescinded since reviews are already being conducted through other methods, including those done by the State Compliance office. With these changes, it is recommended by the February Services & Supports Committee that Policy #4020 be rescinded.

B. REVISED POLICY #4038 – BEHAVIOR SUPPORT & HUMAN RIGHTS

Policy #4038 previously outlined the Interventions Oversight Committee (IOC). The proposed revisions include change in the committee used to review and approve behavior support plans and human rights restrictions and change in process to reflect that all review steps are managed by the Multi-Purpose Committee. All changes reflect OAC standards. Revised Policy #4038 has been recommended for approval by the February Services & Supports Committee.

The work session adjourned at 5:10 p.m.

BOARD MEETING

The **regular monthly meeting** of the County of Summit Developmental Disabilities Board convened at 5:10 p.m.

I. PUBLIC COMMENT

Tom Berry, a parent and Board Member of the Arc of Summit and Portage Counties, noted that relative to the contract with the Summit County Sheriff's office, security services are provided at the main campus only. He asked how the other Board facilities throughout the county are being secured. Mr. Briggs replied that Mr. Berry presented a good question. Mr. Armstrong responded that initially security was heightened because of the children and Early Intervention program at the main campus, as well as other mitigating circumstances specific to the Administrative building that created a need for increased awareness. He noted that Mrs. Kamlowky has been assigned to look in to bringing in outside experts to provide training specific to staff on how to respond to emergencies and potential armed intruder situations. Mr. Berry suggested the Board consider a roving sheriff that would make stops at all Summit DD facilities at various times to have more of a presence at all Board locations. He commented that, in the event of an emergency, the sheriff would be familiar with the buildings and could be of valuable assistance to other emergency personnel responding to the situation. Mr. Armstrong replied that this is a reasonable suggestion which will be considered. He thanked Mr. Berry for his input.

Dan Young identified himself as a Tallmadge resident living in the Whitegate allotment. He stated that the Summit County Sheriff's website indicated that the most violent of the three sexual offenders living in the Southeast Ave. home is no longer listed on the site and indicated he believes this individual now resides at Highland Hills. He commented that he hopes the Board can influence the decision not to return this individual to the Southeast Ave. home and asked for the Board's support as residents move forward through state legislation activities so these processes are better regulated in the future. Mr. Briggs responded that the Board is cognizant of the residents' concerns and assured him of the Board's intention to be good neighbors and to work with the community on these issues within the Board's authority and means. Dorene Young asked if the Board could provide any information relative to whether this individual's transfer is temporary or permanent. Mr. Armstrong replied that circumstances cannot be discussed due to confidentiality. Mrs. Young asked if residents would be contacted if this individual returns to the Southeast Ave. home. Mr. Briggs replied that Summit County Sheriff's office would issue notification if the individual returns and mentioned that Marianne Sweeney at the Sheriff's office heads up the sexual predator unit and could answer questions, as appropriate. Mrs. Young thanked the Board for their support in this matter.

BOARD MEETING (continued)

II. APPROVAL OF MINUTES

- A. JANUARY 16, 2013 (Annual Organizational Meeting and Combined Work Session and Regular Meeting)

RESOLUTION No. 13-02-02

Mrs. Cooper moved that the Board approve the minutes of the January 16, 2013 Annual Organizational Meeting and Combined Work Session and Regular Meeting, as presented in attachment #5. The motion, seconded by Mr. Quade, was unanimously approved.

III. BOARD ACTION ITEMS

A. FINANCE & FACILITIES COMMITTEE

1. RENEWAL OF SUMMIT COUNTY SHERIFF CONTRACT

RESOLUTION No. 13-02-03

Mr. Quade moved that the Board approve a contract with the Summit County Sheriff for security services for the period March 1, 2013 through February 28, 2014, in an amount not to exceed Ninety Four Thousand Three Hundred Fifteen Dollars and Sixty Five Cents (\$94,315.65), as presented in attachment #2, and that the Superintendent be authorized to sign said contract. The motion was seconded by Mrs. Cooper.

Mr. Dohnal commented that Mr. Berry raised a good point relative to having the sheriff patrol all Board sites and felt there would be benefit in the sheriff being familiar with building layouts and staff for security purposes and in the event of an emergency. He also noted that in the contract, there is a release of liability and wanted to know if staff have checked with the Board's insurance carrier to ensure the Board is covered. Mrs. Kamlowky responded that staff have confirmed appropriate levels of coverage are in place.

The motion was unanimously approved, with abstention from Mr. Briggs.

2. JANUARY FINANCIAL STATEMENTS

RESOLUTION No. 13-02-04

Mr. Quade moved that the Board approve the January Financial Statements, as presented in attachment #3. The motion, seconded by Mrs. Cooper, was unanimously approved.

BOARD MEETING (continued)

III. BOARD ACTION ITEMS (continued)

B. SERVICES & SUPPORTS COMMITTEE

1. POLICY #4020 – QUALITY ASSURANCE MONITORING – RECOMMENDED TO RESCIND

RESOLUTION

No. 13-02-05

Mr. Dohnal moved that the Board approve the rescission of Policy #4020 – Quality Assurance Monitoring, as presented in attachment #4. The motion, seconded by Mr. Quade, was unanimously approved.

2. REVISED POLICY #4038 – BEHAVIOR SUPPORT & HUMAN RIGHTS

RESOLUTION

No. 13-02-06

Mrs. Wilkinson moved that the Board approve revisions to Policy #4038 – Behavior Support & Human Rights, as presented in attachment #4. The motion, seconded by Mr. Dohnal, was unanimously approved.

IV. SUPERINTENDENT'S REPORT

A. FOURTH QUARTER 2012 OPERATING PLAN REPORT

The Fourth Quarter 2012 Operating Plan Report provides status of 2012 Operating Plan measures. Of the 21 objectives, 20 are reported as meeting or exceeding stated goals. Some of the highlights include:

- ▶ Summit DD served 4,160 individuals in 2012 - a 1.6% increase over 2011
- ▶ 1,578 individuals received residential supports - a 4% increase over 2012, and there is no waiting list for residential services
- ▶ 1,813 adults were served in adult day programs - a 1.6% increase over the third quarter of 2011, and there is no waiting list for day array services.
- ▶ Work was available in Summit DD adult centers 97.9% of the time
- ▶ 828 children cumulative were served through Early Intervention and childcare services, slightly less than 2011. Currently, at year-end, 29 children are receiving childcare services in private community childcare centers through the Community Partnership for Inclusion (CPI) initiative
- ▶ 99% of MUI's were reported to DODD within 24 hours of discovery
- ▶ In 2012, 88% of adults received funding from sources other than local tax dollars. This represents a 25% increase during the course of the 2007-2012 operating levy.
- ▶ \$68 million dollars of Medicaid reimbursement was paid to private providers in Summit County. Summit DD provides service coordination and ensures health, safety and welfare for those services.

BOARD MEETING (continued)

IV. SUPERINTENDENT'S REPORT (continued)

A. FOURTH QUARTER 2012 OPERATING PLAN REPORT (continued)

The measure that fell below the goal was around Summit DD receiving \$10.1 million dollars in Medicaid reimbursement for services provided. The projection was \$15 million dollars. Billing is still being processed for 2012 and that dollar value is expected to increase as reimbursements are received.

B. MEETING WITH PROBATE JUDGE ELINORE STORMER

Mr. Armstrong reported that he and Mr. Briggs met recently with newly appointed Probate Judge Elinore Stormer to introduce themselves and provide an overview of Summit DD. He indicated that it was a very positive meeting and that Judge Stormer intends to attend the March Board Meeting. Mr. Briggs stated he got the impression that Judge Stormer is very interested in the Board and wants to be engaged in the community.

C. SUPERINTENDENT COMMITTEES MONTHLY SUMMARY REPORT

Mr. Armstrong noted that a February Superintendent Committees Summary Report was forwarded to the Board and asked the Board if this report provided the information they requested and if they like the format. Mr. Briggs and Mr. Quade both commented that they liked the content and the format of the report and noted it was easy to read and understand. Other Board Members concurred. Mr. Armstrong thanked the Board for their feedback and stated this report will be provided to the Board monthly.

V. PRESIDENT'S COMMENTS

Mr. Briggs commented that from ideas, people grow and processes improve. He stated there is no such thing as a stupid idea. He encouraged everyone to support others in presenting ideas and not to be afraid to bring ideas forward. Different ideas, views, perspectives and opinions make the Board services and supports better and don't allow complacency. He encouraged everyone to engage and participate.

VI. EXECUTIVE SESSION

RESOLUTION No. 13-02-07

Mrs. Cooper moved that the Board enter into Executive Session in compliance with the Sunshine Laws, Ohio Revised Code 121.22, Section G, Subsections (1) and (4) to consider the employment and compensation of a public employee and to discuss bargaining unit negotiations. The motion was seconded by Mr. Dohnal.

Roll call vote: Arshinkoff-yes; Quade-yes; Briggs-yes; Wilkinson-yes; Dohnal-yes and Cooper-yes. The motion was unanimously approved.


BOARD MEETING *(continued)*

The regular session of the Board Meeting adjourned at 5:28 p.m.

The Board entered into Executive Session at 5:35 p.m.

The Board Meeting reconvened at 6:04 p.m.

There being no further business, the Board Meeting adjourned at 6:04 p.m.



Jackie Cooper, Secretary