



## SUPPLEMENTAL POSITIONS ANNOUNCEMENT

POSITION	SUPPLEMENTAL PAY
NUMBER TO BE HIRED PER POSITION: ONE (1) EXCEPT BASKETBALL COACH – THREE (3) AND SOFTBALL COACH & ASSISTANT ATHLETICS COACH – TWO (2)	SUPPLEMENTAL PAY SHALL BE MADE UPON COMPLETION OF DUTIES FOR THE APPLICABLE PROGRAM YEAR.

**Athletics Coach (1)** (April – June) **\$1,100**

Responsible for coaching Special Olympics and non-sanctioned track and field events. Develops, schedules, and conducts regular practices. Works with local coordinator on event logistics. Assists athletes in acquiring track and field skills. Adapts training and teaching techniques for athletes. Provides equal training and competition opportunities for all athletes. Serves as role model by exhibiting good sportsmanship. Coordinates volunteers and chaperones. Must have current valid certification in First Aid & CPR.

**Assistant Athletics Coach (2)** (April – June) **\$750**

Assists in coaching Special Olympics and non-sanctioned track and field events. Implements practice plans developed by the head coach. Supervises athletes during practices and events. Assists with equipment set-up and organization of the practice and event sites. Assists athletes in acquiring track and field skills. Adapts training and teaching techniques for athletes. Provides equal training and competition opportunities for all athletes. Serves as role model by exhibiting good sportsmanship. Must have current valid certification in First Aid & CPR.

**Basketball Coach (3)** (November – March) **\$1,000**

Responsible for coaching Special Olympics and non-sanctioned basketball games. Develops, schedules, and conducts regular practices. Assists athletes in acquiring basketball skills. Adapts training and teaching techniques for athletes. Provides equal training and competition opportunities for all athletes. Serves as role model by exhibiting good sportsmanship. Coordinates volunteers and chaperones. Must have current valid certification in First Aid & CPR.

**Bocce Coach (1)** (April – June) **\$850**

Responsible for coaching Special Olympics and non-sanctioned bocce competitions. Develops match schedule and conducts regular practices and matches. Works with local coordinator to confirm bocce venues and match logistics. Assists athletes in acquiring bocce skills. Adapts training and teaching techniques for athletes. Provides equal training and competition opportunities for all athletes. Serves as role model by exhibiting good sportsmanship. Coordinates volunteers and chaperones. Must have current valid certification in First Aid & CPR.

**Bowling Coach (1)** (March – June) **\$800**

Responsible for coaching Special Olympics bowling events in February, March, and June. Develops, schedules, and conducts regular practices April - June. Works with local coordinator to confirm tournament schedule and logistics. Assists athletes in acquiring bowling skills. Adapts training and teaching techniques for athletes. Provides equal training and competition opportunities for all athletes. Serves as role model by exhibiting good sportsmanship. Coordinates volunteers and chaperones. Must have current valid certification in First Aid & CPR.

**Cheerleading Coach (1)** (November – March) **\$1,000**

Responsible for coaching cheerleading squad to cheer at Special Olympic and non-sanctioned basketball games. Develops and teaches routine(s) to athletes to participate in cheer competition(s). Assists athletes in acquiring cheerleading skills. Adapts training and teaching techniques for athletes. Provides equal training and competition opportunities for athletes. Serves as a role model by exhibiting good sportsmanship. Coordinates volunteers and chaperones. Must have current valid certification in First Aid & CPR.

**Assistant Cheerleading Coach (1)** (November – March) **\$750**

Assists in coaching cheerleading squad to cheer at Special Olympic and non-sanctioned basketball games. Develops and teaches routine(s) to athletes to participate in cheer competition(s). Assists athletes in acquiring cheerleading skills. Adapts training and teaching techniques for athletes. Provides equal training and competition opportunities for athletes. Serves as a role model by exhibiting good sportsmanship. Coordinates volunteers and chaperones. Must have current valid certification in First Aid & CPR.

**Cornhole Coach (1)** (Fall 2026) **\$850**

Responsible for coaching Special Olympics and non-sanctioned cornhole games. Develops, schedules, and conducts regular practices. Assists athletes in acquiring cornhole skills. Adapts training and teaching techniques for athletes. Provides equal training and competition opportunities for all athletes. Serves as role model by exhibiting good sportsmanship. Coordinates volunteers and chaperones. Must have current valid certification in First Aid & CPR.

**Flag Football Coach (1)** (August – October) **\$800**

Responsible for coaching Special Olympics and non-sanctioned flag football games. Develops, schedules, and conducts regular practices. Assists athletes in acquiring football skills. Adapts training and teaching techniques for athletes. Provides equal training and competition opportunities for all athletes. Serves as role model by exhibiting good sportsmanship. Coordinates volunteers and chaperones. Must have current valid certification in First Aid & CPR.

**Pickleball Coach (1)** (April – June) **\$850**

Responsible for coaching Special Olympics and non-sanctioned pickleball games. Develops, schedules and conducts regular practices. Works with local coordinator to confirm pickleball venues and game logistics. Assists athletes in acquiring pickleball skills. Adapts training and teaching techniques for athletes. Provides equal training and competition opportunities for all athletes. Serves as role model by exhibiting good sportsmanship. Coordinates volunteers and chaperones. Must have current valid certification in First Aid & CPR.

**Powerlifting/Weightlifting Coach (1)** (January – June) **\$1,000**

Responsible for coaching Special Olympics and non-sanctioned powerlifting/weightlifting events. Develops, schedules, and conducts regular practices. Works with local coordinator to confirm event logistics. Assists athletes in acquiring powerlifting/weightlifting skills. Adapts training and teaching techniques for athletes. Provides equal training and competition opportunities for all athletes. Serves as role model by exhibiting good sportsmanship. Coordinates volunteers and chaperones. Must have current valid certification in First Aid & CPR.

**Softball Coach (3)** (July – September) **\$800**

Responsible for coaching Special Olympics and non-sanctioned softball games. Develops, schedules, and conducts regular practices. Works with local coordinator to coordinate game logistics. Assists athletes in acquiring softball skills. Adapts training and teaching techniques for athletes. Provides equal training and competition opportunities for all athletes. Serves as role model by exhibiting good sportsmanship. Coordinates volunteers and chaperones. Must have current valid certification in First Aid & CPR.

**Swimming Coach (1)** (November – March) **\$1,100**

Responsible for coaching Special Olympics and non-sanctioned swim meets. Develops meet competition schedule and conducts regular practices and meets. Works with local coordinator to confirm swim venues and meet logistics. Assists athletes in acquiring swimming skills. Adapts training and teaching techniques for athletes. Provides equal training and competition opportunities for all athletes. Serves as role model by exhibiting good sportsmanship. Coordinates volunteers and chaperones. Must have current valid certification in First Aid, CPR & Lifeguard.

**Assistant Swimming Coach (1)**

(November – March)

**\$750**

Assists in coaching Special Olympics and non-sanctioned swim meets. Assists athletes in acquiring swimming skills. Adapts training and teaching techniques for athletes. Provides equal training and competition opportunities for all athletes. Serves as role model by exhibiting good sportsmanship. Must have current valid certification in First Aid, CPR & Lifeguard.

**Lead Athlete**

(Season depends upon sport to which assigned)

**\$300**

Assists in coaching Special Olympics and non-sanctioned events. Implements practice plans developed by the head coach. Assists athletes during practices and events. Assists with equipment set-up and organization of the practice and event sites. Assists athletes in practicing skills. Adapts training and teaching techniques for athletes. Provides equal training and competition opportunities for all athletes. Serves as role model by exhibiting good sportsmanship. Must have certificate of participation in Special Olympics Athlete Leadership Program. Must have or obtain valid certification in First Aid.

**Note:** The numbers in parentheses ( ) indicate the number of coaching positions to be filled.

Supplemental pay for the above assignments shall be made upon completion of duties for the applicable season indicated.

For those sports that participate in the State Games, coach(es) of that sport will be paid \$200 for accompanying and coordinating their team's participation at the State Games.

Coaches who are willing to drive athletes to events using Board vehicles will be paid \$40 per event. The coach must receive training from the Facilities/Transportation Department prior to driving a Board vehicle and must have a driving record that complies with Policy 3.84 Use of Board Vehicles.

Supplemental positions will be posted every two years. The positions will be posted for ten (10) days, with applications considered from current staff members prior to assigning persons from outside the program.

**SUBMIT COMPLETED APPLICATION TO:**

HUMAN RESOURCES  
 PORTAGE COUNTY BOARD OF DD  
 DENNIS M. COBLE ADMINISTRATION BUILDING  
 2606 BRADY LAKE ROAD  
 RAVENNA, OH 44266  
 330-297-2083  
 330-297-1202 (FAX)  
[HR@PORTAGEDD.ORG](mailto:HR@PORTAGEDD.ORG) (EMAIL)

**COMPLETE AN APPLICATION AT THE ABOVE LOCATION OR DOWNLOAD AT  
[WWW.PORTAGEDD.ORG/CAREERS](http://WWW.PORTAGEDD.ORG/CAREERS)**

**IN-HOUSE APPLICANTS:**

COMPLETE LETTER OF INTENT WITH CURRENT RESUME  
 (AVAILABLE IN THE HR DEPARTMENT)

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**POSTING DATE:** MAY 6, 2025

**DEADLINE:** OPEN UNTIL FILLED

*PORTAGE DD DOES NOT DISCRIMINATE IN EMPLOYMENT BASED ON HANDICAP, RACE, COLOR, CREED, NATIONAL ORIGIN, SEX, OR AGE.*