

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR TRUSTEE MEETING HELD AUGUST 2, 2023
ORANGE TOWNSHIP - DELAWARE COUNTY**

The electronic recordings of this meeting serve as the official meeting minutes.

A full and accurate account of this meeting's audio and video can be found at www.orangetwp.org

Mrs. Fouss called the meeting to order at 3:00 p.m.

PRESENT: Erica Fouss, Chair
Lisa Knapp, Vice Chair
Michael Ringle, Trustee
Lisa Kraft, Fiscal Officer

ALSO PRESENT: Michele Boni, Township Administrator
Valerie Bunting, Administrative Manager
Silas Bowers, Director of Operations
Nathan McNeil, Fire Chief
Robin Duffee, Development and Zoning Director
Mike Kremnitzer, Senior Human Resources Manager

APPROVAL OF CONSENT AGENDA

1) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR THE REGULAR MEETING HELD ON AUGUST 2, 2023:

It was moved by Mrs. Fouss, seconded by Ms. Knapp, to approve the consent agenda for the Regular Meeting held on August 2, 2023

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINE ITEMS A) & B)

A) RES.23-207 APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM THE REGULAR TRUSTEE MEETING ON JULY 19, 2023

Motion by Mrs. Fouss

WHEREAS, the Board of Trustees for Orange Township, Delaware County, Ohio (the “Board”) met in regular session on July 19, 2023

WHEREAS, the Fiscal Officer has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the Regular Trustee Meeting held on July 19, 2023.

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**B) RES.23-208 APPROVING PURCHASE ORDERS, THEN AND NOW
PURCHASE ORDERS, AND BLANKET PURCHASE ORDERS AS
LISTED:**

Vendor	Description	Account	Amount
Blanket Certificate	Postage	Admin	\$5,000

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

**RES.23-209 AUTHORIZING EXECUTION OF THE AGREEMENT BETWEEN THE
DEPARTMENT OF THE ARMY REPRESENTED BY THE DISTRICT COMMANDER,
U.S. ARMY ENGINEER HUNTINGTON DISTRICT AND ORANGE TOWNSHIP FOR
RECREATIONAL CRICKET**

Motion by Mrs. Fouss

A RESOLUTION AUTHORIZING that the Board of Township Trustees of Orange Township, Delaware County, Ohio (“Board”), authorize the Director of Operations to enter into and execute agreement for the recreational cricket opportunity at Alum Creek Lake.

**CHALLENGE PARTNERSHIP
AGREEMENT BETWEEN
THE DEPARTMENT OF THE ARMY AND ORANGE TOWNSHIP**

THIS AGREEMENT, entered into this 2nd day of August, 2023, by and between the Department of the Army (hereinafter the "Government"), represented by the District Commander, U.S. Army Engineer Huntington District, and Orange Township (hereinafter the "Partner"), represented by its Director of Operations.

WITNESSES, THAT:

WHEREAS, the Government manages lands and waters at Alum Creek Lake which includes recreational opportunities for the public, and

WHEREAS, the installation of a cricket pitch at the Below Dam Recreation Area on Alum Creek Lake will increase the recreational opportunities for the public, and

WHEREAS the Partner is interested in promoting and assisting the Government in providing this cricket pitch, and

WHEREAS, it is mutually beneficial to the Government and the Partner to work cooperatively to make this cricket pitch available to the public, and

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WHEREAS, the Partner, in order to assist the Government in this project has voluntarily agreed to prepare the site and build the cricket pitch, and

WHEREAS, Section 225 of the Water Resources Development Act of 1992, PL 102-580, (Oct 31, 1992), authorizes the Secretary of the Army to accept contributions from the Partner and apply those contributions to the Project, and

WHEREAS, the Government and the Partner have the full authority and capability to perform as hereinafter set forth and intend to cooperate in financing and challenge cost-sharing in accordance with the terms of this agreement;

NOW THEREFORE BE IT RESOLVED, that the Board of Township Trustees of Orange Township, Delaware County, Ohio, approves the agreement with the District Commander, U.S. Army Engineer Huntington District as presented to the Board on this date of Aug 2, 2023.

BE IT FURTHER RESOLVED that, pursuant to the Board's action authorizing entry into such an agreement with the District Commander, U.S. Army Engineer Huntington District, and Orange Township, represented by its Director of Operations, the Operations Director shall execute the agreement on behalf of the Board.

Seconded by Mr. Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

**RES.23-210 AUTHORIZING TOWNSHIP ADMINISTRATOR EXECUTION OF A
REQUEST FOR ENGINEERING ASSISTANCE WITH THE DELAWARE COUNTY
ENGINEER'S OFFICE REGARDING WOODSTONE DRIVE**

Motion by Mrs. Fouss

BE IT RESOLVED that the Board of Township Trustees of Orange Township, Delaware County, Ohio ("Board"), enter into and execute a request for engineering assistance ("Request") and related paperwork with the Delaware County Engineer's Office regarding a survey of the right of way and drainage easement for Woodstone Drive.

BE IT FURTHER RESOLVED that the Township Administrator shall execute the Request and related paperwork.

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

**CON.23-08.02.01 CONSENSUS TO PERMIT TOM WEST TO HOLD A DISC GOLF
TOURNAMENT AT TOWNSHIP HALL PARK ON AUGUST 27, 2023**

**RES.23-211 AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO ENTER INTO
AN AGREEMENT AUTHORIZING THE SALE OF A WATERCRAFT TO THE**

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VILLAGE OF DRESDEN OF MUSKINGUM COUNTY, OHIO PURSUANT TO R.C. § 505.101

The Board of Trustees of Orange Township, Delaware County, Ohio (“Board”) met in regular session on August 2, 2023 with the following members present:

Erica Fouss
Lisa Knapp
Michael Ringle

Mrs. Fouss moved the adoption of the following Resolution:

PREAMBLE

WHEREAS; the Board owns and possesses equipment, including a watercraft and related motor used by the Orange Township Fire Department and more fully described as follows:

- 2005 Model 1660 Rescue One, bearing VIN number: TJZ142K6F505
- 2005 Mercury Motor, bearing VIN number 1B184151 (installed on boat)

All hereinafter to referred to as the “Boat.”

WHEREAS; it is the opinion of the Board that the Boat is not needed for public use, is obsolete, or is unfit for the use for which it was acquired; and,

WHEREAS; R.C. § 505.101 authorizes a board of township trustees, by resolution, to enter into a contract, without advertising or bidding, for the purchase or sale of motor vehicles, materials, equipment, or supplies from or to any department, agency, or political subdivision of the state; and,

WHEREAS; the Village of Dresden of Muskingum County, Ohio, a political subdivision of the State of Ohio, wants to contract with the Board for the purchase of the Boat; and,

WHEREAS; the Board desires to enter into a contract pursuant to R.C. § 505.101 to sell the Boat to the Village of Dresden.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED:

1. The Board finds that the Boat is not needed for public use, is obsolete, or is unfit for the use for which it was acquired.

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2. Pursuant to R.C. § 505.101, the Board hereby approves entering into the attached Purchase Agreement (“Contract”) to sell the Boat to the Village of Dresden, a political subdivision of the State of Ohio. The Contract is attached hereto as Exhibit A and incorporated herein.
3. Pursuant to the Contract, the agreed upon purchase price for the Boat is Four thousand and five hundred dollars and no cents (\$4,500.00).
4. In accordance with the requirements of R.C. § 505.101:
 - A. The Board is the seller of the Boat and there is no need to establish a maximum amount to be paid as the purchase price for the Boat.
 - B. A description of the Boat and that which is included with the sale of the Boat is set forth herein above.
 - C. The Board is the seller of the Boat. There is no need to appropriate sufficient funds to pay the purchase price for the Boat.
5. Township Administrator, Michele Boni is hereby given full authority to sign the attached Contract for the sale of the Boat and all related necessary and required documents on behalf of the entire Board and may approve amendments to the same not inconsistent with this resolution. This signature on the Contract and such documents shall be binding upon the Board as if they had been signed by at least a majority of the Board’s entire membership.
6. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
7. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

**BOARD OF TRUSTEES OF
ORANGE TOWNSHIP,
DELAWARE COUNTY, OHIO**

Erica Fouss
Chair

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Lisa Knapp
Vice Chair

Michael Ringle
Trustee

Attest:

Lisa Kraft
Township Fiscal Officer
Orange Township, Delaware County, Ohio

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No.23-211 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: August 2, 2023

Lisa Kraft
Township Fiscal Officer
Orange Township, Delaware County, Ohio

**RES.23-212 FINDING CERTAIN PERSONAL PROPERTY NOT NEEDED FOR
PUBLIC USE, OBSOLETE, OR UNFIT FOR THE USE FOR WHICH IT WAS
ACQUIRED TO HAVE NO VALUE AND ORDERING IT TO BE AUCTIONED ON
GOVDEALS, INC. BE DISCARDED OR SALVAGED**

Mrs. Fouss moved the adoption of the following Resolution:

WHEREAS, the Township has certain used property not needed for public use, obsolete, or is unfit for the use for which it was acquired to have no value and ordering it to be auctioned on GovDeals, Inc. be discarded or salvaged;

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NOW THEREFORE BE IT RESOLVED that the property listed in Exhibit "A" of this resolution, incorporated herein by reference as if fully repeated, if found to be not needed for public use, is obsolete, or is unfit for the use for which it was acquired, and to have no value.

BE IT FURTHER RESOLVED that such property shall be discarded or salvaged and the Fire Chief or his designee shall oversee its disposal.

<u>Exhibit "A"</u>		
Amount	Description	Make/Model
1	Mohawk TP 20 Two Post Lift 20,000 capacity	Mohawk/B9D143

Seconded by Mr. Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

**RES.23-213 REVISING AND/OR INCREASING PERMANENT APPROPRIATIONS
ESTABLISHED IN RES.22-384**

Mrs. Fouss moved the adoption of the following Resolution:

BE IT RESOLVED that the appropriations for the fiscal year ending December 31, 2023, as made at the Trustee Meeting on November 21, 2022, in Res.22-384, are changing as follows:

Purposes for which expenditures are to be made for and during said fiscal year, as follows, via:

Veterans Memorial Grant Fund

That the appropriations for the below account codes be revised in the Veterans Memorial Fund:

<u>Account code</u>	<u>Description</u>	<u>Previous</u>	<u>Revised</u>
4901-590-519-1104	Improvement of Sites (Veterans Memorial)	\$499,000	\$498,000
	Total:	\$499,000	\$498,000

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

**RES.23-214 ACCEPTING TRANSFER OF 350.25 HOURS OF SICK LEAVE TO
THE CREDIT OF FIREFIGHTER/PARAMEDIC HARVEY BACHMANN**

Mrs. Fouss moved the adoption of the following resolution:

WHEREAS, Section 18.9 of the current collective bargaining agreement between the Board of Township Trustees of Orange Township and the Orange Township Professional

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Firefighters, IAFF Local-3816 provides that Orange Township will accept a transfer of up to, but not in excess of, three hundred sixty (360) hours of sick leave accrued in a firefighter/paramedic's next previous employment with another public agency; and

WHEREAS, pursuant to such provision the Senior Human Resources Manager has presented the Board with a certification from Amber Cutlip, Deputy Finance Director for the City of Shelby, regarding Firefighter/Paramedic Harvey Bachmann, indicating his service as a firefighter/paramedic and his accumulation of 350.25 hours of sick leave while employed by that public agency;

NOW THEREFORE BE IT RESOLVED that the transfer of 350.25 hours of sick leave to the credit of Firefighter/Paramedic Harvey Bachmann is accepted and the Township Fiscal Officer is authorized and directed to integrate this transfer into this employee's Township records.

Seconded by Mr. ~~Knapp~~Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

**RES.23-215 ACCEPTING TRANSFER OF 248.16 HOURS OF SICK LEAVE TO
THE CREDIT OF FIREFIGHTER/PARAMEDIC SCOTT RICHARDS**

Mrs. Fouss moved the adoption of the following resolution:

WHEREAS, Section 18.9 of the current collective bargaining agreement between the Board of Township Trustees of Orange Township and the Orange Township Professional Firefighters, IAFF Local-3816 provides that Orange Township will accept a transfer of up to, but not in excess of, three hundred sixty (360) hours of sick leave accrued in a firefighter/paramedic's next previous employment with another public agency; and

WHEREAS, pursuant to such provision the Senior Human Resources Manager has presented the Board with a certification from Matthew King, Fiscal Officer for the Cumberland Trail Fire District, regarding Firefighter/Paramedic Scott Richards, indicating his service as a firefighter/paramedic and his accumulation of 248.16 hours of sick leave while employed by that public agency;

NOW THEREFORE BE IT RESOLVED that the transfer of 248.16 hours of sick leave to the credit of Firefighter/Paramedic Scott Richards is accepted and the Township Fiscal Officer is authorized and directed to integrate this transfer into this employee's Township records.

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

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**RES.23-216 RECOGNIZING PRIOR FULL-TIME OHIO TOWNSHIP SERVICE
OF SCOTT RICHARDS FOR THE PURPOSE OF VACATION ACCRUAL
CALCULATION**

Mrs. Fouss moved the adoption of the following resolution:

WHEREAS, Resolution #16-345 provides that a full-time Township employee is entitled to have their prior full-time service with a township counted as service with Orange Township for the purpose of computing the amount of their vacation leave; and

WHEREAS, Scott Richards has been appointed as a full-time firefighter/paramedic; and

WHEREAS, pursuant to such provision the Senior Human Resources Manager has presented the Board with a certification regarding Firefighter/Paramedic Richards, indicating his prior full-time service period as a firefighter/paramedic with Cumberland Trail Fire District;

NOW THEREFORE BE IT RESOLVED that Firefighter/Paramedic Richard's prior full-time service tenure with Cumberland Trail Fire District is recognized as totaling ten (10) years, eleven (11) months, and six (6) days, which period shall be counted as service with Orange Township for the purpose of calculating the accrual of his vacation time, subject to the terms and conditions of the Board's policy adopted in Resolution #16-345 and titled: Prior Service Recognition for Purposes of Vacation Accrual; Longevity Pay; and Sick Time Transfer and the Township Fiscal Officer is authorized and directed to integrate this period into this employee's Township records for such purpose only.

Seconded by Mr. Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

**RES. 23-217 RECOGNIZING PRIOR FULL-TIME OHIO TOWNSHIP SERVICE OF
RYAN TUTOROW FOR THE PURPOSE OF VACATION ACCRUAL
CALCULATION**

Mrs. Fouss moved the adoption of the following resolution:

WHEREAS, Resolution #16-345 provides that a full-time Township employee is entitled to have their prior full-time service with a township counted as service with Orange Township for the purpose of computing the amount of their vacation leave; and

WHEREAS, Ryan Tutorow has been appointed as a full-time firefighter/paramedic; and

WHEREAS, pursuant to such provision the Senior Human Resources Manager has presented the Board with a certification regarding Firefighter/Paramedic Tutorow, indicating his prior full-time service period as a firefighter/paramedic with Central Ohio Joint Fire District;

NOW THEREFORE BE IT RESOLVED that Firefighter/Paramedic Tutorow's prior full-time service tenure with Central Ohio Joint Fire District is recognized as totaling four (4)

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years, ten (10) months and thirteen (13) days, which period shall be counted as service with Orange Township for the purpose of calculating the accrual of his vacation time, subject to the terms and conditions of the Board's policy adopted in Resolution #16-345 and titled: Prior Service Recognition for Purposes of Vacation Accrual; Longevity Pay; and Sick Time Transfer and the Township Fiscal Officer is authorized and directed to integrate this period into this employee's Township records for such purpose only.

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

**RES.23-218 ACCEPTING TRANSFER OF 360 HOURS OF SICK LEAVE TO
THE CREDIT OF FIREFIGHTER/PARAMEDIC RYAN TUTOROW**

Mrs. Fouss moved the adoption of the following resolution:

WHEREAS, Section 18.9 of the current collective bargaining agreement between the Board of Township Trustees of Orange Township and the Orange Township Professional Firefighters, IAFF Local-3816 provides that Orange Township will accept a transfer of up to, but not in excess of, three hundred sixty (360) hours of sick leave accrued in a firefighter/paramedic's next previous employment with another public agency; and

WHEREAS, pursuant to such provision the Senior Human Resources Manager has presented the Board with a certification from Robin Santo, Clerk for the Central Ohio Joint Fire District, regarding Firefighter/Paramedic Ryan Tutorow, indicating his service as a firefighter/paramedic and his accumulation of 633.00 hours of sick leave while employed by that public agency;

NOW THEREFORE BE IT RESOLVED that the transfer of 360 hours of sick leave to the credit of Firefighter/Paramedic Ryan Tutorow is accepted and the Township Fiscal Officer is authorized and directed to integrate this transfer into this employee's Township records.

Seconded by Mr. Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

**RES.23-219 APPOINT ROBIN DUFFEE AS REGIONAL PLANNING
REPRESENTATIVE**

Motion by Mrs. Fouss to appoint Robin Duffee as Orange Township Representative to the Delaware County Regional Planning Commission, for the remaining calendar year 2023.

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

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RES.23-220 APPOINT MICHELE BONI AS REGIONAL PLANNING ALTERNATE REPRESENTATIVE

Motion by Mrs. Fouss to appoint Michele Boni as Orange Township Alternate Representative to the Delaware County Regional Planning Commission, for the remaining calendar year 2023.

Seconded by Mr. Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle – Yes

RES.23-221 APPOINTMENT OF MIKE KREMNIETZER TO ACTING TOWNSHIP ADMINISTRATOR FROM AUGUST 16TH TO AUGUST 29TH 2023 AND ESTABLISHMENT OF COMPENSATION

Mrs. Fouss moved the adoption of the following resolution:

BE IT RESOLVED that Mike Kremnitzer is appointed as Acting Township Administrator effective August 16, 2023 to August 29, 2023.

BE IT FURTHER RESOLVED that the compensation for this acting position shall be sixteen (16) hours of additional personal time that shall be used by the end of 2023.

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

EXECUTIVE SESSION

RES.23-222 ENTER INTO EXECUTIVE SESSION

Motion by Mrs. Fouss that the Board enter into Executive Session to

- a) Consider the Sale of Property in Accordance With Section 505.10 of the Revised Code to Prevent Premature Disclosure of Information that Would Give an Unfair Bargaining Advantage to a Person Whose Private Interest is Adverse to the General Public Interest.

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

Invited to attend: Erica Fouss, Lisa Knapp, Michael Ringle, Lisa Kraft, Michele Boni

RETURN TO REGULAR SESSION

RES.23-223 RETURN TO REGULAR SESSION

Mrs. Fouss made a motion to return to regular session

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

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RES.23-224 MEETING ADJOURNMENT

Motion by Mrs. Fouss to adjourn

Seconded by: ~~-~~Mr. Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

Notice: Copies of documents referred to in this journal can be obtained by contacting the Orange Township Administrator.

Erica Fouss, Chair

Lisa Knapp, Vice Chair

Michael Ringle, Trustee

Attest:_____
Lisa Kraft, Fiscal Officer