

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR TRUSTEE MEETING HELD SEPTEMBER 20, 2023
ORANGE TOWNSHIP - DELAWARE COUNTY**

The electronic recordings of this meeting serve as the official meeting minutes. A full and accurate account of this meeting's audio and video can be found at www.orangetwp.org

Mrs. Fouss called the meeting to order at 3:00 p.m.

PRESENT: Erica Fouss, Chair
Lisa Knapp, Vice Chair
Michael Ringle, Trustee
Lisa Kraft, Fiscal Officer

ALSO PRESENT: Michele Boni, Township Administrator
Valerie Bunting, Administrative Manager
Silas Bowers, Director of Operations
Mike Kremnitzer, Senior Human Resources Manager
Andrew Koenig, Zoning Inspector

ABSENT: Robin Duffee, Development and Zoning Director
Nathan McNeil, Fire Chief

EXECUTIVE SESSION

RES.23-243 ENTER INTO EXECUTIVE SESSION

Motion by Mrs. Fouss that the Board enter into Executive Session to

- a) R.C. 121.22(G)(3) to conferences with an attorney for the Township concerning a dispute involving the Township that is the subject of pending court action.

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

Those Invited to Executive Session: Erica Fouss, Lisa Knapp, Michael Ringle, Lisa Kraft, Michele Boni, Mike Kremnitzer, and Orange Township Legal Counsel

RES.23-244 RETURN TO REGULAR SESSION

Mrs. Fouss made a motion to return to regular session

Seconded by Mr. Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

**RES.23-245 AWARDING A MASTER SERVICES AGREEMENT TO A VENDOR TO
SUPPLY ELECTRICITY FOR THE TOWNSHIP'S ELECTRIC AGGREGATION
PROGRAM**

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**ORANGE TOWNSHIP BOARD OF TRUSTEES
DELAWARE COUNTY, OHIO**

DATE: September 20, 2023

RESOLUTION NO. 23-245

**AWARDING A MASTER SERVICES AGREEMENT TO A
VENDOR TO SUPPLY ELECTRICITY FOR THE TOWNSHIP'S ELECTRIC
AGGREGATION PROGRAM**

The Board of Trustees of Orange Township, Delaware County, Ohio ("Board") met in Regular session on September 20, 2023 with the following members present:

Erica Fouss

Lisa Knapp

Michael Ringle

Erica Fouss Moved the adoption of the following Resolution:

PREAMBLE

WHEREAS, the Board's current Master Services Agreement with Energy Harbor, LLC to provide electricity service for the Township's Electric Aggregation Program ("Program") terminates on December 31, 2023; and,

WHEREAS, a new Master Services Agreement ("MSA") is needed beginning January 1, 2024 for a vendor to supply electricity for the Program; and,

WHEREAS, the Board, through its consultant Trebel Energy, LLC ("Consultant"), let a request for bids ("RFB") for such an MSA; and,

WHEREAS, the Consultant received bids in response to the RFB and those bids have been presented to the Board and,

WHEREAS, the Board has reviewed the bids and now desires to award the MSA.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED:

- A. After review of the submitted bids, Archer Energy LLC ("Vendor") submitted a bid in response to the RFB meeting the award standard. Said standard being the best fixed price rate and product with a clean energy option product, considering supplier's cooperativeness and

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satisfaction of all contract terms. The fixed rates and clean energy rates submitted in Vendor's bid for an MSA with a term beginning on December 2023 meter reads and running through May 2025 meter reads, but no later than May 31, 2025 are as shown on attached Exhibit 1, which by this reference is incorporated herein.

- B. The Board hereby awards the MSA to Vendor for a term the beginning on December 2023 meter reads and running through May 2025 meter reads, but no later than May 31, 2025
- C. Township Administrator, Michele Boni ("Administrator"), is hereby authorized to work through the Consultant to negotiate an MSA with the Vendor for the term and for the attached rates, included herein by reference, that is consistent with both the RFB and this Resolution, and the Administrator is also given full authority to sign such an MSA and all related necessary and required documents on behalf of the Board to effectuate the MSA. The Administrator's signature on such documents shall be binding upon the Board as if they had been signed by at least a majority of the Board's entire membership.
- D. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
- E. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Mr. Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

Voted on and signed this 20th day of September, 2023 in Orange Township, Delaware County, Ohio.

**BOARD OF TRUSTEES
ORANGE TOWNSHIP
DELAWARE COUNTY, OHIO**

Erica Fouss
Trustee

Lisa Knapp
Trustee

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Mike Ringle
Trustee

Attest:

Lisa Kraft
Township Fiscal Officer
Orange Township, Delaware County, Ohio

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. 23-245 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Lisa Kraft
Township Fiscal Officer
Orange Township, Delaware County, Ohio

Date

APPROVAL OF CONSENT AGENDA

1) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR THE REGULAR MEETING HELD ON SEPTEMBER 20, 2023:

It was moved by Mrs. Fouss, seconded by Ms. Knapp to approve the consent agenda for the Regular Trustee Meeting held on September 20, 2023

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINE ITEMS A) & B)

A) RES.23-246 APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM THE REGULAR TRUSTEE MEETING ON SEPTEMBER 6, 2023

Motion by Mrs. Fouss

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WHEREAS, the Board of Trustees for Orange Township, Delaware County, Ohio (the “Board”) met in regular session on September 6, 2023

WHEREAS, the Fiscal Officer has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the Regular Trustee Meeting held on September 6, 2023.

B) RES.23-247 APPROVING PURCHASE ORDERS, THEN AND NOW PURCHASE ORDERS, AND BLANKET PURCHASE ORDERS AS LISTED:

Vendor	Description	Account	Amount
Dunrobin Associates, LLC	ROW Appraisals	Roads Levy	\$5,850.00
SCA Sweeping Corp of America	Street Sweeping	Roads	\$7,285.00
Rinehart Walters Danner Insurance Company	Cyber Security Insurance Renewal	Admin	\$12,629.00

RES.23-248 AUTHORIZING THE DIRECTOR OF OPERATIONS EXECUTION OF THE DELAWARE COUNTY ENGINEERS GREEN MEADOWS DRIVE SHARED USE PATH CONSTRUCTION AGREEMENT WITH STRAWSER PAVING COMPANY AND AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER

Motion by Mrs. Fouss

A RESOLUTION AUTHORIZING that the Board of Township Trustees of Orange Township, Delaware County, Ohio (“Board”), authorize The Director of Operations to enter into and execute agreement for the Green Meadows Drive Shared Use Path Project DEL-TR409-2.04 Delaware County Engineer with Strawser Paving Company (“Contract”) in the amount of \$135,445.55 attached hereto; and authorize the issuance of a purchase order to Strawser Paving Company for \$135,445.55.

NOW THEREFORE, BE IT RESOLVED the Board hereby recognizes and approves the contract; All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22. On behalf of the Orange Township Board of Trustees, the Director of Operations is authorized to execute the Contract. This Resolution shall be in full force and effective immediately upon adoption.

Seconded by Ms. Knapp

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VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

RES.23-249 A RESOLUTION AUTHORIZING MICHELE BONI, ORANGE TOWNSHIP ADMINISTRATOR, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE BALE KENYON ROAD PHASE II (DEL-TR107-0.05)

Motion by Mrs. Fouss

AUTHORIZING LEGISLATION

Orange Township
Bale Kenyon Road Phase 2 (DEL-TR107-0.05)

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and,

WHEREAS, the Orange Township Board of Trustees is planning to make capital improvements to Bale Kenyon Road Phase 2 (DEL-TR107-0.05); and,

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Orange Township (Delaware County, Ohio):

Section 1: That Michele Boni, Township Administrator, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: That Michele Boni, Township Administrator, is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance, and to bind the Board by any such agreements.

Seconded by Mr. Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

RES.23-250 AUTHORIZING TOWNSHIP ADMINISTRATOR EXECUTION OF A REQUEST FOR ENGINEERING ASSISTANCE WITH THE DELAWARE COUNTY ENGINEER'S OFFICE REGARDING EAST ORANGE ROAD AND HOLDERMAN STREET

Motion by Mrs. Fouss

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BE IT RESOLVED that the Board of Township Trustees of Orange Township, Delaware County, Ohio (“Board”), enter into and execute a request for engineering assistance (“Request”) and related paperwork with the Delaware County Engineer’s Office regarding study exploring the need for westbound left turn lane and/or potential traffic signal at intersection of East Orange Road and Holderman Street.

BE IT FURTHER RESOLVED that the Township Administrator shall execute the Request and related paperwork.

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

**RES.23-251 REVISING AND/OR INCREASING PERMANENT APPROPRIATIONS
ESTABLISHED IN RES.22-384**

Mrs. Fouss. moved the adoption of the following Resolution:

BE IT RESOLVED that the appropriations for the fiscal year ending December 31, 2023, as made at the Trustee Meeting on November 21, 2022, in Res.22-384, are changing as follows:

Purposes for which expenditures are to be made for and during said fiscal year, as follows, via:

General Fund

That the appropriations for the below account codes be revised in the General Fund:

<u>Account code</u>	<u>Description</u>	<u>Previous</u>	<u>Revised</u>
1000-110-599-0930	Other -Contingencies	\$212,872.76	\$185,174.58
1000-910-910-0000	Transfers - Out	\$0	\$ 27,698.18
	Total:	\$212,872.76	\$212,872.76

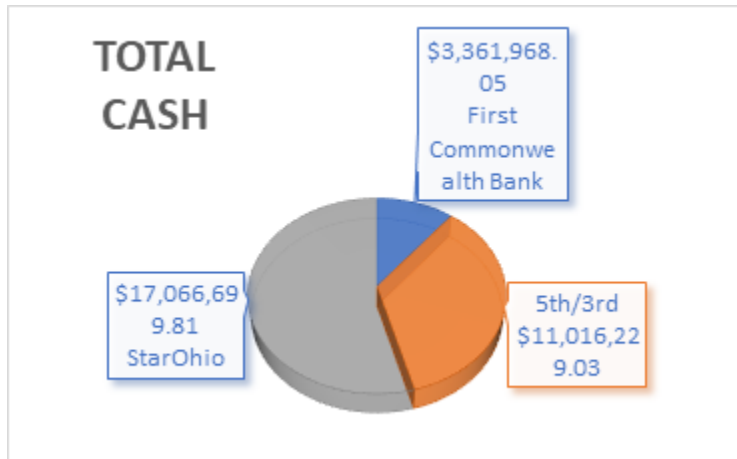
Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

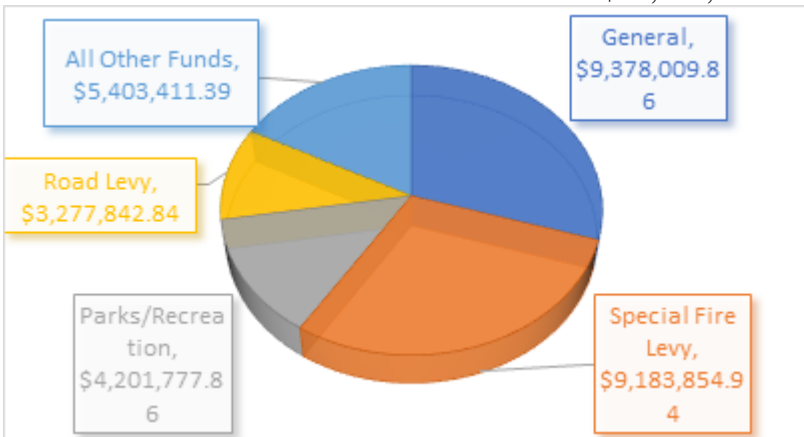
August 2023 Bank Reconciliation

Cash Balance	
First Commonwealth Bank	\$3,361,968.05
5th/3 rd Investments	\$11,016,229.03
StarOhio Investments	\$17,066,699.81
Total Cash Balance	\$31,444,896.89

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Fund Name	Fund Balance 8/31/2023
General	\$9,378,009.86
Special Fire Levy	\$9,183,854.94
Parks/Recreation Levy	\$4,201,777.86
Road Levy	\$3,277,842.84
All Other Funds	\$5,403,411.39
	\$31,444,896.89



- Expenses thru 8/31/2023: \$12.9 M
- Revenue thru 8/31/2023: \$17.6 M
- Delaware County Foundation balance as of July 31, 2023: Veterans memorial Fund \$94,266.49 Community Fund \$1046.50

RES.23-252 MEETING ADJOURNMENT

Motion by Mrs. Fouss to adjourn

Seconded by: Mr. Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

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Notice: Copies of documents referred to in this journal can be obtained by contacting the Orange Township Administrator.

Erica Fouss, Chair

Lisa Knapp, Vice Chair

Michael Ringle, Trustee

Attest:_____
Lisa Kraft, Fiscal Officer