

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM REGULAR TRUSTEE MEETING HELD SEPTEMBER 6, 2023
ORANGE TOWNSHIP - DELAWARE COUNTY**

The electronic recordings of this meeting serve as the official meeting minutes.

A full and accurate account of this meeting's audio and video can be found at www.orangetwp.org

Mrs. Fouss called the meeting to order at 3:00 p.m.

PRESENT: Erica Fouss, Chair
Lisa Knapp, Vice Chair
Michael Ringle, Trustee
Lisa Kraft, Fiscal Officer

ALSO PRESENT: Michele Boni, Township Administrator
Valerie Bunting, Administrative Manager
Silas Bowers, Director of Operations
Nathan McNeil, Fire Chief
Robin Duffee, Development and Zoning Director
Mike Kremnitzer, Senior Human Resources Manager

APPROVAL OF CONSENT AGENDA

1) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR THE REGULAR MEETING HELD ON SEPTEMBER 6, 2023:

It was moved by Mrs. Fouss, seconded by Ms. Knapp, to approve the consent agenda for the Regular Trustee Meeting held on September 6, 2023

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINE ITEMS A) & B)

A) RES.23-234 APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM THE REGULAR TRUSTEE MEETING ON AUGUST 16, 2023

Motion by Mrs. Fouss

WHEREAS, the Board of Trustees for Orange Township, Delaware County, Ohio (the “Board”) met in regular session on August 16, 2023

WHEREAS, the Fiscal Officer has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the Regular Trustee Meeting held on August 16, 2023.

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**B) RES.23-235 APPROVING PURCHASE ORDERS, THEN AND NOW
PURCHASE ORDERS, AND BLANKET PURCHASE ORDERS AS
LISTED:**

Vendor	Description	Account	Amount
Blanket	Veterans Memorial	Parks Levy	\$40,000.00
Midstates Recreation	Playground Repair	Parks Levy	\$15,215.00
MK Hardesty	Drainage Repair	Roads	\$7,560.00

**RES.23-236 APPOINTMENT OF ERIC GAYETSKY TO FULL-TIME POSITION OF
SENIOR ZONING OFFICER AND ESTABLISHMENT OF COMPENSATION**

Mrs. Fouss moved the adoption of the following resolution:

BE IT RESOLVED that Eric Gayetsky is appointed to the non-exempt, full-time, non-bargaining unit employment position of Senior Zoning Officer, effective October 4, 2023.

BE IT FURTHER RESOLVED that the compensation for this position shall be at the rate of \$27.88 per hour, with paychecks to be issued based on a 14-day pay period.

BE IT FURTHER RESOLVED that the compensation for this position shall also include the standard employee benefits package for all full-time non-union personnel.

BE IT FURTHER RESOLVED that appointment to this position was contingent upon the appointee satisfactorily completing and passing all pre-employment testing.

Seconded by Mr. Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

**RES.23-237 UPDATING VENDORS APPROVED FOR ELECTRONIC FUNDS
TRANSFER**

Mrs. Fouss moved the adoption of the following motion.

WHEREAS, the Orange Township Board of Trustees (“Board”) currently authorizes the payment of township funds via electronic transfer for some types of payments and believes it will increasingly do so as even more vendors require electronic payments; and,

WHEREAS, the Board also occasionally receives funds via electronic payment; and,

WHEREAS, Revised Code §§ 9.37 and 507.11(B)(2) authorizes townships to make electronic transfers of funds (i.e. ACH); and,

WHEREAS, the Board previously approved an Electronic Funds Transfer Policy by Resolution 22-033; and,

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WHEREAS, the Board now desires to update the entities approved for ACH transactions as indicated below in Exhibit A.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

1. The Board hereby approves the updates to Exhibit A approved in Resolution 23-086 with the addition of Square as an eligible entity.
2. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
3. This Resolution shall take effect immediately upon adoption.

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

Voted on and adopted this 6th day of September, 2023 in Orange Township, Delaware County, Ohio.

**BOARD OF TRUSTEES
OF ORANGE TOWNSHIP,
DELAWARE COUNTY, OHIO**

Erica Fouss
Chair

Lisa Knapp
Vice Chair

Michael Ringle
Trustee

Acknowledged by:

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Lisa Kraft
Fiscal Officer

**Exhibit A: Entities approved for ACH Transactions:
As of 8/16/2023**

- First Commonwealth Bank – Master Cards
- Anthem Blue Cross and Blue Shield
- Ohio Deferred Compensation
- Menards
- Home Depot
- John Deere Financial/Beems BP Distribution
- Pitney Bowes
- Local Union Dues
- ODJFS
- OPERS
- OP&F
- Voyager Card (US Bank)
- Bureau of Workers Compensation
- AFLAC
- Point and Pay
- Square
- Stripe
- Delaware County
- State of Ohio
- The Difference Card

**RES.23-238 ACCEPTING AND APPROVING THE 2024 CERTIFICATE OF
ESTIMATED RESOURCES**

The Board of Trustees of Orange Township, Delaware County, Ohio (“Board”) met in regular session on September 6, 2023 with the following members present:

Ms. Erica Fouss
Ms. Lisa Knapp
Mr. Michael Ringle

Ms. Fouss moved the adoption of the following Resolution:

PREAMBLE

WHEREAS, a 2024 Certificate of Estimated Resources was presented to the Board; and,

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WHEREAS, the Board has reviewed and desires to accept and approve the 2024 Certificate of Estimated Resources.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED:

- A. The Board hereby accepts and approves the 2024 Certificate of Estimated Resources.
- B. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
- C. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Mr. Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

Voted on and signed this 6th day of September, 2023 in Orange Township, Delaware County, Ohio.

**BOARD OF TRUSTEES OF
ORANGE TOWNSHIP,
DELAWARE COUNTY, OHIO**

Erica Fouss
Chair

Lisa Knapp
Vice-Chair

Michael Ringle
Trustee

Attest:

Lisa Kraft

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Township Fiscal Officer
Orange Township, Delaware County, Ohio

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. 23-238 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: _____

Lisa Kraft
Township Fiscal Officer
Orange Township, Delaware County, Ohio

**RES.23-239 AUTHORIZING THE FISCAL OFFICER TO TRANSFER \$27,698.18
FROM THE GENERAL FUND TO THE CREEKSIDE TIF FUND**

Mrs. Fouss moved the adoption of the following Resolution:

WHEREAS, in 2022, three deposits from Delaware County for Creekside TIF totaling \$27,698.18 were deposited into the general fund; and,

WHEREAS, in 2023, fund number 4907 Creekside TIF Fund was created; and,

WHEREAS, it is necessary to transfer \$27,698.18 from the General Fund to the Creekside TIF fund to properly account for the Creekside TIF funds; and,

WHEREAS, the Orange Township Board of Trustees (“Board”) now desires to authorize such transfer.

NOW THEREFORE, BE IT RESOLVED:

Section 1. The Board hereby determines it is necessary and authorizes the transfer \$27,698.18 from the General Fund to the Creekside TIF Fund.

Section 2. The Fiscal Officer is hereby instructed to take all necessary steps to make the aforementioned transfer advance.

Section 3. All formal actions of the Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations that resulted in such formal

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action, were in meetings open to the public, in compliance with all legal requirements including all lawful ordinances, resolutions, and any applicable provisions of R.C. § 121.22.

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

**RES.23-240 AUTHORIZING THE FISCAL OFFICER TO ADVANCE \$400,000.00
FROM THE GENERAL FUND TO THE VETERANS MEMORIAL GRANT FUND FOR
CONSTRUCTION OF THE VETERANS MEMORIAL PROJECT**

Mrs. Fouss moved the adoption of the following Resolution:

WHEREAS, construction of the Veterans Memorial Project (“Project”) will be paid two-thirds from grant funds that have been awarded to the Township, but will be reimbursed based on expenditures made towards the project; and,

WHEREAS, time is of the essence and the Township must begin construction of the Project; and,

WHEREAS, it is necessary to advance \$400,000.00 from the General Fund to the Veterans Memorial Grant Fund to provide necessary funding to begin construction of the Project; and,

WHEREAS, the advance will be repaid upon receipt of sufficient grant funds to finish the Project and repay the advance upon project completion,

WHEREAS, the Orange Township Board of Trustees (“Board”) now desires to authorize such advance.

NOW THEREFORE, BE IT RESOLVED:

Section 1. The Board hereby determines it is necessary to begin construction of the Project and for such purpose authorizes the advance of \$400,000.00 from the General Fund to the Veterans Memorial Grant Fund.

Section 2. The advance shall be repaid upon receipt of sufficient grant funds to finish the Project and repay the advance,

Section 3. The Fiscal Officer is hereby instructed to take all necessary steps to make the aforementioned advance and, in accordance with this Resolution, make timely repayment of the advance.

Section 4. All formal actions of the Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations that resulted in such formal action, were in meetings open to the public, in compliance with all legal

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requirements including all lawful ordinances, resolutions, and any applicable provisions of R.C. § 121.22.

Seconded by Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

CON.23-09.06.1 THE BOARD TO GAVE CONSENSUS TO AUTHORIZE THE TOWNSHIP ADMINISTRATOR TO ISSUE DAILY POOL PASSES FOR THE 2024 POOL SEASON TO WINNERS OF EVENTS THAT ARE SUBJECT TO A PRIZE. THESE PASSES ALLOWS YOU ENTRY TO THE POOL. BY USE OF THIS PASS, ORANGE TOWNSHIP AND THE ORANGE TOWNSHIP BOARD OF TRUSTEES IN NO WAY WARRANT AGAINST ANY ACCIDENT, DAMAGE, INJURY, BODILY INJURY, SICKNESS, DISEASE, ILLNESS, DEATH, OR OCCURRENCE, REGARDLESS OF TYPE OR NATURE, NEGLIGENCE OR ACCIDENTAL, ACTUAL OR THREATENED, INTENTIONAL OR UNINTENTIONAL, KNOWN OR UNKNOWN, REALIZED OR UNREALIZED, RELATED IN ANY MANNER TO YOUR USE OF THE SWIMMING POOL OR RELATED FACILITIES AND THE SAME DO NOT WAIVE THEIR RIGHTS TO IMMUNITY AND/OR RECREATIONAL IMMUNITY

The board gave consensus to authorized the above resolution related to daily pool pass prizes.

RES.23-241 FINDING CERTAIN PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE, OBSOLETE, OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED TO HAVE NO VALUE AND ORDERING IT TO BE AUCTIONED ON GOVDEALS, INC. BE DISCARDED OR SALVAGED

Mrs. Fouss moved the adoption of the following Resolution:

WHEREAS, the Township has certain used property not needed for public use, obsolete, or is unfit for the use for which it was acquired to have no value and ordering it to be auctioned on GovDeals, Inc., be discarded, or salvaged;

NOW THEREFORE BE IT RESOLVED that the property listed in Exhibit "A" of this resolution, incorporated herein by reference as if fully repeated, if found to be not needed for public use, is obsolete, or is unfit for the use for which it was acquired, and to have no value.

BE IT FURTHER RESOLVED that such property shall be auctioned on GovDeals, Inc., be discarded, or salvaged and the Director of Operations or his designee shall oversee its disposal.

Exhibit "A"

Amount	Description	Make/Model
13	FireKing File Cabinet	Legal Size Model 25 - 4 Drawer
9	FireKing File Cabinet	Letter Size Model 25 – 4 Drawer

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3	Remington Rand	Safe File – 4 Drawer with Combination Locks
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Seconded by Mr. Ringle

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

RES.23-242 MEETING ADJOURNMENT

Motion by Mrs. Fouss to adjourn

Seconded by: Ms. Knapp

VOTE: Fouss – Yes Knapp – Yes Ringle - Yes

Notice: Copies of documents referred to in this journal can be obtained by contacting the Orange Township Administrator.

Erica Fouss, Chair

Lisa Knapp, Vice Chair

Michael Ringle, Trustee

Attest: _____
Lisa Kraft, Fiscal Officer