

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM MEETING HELD DECEMBER 7, 2022
ORANGE TOWNSHIP - DELAWARE COUNTY**

The electronic recordings of this meeting serve as the official meeting minutes. A full and accurate account of this meeting's audio and video can be found at www.orangetwp.org

Mr. Grumbles called the meeting to order at 5:00 p.m.

PRESENT: Ben Grumbles, Chair
Lisa Knapp, Vice Chair
Erica Fouss, Trustee

ALSO PRESENT: Michele Boni, Township Administrator
Valerie Bunting, Administrative Manager
Nathan McNeil, Fire Chief
Mike Kremnitzer, Senior Human Resources Manager
Robin Duffee, Development and Zoning Director

ABSENT: Lisa Kraft, Fiscal Officer
Valerie Bunting, Administrative Manager
Silas Bowers, Director of Operations

APPROVAL OF CONSENT AGENDA

**1) IN THE MATTER OF APPROVING THE CONSENT AGENDA FOR THE
REGULAR MEETING HELD ON NOVEMBER 21 2022:**

It was moved by Mr. Grumbles, seconded by Ms. Knapp, to approve the consent agenda for Regular Meeting held on December 7, 2022.

Seconded by Ms. Knapp

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY APPROVES THE FOLLOWING CONSENT AGENDA ITEMS FOUND IN LINE ITEMS A) & B)

**A) RES.22-393 APPROVING THE ELECTRONIC RECORD OF THE
PROCEEDINGS FROM THE REGULAR MEETING HELD ON
NOVEMBER 21, 2022**

WHEREAS, the Board of Trustees for Orange Township, Delaware County, Ohio (the “Board”) met in regular session on November 21, 2022

WHEREAS, the Fiscal Officer has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM MEETING HELD DECEMBER 7, 2022
ORANGE TOWNSHIP - DELAWARE COUNTY**

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the electronic record of proceedings at the Regular Meeting held on November 21, 2022

B) RES.22-394 APPROVING PURCHASE ORDERS, THEN AND NOW PURCHASE ORDERS, AND BLANKET PURCHASE ORDERS AS LISTED:

Vendor	Description	Account	Amount
QCI	North Rd. Park Construction	Parks	\$98,668.49
American Electric Power “(AEP)”	Electricity	Parks	\$5,000.00
Blanket	Due & Fees	Fire & EMS Services	\$20,000.00

RES.22-395 REGRETFULLY ACCEPT RESIGNATION OF ZONING BOARD MEMBER ADAM PYCHEWICZ

Motion by Mr. Grumbles to regrettfully accept the resignation of Zoning Board Member Adam Pychewicz effective December 20, 2022.

Seconded by Mrs. Fouss

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

RES.22-396 APPROVAL TO PURSUE ASSISTANCE TO FIREFIGHTERS GRANT (“AFG”) WITH OHIO FIRST RESPONDER GRANTS, LLC AND ISSUE PURCHASE ORDER

**ORANGE TOWNSHIP BOARD OF TRUSTEES
DELAWARE COUNTY, OHIO**

DATE: DECEMBER 7, 2022

RESOLUTION NO.22-396

**APPROVING AN ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM with
*(Name of Contract)***

**OHIO FIRST RESPONDER GRANTS, LLC
*(Name of Vendor)***

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM MEETING HELD DECEMBER 7, 2022
ORANGE TOWNSHIP - DELAWARE COUNTY**

The Board of Trustees of Orange Township, Delaware County, Ohio (“Board”) met in regular session on December 7, 2022 with the following members present:

Chair, Ben Grumbles

Vice Chair, Lisa Knapp

Trustee, Erica Fouss

Mr. Grumbles moved the adoption of the following Resolution:

PREAMBLE

WHEREAS, the Board desires to approve an:

ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM with
(Name of Contract)

OHIO FIRST RESPONDER GRANTS, LLC for
(Name of Vendor)

*OPERATIONS AND SAFETY – EQUIPMENT – FIRE HOSE
AND
VEHICLE ACQUISITION – TANKER (“Contract”).
(Purpose)*

RESOLUTION

NOW THEREFORE, BE IT RESOLVED:

- A. The Board hereby approves the Contract and authorizes the issuance of a Purchase Order.
- B. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
- C. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Ms. Knapp

VOTE: Grumbles – Yes

Knapp – Yes

Fouss – Yes

**BOARD OF TRUSTEES OF
ORANGE TOWNSHIP,**

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM MEETING HELD DECEMBER 7, 2022
ORANGE TOWNSHIP - DELAWARE COUNTY**

DELAWARE COUNTY, OHIO

Ben Grumbles
Chair

Lisa Knapp
Vice Chair

Erica Fouss
Trustee

Attest:

Township Fiscal Officer
Orange Township, Delaware County, Ohio

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No.22-396 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: December 7, 2022

Township Fiscal Officer
Orange Township, Delaware County, Ohio

**RES.22-397 APPROVAL TO APPOINT THE TOWNSHIP ADMINISTRATOR TO
OVERSEE THE ASSISTANCE TO FIREFIGHTERS GRANT (“AFG”)
WITH OHIO FIRST RESPONDER GRANTS, LLC AND ISSUE PURCHASE ORDER**

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM MEETING HELD DECEMBER 7, 2022
ORANGE TOWNSHIP - DELAWARE COUNTY**

**ORANGE TOWNSHIP BOARD OF TRUSTEES
DELAWARE COUNTY, OHIO**

DATE: DECEMBER 7, 2022

RESOLUTION NO.22-397

APPROVING AN ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM with
(Name of Contract)

OHIO FIRST RESPONDER GRANTS, LLC
(Name of Vendor)

The Board of Trustees of Orange Township, Delaware County, Ohio (“Board”) met in regular session on December 7, 2022 with the following members present:

Chair, Ben Grumbles

Vice Chair , Lisa Knapp

Trustee, Erica Fouss

Mr. Grumbles moved the adoption of the following Resolution:

PREAMBLE

WHEREAS, the Board desires to approve a/an:

ASSISTANCE TO FIREFIGHTER GRANT PROGRAM with
(Name of Contract)

OHIO FIRST RESPONDER GRANTS, LLC for
(Name of Vendor)

*OPERATIONS AND SAFETY – EQUIPMENT – FIRE HOSE
AND
VEHICLE ACQUISITION - TANKER (“Contract”).
(Purpose)*

RESOLUTION

NOW THEREFORE, BE IT RESOLVED:

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM MEETING HELD DECEMBER 7, 2022
ORANGE TOWNSHIP - DELAWARE COUNTY**

- A. The Board hereby approves the Contract and authorizes the issuance of a Purchase Order.
- B. Michele Boni, Township Administrator (“Administrator”), is hereby appointed and given full authority to negotiate any additional terms and conditions of the Contract not inconsistent with those already in the Contract and hereby approved by the Board and to sign the Contract and any other necessary and required documents related to the Contract on behalf of the Board. The Administrator’s signature on the Contract and any other necessary and required documents related to the Contract shall be binding upon the Board as if the Contract had been signed by at least a majority of the Board’s entire membership:
- C. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
- D. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Mrs. Fouss

VOTE: Grumbles – Yes

Knapp – Yes

Fouss – Yes

**BOARD OF TRUSTEES OF
ORANGE TOWNSHIP,
DELAWARE COUNTY, OHIO**

Ben Grumbles
Chair

Lisa Knapp
Vice Chair

Erica Fouss
Trustee

Attest:

Lisa Kraft
Orange Township Fiscal Officer

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM MEETING HELD DECEMBER 7, 2022
ORANGE TOWNSHIP - DELAWARE COUNTY**

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No.22-397 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: December 7, 2022

Lisa Kraft
Orange Township Fiscal Officer

**RES.22-398 APPROVAL TO PURSUE STAFFING FOR ADEQUATE FIRE &
EMERGENCY RESPONSE (“SAFER”) GRANT WITH OHIO FIRST RESPONDER
GRANTS, LLC AND ISSUE PURCHASE ORDER**

**ORANGE TOWNSHIP BOARD OF TRUSTEES
DELAWARE COUNTY, OHIO**

DATE: DECEMBER 7, 2022

RESOLUTION NO. 22-398

**APPROVING A STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE
(“SAFER”) GRANT PROGRAM with**
(Name of Contract)

OHIO FIRST RESPONDER GRANTS, LLC
(Name of Vendor)

The Board of Trustees of Orange Township, Delaware County, Ohio (“Board”) met in regular session on December 7, 2022 with the following members present:

Chair, Ben Grumbles

Vice Chair, Lisa Knapp

Trustee, Erica Fouss

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM MEETING HELD DECEMBER 7, 2022
ORANGE TOWNSHIP - DELAWARE COUNTY**

Mr. Grumbles moved the adoption of the following Resolution:

PREAMBLE

WHEREAS, the Board desires to approve an:

APPROVING A STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE
(SAFER) GRANT PROGRAM with

(Name of Contract)

OHIO FIRST RESPONDER GRANTS, LLC for

(Name of Vendor)

HIRING – SIX FULL TIME FIREFIGHTERS (“Contract”).

(Purpose)

RESOLUTION

NOW THEREFORE, BE IT RESOLVED:

- A. The Board hereby approves the Contract and authorizes the issuance of a Purchase Order.
- B. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
- C. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Ms. Knapp

VOTE: Grumbles – Yes

Knapp – Yes

Fouss – Yes

**BOARD OF TRUSTEES OF
ORANGE TOWNSHIP,
DELAWARE COUNTY, OHIO**

Ben Grumbles
Chair

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM MEETING HELD DECEMBER 7, 2022
ORANGE TOWNSHIP - DELAWARE COUNTY**

Lisa Knapp
Vice Chair

Erica Fouss
Trustee

Attest:

Township Fiscal Officer
Orange Township, Delaware County, Ohio

CERTIFICATE

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No.22-398 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: December 7, 2022

Township Fiscal Officer
Orange Township, Delaware County, Ohio

**RES.22.399 APPROVAL TO APPOINT THE TOWNSHIP ADMINISTRATOR TO
OVERSEE THE STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE
("SAFER") GRANT WITH OHIO FIRST RESPONDER GRANTS, LLC AND ISSUE
PURCHASE ORDER**

**ORANGE TOWNSHIP BOARD OF TRUSTEES
DELAWARE COUNTY, OHIO**

DATE: DECEMBER 7, 2022

RESOLUTION NO.22-399

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM MEETING HELD DECEMBER 7, 2022
ORANGE TOWNSHIP - DELAWARE COUNTY**

**APPROVING A STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE
("SAFER") GRANT PROGRAM with
(Name of Contract)**

**OHIO FIRST RESPONDER GRANTS, LLC
(Name of Vendor)**

The Board of Trustees of Orange Township, Delaware County, Ohio ("Board") met in regular session on December 7, 2022 with the following members present:

Chair, Ben Grumbles

Vice Chair, Lisa Knapp

Trustee, Erica Fouss

Mr. Grumbles moved the adoption of the following Resolution:

PREAMBLE

WHEREAS, the Board desires to approve a/an:

STAFFING FOR ADEQUATE FIRE & EMERGENCY RESPONSE
(SAFER) GRANT PROGRAM with
(Name of Contract)

OHIO FIRST RESPONDER GRANTS, LLC for
(Name of Vendor)

*HIRING -SIX FULL TIME FIREFIGHTERS.
(Purpose)*

RESOLUTION

NOW THEREFORE, BE IT RESOLVED:

- A. The Board hereby approves the Contract and authorizes the issuance of a Purchase Order.
- B. Michele Boni, Township Administrator ("Administrator"), is hereby appointed and given full authority to negotiate any additional terms and conditions of the Contract not inconsistent with those already in the Contract and hereby approved by the Board and to sign the Contract and any other necessary and required documents related to the Contract on behalf of the Board. The Administrator's signature on the Contract and any other necessary and required

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM MEETING HELD DECEMBER 7, 2022
ORANGE TOWNSHIP - DELAWARE COUNTY**

documents related to the Contract shall be binding upon the Board as if the Contract had been signed by at least a majority of the Board's entire membership:

- C. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
- D. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Mrs. Fouss

VOTE: Grumbles – Yes

Knapp – Yes

Fouss – Yes

**BOARD OF TRUSTEES OF
ORANGE TOWNSHIP,
DELAWARE COUNTY, OHIO**

Ben Grumbles
Chair

Lisa Knapp
Vice Chair

Erica Fouss
Trustee

Attest:

Lisa Kraft
Orange Township Fiscal Officer

CERTIFICATE

State of Ohio, Delaware County

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM MEETING HELD DECEMBER 7, 2022
ORANGE TOWNSHIP - DELAWARE COUNTY**

BE IT RESOLVED, by the governing body of Lessee that the terms of said Lease-Purchase Agreement and Escrow Agreement are in the best interest of Lessee for the acquisition of such equipment, and the governing body of Lessee designates and confirms the following persons to execute and deliver, and to witness (or attest), respectively, **Leasing 2, Inc.** Lease-Purchase Agreement and Escrow Agreement, if applicable, and any related documents necessary to the consummation of the transactions contemplated by the Lease-Purchase Agreement and Escrow Agreement.

(Signature of Party to Execute Lease-Purchase
Agreement and Escrow Agreement)

(Print Name and Title)

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect and further certifies that the above and foregoing Lease-Purchase Agreement and Escrow Agreement is the same as presented at said meeting of the governing body of Lessee.

Secretary/Clerk

Date

Seconded by Mrs. Fouss

VOTE: Grumbles – Yes

Knapp – Yes

Fouss – Yes

**RES.22-402 REVISING AND/OR INCREASING PERMANENT APPROPRIATIONS
ESTABLISHED IN RES.21-389**

Mr. Grumbles moved the adoption of the following Resolution:

BE IT RESOLVED that the appropriations for the fiscal year ending December 31, 2022, as made at the Trustee Meeting on December 6, 2021, in Res.21-389, are changing as follows:

Purposes for which expenditures are to be made for and during said fiscal year, as follows, via:

Fire and EMS Services Fund

That the appropriations for the below account codes be revised in the Fire and EMS Services Fund:

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM MEETING HELD DECEMBER 7, 2022
ORANGE TOWNSHIP - DELAWARE COUNTY**

<u>Account code</u>	<u>Description</u>	<u>Previous</u>	<u>Revised</u>
2281-760-750-0000	Motor Vehicles	950,000	925,000
2281-220- 519-0000	Dues and Fees	0	25,000
	Total:	\$950,000	\$950,000

Seconded by Ms. Knapp

VOTE: Grumbles – Yes

Knapp – Yes

Fouss – Yes

NOVEMBER 2022 FINANCIAL REPORT

- Ending cash: \$28,974,471.08
 - Which includes investments of:
 - \$10.8M w/5th 3rd
 - \$14.2 M w/StarOhio
 - = ~ \$25.0M in investments
- Fund or department cash balance (fund status):
 - General: \$8.1M
 - Roads: \$2.9M
 - Fire: \$7.4M
 - Parks: \$5.8M
- Expenses thru 11/30/2022: \$15.0M
- Revenue thru 11/30/2022: \$19.1 M

**RES.22-403 AUTHORIZING THE EXECUTION OF THE SERVICE AGREEMENT
WITH BUCKEYE INNOVATION FOR REDESIGNING AND MAINTAINING THE
ORANGE TOWNSHIP WEBSITE**

Mr. Grumbles moved the adoption of the following Resolution:

WHEREAS, the Board desires to redesign the Orange Township website, and

WHEREAS, Buckeye Innovation is a web engineering and design company, and

WHEREAS, Buckeye Innovation has proposed a Service Agreement (the “Service Agreement”) currently on file with the Township, and

WHEREAS, it is in the best interests of the Township to enter into a Service Agreement with Buckeye Innovation to redesign and maintain the Orange Township website.

NOW THEREFORE, BE IT RESOLVED:

1. The Board hereby approves the Service Agreement from Buckeye Innovation and authorizes the Township Administrator to execute the Service Agreement in substantially

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM MEETING HELD DECEMBER 7, 2022
ORANGE TOWNSHIP - DELAWARE COUNTY**

that form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Township Administrator and the character of those changes and amendments are not being inconsistent with this Resolution or adverse to the Township, and shall be evidenced conclusively by the Township Administrator's execution of the Service Agreement.

2. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
3. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Mrs. Fouss

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

CERTIFICATE OF AVAILABILITY OF FUNDS

I certify that the amount required to meet the foregoing contract obligation has been lawfully appropriated for such purpose, and is in the treasury or in the process of collection, free from any outstanding obligation or encumbrance.

By: _____
Lisa Kraft, Fiscal Officer
Orange Township, Delaware County, Ohio

**RES.22-404 TO ALLOW THE DIRECTOR OF OPERATIONS TO SELL STREET
NAME BLADES TO THE ORANGE TOWNSHIP COMMUNITY**

Mr. Grumbles moved the adoption of the following Resolution:

BE IT RESOLVED that the Board approves the Director of Operations to sell street name blades to the Orange Township Community, and finds that the street name blades are not needed for public use and are obsolete, R.C. 505.10.

Seconded by Ms. Knapp

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

EXECUTIVE SESSION

RES.22-405 ENTER INTO EXECUTIVE SESSION

Motion by Mr. Grumbles that the Board enter into Executive Session to

- a) Conference with the Township Attorneys Concerning a Dispute that is the Subject of Imminent Litigation Pursuant to Ohio Revised Code Section 121.22(g(3))”

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM MEETING HELD DECEMBER 7, 2022
ORANGE TOWNSHIP - DELAWARE COUNTY**

b) Consider the Compensation of a Public Employee

Invited to attend: Ben Grumbles, Lisa Knapp, Erica Fouss, Michele Boni, Nathan McNeil, Mike Kremnitzer, Orange Township Legal Counsel

Seconded by Mrs. Fouss

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

RETURN TO REGULAR SESSION

RES.22-406 RETURN TO REGULAR SESSION

Mr. Grumbles made a motion to return to regular session

Seconded by Ms. Knapp

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

RES.22-407 MEETING ADJOURNMENT

Motion by Mr. Grumbles to adjourn.

Seconded by Mrs. Fouss

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

Notice: Copies of documents referred to in this journal can be obtained by contacting the Orange Township Administrator.

Ben Grumbles
Chair

Lisa Knapp
Vice Chair

Erica Fouss
Trustee

**BOARD OF TRUSTEES JOURNAL OF ACTIONS
FROM MEETING HELD DECEMBER 7, 2022
ORANGE TOWNSHIP - DELAWARE COUNTY**

Attest: _____
Lisa Kraft, Fiscal Officer