The electronic recordings of this meeting serve as the official meeting minutes.

A full and accurate account of this meeting’s audio and video can be found at [www.orangetwp.org](http://www.orangetwp.org)

Mr. Grumbles called the meeting to order at 10:00 a.m.

PRESENT: Ben Grumbles, Chair

Lisa Knapp, Vice Chair

Erica Fouss, Trustee

Lisa Kraft, Fiscal Officer

**ALSO PRESENT:** Michele Boni, Township Administrator

Silas Bowers, Director of Operations

Nathan McNeil, Fire Chief

Valerie Bunting, Administrative Manager

Mike Kremnitzer, Senior Human Resources Manager

Robin Duffee, Development and Zoning Director

**CON.22-05.02.01 CONSENSUS FROM THE BOARD TO AUTHORIZE ORANGE TOWNSHIP ADMINISTRATOR MICHELE BONI TO WORK WITH THE COUNTY ON IMPLEMENTING MFA TO ALLOW FOR CYBER LIABILITY INSURANCE COVERAGE**

**RES.22-167 RENEW CONTRACT WITH ZURICH INSURANCE AND AMERICAN ALTERNATIVE INSURANCE CORPORATION AND MCGOWAN GOVERNMENTAL UNDERWRITERS THROUGH RINEHART-WALTERS-DANNER INSURANCE AGENCY, FOR LIABILITY AND PROPERTY INSURANCE AND RISK MANAGEMENT SERVICES**

Mr. Grumbles moved the adoption of the following Resolution:

**BE IT RESOLVED**, that the contract with Zurich Insurance and American Alternative Insurance Corporation and McGowan Governmental Underwriters, through Rinehart-Walters-Danner Insurance Agency, for liability and property insurance and risk management services, be renewed.  The renewal shall be under those coverages and terms presented to the Board in the proposal of Zurich Insurance and American Alternative Insurance Corporation and McGowan Governmental Underwriters, through Rinehart-Walters-Danner Insurance.

**BE IT FURTHER RESOLVED** that Ms. Michele Boni shall be authorized to execute all documents necessary to accomplish the renewal.

Motion seconded by Ms. Knapp

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

**RES.22-168 APPROVING THE ELECTRONIC RECORD OF THE PROCEEDINGS FROM THE REGULAR MEETING HELD ON APRIL 18, 2022, SPECIAL MEETING HELD ON APRIL 20, 2022, SPECIAL MEETING ZONING HEARING – HIDDEN RAVINE CROSSING HELD ON APRIL 20, 2022, AND SPECIAL MEETING HELD ON APRIL 26, 2022**

Mr. Grumbles moved the adoption of the following Resolution:

**WHEREAS**, the Board of Trustees for Orange Township, Delaware County, Ohio (the “Board”) met in regular session on April 18, 2022, Special Meeting Held on April 20, 2022, Special Meeting Zoning Hearing – Hidden Ravine Crossing Held on April 20, 2022, and Special Meeting held on April 26, 2022.

**WHEREAS**, the Fiscal Officer has certified, pursuant to section 305.11 of the Ohio Revised Code, that the entire record of the proceedings at that meeting is completely and accurately captured in the electronic record of those proceedings;

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves the electronic record of proceedings at the Regular Meeting held on April 18, 2022, Special Meeting Held on April 20, 2022, Special Meeting Zoning Hearing – Hidden Ravine Crossing Held on April 20, 2022, and Special Meeting held on April 26, 2022.

Motion seconded by Mrs. Fouss

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

**RES.22-169 SCHEDULE HEARING DATE FOR ZON-22-01, RCOD AMENDMENTS**

Motion by Mr. Grumbles to set hearing date for ZON-22-01, RCOD Amendments, on Wednesday May 18, 2022 at 6:00 p.m.

Seconded by Ms. Knapp

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

**RES.22-170 SCHEDULE HEARING DATE FOR ZON-22-04, EVANS FARM SFPRD AMENDMENT**

Motion by Mr. Grumbles to set hearing date for ZON-22-04, Evans Farm SFPRD Amendment, on Wednesday May 18, 2022 at 6:00 p.m.

Seconded by Mrs. Fouss

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

**RES.22-171 ADOPTION OF RULES AND REGULATIONS FOR BOTH AFRICA AND WILLIAMSVILLE CEMETERY LOCATED IN ORANGE TOWNSHIP, DELAWARE COUNTY, OHIO**

**ADOPTION OF CEMETERY RULES AND REGULATIONS**

The Board of Trustees of Orange Township, Delaware County, Ohio (“Board”) met in regular session on May 2, 2022 with the following members present:

Mr. Ben Grumbles

Ms. Lisa Knapp

Mrs. Erica Fouss

.

Mr. Grumbles moved the adoption of the following Resolution:

**PREAMBLE**

**WHEREAS**, the Board desires to approve and adopt a: Cemetery Rules and Regulations (“Rules and Regulations”) Resolution.

**RESOLUTION**

**NOW THEREFORE, BE IT RESOLVED:**

1. The Board hereby approves and adopts the rules and regulations. A copy of the rules and regulations is attached to this resolution as Exhibit A and by this reference incorporated herein.
2. The rules and regulations shall take effect immediately.
3. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
4. This Resolution shall be in full force and effect immediately upon adoption.

Motion seconded by Ms. Knapp

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

**BOARD OF TRUSTEES OF**

**ORANGE TOWNSHIP,**

**DELAWARE COUNTY, OHIO**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ben Grumbles

Trustee

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lisa Knapp

Trustee

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Erica Fouss

Trustee

Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lisa Kraft

Orange Township Fiscal Officer

**CERTIFICATE**

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. 22-171 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy. Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lisa Kraft

Orange Township Fiscal Officer

Exhibit A

**Cemetery Rules**

|  |  |
| --- | --- |
| Title: Cemetery Rules and Regulations | |
| Prepared By: Township Staff | Date Adopted: XXX |

These rules and regulations are applicable to both Africa Cemetery and Williamsville Cemetery (individually a “Cemetery” or collectively the “Cemeteries”) in Orange Township, Delaware County, Ohio. All owners of interment or inurnment rights, visitors, cemetery employees, contractors performing work within these cemeteries and all other persons shall be subject to them, as well as any amendments or alterations that are adopted by the Board of Township Trustees (the “Board”) of Orange Township, Delaware County, Ohio. These rules and regulations supersede any and all previous Rules and Regulations adopted by the Board.

The Cemeteries in Orange Township are open daily from Dawn until Dusk.

**SALE AND PURCHASE OF INTERMENT/INURNMENT RIGHTS**

All interment and inurnment rights are sold subject to payment of the current fee adopted by the Board. All interment and inurnment rights must be paid in full prior to their use.

The sale or transfer of any interment or inurnment right by any owner shall not be binding upon the Cemetery unless duly approved in writing by the Board or its authorized representative. The Cemetery shall issue a deed or certificate of ownership per Ohio Revised Code 517.07 to the new owner subject to the provisions of said deed or certificate. The same rule shall apply in all cases of assignment for interment or inurnment rights. Any and all transfers of any interment or inurnment right, whether by conveyance or assignment, are subject to all rules and regulations of the Cemetery.

An owner of a lot or right shall advise the Board in writing of any change of address. Any person who receives a lot or right by gift, inheritance, or any method other than by original conveyance, shall within one (1) year after receiving such interest, give written notice of his/her name and address to the Board, and shall notify the Board of any subsequent changes in his/her name or address.

There shall be no subdivision or transfer of interment or inurnment rights without the consent of the Board and no disposition of remains in any lot if they do not have a right or interest therein. All interments, inurnments, or disinterment preparation on lots or graves will be done by the employees of the Township, except when permission is otherwise granted. No interment or inurnment right can be sold, assigned, transferred, pledged or hypothecated without following the proper notification of the Cemetery. The Cemetery may exchange interment or inurnment rights, when desired by owners. Before or at the time such an exchange is made, the original conveyance must be surrendered by proper assignment, or by re-conveyance, if considered necessary by the Cemetery before any change is or can be effected. Each owner is vested with the ownership of his or her interment or inurnment right for the sole purpose of interment or inurnment of human remains. The interment and inurnment rights cannot be conveyed without the consent of the Board, nor any use, division or improvements of them be made which the Cemetery prohibits, or deems improper. The owner of interment or inurnment rights may dispose of same by will, subject to the conditions stated in these rules and regulations. The Cemetery shall not be responsible for determining or carrying out of the intent of the grantor. If the owner dies without a will, the interment or inurnment rights will descend to his or her heirs according to law. Any person claiming a transfer of ownership will be required to present to the Township all documentation deemed necessary to establish the transfer. This will include, but not be limited to, a certified copy of a proper order of a Probate Court directing the distribution of the interment or inurnment right.

The general care of the entire Cemetery grounds and lots, and all improvements thereon, is assumed by the Township staff. The Township shall direct all improvements within the grounds and upon all lots and graves before, and other improvements, and after interments have been made. No person other than the employees of the Cemetery shall be allowed to perform any work within the Cemetery without permission from the Township Fiscal Officer or their authorized representative. The Board reserves to itself and to those lawfully entitled thereto and those permitted by the Board to do so, a perpetual right of ingress and egress over lots for the purpose of passage to and from other lots.

**GENERAL REGULATIONS**

The purchase of a grave lot in a Cemetery entitles you to burial rights and landscaping under the following rules and regulations:

1. Live flowers may be planted but only within 12 inches from the front and side of the gravestone. NO THORNY FLOWERS, TREES OR SHRUBS WILL BE PERMITTED. Lot owners are responsible for the upkeep of all plantings. If left unattended, they will be removed. Water is not available on site.
2. Potted plants, baskets, wreaths, and artificial flowers are permitted on graves ONLY on Easter, Memorial Day, Mother’s Day, and Father’s Day. These items are to remain no longer than five days.
3. Inverted vases are permitted for fresh cut flowers. Each grave lot may only have two vases.
4. If flowers or plantings become overgrown or overgrown with grass and/or weeds the area will be mowed when it becomes unsightly. Any planting or decoration may be removed if deemed unsightly, a nuisance, a hazard, or if plantings are infringing upon other Cemetery Grave Spaces. The Township reserves the right to remove any planting at any time it deems necessary. The Township assumes no responsibility financial or otherwise for any plants mowed-over, removed, or damaged.
5. Winter wreaths, grave blanket and baskets etc. may be placed on graves any time after November 15 and will be removed by March 15.
6. Decorative rocks or wood chips are NOT permitted on any grave lots. These items pose a hazard to employees and visitors. Lot owners will be responsible for the cost of cleanup, as well as being held liable for any injuries.
7. Pets are NOT permitted in Orange Township Africa and Williamsville Cemetery.
8. No enclosure of any kind, such as a fence, coping, hedge or ditch, shall be permitted around any grave or lot. Grave mounds shall not be allowed and no lot shall be raised above the established grade.

Anything disturbing general maintenance of the cemetery will be removed after five (5) days. The Cemetery, Board, and all other Township employees and representatives are not responsible for theft or damage to anything placed or left on graves or lots.

**BURIAL REGULATIONS**

No grave space may contain more than two urns of cremated remains or one urn of cremated remains and one full body. No pet burials/cremations are permitted in the Cemetery.

No interment or inurnment shall be made unless the opening and closing fee for such grave or other interment/inurnment right has been paid in advance by credit card or check made out to Orange Township.

No interment may take place at the Cemetery unless a burial permit and interment form for the deceased have been received by the Township staff. Interment burials require a burial vault.

No inurnment may take place at the Cemetery unless a burial permit and inurnment form for the deceased have been received by the Township staff. Cremation burials require a retrievable container.

Funeral processions, upon entering the grounds of the Cemetery shall be subject to the direction of the Cemetery or authorized employees of the Cemetery.

The Cemetery must be notified of an impending interment or inurnment service no later than 48 hours in advance of such service. Notification of a Monday service must be received no later than 72 hours in advance of such service. Even with advance notice, the Cemetery personnel reserve the right to schedule interment or inurnment services according to the Cemetery's availability of service times and its needs. The Cemetery shall have the right to have the interment or inurnment service at the grave scheduled in accordance with the Cemetery's schedule and weather conditions. Funeral services occurring Monday through Friday at the Cemetery must conclude by 2 p.m. to avoid after hour fee. Services on Saturdays are subject to after hour/weekend fees. No Sunday burials or the following holidays: Memorial Day, Independence Day, Thanksgiving Day, Christmas Day, New Year’s Day.

Application for disinterment or dis-inurnment must comply with the provisions of Section 517.23 of the Ohio Revised Code. All arrangements must go through the Township. All expenses must be paid in advance.

**MONUMENTS**

One permanent upright monument or stone bench is permitted per grave, the position to be specified by the Cemetery. Maximum dimensions for single grave monuments are 42" x 18" and for double grave (centered over both graves) monuments 90" x 18". Monument foundations are poured by Cemetery personnel only and are poured twice each year.

Orders for foundations must be received by the Township by April 1st for the Spring pour or September 1st for the Fall pour.

The following are prohibited: ledger/flat type monuments, mausoleums, crypts, footstones and foot markers. Flat in-ground military markers will be installed by the Cemetery at the Cemetery's specifications.

Additional memorial items are limited to direct placement on the permanent monument, or on the edges of the concrete foundation. Those graves without a permanent monument are permitted to have items placed within the same area that a monument would be placed.

A solid stone bench may be located in place of a monument, but not in addition to a monument on the same grave. All such benches must be placed on a foundation poured by the Township staff.

All contracts for the sale and erection of a monument, memorial stone, stone bench or base are strictly between the memorial company and the Owner(s) of the burial lot. The Township staff’s only involvement is with the pouring of the foundation.

**MODIFICATIONS AND AMENDMENTS**

The Board may, at any and all times, adopt new rules and regulations, or amend, alter and/or repeal any rule, regulation, article, section, paragraph and/or sentence in these Rules and Regulations and do so with or without notice to owners. The Board recognizes that special cases may arise in which the literal enforcement of a rule may impose unnecessary hardship. Therefore, the Board reserves the right, when in its judgment the same appears advisable, to make exceptions to, or suspensions or modifications of, any of these Rules and Regulations and to do so without notice. Such temporary exceptions, suspensions or modifications shall in no way be construed as an enforceable precedent, repeal or permanent waiver of the affected rule(s), or as affecting the general application of these Rules and Regulations.

**DEFINITIONS**

Cemetery or Cemeteries: Africa Cemetery and/or Williamsville Cemetery

Disinterment/Exhume: to remove from of the grave

Family: a group of persons of [common](https://www.merriam-webster.com/dictionary/common#h1) ancestry

Footstone/Foot marker: a stone placed at the foot of a grave

Foundation: an underlying concrete base

Gravestone: a burial monument/headstone

Internment: placement or burial of a deceased person

Inurnment: placement or burial in an urn containing cremated remains

Memorial: a burial monument/headstone

Monument: a burial headstone

**DISCLAIMER**

**The Cemetery, Cemetery personnel, and the Board are not and shall not be liable for damage caused by the elements, acts of God, natural disaster, declared national or state emergency, common enemy, thieves, vandals, strikers, malicious mischief makers, explosions, unavoidable accidents, invasion, insurrections, riots, or orders of any Military or civil authority, whether the damage be direct or collateral.**

**RES.22-172 AUTHORIZING THE DIRECTOR OF OPERATIONS TO ENTER INTO AN AGREEMENT WITH MAD SCIENTIST ASSOCIATES, LLC AND AGREE TO AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO MAD SCIENTIST ASSOCIATES, LLC IN THE AMOUNT OF $48,300.00 REGARDING ORANGE TOWNSHIP HALL PARK POND IMPROVEMENTS**Motion by Mr. Grumbles

**A RESOLUTION AUTHORIZING** that the Board of Township Trustees of Orange Township, Delaware County, Ohio (“Board”), authorize The Director of Operations to enter into and execute a performance agreement with MAD Scientist Associates, LLC for design and restoration services for the Orange Township Hall Park Pond (“Scope of Work”) and related paperwork dated April 15, 2022 with MAD Scientist Associates, LLC is located in back up materials. Authorizing the issuance of a purchase order in the amount of $48,300.00 to MAD Scientist Associates, LLC.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Orange Township (Delaware County): hereby authorized The Director of Operations to enter into and execute a performance agreement with MAD Scientist Associates, LLC regarding the pond located at Orange Township Hall Park and issuance of a purchase order in the amount of $48,300.00 to MAD Scientist Associates, LLC.

Seconded by Mrs. Fouss

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

**RES.22-173 AUTHORIZING TOWNSHIP ADMINISTRATOR EXECUTION OF A REQUEST FOR ENGINEERING ASSISTANCE WITH THE DELAWARE COUNTY ENGINEER’S OFFICE REGARDING GOODING BOULEVARD REPAVING**Motion by Mr. Grumbles

**BE IT RESOLVED** that the Board of Township Trustees of Orange Township, Delaware County, Ohio (“Board”), enter into and execute a request for engineering assistance (“Request”) and related paperwork with the Delaware County Engineer’s Office seeking a cost estimate for the repaving of Gooding Blvd from approximately 7134 Gooding Blvd to US23.

**BE IT FURTHER RESOLVED** that the Board shall execute the Request and related paperwork.

Seconded by Ms. Knapp

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

**RES.22-174 AUTHORIZING THE DIRECTOR OF OPERATIONS TO ENTER INTO**

**AN AGREEMENT WITH THE SHELLY COMPANY FROM THE 2022 DELAWARE COUNTY ROAD IMPROVEMENTS PROGRAM BID AWARDED AND TO AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER TO SHELLY COMPANY IN THE AMOUNT OF $1,130,000.00 REGARDING ORANGE TOWNSHIP 2022 ROAD IMPROVEMENTS**Motion by Mr. Grumbles

**A RESOLUTION AUTHORIZING** that the Board of Township Trustees of Orange Township, Delaware County, Ohio (“Board”), authorize The Director of Operations to enter into and execute a performance agreement with The Shelly Company for the Orange Township 2022 Road Improvements from the 2022 Delaware County Road Improvements program bid awarded (“Scope of Work”) and related paperwork with The Shelly Company is located in back up materials. Authorizing the issuance of a purchase order in the amount of $1,130,000.00 to The Shelly Company.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Orange Township (Delaware County): hereby authorized The Director of Operations to enter into and execute a performance agreement with The Shelly Company regarding the 2022 Road Improvements from the 2022 Delaware County Road Improvements program bid awarded. Authorizing the issuance of a purchase order in the amount of $1,130,000.00 to The Shelly Company.

Seconded by Mrs. Fouss

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

**BOARD OF TRUSTEES OF  
ORANGE TOWNSHIP,  
DELAWARE COUNTY, OHIO**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Ben Grumbles  
Chair

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Lisa Knapp  
Vice-Chair

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
Erica Fouss  
Trustee

                                                                         Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Lisa Kraft  
Township Fiscal Officer  
Orange Township, Delaware County, Ohio

**CERTIFICATE**

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. 22-174 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy.  Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Lisa Kraft  
Township Fiscal Officer  
Orange Township, Delaware County, Ohio

FISCAL OFFICER’S CERTIFICATION

The Orange Township Fiscal Officer hereby certifies that the funds required to meet the obligations set forth in this Contract have been lawfully appropriated for such purpose and are in the Township treasury or are in the process of collection, free from any other encumbrances. The Orange Township Fiscal Officer also certifies that it has been confirmed with the State of Ohio Auditor that Shelly Company has no outstanding findings for recovery issued against them by the State of Ohio.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2022

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Lisa Kraft  
Orange Township Fiscal Officer

Approved as to Form:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
Prosecuting Attorney  
Delaware County, Ohio

**RES.22-175 RESOLUTION AUTHORIZING THE ADOPTION AND EXECUTION OF AN AUTOMOTIVE INFORMATION SYSTEM SERVICE AGREEMENT WITH ALLDATA**

Motion by Mr. Grumbles

**PREAMBLE**

1. Whereas, on the Board of Trustees (the “Board”) of Orange Township, Delaware County, Ohio (the “Township”) has identified a need and desire to enter into a contract regarding automatic information services; and
2. Whereas, the Board has identified possible vendor and received a draft proposal currently on file with the Township, from ALLDATA (the “Agreement”);
3. Whereas, the Board desires to authorize the adoption and execution of the Agreement;
4. Whereas, it is in the best interest of the Township for the Board of Trustees to adopt and enter into the Agreement.

**RESOLUTION**

**BE IT RESOLVED** by the Board of Trustees of Orange Township, Delaware County, Ohio (the “Board”), that the following Resolutions be and hereby are adopted:

**RESOLVED**, that the Board hereby adopts and approves the form of the Agreement, together with any such changes therein and amendments thereto not inconsistent with this Resolution and not adverse to the Township. The Board hereby authorizes, empowers, and appoints, on behalf of the Board and the Township, MicheleBoni (the “Representative”) to execute the Agreement in substantially that form on file with the Township, along with any changes or amendments thereto, provided that the approval of those changes and amendments by the Representative and the character of those changes and amendments are not being inconsistent with this Resolution or adverse to the Township, and shall be evidenced conclusively by the Representative’s execution of the Agreement. Furthermore, Representative is authorized to, on behalf of the Township, take any and all actions and execute any and all documents that may be necessary to be completed by the Township in order to finalize the Agreement.

**BE IT FURTHER RESOLVED**, that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect immediately upon its adoption.

Seconded by Ms. Knapp

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

Adopted: **BOARD OF TRUSTEES**

**ORANGE Township**

**DELAWARE COUNTY, OHIO**

ATTEST:

Lisa Kraft, Fiscal Officer Ben Grumbles

Chair

Erica Fouss

Vice-Chair

Lisa Knapp  
 Trustee

**RES.22-176 ACCEPTING AND APPROVING A REVISED CERTIFICATE OF RESOURCES**

Mr. Grumbles moved the adoption of the following Resolution:

The Board of Trustees of Orange Township, Delaware County, Ohio (“Board”) met in regular session on May 2, 2022 with the following members present:

Mr. Ben Grumbles

Ms. Lisa Knapp

Mrs. Erica Fouss

**PREAMBLE**

**WHEREAS**, a Revised Certificate of Resources was presented to the Board; and,

**WHEREAS**, the Board has reviewed and desires to accept and approve the Revised Certificate of Resources.

**RESOLUTION**

**NOW THEREFORE, BE IT RESOLVED:**

1. The Board hereby accepts and approves the Revised Certificate of Resources.
2. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
3. This Resolution shall be in full force and effect immediately upon adoption.

Seconded by Mrs. Fouss

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

Voted on and signed this 2nd day of May, 2022 in Orange Township, Delaware County, Ohio.

**BOARD OF TRUSTEES OF**

**ORANGE TOWNSHIP,**

**DELAWARE COUNTY, OHIO**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ben Grumbles

Chair

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lisa Knapp

Vice-Chair

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Erica Fouss  
Trustee

                                                                         Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lisa Kraft

Township Fiscal Officer

Orange Township, Delaware County, Ohio

**CERTIFICATE**

State of Ohio, Delaware County

I, the undersigned Township Fiscal Officer of Orange Township, Delaware County, Ohio, certify that the foregoing Resolution No. 22-176 is taken and copied from the record of proceedings of the Board, and that it has been compared by me with the Resolution on the record and is a true and accurate copy.  Further, I certify that the adoption of such Resolution occurred in an open meeting held in compliance with R.C. § 121.22.

Date:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                                                                                                                                                                                                                                              \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lisa Kraft

Township Fiscal Officer

                                                                                    Orange Township, Delaware County, Ohio

**RES.22-177 AUTHORIZE THE FISCAL OFFICE TO OBTAIN A CREDIT CARD TO FIRST COMMONWEALTH BANK FOR EVENTS AND COMMUNICATION COORDINATOR**

Motion by Mr. Grumbles to authorize the fiscal office to obtain credit card to First Commonwealth Bank for Events & Community Coordinator Carolina Flynn

Seconded by Ms. Knapp

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

**EXHIBIT D**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Issuer of Purchasing Card** | **Type of Purchasing Card** | **Brand of Purchasing Card** | **Purchasing Card Account**  (ONLY Last 4 Digits of Account No.) | **Account Maximum**  **Credit Limit** |
| Michele Boni | Individual | First Commonwealth Bank | 0290 | $5,000.00 |
| Nancy Fay | Individual | First Commonwealth Bank | 0308 | $2,500.00 |
| Aaron James | Individual | First Commonwealth Bank | 0324 | $2,500.00 |
| Adam Miller | Individual | First Commonwealth Bank | 0332 | $5,000.00 |
| Patti Lewis | Individual | First Commonwealth Bank | 0373 | $2,500.00 |
| Jeffrey Beard | Individual | First Commonwealth Bank | 0787 | $2,500.00 |
| Nathan McNeil | Individual | First Commonwealth Bank | 4218 | $5,000.00 |
| Valerie Bunting | Individual | First Commonwealth Bank | 4317 | $5,000.00 |
| Silas Bowers | Individual | First Commonwealth Bank | 4739 | $5,000.00 |
| Mike Kelly | Individual | First Commonwealth Bank | 4937 | $2,500.00 |
| Mike Kremnitzer | Individual | First Commonwealth Bank | 6593 | $2,500.00 |
| Kim Mahaney | Individual | First Commonwealth Bank | 7195 | $5,000.00 |
| Robin Duffee | Individual | First Commonwealth Bank | 7203 | $2,500.00 |
| William Wohrle | Individual | First Commonwealth Bank | 7211 | $2,500.00 |
| Carolina Flynn | Individual | First Commonwealth Bank | New | $2,500.00 |

**RES.22-178 APPOINT CAROLINA FLYNN TO ORANGE TOWNSHIP OUTREACH AND COMMUNICATIONS COMMITTEE (“OTOCC”) REPRESENTATIVE**  
Motion by M. to appoint Carolina Flynn as Orange Township Representative to the Outreach and Communications Committee, for the calendar year 2022.

Seconded by Mrs. Fouss

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

**RES.22-179 ACCEPTING SICK LEAVE CREDIT OF 211.88 TO development and zoning director robin duffee**

Mr. Grumbles moved the adoption of the following resolution:

**WHEREAS**, Robin Duffee has accepted the employment position of Development and

Zoning Director, with the agreement that his prior sick leave balance with Violet Township will be transferred to his credit in his employment with Orange Township; and

**WHEREAS**, pursuant to this agreement and condition the Senior Human Resources Manager has presented the Board with a certification from Vanessa Niekamp, Fiscal Officer of Violet Township regarding Mr. Duffee, indicating his accumulation of 211.88 of available sick leave at the time of his resignation from that employment;

**NOW THEREFORE BE IT RESOLVED** that the transfer of 211.88 hours of sick leave to the credit of Development and Zoning Director, Robin Duffee is accepted and the Township Fiscal Officer is authorized and directed to integrate this transfer into this employee’s Township records.

Motion seconded by Ms. Knapp

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

**RES.22-180 ENTER INTO EXECUTIVE SESSION**

Motion by Mr. Grumbles that the Board enter into Executive Session to

Conference with the township attorneys concerning a dispute that is the subject of imminent litigation pursuant to Ohio Revised Code Section 121.22(g(3))”

Seconded by Mrs. Fouss

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

Those invited to attend Executive Session: Ben Grumbles, Lisa Knapp, Erica Fouss, Lisa Kraft, Michele Boni, Mike Kremnitzer, Pete Griggs, Julie Donnan, Paul LaFayette

**RES.22-181 RETURN TO REGULAR SESSION**

Mr. Grumbles made a motion to return to regular session

Seconded by Ms. Knapp.

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

**RES.22-182 MEETING ADJOURNMENT**

Motion by Mr. Grumbles to adjourn.

Seconded by Mrs. Fouss

VOTE: Grumbles – Yes Knapp – Yes Fouss – Yes

**Notice:**            Copies of documents referred to in this journal can be obtained by contacting the Orange Township Administrator.

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Ben Grumbles

Chair

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Lisa Knapp Vice-Chair

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Erica Fouss Trustee

Attest:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lisa Kraft, Fiscal Officer