



Zoning Department
Michele Boni, Planning and Zoning Director

Subdivision Application

Page 1 of 5



Property Information

Site Address:

Parcel ID(s):

Total Acreage:

Current Zoning:

Subdivision Summary

General

Subdivision Name:

Total Number of Lots:

Number of Phases:

Non-Residential Areas

Typical Lot Characteristics

Reserve Areas:	acres	Width:	ft
Open Space:	acres	Depth:	ft
Streets:	acres	Typical Lot Area:	acres

Roadways

Existing Access Roads

Proposed New Streets

Other

<input type="checkbox"/> State	<input type="checkbox"/> Public	<input type="checkbox"/> CAD
<input type="checkbox"/> County	<input type="checkbox"/> Private	<input type="checkbox"/> Private
<input type="checkbox"/> Township	<input type="checkbox"/> Both	<input type="checkbox"/> Both
<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Not Applicable

Type of Stormwater Infrastructure

Will there be Stormwater Detention/Retention?

<input type="checkbox"/> Yes <input type="checkbox"/> No	County Drainage Maintenance Required
<input type="checkbox"/> Yes <input type="checkbox"/> No	County Drainage Approval Date:
<input type="checkbox"/> Yes <input type="checkbox"/> No	Other:

Water & Wastewater

Water Supply

Wastewater Treatment

<input type="checkbox"/> Public (Central)	<input type="checkbox"/> Public (Central)
<input type="checkbox"/> Private (On-site)	<input type="checkbox"/> Private (On-site)
<input type="checkbox"/> Other	<input type="checkbox"/> Other

Staff Use Only

DCRPC Hearing Date:

Date Filed:

Fee Paid:

Payment:

Received By:

Date of Preliminary Plan Approval

Date of Mylar Signed

Checklist

- ☐ Completed Application
- ☐ Fee Payment
- ☐ One physical copy and/or digital copy (to-scale)
- ☐ Engineering & Construction Plans (electronic copy only)

Submittal Options

Drop off: 1680 E Orange Road
Lewis Center, OH 43035

Online: <https://talktomycity.com/search/OrangeTWP>

Mail in: 1680 E Orange Road
Lewis Center, OH 43035

Property Owner Information

Name:

Address:

Phone #

Fax #

Email:

Engineer/Surveyor Information

Name:

Address:

Phone #

Fax #

Email:

Applicant Information

☐ Same as property owner

☐ Same as engineer/surveyor

Name:

Address:

Phone #

Fax #

Email:



Zoning Department
Michele Boni, Planning and Zoning Director

Subdivision Application

Page 3 of 5



Affidavit

I hereby certify that the facts, statements, and information presented within this application form and any subsequent documents attached hereto are true and correct to the best of my knowledge and belief. I hereby understand and certify that any misrepresentation or omissions of any information required in this application form may result in my application being delayed or not approved by the Township. I hereby certify that I have read and fully understand all the information required in this application form and all applicable requirements of the Orange Township Zoning Resolution.

Applicant/Authorized Agent Affidavit

I, _____ (Print Name), hereby certify that all information provided is true and accurate. I agree to be bound by all provisions of the Orange Township Zoning Resolution. I further agree to complete all work in accordance with all applicable Federal, State and local laws and regulations.

Applicant's/Agent's Signature

Date

subscribed and sworn to me this _____ day of _____, 20____

Notary Public

Property Owner's Signature

I, _____ (Print Name), hereby authorize the applicant/agent listed above to file this application on my behalf. Furthermore, I authorize the applicant/agent to perform the work described in this application and/or to change the use of the subject property only in accordance with all requirements of the Orange Township Zoning Resolution.

Property Owner's Signature

Date

subscribed and sworn to me this _____ day of _____, 20____

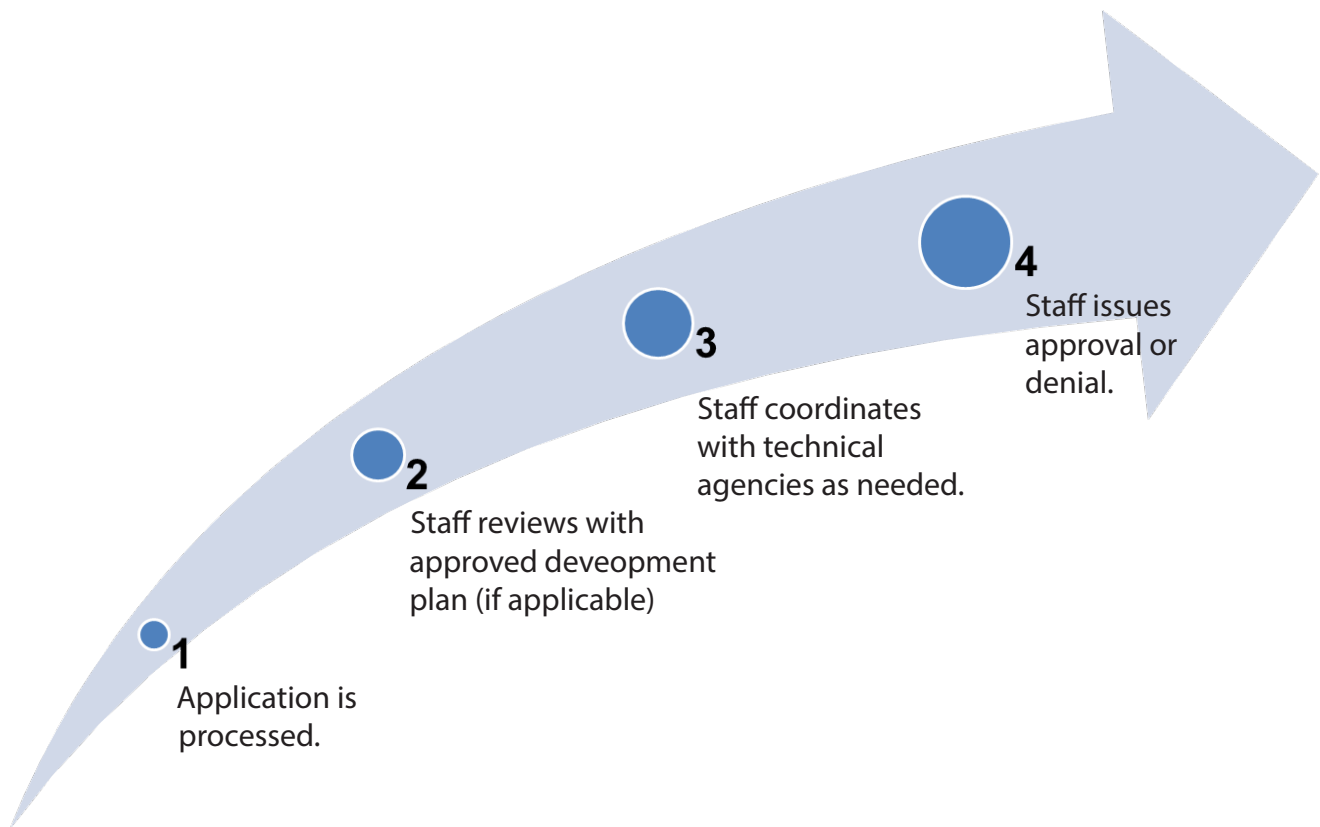
Notary Public

Subdivision Application Procedure

Any applicant who requests a subdivision review is solely responsible for filing all materials required by the application in its entirety. Please consult with the Zoning Department to obtain a copy of pertinent development standards prior to filing a final plat request. An incomplete application will not be processed or reviewed until it is determined to be complete, having all relevant issues addressed in plan or text form.

- ☐ The subdivision plat shall be in conformance with Delaware County's subdivision regulations and standards.

Application Flow Chart





Zoning Department
Michele Boni, Planning and Zoning Director

Subdivision Application

Page 5 of 5



Staff Use Only

SUB#

Development Standards		
Subdivision Type:	<input type="checkbox"/> Major	<input type="checkbox"/> Minor <input type="checkbox"/> Lot Split
Rezoning Case #::		
Zoning District:		
Subdivision Name:		
	Required	Proposed
Mnimum Lot Size:	sqft	sqft
Lot Depth:	ft	ft
Lot Width:	ft	ft
Maximum Lot Coverage:	%	%
Additional Standards	Comments	Is it illustrated on the plat? (y/n)
No build/ disturb areas		
Density:		
Building Lines:		
Development Data Chart:		
Any/all easements:		
Divergences to Rezoning:		

Technical Agencies	
General Health	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Date Submitted:	
Date Approved/Denied:	
County Engineer	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Date Submitted:	
Date Approved/Denied:	
DSWCD	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Date Submitted:	
Date Approved/Denied:	
DCRPC	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Date Submitted:	
Date Approved/Denied:	
Sanitary Engineer	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Date Submitted:	
Date Approved/Denied:	
Fire Department	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Date Submitted:	
Date Approved/Denied:	
ODOT	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Date Submitted:	
Date Approved/Denied:	
Comments	