



## Editorial Intern

Remezcla is a rapidly-growing digital media company covering lifestyle and culture for Latino millennials. What began as a small blog in 2006 is now a thriving entertainment brand with millions of readers, and we are now seeking an **Editorial Intern** who is ambitious and dedicated with a passion for both content and pushing Latin culture forward.

The **Editorial Intern** will have will have the opportunity to learn the inner workings of an online media company, including branded content creation, social media marketing, photo styling, and video production. All interns receive hands-on mentoring and training.

## RESPONSIBILITIES

- General office administrative duties for editorial department
- Coordinate and plan all editorial events and meetings
- Prepping for and supporting team during daily and weekly original content premieres
- Maintaining editorial archives
- Researching and creating basic content as needed
- Source content relative to our audience
- Researching and finding images for posts as needed
- Assisting with special projects, events, and social media marketing as needed
- Monitor social media activity
- Copy-edit posts for remezcla.com

## REQUIREMENTS

- Must be currently enrolled in college.
- Must be available to work 20-40 hours a week
- Interest in the online editorial and/or fashion editorial fields
- Strong writing and communication skills
- Working knowledge of social media
- Familiarity with Mac computers
- Proficiency in Microsoft Office Suite
- Working knowledge of Photoshop a plus
- Experience working in an entertainment outlet is a plus
- Broad knowledge of Latin culture and local scenes
- Comfortable working in start-up environment
- Bilingual - Fluent in English, Strong knowledge of Spanish
- Must be able to work from offices in Williamsburg, Brooklyn

## CONTACT

Email your resume and samples of work to [jobs@remezcla.com](mailto:jobs@remezcla.com) (write "**Editorial Intern**" in subject line) and tell us briefly about yourself and why you're interested in the position.



## **ABOUT REMEZCLA**

Remezcla is the only Hispanic media company in the U.S. that has cultivated an organic, grassroots appeal with Hispanic millennials. Our unique publisher, entertainment, and agency platform provides digital and on-the-ground solutions for both audiences and advertisers. For more information visit [www.remezcla.com](http://www.remezcla.com)

**\*Remezcla is an equal opportunity employer, offering a great work environment, challenging career opportunities, professional training and competitive compensation.**