

PARK HYATT AVIARA®

RESORT, GOLF CLUB & SPA
NORTH SAN DIEGO

Event Production Guidelines

VERSION: 07.08.2026



Contact Park Hyatt Aviara Resort, Golf Club & Spa
7100 Aviara Resort Drive, Carlsbad, CA 92011
Hotel Main Number: 760-488-1234 Pinnacle Live: 761-334-9875
Emergency Number: 55 on any internal house phone

pinnaclelive.com

EXPERIENCE
pinnacle
LIVE™



For Exhibit Decorating, Production and Audio-Visual Companies
at Park Hyatt Aviara Resort, Golf Club and Spa.

To ensure the smooth operation of your program, Park Hyatt Aviara Resort, Golf Club and Spa has partnered with Pinnacle Live as the on-site event production and technology partner. Pinnacle Live has a variety of equipment and pricing options that can be customized to your budget and needs. The hotel requires that Pinnacle Live be given the first right of refusal to bid on your event using the RFP process.

In order for us to ensure all events are safe and meet industry standards, if you choose to bring in an outside audiovisual/production provider or use your own in-house team, our Hotel Special Events and Production Guidelines will be applied. We formally request that you inform the hotel of any decision to bring in an outside AV/production vendor a minimum of (30) days prior to your event(s) and provide the outside vendor with this document. These guidelines apply to all Decorating, Production & Audio Visual companies working in Park Hyatt Aviara meeting and function areas, whether the event is open or closed to the public.

Please: read the entire document, forward all required ‘proof of insurance’, sign the last page and return via email or fax as described at least 14 days prior to load-in.

Thank you for your cooperation. We look forward to a successful show.

CONTENTS

1. OPERATING SPECIFICATIONS	3
2. INSTALLATION AND DISMANTLING	4
3. PERSONNEL	6
4. RIGGING	6
5. SIGNAGE	7
6. BANNERS	7
7. ELECTRICAL SERVICES	7
8. OUTDOOR FUNCTIONS	8
9. INTERNET SERVICES	8
10. MOTORIZED VEHICLES	8
11. SECURITY	8
12. CLEANING AND CUSTODIAL SERVICES	9
13. DAMAGES	9
14. CONFIRMATION & ACCEPTANCE OF OUTSIDE AUDIO-VISUAL PRODUCTION GUIDELINES	9
15. HOLD HARMLESS AGREEMENT	10
16. HOTEL CONTACT INFORMATION	10

1. OPERATING SPECIFICATIONS

An outside Production or AV Company can work within Park Hyatt Aviara in Carlsbad, CA under the following circumstances:

- 1.1. Current CERTIFICATE OF INSURANCE on file in compliance with Park Hyatt Aviara INSURANCE REQUIREMENTS:
 - 1.1.1. The certificate must list comprehensive General Liability Insurance, including Contractual Liability, Products and Completed Operations, and Automobile Liability, evidencing minimum limits of \$3,000,000 combined single limit. The Facility and its ownership are to be named as additional insured and the policy is to reference the Hold Harmless Agreement, specifying a requirement for thirty (30) days' notice of material change, cancellation, and non-renewal
 - 1.1.2. In addition, all third-party vendors and their contractors must show proof of current worker's compensation insurance and vehicle insurance.
 - 1.1.3. Such insurance shall be primary and not contributory with the hotel, Pinnacle Live, ownership or management.
- 1.2. "Park Hyatt Aviara SUPPLIER SERVICE AGREEMENT" from the Production or AV Company is on file absolving Park Hyatt Aviara in Carlsbad, CA from any claim of damages resulting from equipment used or labor provided by the Production or AV Company.
- 1.3. A copy of the "Event Production Acknowledgement" signed and on file with Hotel Conference Services Management, 760-488-1234
- 1.4. All Local, State, Federal and Park Hyatt Aviara in Carlsbad, CA codes and regulations are followed.
- 1.5. All connections to the building's power sources are handled by Park Hyatt Aviara in Carlsbad, CA personnel OR our exclusive in-house electrical contractor Pinnacle Live. The Production or AV Company is responsible for all charges for connecting to and usage of the hotel's power sources. This is not a complimentary service of the hotel.
- 1.6. All ceiling hanging (structural steel or rigging points) must be conducted by our exclusive in-house rigging contractor Pinnacle Live. Pinnacle Live will provide a quote for all rigging services at current rates. The Production or AV Company is responsible for all charges. This is not a complimentary service of the hotel.
- 1.7. Park Hyatt Aviara in Carlsbad, CA has no storage facilities for equipment. This is the responsibility of the Production or AV Company to remove all carts, road cases, etc., during the event(s). Drayage charges will apply for any outside AV team not partnering/utilizing Pinnacle Live services.
- 1.8. All connections to the house sound system must be conducted by Park Hyatt Aviara in Carlsbad, CA's in-house Audio-Visual department (Pinnacle Live). The Production or AV Company is responsible for all charges for connecting to and usage of the hotel's sound system. Rates are available from your Pinnacle Live Sales Manager upon request.
- 1.9. A copy of any entertainment rider must be sent to your Pinnacle Live Representative and Park Hyatt Aviara Event Manager no less than thirty (30) days prior to the program start date. Additional fees will apply based on rider requirements.
- 1.10. Sound levels and any hired live music are to be appropriate for the contracted space and are not to interfere with the activities of any other group. Actual meetings in progress take precedence over any sound check or rehearsal. Please respect any request regarding sound levels you may receive from Park Hyatt Aviara Management. Park Hyatt Aviara reserves the right to immediately terminate any event in the case of inappropriate sound level.
- 1.11. The Production or AV Company is encouraged to provide a communications device or direct in-house phone extension to Hotel Audio Visual & Production and Conference Services Manager in order to establish direct link communications in the event that a problem arises with the Production Company's equipment or personnel.
- 1.12. Pyrotechnics, either indoor or outdoor, are not permitted. Exceptions may be made for cold pyrotechnics under certain circumstances. Please inquire with your hotel representative for additional information.

Outside Audio Visual Terms and Conditions

VERSION: 03.21.2024

PARK HYATT AVIARA®

RESORT, GOLF CLUB & SPA
NORTH SAN DIEGO

1.13. When using water, chemical or dry ice fog/haze machines, the Production or AV Company is required to contact the Event Planning Manager with the exact dates and times that such equipment will be used. This must be done and coordinated with the Carlsbad, CA Fire Marshal to ensure that the fire alarm and sprinkler system is not accidentally enabled. The Production or AV Company is responsible for all costs of Fire Marshal and hotel personnel required to perform a fire watch.

1.14. The Production or AV Company accepts responsibility for any costs assessed to inspect or replace sprinkler heads or smoke sensors that have been discharged during an event. The Production or AV Company will be held responsible for any costs or fines assessed by the fire department for a false alarm resulting from the unscheduled discharge of pyrotechnics or smoke.

1.15. The Production or AV Company must adhere to all codes, rules and guidelines set forth by the Carlsbad, CA Fire Marshal.

1.16. A Material Safety Data Sheet (MSDS) is required for any chemicals utilized by a Production or AV Company.

1.17. The Production or AV Company accepts responsibility for producing all necessary diagrams outlining the event setup. All diagrams must be submitted to the Event Planning Manager for approval no less than 30 days in advance of the Event.

1.18. The Production or AV Company accepts responsibility for obtaining a Fire Marshal approved diagram of all General Sessions, Exhibit Halls and any other Event deemed necessary by either the Carlsbad, CA Fire Marshal or Park Hyatt Aviara in Carlsbad, CA.

1.18.1. A copy of the approved diagram must be provided to the Event Planning Manager prior to submission to the Fire Marshal's office. The hotel will review and make suggestions of any items it may find as challenges.

1.18.2. A copy of the approved diagram must be provided to the Event Planning Manager prior to Event Load-In. Please contact the Carlsbad, CA Fire Marshal's office for specific instructions on how to obtain this approval.

1.18.3. All costs associated with this process are the responsibility of the Production or AV Company and the Client.

1.19. Park Hyatt Aviara has the final say in the decision of whether an outside company may be utilized for a given program.

2. INSTALLATION AND DISMANTLING

2.1. The Production or AV Company will work with Park Hyatt Aviara's Event Planning Manager to outline the exact days, times, and hotel access areas for load-in, load-out, loading dock schedules, power tie-in schedules, and any other pertinent details which require Hyatt or Pinnacle Live involvement. PLEASE NOTE: Load-in times are restricted to 6 a.m.-10 p.m. The times and areas within the production agenda must be adhered to. This agenda is required to be delivered to the Event Planning Manager and Pinnacle Live 14 days in advance of arrival.

2.2. An AV Services Liaison will be assigned to your Production Company during the load-in, set-up, teardown and load-out of your event. The AV Services Liaison assigned to you by Pinnacle Live Event Technologies, will also do a walkthrough of the facility and note any existing damage in the room prior to load in. At the conclusion of load out, the AV Services Liaison will do a follow-up walkthrough and note any additional damage to the facility. See Damages (section 11) for more details. The AV Services Liaison will also be responsible for assisting said Production Company with questions or concerns regarding the facility, ensure services are delivered by Pinnacle Live per the 3rd party company's requirements, and establish a line of communication to hotel departments. This position is supervisory only, and is unable to assist in setup, operation, or strike of any 3rd party equipment. Liaison rates will be charged at \$180/hour for a 10 hour day. Additionally, a liaison fee will be charged per show-day, as the Pinnacle Live team will be in contact daily with the production crew to ensure all hotel systems are functioning as expected, and to be available in the event of emergency needs.

Outside Audio Visual Terms and Conditions

VERSION: 03.21.2024

PARK HYATT AVIARA®

RESORT, GOLF CLUB & SPA
NORTH SAN DIEGO

- 2.3.** The hotel does not automatically provide or loan airlifts, scissor lifts, ladders, forklifts, generators, etc. All rental requests must be submitted to your Pinnacle Live Representative no less than thirty (30) days prior to the start of the program. Any lifts used are required to have the appropriate wheel protection relative to the surface on which the work is being conducted. This includes, but is not limited to protective wheel covering for indoor spaces, usage of all-terrain lifts for outdoor lawns, etc. Please connect with your Pinnacle Live representative for all rental requests, safety specifications and usage requirements. The hotel reserves the right to inspect and approve any lift they consider could cause damage to any part of the property.
- 2.4.** Before unloading/loading product into any event space – Carpet Protection may be required to be placed on floor depending on complexity as determined by your Event Sales/Event Planning/Pinnacle Live Manager. This may include ballrooms, meeting spaces, hallways and other areas as applicable to prevent damage of Park Hyatt Aviara grounds.
- 2.5.** Installation and construction of wooden stages may not be done unless Carpet Protection is installed under the entire area that the stage is going to encompass. No nails or bracing wires used in production set-ups may be attached to the building. No painting, mixing of chemicals or explosive materials is allowed inside the hotel. No sawing or cutting of materials with any power tool is allowed within the hotel.
- 2.6.** The schedule of times and number of delivery vehicles used for load-in/out, productions or entertainment events must be submitted in writing to the Event Sales Manager/Event Planning Manager and Pinnacle Live representative a minimum of fourteen (14) days prior to move-in.
- 2.7.** AV setup standards must be adhered to by the 3rd-party AV team to ensure that appearance of Park Hyatt Aviara meetings meets high quality expected by our guests. Lapses in appearance will require correction before the start of the program. These standards include:
- 2.7.1.** All screens must have at least a bottom dress kit. Carts, speaker stands, confidence monitors, etc., must include skirting or dressing. Draping will be required around all technical tables, covering at least the front, if not the sides
- 2.7.2.** All cabling that is in public view must be properly “managed”; out of view whenever possible. All extension cords must be run against the walls, avoiding main entrances as much as possible. Cable paths that must cross the floor must be done at 90-degree angles in relation to the room/screens, and must be properly taped to the carpet. Any tape applied to floors, carpets, etc., must be approved by management in advance. For aesthetics and safety reasons, all cabling must use a ramp if tape cannot properly cover multiple cable runs.
- 2.7.3.** Hotel property must be returned to the condition in which the Production or AV Company received it. This includes the removal of all trash. All charges for cleaning and repair will be the responsibility of the Production or AV Company. The use of packaging tape is prohibited on floor surfaces or walls.
- 2.7.4.** All outside contractors hired by the Production or AV Company will adhere to all applicable rules and regulations. Any damage incurred in their specific work areas will be the responsibility of the Production or AV Company.
- 2.8.** The Production or AV Company is responsible for the traffic control of vehicles scheduled by them for load in/out. Parking of trucks or trailers overnight at the loading docks or on hotel property is prohibited without prior consent of the Event Planning Manager. Unless a trailer is being loaded or unloaded, it must be removed from hotel property. The hotel is not responsible for tickets.
- 2.9.** Production equipment delivered to meeting rooms will be transported through service corridors. Equipment or road cases are not to be transported through the public areas.

Outside Audio Visual Terms and Conditions

VERSION: 03.21.2024

PARK HYATT AVIARA®

RESORT, GOLF CLUB & SPA
NORTH SAN DIEGO

- 2.10. The Production or AV Company shall not access Park Hyatt Aviara spaces and meeting rooms through public elevators and public passageways utilized by guests of Park Hyatt Aviara. The Third-Party Supplier must use freight and service elevators, and service corridors and service hallways for all operations on premises including, load-in/load-out. The Production or AV Company will not have exclusive use of the service elevators as they are also used for housekeeping and room service.
- 2.11. To protect the integrity of our guest rooms any audio-visual equipment to be used in any guest room must be delivered, set-up, and operated by Park Hyatt Aviara in Carlsbad, CA personnel or our in-house audio-visual supplier, Pinnacle Live. The Production or AV Company is responsible for labor costs that may result. This is not a complimentary service of the hotel.
- 2.12. No equipment is allowed in the public areas of the hotel without the consent of the Event Planning Manager.
- 2.13. Exits cannot be blocked at any time. If you do block exits, you will need to provide lighted exit signs for your event. This is not a complimentary service of the hotel.
- 3.3. Production crew/staff are not allowed in the Employee cafeteria. Crews shall not break or lounge in public corridors or other public spaces of the Hotel.
- 3.4. Smoking, eating, or drinking is prohibited within the ballrooms at all times. Room service or catered meals are allowed, per the client's request, at a cost. This is not a complimentary service of the hotel.
- 3.5. Beverages will be restricted to non-alcoholic drinks during set-up and teardown. Food and beverages staged or stored in hotel service corridors is Park Hyatt Aviara property and is not to be touched by Production or AV Companies.
- 3.6. Theft, attempted theft, misappropriation of property or the aiding of such acts will result in immediate removal and possible criminal prosecution.
- 3.7. The possession or use of intoxicants on Park Hyatt Aviara property or job sites is prohibited. Possession or use of illegal drugs is prohibited, other than medicine prescribed by the employee's physician. Violation will result in immediate removal of the individual from the premises and possible legal action.
- 3.8. The possession of guns, explosives or weapons of any kind is prohibited. Fighting, physical violence, creating a disturbance, horseplay, disorderly conduct, or the use of abusive language is a violation of hotel policy and will result in immediate removal of the individual from the premises and possible legal action.
- 3.9. Gambling is not permitted within the Hotel.

3. PERSONNEL

- 3.1. The Production or AV Company is responsible for hiring competent personnel to set up, operate and remove their equipment. The Production or AV Company is responsible for the actions of any personnel attached to or associated with their staff. Courtesy, professionalism, and respect is required. Violation will result in immediate removal of the individual from the premises and possible legal action.
- 3.2. All labor employed by a Production or AV Company, regardless of their craft, must wear a uniform shirt or badges/stage passes identifying the company that they are working for. Service contractor employees' clothing will be neat, reflecting an overall tidy appearance to conform to Park Hyatt Aviara's image: no shorts, flip-flops, open-toed shoes, ripped or torn shirts or pants, appropriate business attire is to be worn at all times. Name tags for all management are encouraged.

4. RIGGING

- 4.1. Pinnacle Live is the exclusive provider of rigging services at Park Hyatt Aviara in Carlsbad, CA, including all flown truss, chain motors, motor control, and rigging labor.
- 4.2. Pinnacle Live will make all connections to the ceiling or roof supporting structure of the hotel. Pinnacle Live is responsible for the advance, approval & installation of everything that is suspended overhead and reserves the right to disallow load-bearing ground-supported truss structures that do not meet their safety standards.

Event Production Guidelines

VERSION: 07.08.2026

PARK HYATT AVIARA®

RESORT, GOLF CLUB & SPA
NORTH SAN DIEGO

- 4.3. All rigging labor will consist of a minimum of Two (2) riggers (1 high, 1 low) at a 5-hour minimum. Rates are available from your Pinnacle Live Sales Manager.
- 4.4. Hotel Rigging Point drawings can be supplied upon request from Pinnacle Live. Production or AV Company is responsible for sending all diagram requests to Pinnacle Live at least thirty (30) days in advance of show load-in for approval.
- 4.5. Cables on truss must be managed appropriately. Trusses utilized for set design will be reviewed with the meeting planner to ensure the final look of the room meets with hotel standards.
- 4.6. Unless specified by the hotel, all rigging should be black or silver. All cords and lights installed onto the truss should be black in color.
- 4.7. All events with an aerialist **MUST** be submitted no less than 21 days prior to the event for legal and liability review.

5. SIGNAGE

- 5.1. All requests for the placement of group direction and informational signs should be forwarded to your Event Planning Manager no less than fourteen (14) days in advance for approval. Signage is permitted in the meeting and conference room areas only. Park Hyatt Aviara does not permit signage in the Hotel lobby or on guestroom floors. We request that all materials be professionally printed and framed. A limited number of hotel easels and lollipop-style signs may be available through your Event Planning Manager for use.
- 5.2. The placement of signs, placards, banners, announcements, or distribution of any periodicals is prohibited without the consent of Park Hyatt Aviara in Carlsbad, CA.
- 5.3. Signs may not be taped, Velcro or pinned to any wall or podium surface. This includes Signs on podiums. Please contact Pinnacle Live for more information.

6. BANNERS

- 6.1. All requests for the placement of banners should be forwarded to your Event Planning Manager no less than fourteen (14) days in advance for approval and pricing.

- 6.2. All lightweight banners intended to be attached to the ceiling or roof structure of the Hotel must be attached and removed by Pinnacle Live or Park Hyatt Aviara Engineering Department. This is not a complimentary service of the hotel.
- 6.3. All banners and signs that are flown or hung overhead in a common area of the hotel need to be constructed of vinyl or cloth fabric. Hard material of any kind cannot be suspended overhead in any public area of the hotel. This applies to the surface material, top or bottom battens or rods, or any stiffening device.
- 6.4. Velcro is not acceptable as a means of attaching a banner to any structure or to other flown material.
- 6.5. Hanging banners outside of the building is strongly discouraged because of unpredictable winds. Requests for outside rigging will be carefully evaluated case by case. (Must be approved by hotel management)
- 6.6. Park Hyatt Aviara in Carlsbad, CA, will make every effort to place and position banners and signs as designated by the meeting planner. Safety is a dominating concern for anything that is suspended overhead. Pinnacle Live Rigging Services are responsible for the final approval of banner construction, configuration, and placement.

7. ELECTRICAL SERVICES

- 7.1. All electrical services must be coordinated through Park Hyatt Aviara Electrical Services OR our exclusive in-house electrical contractor Pinnacle Live. The hotel is not responsible for the overloading of existing electrical circuits in the meeting space.
- 7.2. It is the responsibility of the Production or AV Company to provide Park Hyatt Aviara in Carlsbad, CA or Pinnacle Live a detailed listing of all power requirements at least thirty (30) days prior to the show load in. There is a charge for electrical hook-up and service. This is not a complimentary service of the hotel.

- 7.3. It is the Production or AV Company's responsibility to order any additional electrical services necessary for the safe operation of Pinnacle Live's rigging equipment.

8. OUTDOOR FUNCTIONS

- 8.1. All outdoor functions taking place after sunset will require the use of external functional lighting. Pinnacle Live is the exclusive lighting provider for all outdoor functional lighting and must be contracted through them for safety purposes. Pinnacle Live will provide at their discretion appropriate lighting as needed per event based on attendees, location, and layout. Please contact your Pinnacle Live representative to arrange comprehensive solutions.

9. INTERNET SERVICES

- 9.1. Meeting space internet and services are exclusively contracted through Pinnacle Live.

10. MOTORIZED VEHICLES

- 10.1. Definition: Motorized vehicles are defined as any vehicle, which is propelled by an internal combustion engine using Class-I or Class-II fuel or a battery-electric drive train, such as, but not limited to automobile, trucks, motorcycles, aircraft and watercraft.
- 10.2. All motorized vehicles that are displayed shall have the battery/batteries disconnected at the "HOT" lead. The lead shall be safely secured.
- 10.3. Fuel tanks in vehicles on display indoors must be less one-half (½) full or completely empty and purged of all fumes.
- 10.4. All motor vehicle tanks containing fuel shall be furnished with locking type caps or sealed with tape to prevent inspection by viewers. Tractors, chain saws, generators and other such fuel-powered equipment shall be safeguarded in a similar manner.
- 10.5. Fueling or de-fueling of vehicles shall be prohibited in indoor spaces on hotel property. Charging of electric vehicles is acceptable with prior fire-marshall approval.

- 10.6. A special permit is required for any vehicles displayed on stage or in any area inside the hotel. Permit application must be made by the Production or AV Company to the Carlsbad, CA Fire/Rescue Division, Fire Loss Management Department, twenty one (21) days in advance of the show. A copy of the permit must be on file with Park Hyatt Aviara in Carlsbad, CA
- 10.7. Vehicles must be positioned in a manner that does not affect means of egress. Vehicles shall not be moved during show hours.
- 10.8. Prior to entering the building, the Production Manager must contact their Event Planning Manager or Pinnacle Live representative for a visual inspection and Park Hyatt Aviara's Loss Prevention department must be notified that a vehicle is being driven in the Hotel.
- 10.9. Carpet protection must be laid under the transit path and location where the vehicle is to be parked. The carpet protection must remain under the vehicle during the time it stays in the hotel.

11. SECURITY

- 11.1. The Production or AV Company is responsible for the security of its own equipment at all times. Depending on the number of attendees, hotel security will determine the number of security personnel required during the course of the event. The Event Sales Manager/Event Planning Manager can coordinate in-house security services by request, as well as provide current rates for unarmed security guards for your event. When contracting with outside security firms, that firm must have the approval of the Event Planning Manager and the Director of Security prior to their work beginning. 3rd party security must adhere to safety/security policies and have designated communication methods that comply with Park Hyatt Aviara standards as specified by the Director of Security.
- 11.2. Park Hyatt Aviara in Carlsbad, CA requires on file:
- 11.2.1. Certificate of Insurance
 - 11.2.2. Hold Harmless agreement
- 11.3. All security personnel in uniform with acceptable grooming standards

Event Production Guidelines

VERSION: 07.08.2026

PARK HYATT AVIARA®

RESORT, GOLF CLUB & SPA
NORTH SAN DIEGO

- 11.4. No smoking or eating in public areas. Smoking indoors is prohibited. Smoking outdoors is only allowed in designated areas.
- 11.5. No firearms are permitted in the Hotel
- 11.6. No sitting when visible in public areas
- 11.7. All meal breaks are to be taken in designated areas

12. CLEANING AND CUSTODIAL SERVICES

- 12.1. It is the responsibility of the Production or AV Company to clean any area that they use and to remove any tape residue, used tape or large stains. A Production Liaison will do a walk-through at the end of the events.
- 12.2. Park Hyatt Aviara in Carlsbad, CA does not provide cleaning materials, supplies, vacuums, or janitorial services for the meeting room areas. Trash removal is the responsibility of the Production or AV Company.
- 12.3. At the conclusion of the convention, the ballroom, meeting space and loading docks used by a Production or AV Company must be presentable for the next day's business prior to leaving the property.

13. DAMAGES

- 13.1. An inspection of the ballroom is to be made prior to installation and upon completion of the load-out by the Production or AV Company. All vendors, Production Companies, and groups are responsible to leave the hotel in the same condition it was found.
- 13.2. Damages to the furniture, fixtures and equipment in the ballrooms are the responsibility of the Production or AV Company.
- 13.3. An acknowledgment of damages, if any, will be presented to the Production Manager at the end of the show.
- 13.4. All claims for damages will be submitted to the Production or AV Company in writing within ten (10) business days following the final walk-through.
- 13.5. To prevent damage, furniture will not be removed from public areas for meeting room purposes.

14. CONFIRMATION & ACCEPTANCE OF OUTSIDE AUDIO-VISUAL PRODUCTION GUIDELINES

- 14.1. By signing the below you verify that you have received a copy of the Production Guidelines. You acknowledge that by signing, you have read and understand the information contained within the guidelines. You acknowledge that should the group choose to utilize a vendor other than the facility's preferred company, Pinnacle Live, that the items and charges listed in the above guidelines are accepted, will be upheld and will be billed to the group as agreed to by the group, Park Hyatt Aviara, and Pinnacle Live.

EVENT PRODUCTION ACKNOWLEDGEMENT

Event Name

Event Date

Name (First, Last)

I hereby acknowledge that I have read and agree to abide by the above Production Guidelines.

Today's Date

Signature

Please use Acrobat Reader to sign with a Digital ID, then email the signed form to 150@pinnaclelive.com. Alternately, a scanned version of the signature page is acceptable.

Event Production Guidelines

VERSION: 07.08.2026

PARK HYATT AVIARA®

RESORT, GOLF CLUB & SPA
NORTH SAN DIEGO

15. HOLD HARMLESS AGREEMENT

- 15.1.** The undersigned Contractor agrees to the fullest extent permitted by law, to protect, indemnify, defend, and hold harmless Park Hyatt Aviara Resort, Golf Club and Spa, the owner of the property, the management company for the property, and Pinnacle Live (together, the “property”), from all claims, damages, losses and expenses, howsoever the same may be caused reason of any suit, claim, demand, judgment or cause of action Initiated by any person arising or alleged to have arisen directly or indirectly out of the performance of the work by Contractor. The Contractor also agrees to provide a certificate of comprehensive insurance, per section 1.1 of this agreement.

Contractor Name

Signed By

Title

Client Signature

Date

16. HOTEL CONTACT INFORMATION

Hotel Main Number: 760-488-1234

Hotel Event Services: Ext 6884

Pinnacle Live: Ext 6953

Hotel Security: Ext 6845

Hotel Engineering: Ext 5000

Emergency Number: 55

Please use Acrobat Reader to sign with a Digital ID, then email the signed form to 150@pinnaclelive.com.
Alternately, a scanned version of the signature page is acceptable.