

Form 990-T

Exempt Organization Business Income Tax Return (and proxy tax under section 6033(e))

OMB No 1545-0047

2019

For calendar year 2019 or other tax year beginning JUL 1, 2019, and ending JUN 30, 2020

Go to www.irs.gov/Form990T for instructions and the latest information. Do not enter SSN numbers on this form as it may be made public if your organization is a 501(c)(3)

A Check box if address changed

Name of organization (Check box if name changed and see instructions)

D Employer identification number (Employees trust, see instructions)

B Exempt under section 501(c)(3) 408(e) 408A 529(a)

Print or Type PUBLIC POLICY INSTITUTE OF CALIFORNIA Number, street, and room or suite no. If a P O box, see instructions 500 WASHINGTON STREET, NO. 600 City or town, state or province, country, and ZIP or foreign postal code SAN FRANCISCO, CA 94111

94-3207299 E Unrelated business activity code (See instructions) 523000

C Book value of all assets at end of year 303,509,988.

F Group exemption number (See instructions) G Check organization type 501(c) corporation 501(c) trust 401(a) trust Other trust

H Enter the number of the organization's unrelated trades or businesses 1 Describe the only (or first) unrelated trade or business here SEE STATEMENT 1 If only one, complete Parts I-V If more than one, describe the first in the blank space at the end of the previous sentence, complete Parts I and II, complete a Schedule M for each additional trade or business, then complete Parts III-V

I During the tax year, was the corporation a subsidiary in an affiliated group or a parent-subsidary controlled group? Yes No

J The books are in care of CYNTHIA SCHERER Telephone number (415) 291-4400

Part I Unrelated Trade or Business Income Table with columns (A) Income, (B) Expenses, (C) Net. Includes rows for Gross receipts, Cost of goods sold, Capital gain, etc.

Part II Deductions Not Taken Elsewhere (See instructions for limitations on deductions) (Deductions must be directly connected with the unrelated business income)

Table for Part II Deductions Not Taken Elsewhere with rows 14-31 including Compensation of officers, Salaries and wages, Repairs and maintenance, etc.

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Part III Total Unrelated Business Taxable Income

Table with 2 columns: Description and Amount. Rows include: 32 Total of unrelated business taxable income computed from all unrelated trades or businesses (see instructions) 618,877.; 33 Amounts paid for disallowed fringes; 34 Charitable contributions (see instructions for limitation rules) 0.; 35 Total unrelated business taxable income before pre-2018 NOLs and specific deduction Subtract line 34 from the sum of lines 32 and 33 618,877.; 36 Deduction for net operating loss arising in tax years beginning before January 1, 2018 (see instructions) STMT 5 618,877.; 37 Total of unrelated business taxable income before specific deduction Subtract line 36 from line 35; 38 Specific deduction (Generally \$1,000, but see line 38 instructions for exceptions) 8 1,000.; 39 Unrelated business taxable income Subtract line 38 from line 37 If line 38 is greater than line 37, enter the smaller of zero or line 37 0.

Part IV Tax Computation

Table with 2 columns: Description and Amount. Rows include: 40 Organizations Taxable as Corporations Multiply line 39 by 21% (0.21) 0.; 41 Trusts Taxable at Trust Rates See instructions for tax computation Income tax on the amount on line 39 from. Tax rate schedule or Schedule D (Form 1041); 42 Proxy tax See instructions; 43 Alternative minimum tax (trusts only); 44 Tax on Noncompliant Facility Income See instructions; 45 Total Add lines 42, 43, and 44 to line 40 or 41, whichever applies 0.

Part V Tax and Payments

Table with 2 columns: Description and Amount. Rows include: 46a Foreign tax credit (corporations attach Form 1118; trusts attach Form 1116); 46b Other credits (see instructions); 46c General business credit Attach Form 3800; 46d Credit for prior year minimum tax (attach Form 8801 or 8827); 46e Total credits. Add lines 46a through 46d; 47 Subtract line 46e from line 45 0.; 48 Other taxes Check if from Form 4255 Form 8611 Form 8697 Form 8866 Other (attach schedule); 49 Total tax Add lines 47 and 48 (see instructions) 0.; 50 2019 net 965 tax liability paid from Form 965-A or Form 965-B, Part II, column (k), line 3 0.; 51a Payments A 2018 overpayment credited to 2019; 51b 2019 estimated tax payments; 51c Tax deposited with Form 8868; 51d Foreign organizations. Tax paid or withheld at source (see instructions); 51e Backup withholding (see instructions); 51f Credit for small employer health insurance premiums (attach Form 8941); 51g Other credits, adjustments, and payments: Form 2439 Other Form 4136 Total; 52 Total payments Add lines 51a through 51g; 53 Estimated tax penalty (see instructions) Check if Form 2220 is attached; 54 Tax due If line 52 is less than the total of lines 49, 50, and 53, enter amount owed; 55 Overpayment If line 52 is larger than the total of lines 49, 50, and 53, enter amount overpaid; 56 Enter the amount of line 55 you want: Credited to 2020 estimated tax Refunded

Part VI Statements Regarding Certain Activities and Other Information (see instructions)

Table with 3 columns: Question, Yes, No. Rows include: 57 At any time during the 2019 calendar year, did the organization have an interest in or a signature or other authority over a financial account (bank, securities, or other) in a foreign country? If "Yes," the organization may have to file FinCEN Form 114, Report of Foreign Bank and Financial Accounts If "Yes," enter the name of the foreign country here X; 58 During the tax year, did the organization receive a distribution from, or was it the grantor of, or transferor to, a foreign trust? If "Yes," see instructions for other forms the organization may have to file X; 59 Enter the amount of tax-exempt interest received or accrued during the tax year \$

Sign Here Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge. Signature of officer: [Signature] Date: 12/16/20 Title: CHIEF FINANCIAL OFFICER. May the IRS discuss this return with the preparer shown below (see instructions)? X Yes No

Paid Preparer Use Only Print/Type preparer's name: MAGA E. KISRIV Preparer's signature: [Signature] Date: 12/11/2020 Check self-employed if PTIN: P01008919 Firm's name: HOOD & STRONG LLP Firm's EIN: 94-1254756 Firm's address: 275 BATTERY ST, STE 900 SAN FRANCISCO, CA 94111 Phone no: 415.781.0793

Schedule A - Cost of Goods Sold. Enter method of inventory valuation **N/A**

1 Inventory at beginning of year	1		6 Inventory at end of year	6	
2 Purchases	2		7 Cost of goods sold. Subtract line 6 from line 5. Enter here and in Part I, line 2	7	
3 Cost of labor	3				
4a Additional section 263A costs (attach schedule)	4a		8 Do the rules of section 263A (with respect to property produced or acquired for resale) apply to the organization?		Yes No
b Other costs (attach schedule)	4b				
5 Total. Add lines 1 through 4b	5				

Schedule C - Rent Income (From Real Property and Personal Property Leased With Real Property)
(see instructions)

1 Description of property

(1)
(2)
(3)
(4)

2 Rent received or accrued		3(a) Deductions directly connected with the income in columns 2(a) and 2(b) (attach schedule)
(a) From personal property (if the percentage of rent for personal property is more than 10% but not more than 50%)	(b) From real and personal property (if the percentage of rent for personal property exceeds 50% or if the rent is based on profit or income)	
(1)		
(2)		
(3)		
(4)		
Total	0.	Total 0.

(c) **Total income.** Add totals of columns 2(a) and 2(b). Enter here and on page 1, Part I, line 6, column (A) **0.**

(b) **Total deductions.** Enter here and on page 1, Part I, line 6, column (B) **0.**

Schedule E - Unrelated Debt-Financed Income (see instructions)

1 Description of debt-financed property	2 Gross income from or allocable to debt-financed property	3 Deductions directly connected with or allocable to debt-financed property		
		(a) Straight line depreciation (attach schedule) STATEMENT 8	(b) Other deductions (attach schedule) STATEMENT 9	
(1) 500 WASHINGTON STREET	3,740,778.	1,170,984.	1,951,761.	
(2)				
(3)				
(4)				
4 Amount of average acquisition debt on or allocable to debt-financed property (attach schedule)	5 Average adjusted basis of or allocable to debt-financed property (attach schedule)	6 Column 4 divided by column 5	7 Gross income reportable (column 2 x column 6)	8 Allocable deductions (column 6 x total of columns 3(a) and 3(b))
(1) 32,690,000.	24,252,567.	100.00%	3,740,778.	3,122,745.
(2)		%		
(3)		%		
(4)		%		
STATEMENT 6		STATEMENT 7		
Totals		Total dividends-received deductions included in column 8		
		Enter here and on page 1, Part I, line 7, column (A) 3,740,778.		Enter here and on page 1, Part I, line 7, column (B) 3,122,745.
				0.

Schedule F - Interest, Annuities, Royalties, and Rents From Controlled Organizations (see instructions)

1 Name of controlled organization	2 Employer identification number	Exempt Controlled Organizations			
		3 Net unrelated income (loss) (see instructions)	4 Total of specified payments made	5 Part of column 4 that is included in the controlling organization's gross income	6 Deductions directly connected with income in column 5
(1)					
(2)					
(3)					
(4)					

Nonexempt Controlled Organizations

7 Taxable income	8 Net unrelated income (loss) (see instructions)	9 Total of specified payments made	10 Part of column 9 that is included in the controlling organization's gross income	11 Deductions directly connected with income in column 10
(1)				
(2)				
(3)				
(4)				
Totals			Add columns 5 and 10 Enter here and on page 1, Part I, line 8, column (A)	Add columns 6 and 11 Enter here and on page 1, Part I, line 8, column (B)

Schedule G - Investment Income of a Section 501(c)(7), (9), or (17) Organization (see instructions)

1 Description of income	2 Amount of income	3 Deductions directly connected (attach schedule)	4 Set-asides (attach schedule)	5 Total deductions and set-asides (col 3 plus col 4)
(1)				
(2)				
(3)				
(4)				
Totals		Enter here and on page 1, Part I, line 9, column (A)		Enter here and on page 1, Part I, line 9, column (B)

Schedule I - Exploited Exempt Activity Income, Other Than Advertising Income (see instructions)

1 Description of exploited activity	2 Gross unrelated business income from trade or business	3 Expenses directly connected with production of unrelated business income	4 Net income (loss) from unrelated trade or business (column 2 minus column 3) If a gain, compute cols 5 through 7	5 Gross income from activity that is not unrelated business income	6 Expenses attributable to column 5	7 Excess exempt expenses (column 6 minus column 5, but not more than column 4)
(1)						
(2)						
(3)						
(4)						
Totals		Enter here and on page 1, Part I, line 10, col (A)	Enter here and on page 1, Part I, line 10, col (B)			Enter here and on page 1, Part II, line 25

Schedule J - Advertising Income (see instructions)

Part I Income From Periodicals Reported on a Consolidated Basis

1 Name of periodical	2 Gross advertising income	3 Direct advertising costs	4 Advertising gain or (loss) (col 2 minus col 3) If a gain, compute cols 5 through 7	5 Circulation income	6 Readership costs	7 Excess readership costs (column 6 minus column 5, but not more than column 4)
(1)						
(2)						
(3)						
(4)						
Totals (carry to Part II, line (5))		0.	0.			0.

Part II **Income From Periodicals Reported on a Separate Basis** (For each periodical listed in Part II, fill in columns 2 through 7 on a line-by-line basis)

1 Name of periodical	2 Gross advertising income	3 Direct advertising costs	4 Advertising gain or (loss) (col 2 minus col 3) if a gain, compute cols 5 through 7	5 Circulation income	6 Readership costs	7 Excess readership costs (column 6 minus column 5, but not more than column 4)
(1)						
(2)						
(3)						
(4)						
Totals from Part I	0.	0.				0.
Totals, Part II (lines 1-5)	0. <small>Enter here and on page 1, Part I, line 11, col (A)</small>	0. <small>Enter here and on page 1, Part I, line 11, col (B)</small>				0. <small>Enter here and on page 1, Part II, line 26</small>

Schedule K - Compensation of Officers, Directors, and Trustees (see instructions)

1 Name	2 Title	3 Percent of time devoted to business	4 Compensation attributable to unrelated business
(1)		%	
(2)		%	
(3)		%	
(4)		%	
Total	Enter here and on page 1, Part II, line 14		0.

FORM 990-T	DESCRIPTION OF ORGANIZATION'S PRIMARY UNRELATED BUSINESS ACTIVITY	STATEMENT 1
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INVESTMENTS IN PARTNERSHIPS, RENTAL OF DEBT FINANCED REAL ESTATE

TO FORM 990-T, PAGE 1

FORM 990-T	INCOME (LOSS) FROM PARTNERSHIPS	STATEMENT 2
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DESCRIPTION	NET INCOME OR (LOSS)
ADAMS STREET 2008 DIRECT FUND, L.P. - ORDINARY BUSINESS INCOME (LOSS)	3,879.
ADAMS STREET PARTNERSHIP FUND - 2006 U.S. FUND, L.P. - ORDINARY BUSINESS INC	33,445.
"ADAMS STREET PARTNERSHIP FUND - 2006 NON-U.S. FUND, - ORDINARY BUSINESS INC	207.
ADAMS STREET PARTNERSHIP FUND - 2008 U.S. FUND, L.P. - ORDINARY BUSINESS INC	19,883.
"ADAMS STREET PARTNERSHIP FUND - 2008 NON-U.S. FUND, - ORDINARY BUSINESS INC	2,305.
ADAMS STREET 2011 US FUND LP - ORDINARY BUSINESS INCOME (LOSS)	-11,385.
ADAMS STREET 2011 NON-US DEVELOPED MARKETS FUND LP - ORDINARY BUSINESS INCOM	1,879.
ADAMS STREET 2011 EMERGING MARKETS FUND LP - ORDINARY BUSINESS INCOME (LOSS)	-92.
ADAMS STREET 2011 DIRECT FUND LP - ORDINARY BUSINESS INCOME (LOSS)	3,172.
ADAMS STREET 2006 DIRECT FUND, L.P. - ORDINARY BUSINESS INCOME (LOSS)	620.
ADAMS STREET 2017 GLOBAL FUND LP - ORDINARY BUSINESS INCOME (LOSS)	-50,969.
TOTAL INCLUDED ON FORM 990-T, PAGE 1, LINE 5	2,944.

FORM 990-T	OTHER DEDUCTIONS	STATEMENT 3
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DESCRIPTION	AMOUNT
TAX PREPARATION FEES	2,100.
TOTAL TO FORM 990-T, PAGE 1, LINE 27	2,100.

FORM 990-T		NET OPERATING LOSS DEDUCTION		STATEMENT 4
TAX YEAR	LOSS SUSTAINED	LOSS PREVIOUSLY APPLIED	LOSS REMAINING	AVAILABLE THIS YEAR
06/30/19	109,358.	0.	109,358.	109,358.
NOL CARRYOVER AVAILABLE THIS YEAR			109,358.	109,358.

FORM 990-T		NET OPERATING LOSS DEDUCTION		STATEMENT 5
TAX YEAR	LOSS SUSTAINED	LOSS PREVIOUSLY APPLIED	LOSS REMAINING	AVAILABLE THIS YEAR
06/30/11	1,215,508.	0.	1,215,508.	1,215,508.
06/30/12	725,981.	0.	725,981.	725,981.
06/30/13	288,722.	0.	288,722.	288,722.
06/30/14	248,258.	0.	248,258.	248,258.
06/30/15	149,223.	0.	149,223.	149,223.
06/30/16	127,172.	0.	127,172.	127,172.
06/30/17	338,536.	0.	338,536.	338,536.
06/30/18	131,245.	9,542.	121,703.	121,703.
NOL CARRYOVER AVAILABLE THIS YEAR			3,215,103.	3,215,103.

FORM 990-T SCHEDULE E - UNRELATED DEBT-FINANCED INCOME STATEMENT 6
 AVERAGE ACQUISITION DEBT

DESCRIPTION OF DEBT-FINANCED PROPERTY	ACTIVITY NUMBER	AMOUNT OF OUTSTANDING DEBT
500 WASHINGTON STREET	1	
BEGINNING FIRST MONTH		32,690,000.
BEGINNING SECOND MONTH		32,690,000.
BEGINNING THIRD MONTH		32,690,000.
BEGINNING FOURTH MONTH		32,690,000.
BEGINNING FIFTH MONTH		32,690,000.
BEGINNING SIXTH MONTH		32,690,000.
BEGINNING SEVENTH MONTH		32,690,000.
BEGINNING EIGHTH MONTH		32,690,000.
BEGINNING NINTH MONTH		32,690,000.
BEGINNING TENTH MONTH		32,690,000.
BEGINNING ELEVENTH MONTH		32,690,000.
BEGINNING TWELFTH MONTH		32,690,000.
TOTAL OF ALL MONTHS		392,280,000.
NUMBER OF MONTHS IN YEAR		12
AVERAGE AQUISITION DEBT		32,690,000.

TOTALS TO FORM 990-T, SCHEDULE E, COLUMN 4

FORM 990-T SCHEDULE E - UNRELATED DEBT-FINANCED INCOME STATEMENT 7
 AVERAGE ADJUSTED BASIS

DESCRIPTION OF DEBT-FINANCED PROPERTY	ACTIVITY NUMBER	AMOUNT
500 WASHINGTON STREET	1	
AVERAGE ADJUSTED BASIS OF PROPERTY FIRST DAY OF YEAR		24,987,187.
AVERAGE ADJUSTED BASIS OF PROPERTY LAST DAY OF YEAR		23,517,946.
AVERAGE ADJUSTED BASIS OF PROPERTY FOR THE YEAR		24,252,567.

TOTAL TO FORM 990-T, SCHEDULE E, COLUMN 5

FORM 990-T SCHEDULE E - DEPRECIATION DEDUCTION STATEMENT 8

DESCRIPTION	ACTIVITY NUMBER	AMOUNT	TOTAL
DEPRECIATION		1,170,984.	
- SUBTOTAL -	1		1,170,984.
TOTAL OF FORM 990-T, SCHEDULE E, COLUMN 3(A)			1,170,984.

FORM 990-T SCHEDULE E - OTHER DEDUCTIONS STATEMENT 9

DESCRIPTION	ACTIVITY NUMBER	AMOUNT	TOTAL
UTILITIES		275,933.	
JANITORIAL		260,459.	
ELEVATOR		13,951.	
HVAC		22,959.	
REPAIRS & MAINTENANCE		337,402.	
LOT AND LANDSCAPE		12,796.	
SECURITY		103,672.	
MANAGEMENT FEE		69,314.	
PROPERTY TAXES		206,435.	
INSURANCE		36,477.	
PARKING		12,215.	
PROFESSIONAL FEES		942.	
TENANT RELATIONS		2,729.	
OTHER GENERAL & ADMINISTRATIVE EXPENSES		20,094.	
BUILDING FINANCING COSTS		576,383.	
- SUBTOTAL -	1		1,951,761.
TOTAL OF FORM 990-T, SCHEDULE E, COLUMN 3(B)			1,951,761.

Depreciation and Amortization (Including Information on Listed Property)

Department of the Treasury
Internal Revenue Service (99)

▶ Attach to your tax return.
▶ Go to www.irs.gov/Form4562 for instructions and the latest information.

Name(s) shown on return Public Policy Institute of California	Business or activity to which this form relates 500 WASHINGTON STREET	Identifying number 94-3207299
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Part I Election To Expense Certain Property Under Section 179 Note If you have any listed property, complete Part V before you complete Part I

1 Maximum amount (see instructions)	1	1,020,000.
2 Total cost of section 179 property placed in service (see instructions)	2	
3 Threshold cost of section 179 property before reduction in limitation	3	2,550,000.
4 Reduction in limitation Subtract line 3 from line 2 If zero or less, enter -0	4	
5 Dollar limitation for tax year Subtract line 4 from line 1 If zero or less, enter -0- If married filing separately, see instructions	5	
6 (a) Description of property (b) Cost (business use only) (c) Elected cost		
7 Listed property Enter the amount from line 29	7	
8 Total elected cost of section 179 property Add amounts in column (c), lines 6 and 7	8	
9 Tentative deduction Enter the smaller of line 5 or line 8	9	
10 Carryover of disallowed deduction from line 13 of your 2018 Form 4562	10	
11 Business income limitation Enter the smaller of business income (not less than zero) or line 5	11	
12 Section 179 expense deduction Add lines 9 and 10, but don't enter more than line 11	12	
13 Carryover of disallowed deduction to 2020 Add lines 9 and 10, less line 12	13	

Note: Don't use Part II or Part III below for listed property Instead, use Part V

Part II Special Depreciation Allowance and Other Depreciation (Don't include listed property)

14 Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year	14	
15 Property subject to section 168(f)(1) election	15	
16 Other depreciation (including ACRS)	16	

Part III MACRS Depreciation (Don't include listed property See instructions)

Section A

17 MACRS deductions for assets placed in service in tax years beginning before 2019	17	1,170,984.
18 If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here	<input type="checkbox"/>	

Section B - Assets Placed in Service During 2019 Tax Year Using the General Depreciation System

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only - see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a 3-year property						
b 5-year property						
c 7-year property						
d 10-year property						
e 15-year property						
f 20-year property						
g 25-year property			25 yrs		S/L	
h Residential rental property	/		27 5 yrs	MM	S/L	
	/		27 5 yrs	MM	S/L	
i Nonresidential real property	/		39 yrs	MM	S/L	
	/			MM	S/L	

Section C - Assets Placed in Service During 2019 Tax Year Using the Alternative Depreciation System

20a Class life					S/L
b 12-year			12 yrs		S/L
c 30-year	/		30 yrs	MM	S/L
d 40-year	/		40 yrs	MM	S/L

Part IV Summary (See instructions)

21 Listed property Enter amount from line 28	21	
22 Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21 Enter here and on the appropriate lines of your return Partnerships and S corporations - see instr	22	1,170,984.
23 For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

Part V **Listed Property** (Include automobiles, certain other vehicles, certain aircraft, and property used for entertainment, recreation, or amusement)
Note: For any vehicle for which you are using the standard mileage rate or deducting lease expense, complete only 24a, 24b, columns (a) through (c) of Section A, all of Section B, and Section C if applicable

Section A - Depreciation and Other Information (Caution: See the instructions for limits for passenger automobiles)

24a Do you have evidence to support the business/investment use claimed? Yes No **24b** If "Yes," is the evidence written? Yes No

(a) Type of property (list vehicles first)	(b) Date placed in service	(c) Business/ investment use percentage	(d) Cost or other basis	(e) Basis for depreciation (business/investment use only)	(f) Recovery period	(g) Method/ Convention	(h) Depreciation deduction	(i) Elected section 179 cost
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25 Special depreciation allowance for qualified listed property placed in service during the tax year and used more than 50% in a qualified business use **25**

26 Property used more than 50% in a qualified business use

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)
		%						
		%						
		%						

27 Property used 50% or less in a qualified business use

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)
		%				SL		
		%				SL		
		%				SL		

28 Add amounts in column (h), lines 25 through 27 Enter here and on line 21, page 1 **28**

29 Add amounts in column (i), line 26 Enter here and on line 7, page 1 **29**

Section B - Information on Use of Vehicles

Complete this section for vehicles used by a sole proprietor, partner, or other "more than 5% owner," or related person. If you provided vehicles to your employees, first answer the questions in Section C to see if you meet an exception to completing this section for those vehicles.

	(a) Vehicle		(b) Vehicle		(c) Vehicle		(d) Vehicle		(e) Vehicle		(f) Vehicle	
	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
30 Total business/investment miles driven during the year (don't include commuting miles)												
31 Total commuting miles driven during the year												
32 Total other personal (noncommuting) miles driven												
33 Total miles driven during the year Add lines 30 through 32												
34 Was the vehicle available for personal use during off-duty hours?												
35 Was the vehicle used primarily by a more than 5% owner or related person?												
36 Is another vehicle available for personal use?												

Section C - Questions for Employers Who Provide Vehicles for Use by Their Employees

Answer these questions to determine if you meet an exception to completing Section B for vehicles used by employees who aren't more than 5% owners or related persons

	Yes	No
37 Do you maintain a written policy statement that prohibits all personal use of vehicles, including commuting, by your employees?		
38 Do you maintain a written policy statement that prohibits personal use of vehicles, except commuting, by your employees? See the instructions for vehicles used by corporate officers, directors, or 1% or more owners		
39 Do you treat all use of vehicles by employees as personal use?		
40 Do you provide more than five vehicles to your employees, obtain information from your employees about the use of the vehicles, and retain the information received?		
41 Do you meet the requirements concerning qualified automobile demonstration use?		

Note: If your answer to 37, 38, 39, 40, or 41 is "Yes," don't complete Section B for the covered vehicles

Part VI Amortization

(a) Description of costs	(b) Date amortization begins	(c) Amortizable amount	(d) Code section	(e) Amortization period or percentage	(f) Amortization for this year
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42 Amortization of costs that begins during your 2019 tax year

(a)	(b)	(c)	(d)	(e)	(f)

43 Amortization of costs that began before your 2019 tax year **43**

44 Total. Add amounts in column (f). See the instructions for where to report **44**