

Form **990-PF****Return of Private Foundation**
or Section 4947(a)(1) Trust Treated as Private Foundation

OMB No 1545-0052

2018

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to www.irs.gov/Form990PF for instructions and the latest information.

For calendar year 2018 or tax year beginning

, 2018, and ending

, 20

Name of foundation

Berkeley Minor and Susan Fountaine Minor Foundation

Number and street (or P O box number if mail is not delivered to street address)

Room/suite

300 Summers Street, Floor 2

City or town, state or province, country, and ZIP or foreign postal code

Charleston, WV 25301

G Check all that apply:

☐ Initial return ☐ Initial return of a former public charity

☐ Final return ☐ Amended return

☒ Address change ☐ Name change

H Check type of organization. ☒ Section 501(c)(3) exempt private foundation

☐ Section 4947(a)(1) nonexempt charitable trust ☐ Other taxable private foundation

I Fair market value of all assets at end of year (from Part II, col (c), line 16) ▶ \$ **2,289,211.47**

J Accounting method: ☒ Cash ☐ Accrual

☐ Other (specify) _____

(Part I, column (d) must be on cash basis)

A Employer identification number**55-6014946****B** Telephone number (see instructions)**304-348-7000****C** If exemption application is pending, check here ☐**D** 1. Foreign organizations, check here ☐2. Foreign organizations meeting the 85% test, check here and attach computation ☐**E** If private foundation status was terminated under section 507(b)(1)(A), check here ☐**F** If the foundation is in a 60-month termination under section 507(b)(1)(B), check here ☐**Part I****Analysis of Revenue and Expenses** (The total of amounts in columns (b), (c), and (d) may not necessarily equal the amounts in column (a) (see instructions))

(a) Revenue and expenses per books

(b) Net investment income

(c) Adjusted net income

(d) Disbursements for charitable purposes (cash basis only)

Revenue	1	Contributions, gifts, grants, etc., received (attach schedule)	20,000.00			
	2	Check <input type="checkbox"/> if the foundation is not required to attach Sch. B				
	3	Interest on savings and temporary cash investments				
	4	Dividends and interest from securities	38,881.45	57,947.13	57,947.13	
	5a	Gross rents				
	b	Net rental income or (loss)				
	6a	Net gain or (loss) from sale of assets not on line 10	48,006.38			
	b	Gross sales price for all assets on line 6a	1,196,346.59			
	7	Capital gain net income (from Part IV, line 2)		48,006.38		
	8	Net short-term capital gain			10,369.54	
	9	Income modifications				
	10a	Gross sales less returns and allowances				
Operating and Administrative Expenses	b	Less. Cost of goods sold				
	c	Gross profit or (loss) (attach schedule)				
	11	Other income (attach schedule)				
	12	Total. Add lines 1 through 11	106,887.83	105,953.51	68,316.67	
	13	Compensation of officers, directors, trustees, etc.	15,281.76	15,281.76	15,281.76	-0-
	14	Other employee salaries and wages				
	15	Pension plans, employee benefits				
	16a	Legal fees (attach schedule)	3,563.78	-0-	-0-	3,563.78
	b	Accounting fees (attach schedule)				
	c	Other professional fees (attach schedule)				
	17	Interest				
	18	Taxes (attach schedule) (see instructions)	7,179.00	7,179.00	7,179.00	-0-
	19	Depreciation (attach schedule) and depletion				
	20	Occupancy				
	21	Travel, conferences, and meetings				
	22	Printing and publications				
	23	Other expenses (attach schedule)				
	24	Total operating and administrative expenses. Add lines 13 through 23	26,024.54	22,460.76	22,460.76	3,563.78
	25	Contributions, gifts, grants paid	265,000.00			265,000.00
	26	Total expenses and disbursements. Add lines 24 and 25	291,024.54	22,460.76	22,460.76	268,563.78
	27	Subtract line 26 from line 12:				
	a	Excess of revenue over expenses and disbursements	(184,136.71)			
	b	Net investment income (if negative, enter -0-) .		83,492.75		
	c	Adjusted net income (if negative, enter -0-) .			45,855.91	

For Paperwork Reduction Act Notice, see instructions.

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Part II Balance Sheets Attached schedules and amounts in the description column should be for end-of-year amounts only (See instructions)		Beginning of year	End of year	
		(a) Book Value	(b) Book Value	(c) Fair Market Value
Assets	1 Cash—non-interest-bearing	671.89	1,399.82	1,399.82
	2 Savings and temporary cash investments	113,235.71	76,307.39	76,307.39
	3 Accounts receivable ▶			
	Less: allowance for doubtful accounts ▶			
	4 Pledges receivable ▶			
	Less: allowance for doubtful accounts ▶			
	5 Grants receivable			
	6 Receivables due from officers, directors, trustees, and other disqualified persons (attach schedule) (see instructions)			
	7 Other notes and loans receivable (attach schedule) ▶			
	Less: allowance for doubtful accounts ▶			
	8 Inventories for sale or use			
	9 Prepaid expenses and deferred charges			
	10a Investments—U S and state government obligations (attach schedule)	41,953.95		
	b Investments—corporate stock (attach schedule)	2,379.20	2,379.20	103,064.00
	c Investments—corporate bonds (attach schedule)			
Liabilities	11 Investments—land, buildings, and equipment basis ▶			
	Less: accumulated depreciation (attach schedule) ▶			
	12 Investments—mortgage loans			
	13 Investments—other (attach schedule)	2,334,289.84	2,228,307.47	2,108,440.26
	14 Land, buildings, and equipment basis ▶			
	Less: accumulated depreciation (attach schedule) ▶			
	15 Other assets (describe ▶)			
	16 Total assets (to be completed by all filers—see the instructions. Also, see page 1, item I)	2,492,530.59	2,308,393.88	2,289,211.47
	17 Accounts payable and accrued expenses			
	18 Grants payable			
Net Assets or Fund Balances	19 Deferred revenue			
	20 Loans from officers, directors, trustees, and other disqualified persons			
	21 Mortgages and other notes payable (attach schedule)			
	22 Other liabilities (describe ▶)			
	23 Total liabilities (add lines 17 through 22)	-0-	-0-	
	Foundations that follow SFAS 117, check here <input type="checkbox"/>			
	and complete lines 24 through 26, and lines 30 and 31.			
	24 Unrestricted			
	25 Temporarily restricted			
	26 Permanently restricted			
Net Assets or Fund Balances	Foundations that do not follow SFAS 117, check here ▶ <input checked="" type="checkbox"/>			
	and complete lines 27 through 31.			
	27 Capital stock, trust principal, or current funds	2,492,530.59	2,308,393.88	
	28 Paid-in or capital surplus, or land, bldg., and equipment fund			
	29 Retained earnings, accumulated income, endowment, or other funds			
Net Assets or Fund Balances	30 Total net assets or fund balances (see instructions)	2,492,530.59	2,308,393.88	
	31 Total liabilities and net assets/fund balances (see instructions)	2,492,530.59	2,308,393.88	

Part III Analysis of Changes in Net Assets or Fund Balances

1 Total net assets or fund balances at beginning of year—Part II, column (a), line 30 (must agree with end-of-year figure reported on prior year's return)	1	2,492,530.59
2 Enter amount from Part I, line 27a	2	(184,136.71)
3 Other increases not included in line 2 (itemize) ▶	3	
4 Add lines 1, 2, and 3	4	2,308,393.88
5 Decreases not included in line 2 (itemize) ▶	5	
6 Total net assets or fund balances at end of year (line 4 minus line 5)—Part II, column (b), line 30	6	2,308,393.88

Part IV Capital Gains and Losses for Tax on Investment Income

(a) List and describe the kind(s) of property sold (for example, real estate, 2-story brick warehouse, or common stock, 200 shs MLC Co.)		(b) How acquired P—Purchase D—Donation	(c) Date acquired (mo, day, yr)	(d) Date sold (mo, day, yr)
1a See Statement attached				
b				
c				
d				
e				
(e) Gross sales price	(f) Depreciation allowed (or allowable)	(g) Cost or other basis plus expense of sale	(h) Gain or (loss) (e) plus (f) minus (g)	
a				
b				
c				
d				
e				
Complete only for assets showing gain in column (h) and owned by the foundation on 12/31/69				
(i) FMV as of 12/31/69	(j) Adjusted basis as of 12/31/69	(k) Excess of col (i) over col (j), if any	(l) Gains (Col (h) gain minus col (k), but not less than -0-) or Losses (from col (h))	
a				
b				
c				
d				
e				
2 Capital gain net income or (net capital loss) { If gain, also enter in Part I, line 7 If (loss), enter -0- in Part I, line 7 }			2	48,006.38
3 Net short-term capital gain or (loss) as defined in sections 1222(5) and (6): If gain, also enter in Part I, line 8, column (c). See instructions. If (loss), enter -0- in Part I, line 8			3	10,369.54

Part V Qualification Under Section 4940(e) for Reduced Tax on Net Investment Income

(For optional use by domestic private foundations subject to the section 4940(a) tax on net investment income.)

If section 4940(d)(2) applies, leave this part blank.

Was the foundation liable for the section 4942 tax on the distributable amount of any year in the base period? ☐ Yes ☒ No
 If "Yes," the foundation doesn't qualify under section 4940(e). Do not complete this part.

(a) Base period years Calendar year (or tax year beginning in)	(b) Adjusted qualifying distributions	(c) Net value of noncharitable-use assets	(d) Distribution ratio (col (b) divided by col (c))
2017	184,473.63	2,603,731.62	0.0708
2016	167,484.00	2,474,869.66	0.0677
2015	145,500.00	2,604,436.46	0.0551
2014	176,304.43	2,696,230.73	0.0654
2013	161,670.04	2,581,959.93	0.0626
2 Total of line 1, column (d)			2 0.3216
3 Average distribution ratio for the 5-year base period—divide the total on line 2 by 5.0, or by the number of years the foundation has been in existence if less than 5 years			3 0.0643
4 Enter the net value of noncharitable-use assets for 2018 from Part X, line 5			4 2,549,868.81
5 Multiply line 4 by line 3			5 163,956.56
6 Enter 1% of net investment income (1% of Part I, line 27b)			6 834.93
7 Add lines 5 and 6			7 164,791.49
8 Enter qualifying distributions from Part XII, line 4 If line 8 is equal to or greater than line 7, check the box in Part VI, line 1b, and complete that part using a 1% tax rate. See the Part VI instructions.			8 267,728.78

Part VI Excise Tax Based on Investment Income (Section 4940(a), 4940(b), 4940(e), or 4948—see instructions)

1a	Exempt operating foundations described in section 4940(d)(2), check here <input type="checkbox"/> and enter "N/A" on line 1. Date of ruling or determination letter _____ (attach copy of letter if necessary—see instructions)			
b	Domestic foundations that meet the section 4940(e) requirements in Part V, check here <input checked="" type="checkbox"/> and enter 1% of Part I, line 27b	1		835
c	All other domestic foundations enter 2% of line 27b. Exempt foreign organizations, enter 4% of Part I, line 12, col (b)			
2	Tax under section 511 (domestic section 4947(a)(1) trusts and taxable foundations only, others, enter -0-)	2		
3	Add lines 1 and 2	3		835
4	Subtitle A (income) tax (domestic section 4947(a)(1) trusts and taxable foundations only; others, enter -0-)	4		
5	Tax based on investment income. Subtract line 4 from line 3. If zero or less, enter -0-	5		835
6	Credits/Payments.			
a	2018 estimated tax payments and 2017 overpayment credited to 2018	6a	3,600	
b	Exempt foreign organizations—tax withheld at source	6b		
c	Tax paid with application for extension of time to file (Form 8868)	6c		
d	Backup withholding erroneously withheld	6d		
7	Total credits and payments. Add lines 6a through 6d	7		3,600
8	Enter any penalty for underpayment of estimated tax. Check here <input type="checkbox"/> if Form 2220 is attached	8		
9	Tax due. If the total of lines 5 and 8 is more than line 7, enter amount owed	9		
10	Overpayment. If line 7 is more than the total of lines 5 and 8, enter the amount overpaid	10		2,765
11	Enter the amount of line 10 to be Credited to 2019 estimated tax 1,000 Refunded	11		1,765

Part VII-A Statements Regarding Activities

	Yes	No
1a During the tax year, did the foundation attempt to influence any national, state, or local legislation or did it participate or intervene in any political campaign?		✓
1b Did it spend more than \$100 during the year (either directly or indirectly) for political purposes? See the instructions for the definition		✓
If the answer is "Yes" to 1a or 1b , attach a detailed description of the activities and copies of any materials published or distributed by the foundation in connection with the activities.		
1c Did the foundation file Form 1120-POL for this year?		✓
d Enter the amount (if any) of tax on political expenditures (section 4955) imposed during the year: (1) On the foundation. ▶ \$ _____ (2) On foundation managers. ▶ \$ _____		
e Enter the reimbursement (if any) paid by the foundation during the year for political expenditure tax imposed on foundation managers ▶ \$ _____		
2 Has the foundation engaged in any activities that have not previously been reported to the IRS? If "Yes," attach a detailed description of the activities.		✓
3 Has the foundation made any changes, not previously reported to the IRS, in its governing instrument, articles of incorporation, or bylaws, or other similar instruments? If "Yes," attach a conformed copy of the changes.		✓
4a Did the foundation have unrelated business gross income of \$1,000 or more during the year?		✓
4b If "Yes," has it filed a tax return on Form 990-T for this year?		
5 Was there a liquidation, termination, dissolution, or substantial contraction during the year? If "Yes," attach the statement required by <i>General Instruction T</i> .		✓
6 Are the requirements of section 508(e) (relating to sections 4941 through 4945) satisfied either: • By language in the governing instrument, or • By state legislation that effectively amends the governing instrument so that no mandatory directions that conflict with the state law remain in the governing instrument?	✓	
7 Did the foundation have at least \$5,000 in assets at any time during the year? If "Yes," complete Part II, col (c), and Part XV	✓	
8a Enter the states to which the foundation reports or with which it is registered. See instructions.		
8b If the answer is "Yes" to line 7, has the foundation furnished a copy of Form 990-PF to the Attorney General (or designate) of each state as required by <i>General Instruction G</i> ? If "No," attach explanation		
9 Is the foundation claiming status as a private operating foundation within the meaning of section 4942(j)(3) or 4942(j)(5) for calendar year 2018 or the tax year beginning in 2018? See the instructions for Part XIV. If "Yes," complete Part XIV		✓
10 Did any persons become substantial contributors during the tax year? If "Yes," attach a schedule listing their names and addresses		✓

Part VII-A Statements Regarding Activities (continued)

	Yes	No
11 At any time during the year, did the foundation, directly or indirectly, own a controlled entity within the meaning of section 512(b)(13)? If "Yes," attach schedule. See instructions	11	✓
12 Did the foundation make a distribution to a donor advised fund over which the foundation or a disqualified person had advisory privileges? If "Yes," attach statement. See instructions	12	✓
13 Did the foundation comply with the public inspection requirements for its annual returns and exemption application? Website address ► None	13	✓
14 The books are in care of ► Branch Banking and Trust Company Telephone no. ► 304-348-7000 Located at ► 300 Summers Street, Charleston WV ZIP+4 ► 25301		
15 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of Form 1041 —check here and enter the amount of tax-exempt interest received or accrued during the year ► 15		
16 At any time during calendar year 2018, did the foundation have an interest in or a signature or other authority over a bank, securities, or other financial account in a foreign country?	16	✓
See the instructions for exceptions and filing requirements for FinCEN Form 114. If "Yes," enter the name of the foreign country ►		

Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required**File Form 4720 if any item is checked in the "Yes" column, unless an exception applies.**

	Yes	No
1a During the year, did the foundation (either directly or indirectly): (1) Engage in the sale or exchange, or leasing of property with a disqualified person? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (2) Borrow money from, lend money to, or otherwise extend credit to (or accept it from) a disqualified person? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (3) Furnish goods, services, or facilities to (or accept them from) a disqualified person? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (4) Pay compensation to, or pay or reimburse the expenses of, a disqualified person? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (5) Transfer any income or assets to a disqualified person (or make any of either available for the benefit or use of a disqualified person)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (6) Agree to pay money or property to a government official? (Exception. Check "No" if the foundation agreed to make a grant to or to employ the official for a period after termination of government service, if terminating within 90 days) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
b If any answer is "Yes" to 1a(1)–(6), did any of the acts fail to qualify under the exceptions described in Regulations section 53.4941(d)-3 or in a current notice regarding disaster assistance? See instructions. Organizations relying on a current notice regarding disaster assistance, check here ► <input type="checkbox"/>	1b	
c Did the foundation engage in a prior year in any of the acts described in 1a, other than excepted acts, that were not corrected before the first day of the tax year beginning in 2018?	1c	✓
2 Taxes on failure to distribute income (section 4942) (does not apply for years the foundation was a private operating foundation defined in section 4942(j)(3) or 4942(j)(5)):		
a At the end of tax year 2018, did the foundation have any undistributed income (lines 6d and 6e, Part XIII) for tax year(s) beginning before 2018? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," list the years ► 20____, 20____, 20____, 20____		
b Are there any years listed in 2a for which the foundation is not applying the provisions of section 4942(a)(2) (relating to incorrect valuation of assets) to the year's undistributed income? (If applying section 4942(a)(2) to all years listed, answer "No" and attach statement—see instructions.)	2b	✓
c If the provisions of section 4942(a)(2) are being applied to any of the years listed in 2a, list the years here. ► 20____, 20____, 20____, 20____		
3a Did the foundation hold more than a 2% direct or indirect interest in any business enterprise at any time during the year? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
b If "Yes," did it have excess business holdings in 2018 as a result of (1) any purchase by the foundation or disqualified persons after May 26, 1969; (2) the lapse of the 5-year period (or longer period approved by the Commissioner under section 4943(c)(7)) to dispose of holdings acquired by gift or bequest; or (3) the lapse of the 10-, 15-, or 20-year first phase holding period? (Use Schedule C, Form 4720, to determine if the foundation had excess business holdings in 2018.)	3b	
4a Did the foundation invest during the year any amount in a manner that would jeopardize its charitable purposes?	4a	✓
b Did the foundation make any investment in a prior year (but after December 31, 1969) that could jeopardize its charitable purpose that had not been removed from jeopardy before the first day of the tax year beginning in 2018?	4b	✓

Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required (continued)

	Yes	No
5a During the year, did the foundation pay or incur any amount to:		
(1) Carry on propaganda, or otherwise attempt to influence legislation (section 4945(e))?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
(2) Influence the outcome of any specific public election (see section 4955); or to carry on, directly or indirectly, any voter registration drive?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
(3) Provide a grant to an individual for travel, study, or other similar purposes?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
(4) Provide a grant to an organization other than a charitable, etc., organization described in section 4945(d)(4)(A)? See instructions	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
(5) Provide for any purpose other than religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
b If any answer is "Yes" to 5a(1)–(5), did any of the transactions fail to qualify under the exceptions described in Regulations section 53.4945 or in a current notice regarding disaster assistance? See instructions	5b	
Organizations relying on a current notice regarding disaster assistance, check here	<input type="checkbox"/>	
c If the answer is "Yes" to question 5a(4), does the foundation claim exemption from the tax because it maintained expenditure responsibility for the grant?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If "Yes," attach the statement required by Regulations section 53.4945–5(d).		
6a Did the foundation, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
b Did the foundation, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	6b	<input checked="" type="checkbox"/>
If "Yes" to 6b, file Form 8870.		
7a At any time during the tax year, was the foundation a party to a prohibited tax shelter transaction?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
b If "Yes," did the foundation receive any proceeds or have any net income attributable to the transaction?	7b	
8 Is the foundation subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors**1 List all officers, directors, trustees, and foundation managers and their compensation. See instructions.**

(a) Name and address	(b) Title, and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
Branch Banking and Trust Company	Corp. Trustee			
Charleston, WV	Part-time	15,281.76	-0-	-0-
Anne R. Silbernagel	Personal Trustee			
Charleston, WV	Part-time	-0-	-0-	-0-
Christopher J. Winton	Personal Trustee			
Charleston, WV	Part-time	-0-	-0-	-0-
Mark W. Kelley	Personal Trustee			
Charleston, WV	Part-time	-0-	-0-	-0-

2 Compensation of five highest-paid employees (other than those included on line 1—see instructions). If none, enter "NONE."

(a) Name and address of each employee paid more than \$50,000	(b) Title, and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
None				

Total number of other employees paid over \$50,000

Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors *(continued)***3 Five highest-paid independent contractors for professional services. See instructions. If none, enter "NONE."**

(a) Name and address of each person paid more than \$50,000	(b) Type of service	(c) Compensation
None		

Total number of others receiving over \$50,000 for professional services ▶

Part IX-A Summary of Direct Charitable Activities

List the foundation's four largest direct charitable activities during the tax year. Include relevant statistical information such as the number of organizations and other beneficiaries served, conferences convened, research papers produced, etc.

	Expenses
1 None	
2	
3	
4	

Part IX-B Summary of Program-Related Investments (see instructions)

Describe the two largest program-related investments made by the foundation during the tax year on lines 1 and 2

	Amount
1 None	
2	
All other program-related investments See instructions	

Total. Add lines 1 through 3 ▶

Part X Minimum Investment Return (All domestic foundations must complete this part. Foreign foundations, see instructions.)

1	Fair market value of assets not used (or held for use) directly in carrying out charitable, etc., purposes:		
a	Average monthly fair market value of securities	1a	2,588,355.92
b	Average of monthly cash balances	1b	343.38
c	Fair market value of all other assets (see instructions)	1c	
d	Total (add lines 1a, b, and c)	1d	2,588,699.30
e	Reduction claimed for blockage or other factors reported on lines 1a and 1c (attach detailed explanation)	1e	
2	Acquisition indebtedness applicable to line 1 assets	2	
3	Subtract line 2 from line 1d	3	2,588,699.30
4	Cash deemed held for charitable activities. Enter 1½% of line 3 (for greater amount, see instructions)	4	38,830.49
5	Net value of noncharitable-use assets. Subtract line 4 from line 3. Enter here and on Part V, line 4	5	2,549,868.81
6	Minimum investment return. Enter 5% of line 5	6	127,493.44

Part XI Distributable Amount (see instructions) (Section 4942(j)(3) and (j)(5) private operating foundations and certain foreign organizations, check here ☐ and do not complete this part.)

1	Minimum investment return from Part X, line 6	1	127,493.44
2a	Tax on investment income for 2018 from Part VI, line 5	2a	835.00
b	Income tax for 2018 (This does not include the tax from Part VI.)	2b	
c	Add lines 2a and 2b	2c	835.00
3	Distributable amount before adjustments. Subtract line 2c from line 1	3	126,658.44
4	Recoveries of amounts treated as qualifying distributions	4	
5	Add lines 3 and 4	5	126,658.44
6	Deduction from distributable amount (see instructions)	6	
7	Distributable amount as adjusted. Subtract line 6 from line 5. Enter here and on Part XIII, line 1	7	126,658.44

Part XII Qualifying Distributions (see instructions)

1	Amounts paid (including administrative expenses) to accomplish charitable, etc., purposes:		
a	Expenses, contributions, gifts, etc.—total from Part I, column (d), line 26	1a	268,563.78
b	Program-related investments—total from Part IX-B	1b	
2	Amounts paid to acquire assets used (or held for use) directly in carrying out charitable, etc., purposes	2	
3	Amounts set aside for specific charitable projects that satisfy the:		
a	Suitability test (prior IRS approval required)	3a	
b	Cash distribution test (attach the required schedule)	3b	
4	Qualifying distributions. Add lines 1a through 3b. Enter here and on Part V, line 8; and Part XIII, line 4	4	268,563.78
5	Foundations that qualify under section 4940(e) for the reduced rate of tax on net investment income. Enter 1% of Part I, line 27b. See instructions	5	835.00
6	Adjusted qualifying distributions. Subtract line 5 from line 4	6	267,728.78

Note: The amount on line 6 will be used in Part V, column (b), in subsequent years when calculating whether the foundation qualifies for the section 4940(e) reduction of tax in those years.

Part XIII Undistributed Income (see instructions)

	(a) Corpus	(b) Years prior to 2017	(c) 2017	(d) 2018
1 Distributable amount for 2018 from Part XI, line 7				126,658.44
2 Undistributed income, if any, as of the end of 2018:				
a Enter amount for 2017 only			-0-	
b Total for prior years: 20____, 20____, 20____		-0-		
3 Excess distributions carryover, if any, to 2018:				
a From 2013	36,168.04			
b From 2014	45,252.84			
c From 2015	14,975.18			
d From 2016	44,772.52			
e From 2017	61,445.05			
f Total of lines 3a through e	202,613.63			
4 Qualifying distributions for 2018 from Part XII, line 4 ▶ \$ 268,563.78				
a Applied to 2017, but not more than line 2a			-0-	
b Applied to undistributed income of prior years (Election required—see instructions)		-0-		
c Treated as distributions out of corpus (Election required—see instructions)	-0-			
d Applied to 2018 distributable amount				126,658.44
e Remaining amount distributed out of corpus	141,905.34			
5 Excess distributions carryover applied to 2018 (If an amount appears in column (d), the same amount must be shown in column (a).)	-0-			-0-
6 Enter the net total of each column as indicated below:				
a Corpus. Add lines 3f, 4c, and 4e. Subtract line 5	344,518.97			
b Prior years' undistributed income. Subtract line 4b from line 2b		-0-		
c Enter the amount of prior years' undistributed income for which a notice of deficiency has been issued, or on which the section 4942(a) tax has been previously assessed		-0-		
d Subtract line 6c from line 6b. Taxable amount—see instructions		-0-		
e Undistributed income for 2017. Subtract line 4a from line 2a. Taxable amount—see instructions			-0-	
f Undistributed income for 2018. Subtract lines 4d and 5 from line 1. This amount must be distributed in 2019				-0-
7 Amounts treated as distributions out of corpus to satisfy requirements imposed by section 170(b)(1)(F) or 4942(g)(3) (Election may be required—see instructions)	-0-			
8 Excess distributions carryover from 2013 not applied on line 5 or line 7 (see instructions)	36,168.04			
9 Excess distributions carryover to 2019. Subtract lines 7 and 8 from line 6a	308,350.93			
10 Analysis of line 9.				
a Excess from 2014	45,252.84			
b Excess from 2015	14,975.18			
c Excess from 2016	44,772.52			
d Excess from 2017	61,445.05			
e Excess from 2018	141,905.34			

Part XIV Private Operating Foundations (see instructions and Part VII-A, question 9)

1a If the foundation has received a ruling or determination letter that it is a private operating foundation, and the ruling is effective for 2018, enter the date of the ruling

b Check box to indicate whether the foundation is a private operating foundation described in section ☐ 4942(j)(3) or ☐ 4942(j)(5)

2a Enter the lesser of the adjusted net income from Part I or the minimum investment return from Part X for each year listed

Tax year	Prior 3 years			(e) Total
(a) 2018	(b) 2017	(c) 2016	(d) 2015	
85% of line 2a				
Qualifying distributions from Part XII, line 4 for each year listed				
Amounts included in line 2c not used directly for active conduct of exempt activities				
Qualifying distributions made directly for active conduct of exempt activities. Subtract line 2d from line 2c				
3 Complete 3a, b, or c for the alternative test relied upon				
a "Assets" alternative test—enter:				
(1) Value of all assets				
(2) Value of assets qualifying under section 4942(j)(3)(B)(i)				
b "Endowment" alternative test—enter $\frac{2}{3}$ of minimum investment return shown in Part X, line 6 for each year listed				
c "Support" alternative test—enter:				
(1) Total support other than gross investment income (interest, dividends, rents, payments on securities loans (section 512(a)(5)), or royalties)				
(2) Support from general public and 5 or more exempt organizations as provided in section 4942(j)(3)(B)(iii)				
(3) Largest amount of support from an exempt organization				
(4) Gross investment income				

Part XV Supplementary Information (Complete this part only if the foundation had \$5,000 or more in assets at any time during the year—see instructions.)

1 Information Regarding Foundation Managers:

a List any managers of the foundation who have contributed more than 2% of the total contributions received by the foundation before the close of any tax year (but only if they have contributed more than \$5,000). (See section 507(d)(2).)

None

b List any managers of the foundation who own 10% or more of the stock of a corporation (or an equally large portion of the ownership of a partnership or other entity) of which the foundation has a 10% or greater interest.

None

2 Information Regarding Contribution, Grant, Gift, Loan, Scholarship, etc., Programs:

Check here ☐ if the foundation only makes contributions to preselected charitable organizations and does not accept unsolicited requests for funds. If the foundation makes gifts, grants, etc., to individuals or organizations under other conditions, complete items 2a, b, c, and d. See instructions.

a The name, address, and telephone number or email address of the person to whom applications should be addressed:

Christopher J. Winton, 109 Capitol Street, Suite 700, Charleston, WV 25301, telephone 304-342-1141

b The form in which applications should be submitted and information and materials they should include:

See Statement attached

c Any submission deadlines:

See Statement attached

d Any restrictions or limitations on awards, such as by geographical areas, charitable fields, kinds of institutions, or other factors.

See Statement attached

Part XV **Supplementary Information** *(continued)***3 Grants and Contributions Paid During the Year or Approved for Future Payment**

Recipient Name and address (home or business)	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
a <i>Paid during the year</i>				
University of Charleston Charleston, WV		501(c)(3)	Educational	150,000.00
University of Virginia Charlottesville, VA		501(c)(3)	Educational	110,000.00
Washington and Jefferson College Washington, PA		501(c)(3)	Educational	5,000.00
Total			3a	265,000.00
b <i>Approved for future payment</i>				
None				
Total			3b	-0-

Part XVII Information Regarding Transfers to and Transactions and Relationships With Noncharitable Exempt Organizations


		Yes	No
1	Did the organization directly or indirectly engage in any of the following with any other organization described in section 501(c) (other than section 501(c)(3) organizations) or in section 527, relating to political organizations?		
a	Transfers from the reporting foundation to a noncharitable exempt organization of:		
	(1) Cash	1a(1)	✓
	(2) Other assets	1a(2)	✓
b	Other transactions:		
	(1) Sales of assets to a noncharitable exempt organization	1b(1)	✓
	(2) Purchases of assets from a noncharitable exempt organization	1b(2)	✓
	(3) Rental of facilities, equipment, or other assets	1b(3)	✓
	(4) Reimbursement arrangements	1b(4)	✓
	(5) Loans or loan guarantees	1b(5)	✓
	(6) Performance of services or membership or fundraising solicitations	1b(6)	✓
c	Sharing of facilities, equipment, mailing lists, other assets, or paid employees	1c	✓
d	If the answer to any of the above is "Yes," complete the following schedule. Column (b) should always show the fair market value of the goods, other assets, or services given by the reporting foundation. If the foundation received less than fair market value in any transaction or sharing arrangement, show in column (d) the value of the goods, other assets, or services received		

[illegible]

2a Is the foundation directly or indirectly affiliated with, or related to, one or more tax-exempt organizations described in section 501(c) (other than section 501(c)(3)) or in section 527? ☐ Yes ☒ No

b If "Yes," complete the following schedule.

(a) Name of organization	(b) Type of organization	(c) Description of relationship

Sign Here	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.		
	 Signature of officer or trustee	4/5/19 Date	Assistant Vice President Title

May the IRS discuss this return with the preparer shown below?
 See instructions ☒ Yes ☐ No

Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
	Christopher J. Winton, Esq.	<i>Christopher J. Winton</i>	4-1-19		P00-18-0175
	Firm's name ▶ Ray, Winton & Kelley, PLLC			Firm's EIN ▶	55-0320519
	Firm's address ▶ 109 Capitol Street, Suite 700, Charleston, WV 25301			Phone no	304-342-1141

Schedule B(Form 990, 990-EZ,
or 990-PF)Department of the Treasury
Internal Revenue Service**Schedule of Contributors**▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.
▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2018

Name of the organization

Berkeley Minor and Susan Fountaine Minor Foundation

Employer identification number

55-6014946**Organization type** (check one):**Filers of:****Section:**

Form 990 or 990-EZ

☐ 501(c)() (enter number) organization☐ 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation☐ 527 political organization

Form 990-PF

☒ 501(c)(3) exempt private foundation☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation☐ 501(c)(3) taxable private foundationCheck if your organization is covered by the **General Rule** or a **Special Rule**.**Note:** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.**General Rule**

- ☒
- For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

- ☐ For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) \$5,000, or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year ▶ \$ _____

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

Name of organization Berkeley Minor and Susan Fontaine Minor Foundation	Employer identification number 55-6014946
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Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	Gene L. Davis P.O. Box 6015 Dillon, CO 80435	\$ 20,000.00	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions)
			Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions)

Name of organization Berkeley Minor and Susan Fountaine Minor Foundation	Employer identification number 55-6014946
--	---

Part II **Noncash Property** (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (See instructions)	(d) Date received
-----	None ----- ----- ----- -----	\$ -----	-----
-----	----- ----- ----- ----- -----	\$ -----	-----
-----	----- ----- ----- ----- -----	\$ -----	-----
-----	----- ----- ----- ----- -----	\$ -----	-----
-----	----- ----- ----- ----- -----	\$ -----	-----
-----	----- ----- ----- ----- -----	\$ -----	-----
-----	----- ----- ----- ----- -----	\$ -----	-----

Name of organization Berkeley Minor and Susan Fountaine Minor Foundation	Employer identification number 55-6014946
--	---

Part III Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of \$1,000 or less for the year. (Enter this information once. See instructions.) ► \$ _____

Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
-----	----- ----- -----	----- ----- -----	----- ----- -----
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	----- ----- -----		----- ----- -----
(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
-----	----- ----- -----	----- ----- -----	----- ----- -----
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	----- ----- -----		----- ----- -----
(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
-----	----- ----- -----	----- ----- -----	----- ----- -----
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	----- ----- -----		----- ----- -----
(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
-----	----- ----- -----	----- ----- -----	----- ----- -----
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	----- ----- -----		----- ----- -----

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2018 Return of Private Foundation
Exempt from Income Tax (Form 990-PF) - Page 1

Part I. Line 4. Dividends and interest from securities

	<u>Per Books</u>	<u>Net Investment Income</u>
Dividends	\$32,131.41	\$32,131.41
U.S. interest	975.00	975.00
Regular interest	24,802.76	24,802.76
Other income	392.85	392.85
Amortized bond premiums	(354.89)	(354.89)
Tax adjustments	<u>(19,065.68)</u>	<u>0.00</u>
Total Dividends and Interest	<u>\$38,881.45</u>	<u>\$57,947.13</u>

Part I. Line 13. Compensation of officers, directors, trustees

BB&T trustee fees	<u>\$15,281.76</u>
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Part I. Line 16a. Legal fees

Ray, Winton & Kelley, PLLC, attorneys	<u>\$3,563.78</u>
---------------------------------------	-------------------

Part I. Line 18. Taxes

U.S. Treasury, 2017 excise tax	\$3,579.00
U.S. Treasury, 2018 estimated tax	<u>\$3,600.00</u>
Total	<u>\$7,179.00</u>

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2018 Return of Private Foundation
Exempt from Income Tax (Form 990-PF) - Page 2

Part II. Line 2. Savings and Temporary Cash Investments

	<u>Book Value</u>	<u>Fair Market Value</u>
BB&T Deposit Fund - principal	\$76,307.39	\$76,307.39
BB&T Deposit Fund - income	<u>0.00</u>	<u>0.00</u>
Total Cash	<u>\$76,307.39</u>	<u>\$76,307.39</u>

Part II. Line 10b. Investments - Corporate Stock

	<u>Book Value</u>	<u>Fair Market Value</u>
396.4 shares, Horse Creek Land & Mining Co. (closely held)	<u>\$2,379.20</u>	<u>\$103,064.00</u>

Part II. Line 13. Investments - Other

	<u>Book Value</u>	<u>Fair Market Value</u>
6,364.591 units, Causeway International Value Fund	\$94,099.67	\$86,622.08
1,424.742 units, Federated Small Cap Growth Fund	31,794.09	29,435.17
5,824.448 units, Goldman Sachs International Small Cap Fund	69,190.34	59,292.88
4,444.333 units, Harding Loevner International Equity Fund	64,665.51	85,820.07
4,227.932 units, Lazard Emerging Market Fund	71,966.19	67,900.59
12,727.956 units, Natixis Loomis Growth Fund	186,254.05	182,009.77

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
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Statement Attached to 2018 Return of Private Foundation
Exempt from Income Tax (Form 990-PF) - Page 3

3,740.619 units, Morgan Stanley Institutional Fund	90,656.07	80,423.31
1,766.198 units, Oppenheimer Developing Markets Fund	65,429.04	66,373.72
8,957.424 units, Sterling Capital Equity Income Fund	175,834.23	164,906.18
4,216.280 units, Touchstone Mid Cap Growth Inst. Fund	136,101.52	107,177.84
8,078.153 units, Touchstone Mid Cap Value Fund	149,370.32	122,464.80
4,862.347 units, Vanguard Developing Markets Index Fund	65,989.66	58,153.67
1,587.402 units, Vanguard 500 Index Fund	363,717.47	367,388.32
4,721.558 units, Virtus KAR Small Cap Value Fund	84,876.02	73,373.01
11,532.418 units, Doubleline Total Return Bond Fund	125,201.00	120,167.80
888.974 units, Fidelity Long-Term Treasure Bond Index Fund	11,049.95	11,272.19
10,223.897 units, Metro West Total Return Bond Fund	102,044.66	99,989.71
5,182.219 units, Neuberger Berman Strategic Income Fund	56,835.73	54,154.19
8,099.914 units, Prudential Total Return Fund	117,486.43	112,831.80
15,526.728 units, Sterling Capital Total Return Bond Fund	<u>165,745.52</u>	<u>158,683.16</u>
Total investments - Other	<u>\$2,228,307.47</u>	<u>\$2,108,440.26</u>

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2018 Return of Private Foundation
Exempt from Income Tax (Form 990-PF) - Page 4

Part IV. Capital Gains & Losses

<u>Description</u>	<u>Acquired</u>	<u>Sold</u>	<u>Proceeds</u>	<u>Basis</u>	<u>Gain (Loss)</u>
6252 Doubleline	06-13-17	04-11-18	65,524.00	67,149.59	(1,625.59)
734 Fed Small Cap Growth	08-29-17	04-11-18	18,197.29	16,237.37	1,959.92
12164 Harbor	06-13-17	04-11-18	180,152.05	172,004.06	8,147.99
6375 Prudential	12-08-17	04-11-18	90,968.03	92,752.96	(1,784.93)
9226 Sterling Cap Total Ret	06-13-17	04-11-18	95,485.02	97,699.16	(2,214.14)
1 Sterling Cap Total Ret	12-08-17	04-11-18	15.43	15.77	(0.34)
896 Virtus Small	08-29-17	04-11-18	16,432.86	15,313.46	1,119.40
291 Gold Sachs Growth	08-29-17	05-29-18	7,498.00	7,882.38	(384.38)
682 Gold Sachs Small	04-11-18	05-29-18	8,646.58	8,796.60	(150.02)
296 Harding Loevner Intl	04-11-18	05-29-18	6,769.00	6,869.63	(100.63)
49 Lazard Emerging Mkts	04-11-18	05-29-18	906.40	972.12	(65.72)
119 Natixis	04-11-18	05-29-18	1,895.75	1,850.45	45.30
198 Morgan Stanley Inst	04-11-18	05-29-18	5,100.94	4,814.14	286.80
55 Opp Dev Mkts	04-11-18	05-29-18	2,388.57	2,444.45	(55.88)
1365 Pimco	04-11-18	05-29-18	14,689.63	14,703.28	(13.65)
509 Sterling Cap Equity	04-11-18	05-29-18	10,210.15	9,996.28	213.87
29 Vanguard Developed	04-11-18	05-29-18	410.78	418.65	(7.87)
34 Fed Small Cap Growth	08-29-17	06-21-18	937.92	758.85	179.07

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2018 Return of Private Foundation
Exempt from Income Tax (Form 990-PF) - Page 5

Part IV. Capital Gains & Losses

<u>Description</u>	<u>Acquired</u>	<u>Sold</u>	<u>Proceeds</u>	<u>Basis</u>	<u>Gain (Loss)</u>
17 Fed Small Cap Growth	05-29-18	06-21-18	466.80	444.27	22.53
24 Gold Sachs Growth	08-29-17	06-21-18	639.19	650.74	(11.55)
81 Virtus Small	05-29-18	06-21-18	1,548.13	1,474.76	73.37
1195 Causeway Intl Value	04-11-18	08-24-18	19,509.73	20,334.59	(824.86)
4776 Gold Sachs Growth	08-29-17	08-24-18	131,253.08	129,294.77	1,958.31
1062 Gold Sachs Growth	04-11-18	08-24-18	29,182.14	27,270.65	1,911.49
1511 Gold Sachs Small	04-11-18	08-24-18	18,753.58	19,494.05	(740.47)
260 Harding Loevner Intl	04-11-18	08-24-18	5,978.27	6,027.61	(49.34)
1414 Natixis	04-11-18	08-24-18	24,007.90	21,943.62	2,064.28
12 Natixis	06-21-18	08-24-18	202.33	194.11	8.22
77 Morgan Stanley Inst	04-11-18	08-24-18	1,961.36	1,875.08	86.28
2 Morgan Stanley Inst	06-21-18	08-24-18	39.13	40.38	(1.25)
219 Neuberger	04-11-18	08-24-18	2,367.78	2,407.24	(39.46)
384 Prudential	12-08-17	08-24-18	5,424.23	5,581.51	(157.28)
1083 Sterling Cap Equity	04-11-18	08-24-18	23,346.61	21,256.68	2,089.93
88 Sterling Cap Equity	06-21-18	08-24-18	1,900.06	1,809.30	90.76
536 Touchstone Mid Cap Value	08-29-17	08-24-18	10,278.76	10,064.39	214.37
57 Touchstone Mid Cap Value	06-21-18	08-24-18	1,095.16	1,078.60	16.56

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2018 Return of Private Foundation
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Part IV. Capital Gains & Losses

<u>Description</u>	<u>Acquired</u>	<u>Sold</u>	<u>Proceeds</u>	<u>Basis</u>	<u>Gain (Loss)</u>
971 Vanguard Developed	04-11-18	08-24-18	13,432.21	13,946.96	(514.75)
1511 Causeway Intl Value	04-11-18	12-11-18	21,593.41	25,703.55	(4,110.14)
284 Doubleline	06-21-18	12-11-18	2,945.77	2,962.82	(17.05)
240 Met West	06-21-18	12-11-18	2,323.55	2,335.53	(11.98)
360 Neuberger	04-11-18	12-11-18	3,781.41	3,958.05	(176.64)
682 Prudential	05-29-18	12-11-18	9,503.98	9,667.72	(163.74)
398 Sterling Cap Total	06-21-18	12-11-18	4,041.66	4,073.48	(31.82)
361 Sterling Cap Equity	04-11-18	12-11-18	7,513.29	7,090.67	422.62
146 Touchstone Mid Growth	08-24-18	12-11-18	4,150.49	4,702.61	(552.12)
451 Vanguard Developed	04-11-18	12-11-18	5,506.81	6,471.18	(964.37)
65 Vanguard Developed	06-21-18	12-11-18	799.90	903.32	(103.42)
236 Virtus Small	08-24-18	12-11-18	3,963.66	4,651.36	(687.70)
635 Doubleline	12-20-12	04-11-18	6,653.18	7,224.54	(571.36)
615 Doubleline	01-25-13	04-11-18	6,449.16	7,003.00	(553.84)
220 Doubleline	02-28-13	04-11-18	2,308.37	2,500.00	(191.63)
712 Doubleline	06-10-13	04-11-18	7,465.72	8,000.00	(534.28)
1584 Doubleline	05-08-14	04-11-18	16,599.57	17,407.38	(807.81)
1400 Met West	12-20-12	04-11-18	13,765.84	14,340.00	(574.16)

THE BERKELEY MINOR AND SUSAN FONTAINE MINOR FOUNDATION
(FEIN 55-6014946)

Statement Attached to 2018 Return of Private Foundation
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Part IV. Capital Gains & Losses

<u>Description</u>	<u>Acquired</u>	<u>Sold</u>	<u>Proceeds</u>	<u>Basis</u>	<u>Gain (Loss)</u>
328 Met West	01-25-13	04-11-18	3,228.26	3,366.00	(137.74)
378 Met West	02-28-13	04-11-18	3,714.40	3,880.00	(165.60)
144 Met West	11-18-14	04-11-18	1,414.47	1,473.47	(59.00)
26 Met West	12-30-14	04-11-18	254.80	265.92	(11.12)
890 Met West	03-10-15	04-11-18	8,745.01	9,151.62	(406.61)
1967 Met West	07-27-15	04-11-18	19,339.15	20,071.70	(732.55)
102 Met West	10-21-15	04-11-18	1,005.24	1,045.24	(40.00)
2712 Met West	05-02-16	04-11-18	26,656.07	27,665.77	(1,009.70)
204 Met West	06-06-16	04-11-18	2,004.47	2,090.00	(85.53)
496 Met West	07-22-16	04-11-18	4,872.29	5,131.49	(259.20)
1965 Sterling Cap Total	05-08-14	04-11-18	20,334.60	21,081.18	(746.58)
402 Sterling Cap Total	07-22-16	04-11-18	4,164.95	4,354.08	(189.13)
376 Doubleline	05-08-14	05-29-18	3,943.34	4,127.36	(184.02)
328 Met West	05-02-16	05-29-18	3,223.06	3,341.75	(118.69)
502 Sterling Cap Total	05-08-14	05-29-18	5,181.55	5,382.19	(200.64)
40000 Fed Home Loan Mort 4.875%	03-10-11	06-13-18	40,000.00	41,599.06	(1,599.06)
480 Doubleline	05-08-14	08-24-18	5,016.47	5,275.69	(259.22)
455 Harding Loevner Intl	03-27-12	08-24-18	10,473.72	6,833.85	3,639.87
340 Harding Loevner Intl	06-13-17	08-24-18	7,821.23	7,148.50	672.73
490 Met West	05-02-16	08-24-18	4,802.11	4,994.17	(192.06)
722 Sterling Cap Total	05-08-14	08-24-18	7,440.17	7,750.78	(310.61)

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Part IV. Capital Gains & Losses

<u>Description</u>	<u>Acquired</u>	<u>Sold</u>	<u>Proceeds</u>	<u>Basis</u>	<u>Gain (Loss)</u>
186 Vanguard 500 Index	06-13-17	08-24-18	49,486.84	42,053.68	7,433.16
73 Doubleline	05-08-14	12-11-18	760.75	806.24	(45.49)
712 Doubleline	03-10-15	12-11-18	7,388.60	7,830.34	(441.74)
137 Natixis	08-29-17	12-11-18	2,182.92	2,005.60	177.32
667 Met West	05-02-16	12-11-18	6,467.03	6,801.95	(334.92)
930 Sterling Cap Total	05-08-14	12-11-18	9,444.47	9,974.33	(529.86)
Mutual Funds STCG	Distrib.	2018			5,019.56
Mutual Funds LTCG	Distrib.	2018			<u>37,005.91</u>
Total gain (loss)			<u>1,196,346.59</u>	<u>1,190,365.68</u>	<u>48,006.38</u>

Part XV. Line 2. Supplementary Information

Students admitted to the University of Charleston and the University of Virginia apply to their respective schools for scholarship aid from the Foundation. The schools then make recommendations to the Foundation as to which students should be considered for scholarship aid. The Episcopal Diocese of West Virginia through its Bishop nominates students admitted to the Virginia Theological Seminary or other seminaries. The Trustees of the Foundation make the final decision as to which students are granted scholarship aid.

Students attending West Virginia University and other schools apply directly to the Foundation for scholarship aid. They submit applications in writing to the Foundation at any time prior to August 1 of the year in which they wish to receive the aid. The Trustees consider these applications at their August meeting. No specific form of application is required, but the applicants are requested to furnish the Foundation with the following information:

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The applicant's name and address, age, schools attended, names and addresses of parents, brothers, and sisters, the applicant's prior academic achievements (including lists of courses and grades) in secondary schools and colleges, aptitude and achievement test scores, awards, and any written recommendations by teachers or others.

It is the policy of the trustees of the Foundation that only residents of the State of West Virginia are eligible for awards of scholarship aid. There are, however, no specific restrictions on awards in the trust indenture creating the Foundation.

Grants to other qualified, tax-exempt organizations are also permitted under the governing instrument.